

# **ACTION PLANS FOR FULBOURN**

**A VERY SPECIAL VILLAGE**



**Fulbourn from the Shelford Road**

**NOVEMBER 2009**

## FULBOURN PARISH PLAN

In January 2009, "A Parish Plan for Fulbourn" was delivered to all households in the Parish, and this was followed by a public exhibition at the end of the month. The feedback from both the document itself and from the exhibition was very positive. At the exhibition, visitors had the opportunity to talk to members of the working groups about their projects and were also asked to prioritise the actions they had identified.

It was from this that the completed action plans contained in this book took shape. This democratic exercise gave the Steering Committee, with members of the working groups a solid base from which to work with the Parish Council, to formulate a coherent action plan for the future of Fulbourn which will be continuously reviewed.

This has been very encouraging, as it will help the Parish Council to achieve Quality Status, and also to form a strong partnership with the working groups to carry forward the action plans, which will benefit all Fulbourn residents.

It is hoped that several initiatives will come forward from the Plan. The Patient Participation Group, instigated by the working group addressing Health, had its inaugural meeting on September 10<sup>th</sup>. The Good Neighbours Scheme suggested by the Steering Committee is progressing well and the Fulbourn Society will soon be formed.

Whilst the Action Plans form the basis of a blueprint for Fulbourn's development over the next decade, we hope that this will not be the end of the process. So much enthusiasm has been generated by this exercise that we believe its influence will last far longer.

**Steering Group Committee  
November 2009**

### Glossary of Abbreviations

ACE Committee	Allotments, Cemetery & Environment Committee (Fulbourn Parish Council)
ACRE	Action with Communities in Rural England
BVC	Bottisham Village College
CCC	Cambridgeshire County Council
Cambs FA	Cambridgeshire Football Association
FA4Y	Fulbourn Action for Youth
FIFC	Fulbourn Institute Football Club
FISSC	Fulbourn Institute Sports & Social Club
FPC	Fulbourn Parish Council
GP	General Practitioner
LDF	Local Development Framework (a series of documents setting out the planning agenda in South Cambridgeshire)
LPA	Local Planning Authority
NHS	National Health Service
PCSO	Police Community Support Officer
RAVE	Residents Against Village Extinction (a campaign group opposed to the Eastern Expansion of Cambridge)
S.106	Section 106
SCDC	South Cambridgeshire District Council
TPO	Tree Preservation Order

**Business & Employment  
Action Plan**

<b>Issues</b>	<b>Aims</b>	<b>Action</b>	<b>Partners</b>	<b>Priority</b>	<b>Timescale</b>
Identifying local and employment opportunities	To facilitate access to local services and employment, thus improving sustainability and the local economy	Set up local business register	Local businesses FPC SCDC	Medium	1-2 years
Identifying and understanding local business issues	To facilitate communication and the airing of matters of joint concern and interest	Set up local business forum	Local businesses FPC SCDC	Medium	1-2 years
Helping shops and central businesses remain and prosper	To facilitate actions that are beneficial to the vitality of the High Street and immediate area	Set up local business forum	Local businesses FPC SCDC	High	1 year

## Communications Action Plan

Issues	Aims	Action	Partners	Priority	Timescale
FPC Web-site	Ensure the site is kept up to date.	Appoint a Web-site Master. Develop the site further with Parish Council news and events. Develop links to other sites.	FPC Village Correspondent Village Clubs	High	6 months
FPC Newsletter	To distribute to the entire Parish	Produce news sheet 4 times a year	FPC	High	1 year
Notice Boards	To provide new sites for boards.	Identify new sites for Parish boards and general village boards	Parish Plan Committee FPC	High	6 months
Cambridge News	Develop contacts with newspaper to ensure better coverage of local events	Work with Clubs and Societies to pass more information to the local correspondent	Village Clubs Village Correspondent Parish Plan Committee	Medium	1 year
Village Magazine	To produce a monthly magazine for the whole village	Work with 'The Mill' Church magazine to provide a combined church and village publication to reflect the interests of the whole village	Church Council Parish Plan Committee FPC	Low	3-5 years

**Community Safety & Policing  
Action Plan**

<b>Issues</b>	<b>Aims</b>	<b>Action</b>	<b>Partners</b>	<b>Priority</b>	<b>Timescale</b>
Intimidation/vandalism/ anti social behaviour by youths	Make village safe to live in and walk round, particularly at night	FPC to set up Police Liaison Group Mount campaign to encourage people to report all crimes to Police or PCSOs. Liaise with new youth support worker Nicola King PCSOs to address assembly at Bottisham and Fulbourn schools	FPC PCSOs Police liaison group Fulbourn and Bottisham schools	High	6 months
Inadequate information on how to contact PCSOs	Publicise information on how to report crimes and contact PCSOs and Police	Regularly publicise their telephone numbers on village noticeboards, in the Mill and via FPC leaflets. Put up posters	FPC PCSOs Police liaison group	High	As soon as possible
Who are the PCSOs?	Look into arranging 'getting to know you' meetings	Contact village clubs and organisations to arrange meetings	PCSOs	Med	6 – 12 months
Speeding	Reduce/stop speeding	Publicise 'Speedwatch' Campaign for more volunteers	Police PCSOs	Med	6 – 12 months
Poor/dirty lighting	Ensure existing lamps are clean and not obscured in any way	Walk village and check street lamps. Report any dirty lamps or obstructions to lights	FPC Highway committee	Med	6 – 12 months
Pot holes	Make roads safer to drive and cycle on	Campaign for villagers to report any pot holes Report to relevant authority and monitor progress	FPC Highway committee	Med	6 - 12 months

## Conservation and Environment Action Plan

Issues	Aims	Action	Partners	Priority	Timescale
To form the Fulbourn Society	To stimulate pride in the village, be active in the conservation and improvement of the environment of Fulbourn and pursue initiatives to reduce our carbon footprint	Set up the society and define terms of reference Review appropriate planning applications and proposals Encourage and co-ordinate volunteer activities Conduct surveys and publicise results	FPC SCDC Fulbourn Village History Society	High	Autumn 2009
To ensure the village is free from litter	To ensure litter is regularly removed from public spaces and road verges in the Parish	To assist in the regular conduct of litter picks To continue to encourage the Primary School to be involved	FPC Fulbourn Primary School Fulbourn Society volunteers	High	0-10 years
Provision of additional allotments	To meet the demand for additional allotments and to encourage residents to grow their own produce	To support endeavours to provide additional allotments To encourage FPC to negotiate allotment provision as part of S.106 agreements for new development proposals To assess the extent of current demand for allotment plots	FPC Landowners Fulbourn Gardening Society	High	0-1 year
To keep residents up to date with advice and opportunities on all environmental matters	To ensure regular advice is given in The Mill (and/or elsewhere) regarding waste and recycling as well as energy reduction measures including means of travel	To publicise all waste and recycling facilities To encourage composting To publicise energy reduction opportunities To encourage residents wherever possible to use other means of transport other than private cars To encourage residents to use local facilities and shops	FPC Cams CC SCDC Fulbourn Society Gardening Society Energy Savings Trust 'Can Do' Communities	Medium	Regular reporting
To tackle the concerns about the condition and provision of pavements, the condition and signing of footpaths and overflowing drainage systems	To resolve these problems where they exist	To encourage FPC to respond to the most urgent identified problems To encourage CCC and landowners to attend to the condition and signing of public rights of way To request the appropriate authorities to attend to the problems of overflowing drainage systems	FPC SCDC CCC Fulbourn Society Landowners Environment Agency	Medium	0-10 years

**Health  
Action Plan**

Issues	Aims	Action	Partners	Priority	Timescale
A lack of communication between the Fulbourn Health Centre and the village	To include a Health Centre 'update' in the monthly editions of <i>The Mill</i>	To request the senior practice manager to make regular, monthly contributions to the editor of <i>The Mill</i>	Senior GP partner and manager for the Fulbourn Health Centre and Cornford House	High	0-1 year
Inadequate provision for patient participation in the organisation and running of the Fulbourn Health Centre, or a means of communication between patients, GPs and their staff	To establish a Patient Participation Group	To ask the senior GP partner to proceed with the establishment of a representative Fulbourn Patient Participation Group of 8-10 members	The senior GP partner, her colleagues and Fulbourn practice manager	High	0-1 year
Outdated Health Centre, in need of expansion and modernisation	To build a new and expanded Health Centre on the current site	The Health Centre to exert pressure on NHS Cambridgeshire to make immediate plans for a new and expanded Health Centre on the current site	Ian Burns and Andrew Fowles at NHS Cambridgeshire, the Health Centre senior GP partner, Dr Bennett, and the senior and Fulbourn practice managers	High	0-5 years

**Planning  
Action Plan**

Issues	Aims	Action	Partners	Priority	Timescale
Keep Fulbourn as a village	To explore planning principles to achieve this end	Re-explore the possibility of changing the current status in the present local development framework from Rural Centre to a lesser status Actively canvass to ensure Fulbourn is designated to a lower status in the next Local Development Framework	FPC RAVE SCDC	High	0-10 years
Green Belt	Protect the Green Belt and retain the environment and ambience of Fulbourn	Participate in the next consultation period	FPC RAVE SCDC	High	0-10 years
Retain the rural setting of Fulbourn and prevent coalescence	Preserve the village's setting of best landscape and views	To protect the land extending from open countryside into built-up areas of the village. Object to eastern expansion of Cambridge Ensure participation in all consultation opportunities relating to strategic planning	FPC RAVE SCDC	High	0-10 years
Protect village amenity areas	Prevent inappropriate development	Examine planning applications in conjunction with the LDF	FPC SCDC	High	0-10 years
Housing mix	To provide a range of housing types to fit the whole cross section of the population of Fulbourn and, therefore, meet village needs	To look at present housing mix in Fulbourn against all applications under consideration Ensure housing is provided for Fulbourn residents to include affordable housing which may involve consideration of an "exception site"	FPC SCDC	High	0-10 years
Building design	Ensure all applications are designed to fit the site and blend into the surrounding area Ensure future development retains village character	Examine all planning applications carefully not just against planning guidelines but also taking into account conservation and immediate setting including buildings and landscape	FPC SCDC	High	0-10 years
Master Plan of 16 May 1996 for Fulbourn and Ida Darwin Hospital Sites	To ensure that any development of the Fulbourn and Ida Darwin Hospital Sites does not exceed the criteria of the limit of the Master Plan 1996	To oppose any development in excess of the limitation imposed by the Master Plan 1996 or anything which fails to conform to the other aims of this Action Plan	FPC RAVE SCDC	High	0-10 years
Trees	To protect current TPOs and ensure replacement planting when required Preserve the setting and ambience of Fulbourn Village	Liaise with Conservation Officer at SCDC	FPC - Planning and ACE Committees SCDC	High	0-10 years



**Sport and Recreational  
Action Plan**

<b>Issues</b>	<b>Aims</b>	<b>Action</b>	<b>Partners</b>	<b>Priority</b>	<b>Timescale</b>
Phase 2 Extension to Sports Hall	To provide village a sports hall, to accommodate 4 badminton courts and the many sports identified in the parish plan questionnaire.	Working Group already established. Two stage application to Sport England, Stage one of application has been submitted with costing etc	Sport England. FPC. CCC SCDC. Townley Trust, Others to be identified.	High	1-2 years
The Recreation Ground includes facilities for cricket, tennis, bowls, senior and colts football, with a Multi Use Games Area. There is also skate boarding and children's play area. Fulbourn Centre provides indoor facilities for many other clubs and users and is at nearly full capacity.	To continue to maintain and improve the facilities for all current users.	Monitor the progress of these clubs and maintain contact with them.	The clubs. FISSC. FPC. Townley Trust.	Medium	0-10 years
A football ground to level 10 of FA pyramid. (Floodlighting, covered accommodation, changing and toilet facilities and a 1.8 metre perimeter fence)	To enable local youth to attain a higher level of football skills and take FIFC to their highest level achievable.	Set up a working Group made up from Senior Football Club, Local Land Owners and other interested partners or Sponsors	Camb's FA. FPC. Sponsors	Medium to High	3-5 years
Promote Colts football plus improved facilities for changing, WC's etc. There is need for additional land/pitches	To acquire additional land adjacent to recreation ground, to ease the pressure on existing pitches and lead to better access and parking which could become a serious issue with the hopeful success of Phase 2	Set up a working Group made up from Senior Football Club, Colts Football Club and other interested parties	Camb's FA FPC	Medium to High	3-5 years
Swimming, Golf, and Fishing were quite popular requests. The Working Group considered that these were very costly for the village.	None to be considered at this stage. Swimming was already available within 5 mile radius of Fulbourn. Large amounts of land required for Golf and Fishing	Local Land Owners could be approached to see if they as individuals would consider providing for Golf and Fishing independently from the Parish	Planning would be required from South Cambridgeshire District Council and Parish.	Low Priority	None suggested

## Transport & Highways Action Plan

Issues	Aims	Action	Partners	Priority	Timescale
A more direct bus service to the City and Station. Provide more stops and review safety of existing ones.	Increase public transport usage and reduce car traffic.	FPC to undertake further research into bus usage to see what the needs are. Include questions on destinations, routes and stopping points in the village and the feasibility of a link to Cambridge park and ride services.	Stagecoach, other bus companies and CCC.	High	0- 2 years
Consider other public transport options such as a rail station.	See above.	FPC to undertake further research to see what the needs are.	Stagecoach, other bus companies, CCC and Network Rail.	Low	10 years
Have drivers keep within the speed limits on roads in the village.	Improve road safety.	FPC to discuss Speedwatch with Police. FPC to review with Police and CCC the effectiveness of existing calming measures.	Cambridge Police and CCC.	High	0- 2 years
Improve maintenance of roads, footpaths and street lighting including street cleansing.	Provide safe environment for pedestrians, cyclists and other road users.	FPC to lobby for more resource for Fulbourn and for more effective CCC reporting processes. CCC to review the quality of its contractors.	CCC and Fulbourn Society (as appropriate).	High	0-2 years
Additional footpaths and lighting.	See above.	FPC to identify specific issues and make appropriate bids to CCC. Also FPC should seek LPA support through S106 obligations.	CCC, SCDC and Fulbourn Society (as appropriate).	Medium	0- 5 years
Overcome the issues raised about congestion and parking in the High Street.	Improve the environment of the High Street and encourage more people to visit it.	Ask Police to enforce current stay times. FPC to look at the feasibility of improving traffic flows and providing more parking spaces.	Cambridge Police, CCC, Stagecoach and local businesses.	High	0- 2 years
Have a disability friendly High Street.	See above.	FPC to seek a disability parking bay. FPC with CCC to consider a safe crossing place with lowered kerbs with tactile footpath surfaces.	Cambridge Police, CCC and local businesses.	High	0-2 years
Improve cycling routes to the City and BVC.	Encourage more people to cycle. Reduce car traffic.	FPC to work with Cambridge Cycling Campaign to have improvements made to cycle routes.	CCC and Cambridge Cycling Campaign.	High	0-2 years
Reduce heavy vehicles in the village.	Improve road safety and environment.	FPC to discuss weight and time restrictions with CCC and businesses in village to identify feasibility.	Cambridge Police, CCC and local businesses.	High	0-2 years
Introduce 20 mph limits where appropriate	Improve road safety and environment.	FPC to consider lower 20 mph speed limits at specific locations.	CCC, local schools and Cambridge Cycling Campaign.	High	0-2 years

**Youth (11-16 year olds)  
Action Plan**

<b>Issues</b>	<b>Aims</b>	<b>Action</b>	<b>Partners</b>	<b>Priority</b>	<b>Timescale</b>
66% of respondents felt there are unsafe areas in the village	Improve the perception of safety throughout Fulbourn	Emphasise youth fears through the good liaison being developed with the Police through the Neighbourhood panel, Parish Council and the Multi Agency Group	Police FPC Multi Agency Group FA4Y	High	To improve perception within 12 months
Lack of awareness of facilities that are available for young people in the village	Improve participation of a wider range of young people in the variety of activities that are already available	Better publicity of activities  Taster sessions	Local schools – newsletters Youth Services Office FA4Y Police Local Clubs and Societies Churches Fulbourn Arts Forum	High	12 months
Provision of after school clubs and holiday schemes	Provision of after school clubs for 11-16 year olds	Liaison with various partners to provide dance, computing, fitness/exercise groups. Investigate a children's film club. Investigate possibilities for swimming	Local clubs Schools FA4Y Youth Services Office	Medium	12-18 months
Communication	To establish clear lines of communication	Extend present facilities to encompass needs of young people, eg youth section of Parish Council web site, youth noticeboard, use of school newsletters.	FPC FA4Y Youth Services Office	High	6-12 months
Not enough young people using FA4Y building	Increase use of FA4Y building Improve building	Run activities which appeal to young people. Involve young people in fabric of the building. Explore possibilities for replacement building	FA4Y Youth Services Office FPC Fulbourn Institute FPC	Medium  Low	6-12 months  2-5 years
Lack of facilities on the Beechwoods estate	To raise awareness of activities available	Ensure noticeboards carry sufficient youth based information.	FPC	High	Immediate for information



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