

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in the Fulbourn Centre, Home End, Fulbourn on Wednesday, 14<sup>th</sup> January 2009.

**Present:** Councillor Patten (Chairman) and Councillors Andrews, Comins, Fison, Gaskell, Goodall, K Hardwick, S Hardwick, Lockwood, Pope, Scarr (and District), and Stalley. County Councillor Turner, and Mr & Ms T Manning.

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.** There were no questions from the floor.

**127. To accept apologies for absence.** Councillors Bullen, Doggett and Ward.

**128. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.** Councillor J Gaskell Personal - Item 136.20.

**129. To resolve future position of Custodian due to recent resignation.**

Members were sorry to hear of the resignation of our Custodian due to ill health and agreed to write a letter of appreciation. The post has just been advertised and it was agreed not to conduct interviews until the end of the month giving enough time to people to apply although some interest had already been shown. Following discussion Coun S Hardwick proposed cutting the hours to 15 per week in the growing season and 5 in the winter. Proposal seconded by Coun Pope. 7 votes in favour, 1 against and 4 abstained.

**130. MUGA - AGM Report.** Coun Scarr moved we accept the written report, seconded by Coun Stalley and agreed by the Council.

**131. The Swifts - Update.**

The Chairman advised members she had received a map of Phase I showing where the stone was intended to be erected but this was not at the entrance to the new community building, so she would contact the Community Artist. She further advised of a meeting she attended with John Walton from Accent Nene, Coun Andrews and Mrs Attmore from the Village Library to be told the Fire Officer had come up with new regulations. It was felt both the architects and designers should have been aware of these. There are dividers in the main room for when the library is in operation but there must now be a fire door thus affecting the design of the library and its proposed free standing book shelves. The Library has now sent a letter to the Fire Officer hoping to address the aforementioned points and we have a copy. It is also noted that the fire door that goes into the corridor is in a recess and therefore protrudes into the room restricting space.

They were also informed that the heating will not be round the sides of the library as first thought, but a convector fan over the books. Independently, we have been advised this type of heating for the size of the library will be inadequate.

We are still expecting the building to be completed at the end of March, however if this is delayed Accent Nene are due to pay compensation of twice the rateable value unless the delay is "Force Majeur" – not under their control. Another meeting is planned and it was agreed Couns Turner, Scarr and Doggett should also attend. Coun S Hardwick proposed moving a resolution that the Parish Council is dissatisfied with the various design features of the building. Proposal seconded by Coun K Hardwick and agreed by the Council.

**132. To resolve completion of the Lease of the Community Centre, Haggis Gap.**

Coun Comins advised the Lease had been received for signing but would not be exchanged or in place until the building is complete. Coun Andrews proposed we sign subject to the aforementioned, seconded by Coun Goodall and agreed by the Council.

**133. Parish Plan Update.**

Coun Comins had passed on comments from the Parish Council to the Parish Plan Chairman. A further meeting was held with the committee and a letter of apology sent to try and heal unfortunate earlier problems. Although none of the Council's comments have been incorporated into the document, this

has now been sent to the printers ready for distribution next week. The Chairman, Coun Patten and Coun Comins both agreed we have to move forward with the Plan and were in support of it. Coun Goodall then proposed that the Parish Council supports the process of the Parish Plan and looks forward to being involved in the production of the Action Plan; seconded by Coun Pope. Coun S Hardwick counter proposed that the Parish Council continues to support the process of the Parish Plan, thanks all those involved so far and looks forward to being involved in the Public Exhibition and the production of the Action Plans. This was seconded by Coun Scarr and with 8 votes in favour the counter proposal was passed. Coun Turner and Coun Scarr agreed to assist with the exhibition detailing in bullet points what the County and District Councils functions are, and Couns Patten, Comins, Andrews and Goodall will assist with the exhibition.

**134. To approve the minutes of the last meeting.** Approved and signed by the Chairman.

**135. Matters arising from the last meeting.**

135.1 Village Pump. This has been printed and the Chairman wished to thank everyone who is currently delivering these around the village.

135.2 RAVE. Teversham Parish Council, like us, also wish this to continue and two of their Councillors will attend meetings should the need arise.

135.3 Bench. Preliminary enquiries have been made about erecting a bench, possibly at the recreation ground, in memory of a parishioner. Members had no objections to this kind gesture.

135.4 Phase II. Following an Assessment of Needs for a Sports Hall, this produced a projected income of £40K although no figures available as yet for the running costs. It is possible there might be problems with the soakaway and more land might be required. This should be monitored.

135.5 Pavilion Boiler Service. This has been done but as there is a leak and the installation is not complete. It was recommended not to pay for this until matters have been corrected. Electrical fault in the changing rooms to be checked; guttering to be repaired and play area gates have new springs.

**136. Correspondence.**

136.1 **Caraway Road** – Blocked sewer reported. Clerk has contacted Anglian Water who will contact the resident direct.

136.2 **Cambridgeshire Constabulary** – Thank you for appreciation of PC Livermore who has just left the parish after 2 years.

136.3 **CCC** – Matter regarding Cedar Audio should be dealt with through SCDC planning who have been contacted.

136.4 **Friends of the Roman Road** – November 2008 newsletter.

136.5 **Mono** – Details for our information of a proposed Vodafone base station at Fulbourn Road, Cambridge.

136.6 **Camb Neighbourhood Watch** – Annual Conference at Hinchingsbrooke on 31/1/09.

136.7 **C Rayner** – More information regarding unkempt garden encroaching on footway in Harebell Close. The Clerk has passed this to CCC Highways Dept.

136.8 **SCDC** – Housing Futures, December 2008 newsletter.

136.9 **Communities and Local Government** – A consultation of a Code of recommended practice on local authority publicity.

136.10 **G Lamper** – Thank you for Christmas gift. Thinks it is to the credit of the PC that they continue to support the Shopper Bus service.

136.11 Complaint received that bins are being left on the kerb by The White Hart. Clerk has reported this to SCDC Environmental Health.

136.12 Observation from a resident - Beech Trees cut along Recreation Ground car park have been badly done, damaging the bark. Noted.

136.13 **C Threadgold** - Still having problems with Bottisham Bus Stopping outside their property in Home End. Clerk has contacted the County Council and has written to the college.

136.14 **SCDC** - Parish Forum Meeting on Monday 19/1/09 at Cambourne 6-8pm.

136.15 Notes enclosed from the Neighbourhood Panel Meeting held on 23/12/08.

136.16 **S Olley** - Thank you for his Christmas gift that was appreciated.

136.17 **Mrs J Sell** - Thank for sympathy card sent after Richard died. Mr Sell helped the Council over the years.

136.18 **Clerks & Councils Direct** - January 2009 magazine.

136.19 **British Gas** - Details of contract due for renewal on 21/2/09 for consideration. Referred to the Finance Committee.

136.20 **Fulbourn Arts Forum** - Request agreed donation of £1,000 is suspended while they make further enquiries into support and grants from other sources, but ask the Council to consider aid in the next financial year when they have put a package together. Coun Gaskell explained the situation further to members. It was agreed to defer this to the Finance Committee.

136.21 **SCDC Tree Officer** - Request sketch plan, numbers and type of trees Council would like under the planting scheme to put along the car park at the recreation ground and also outside the church. It was agreed by Council that Cllrs S Hardwick and Goodall would deal with this matter.

136.22 **Cambs Acre** - Suffolk Acre collect membership subscription to Cambs Acre when insurance premium is due. This practice will cease and they will request payment direct in future.

136.23 **J Patten** - Thank you unexpected Christmas gift. He is pleased to assist the Council with The Pump

136.24 **SCDC** - Directory of Services "Helping those affected by Domestic Abuse" sent.

136.25 **SCDC** - Details from the East of England Development Agency about "Innovation Vouchers" that may assist local businesses.

136.26 New lights are being installed on 3rd Tennis Court. SCDC Planners should be consulted to ensure the angles and spillage etc does not affect property in Stonebridge Lane.

### 137. To resolve the accounts for the month.

Wages: Custodian.....	451.20R	Wages: Pavilion Cleaner.....	92.30
Wages: Clerk plus expenses.....	712.55	ESPO: Supplies.....	135.96R
BT: Final Rental Charges.....	29.41R	BT: Internet Services.....	110.36R
Fulbourn School: Hall Hire.....	15.00R	B's Travel: Shopper Bus.....	155.00R
e.on: Pavilion Gas (Sept-Dec).....	289.37	E March Charity: Donation.....	200.00R
DBS Electrical: Car Park repairs.....	195.62R	Opal: Dec Phone calls.....	28.26R
Petty Cash: Stamps & Admin.....	50.06R	SLCC; Exam Fee.....	50.00R
Dents: Gate device to self close.....	339.25C		

Coun K Hardwick proposed, seconded by Coun Scarr, that the accounts be passed. Agreed by Council.

### 138. To consider planning applications.

Permission: S/1882/08/F, Porch at 51 Caraway Road.

S/1768/08/F - Chestnuts, Cox's Drove - Change of use from dwelling to place of worship (class D1) provision of additional car parking. Application amended and revised plans sent for information.

Applications: S/2026/08/RM - Land to the East of 43 Pierce Lane - Approval of Appearance, Access and Layout and Scale of Outline Planning Permission for S/0579/06/O for the Erection of Three Bungalows and Garages. Recommend approval;

S/2052/08/F - Stonebridge Lane - Replacement garage. Recommend approval.

S/2069/08/A - Chaplin's Farm, Babraham Road - Two Directions Signs for Cheeky Monkeys Playbarn.

"We feel the signs are too large and an inappropriate location on a dangerous bend which could compromise safety". Recommendation, refuse.

Tree works: Ida Darwin, Fell 3 Poplar Trees that are leaning heavily. No objection.

### 139. To receive reports from County and District Councillors.

138.1 Councillor Turner issued a written report covering SCDC, Huntingdonshire DC and Cambridgeshire County Councils plans to upgrade the A14; Marshall's will announce they are not relocating to Mildenhall but other suitable sites include Witten and Waterbeach; Road safety continues

to improve with a reduction to fatalities or serious injuries on the roads. Also on the SCDC Planning Committee, Coun Turner advised the amendment at Hall Farm, School Lane to enable unrestricted occupancy was rejected but the amendment at Chestnuts; Cox's Drove allowing 6.00am services on Sundays was agreed.

Report Accepted.

138.2 Councillor Scarr reported the Cabinet at SCDC had agreed to refer boundary changes to the Boundary Commission. If this happens, the Beechwoods Estate could be transferred out and Lime Kiln Hill area transferred in. He also advised the Awarded Water Course was going out for contract tendering as this should be competitively priced. Discussions followed whether courses in the parish came under the Enclosure Act.

Report Accepted.

#### **140. Finance and Precept 2009/10 - Dates for Meetings.**

Subject to the availability of the R.F.O. Mr Ward and room hire, the Finance Meeting will be held on 27<sup>th</sup> January 2009 and Precept on the 28<sup>th</sup> January 2009.

#### **141. To resolve funding for Vital Communities.**

Amid confusion why this was on the agenda, it was agreed to defer this item to the Finance Committee

#### **142. To resolve P.A.T. testing on portable Parish Council equipment/property.**

Quotes of £2.50 and £3.50 per appliance had been received. Coun K Hardwick proposed accepting the cheapest, seconded by Coun Goodall and agreed by the Council.

#### **143. ACE Committee Report.**

Minutes of a meeting held on 9<sup>th</sup> January 2009 were issued covering; Open Spaces Contract for 2009; Pound Green (Manor Walk, Memorial); Ditches in Teversham Road cleared with the exception of the weir on the east side; Litter Pick arranged for 8<sup>th</sup> March 2009; Horse Chestnuts on the joint are now partially obscuring visibility of road users; Older lamp posts in the Conservation Area in need of re-painting and the Checking for safety of memorials at the cemetery. It was agreed to refer the latter to the Finance Committee.

Report Accepted.

#### **144. Website update.**

This will be discussed at the February meeting.

#### **145. To receive items for inclusion on the next Agenda for decision and/or action.**

Litter Pick, Speedwatch and Website.

There was no further business and the meeting closed at 10.22pm.

Date of next Full Council meeting – 11<sup>th</sup> February 2009.