

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 8th July 2009.

**Present:** Councillor Patten (Chairman) and Councillors Andrews, Comins, Doggett (and District), Goodall, K Hardwick, S Hardwick, Lockwood, Pope, Scarr (and District), Stalley and Ward.

County Councillor Clarke, Mr R Ward, R.F.O. and Messrs J & R Lacey, M Webdale and the Clerk.

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.**

Mr J Lacey addressed the meeting with his concerns about the SCDC Gypsy and Travellers Development Plan pointing out possible implications should this go ahead. He urged the Parish Council not to accept the proposals stating he would hold them responsible should this go ahead. His comments were noted. It was pointed out the Planners often hold Consultations during the holiday period and the Parish Council would hold a Public Meeting if required.

**43. To accept apologies for absence.** Cllrs Bullen, Fison and Gaskell.

**44. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.** None received.

The next items were taken in reverse order.

**46. Ian Dewar. Information on applying for Quality Status.**

Mr Dewar explained 40 Parish Councils of varying sizes in Cambridgeshire had gone through this process in the last 5 years. Quality Status proves that you are a proactive council with procedures in place and instils pride in the Council. When awarded, the Quality Mark is applied to Parish Council headed paper and applications for funding go to the top of the pile.

Mr Dewar then went through the criteria needed for Quality Status, reminding members that the accreditation is awarded to the Council for four years irrespective of whether the Clerk or any members leave. He would be happy to assist with the portfolio and speak again at future meetings if required.

*At this point Cllr Clarke arrived having attended a Meeting at Quy PC.*

**45. Ian Dewar from CPALC to discuss financial implications of The Swifts.**

When managing any assets Mr Dewar recommended presenting all documentation to lawyers through CPALC as they have access to a legal team in London. If the Parish Council runs and manages the hall through the Clerk, they would be liable for rates and would have to charge VAT so local conditions should be checked. It could be run as a Charitable Trust and Mr Dewar suggested going to the Rating Office to ascertain what the implications would be whatever way it was run. He advised against managing The Swifts in conjunction with the Townley Trust mainly because they were separate buildings and the Council would not wish to lose either or both. The Chairman thanked Mr Dewar for attending the meeting.

**47. Parish Plan - Action Plans for Acceptance.**

Minor amendments had been made to the Action Plan and Cllr Comins had given these to Mary Drage, Secretary of the Parish Plan. Cllr Comins and Stalley had met representatives from the Steering Groups who were happy with the changes. Standing Orders were suspended while Mr Webdale confirmed the Football Club was keen to progress but knew it could not do so on the recreation ground. Standing Orders resumed. Cllr Clarke suggested adding the Federation of Small Businesses as another contact on the Business and Employment Action Plan. Cllr Andrews proposed subject to the minor amendments being agreed, that the Action Plans are accepted, seconded by Cllr Doggett and agreed by the Council.

**48. Policy to Determine Funding from Future Planning Applications.**

Cllr Doggett reminded members that when 2 or more properties are to be built the Parish Council has the right to seek a donation usually based on the number of bedrooms. She proposed Cllr Andrews be given the authority to liaise with SCDC as to what the Council would like. Proposal seconded by Cllr Pope and agreed by the Council.

**49. Resolution to alter Draft Minutes as currently submitted to "The Mill".**

A parishioner has offered to write a precis highlighting more interesting topics from the Minutes. Members felt to be able to do this he should attend parish meetings, however he will be asked to look at these Minutes and subject to Council's approval, submit them for publication in The Mill.

**50. Linton Neighbourhood Panel Meeting - E-cops Information/Correspondence.**

Fulbourn has recently had a change of Inspector, Sergeant and Police Constable. Inspector Chris Savage has changed the present format e-cops messaging service and we no longer get updates of local village crimes. He felt it was a waste of his Officers time collating this information and that the public can access this easily enough. Having tried, some Councillors found this not to be the case. Members agreed to write to Inspector Savage saying we believe this is a valuable community asset that should continue and Cllr Clarke suggested copying this request to Chief Superintendent Rob Needle.

**51. Additional Skate park Equipment Quotations for Resolution.**

Quotations had been received from eibe, Record SS and Wicksteed following consultations with the youngster as to what additional equipment they would prefer. Following discussion, Cllr S Hardwick proposed accepting the eibe quotation subject to negotiation, seconded by Cllr Goodall and agreed by the Council. Cllr Ward had also been trying to contact Jane Lampshire from SCDC for news of our submitted grant application, so far without success.

**52. Pavilion & Youth Shelter - Decorating Quotations for Resolution.**

Quotations had been received from Beere Decorating, Duncan Services and M&M Building. Following discussion about the information contained in the quotes, Cllr Comins proposed accepting the one from Duncan Services. Seconded by Cllr Scarr and agreed by the Council.

**53. Play Equipment Annual Inspection - Recommendations for Resolution.**

It was agreed to refer this to the next Recreation Ground Working Party meeting.

**54. Report of Meeting with Friends of Fulbourn Library.**

Notes from a meeting held on 29/6/09 were issued. A letter was then received regarding the recent Book Sale and income it generated. Cllr Patten proposed charging the Friends of Fulbourn Library £50 hire fees for the next 8 sales taking the monthly booking to the end of this financial year subject to review in 2010, seconded by Cllr Scarr and agreed by the Council.

**55. The Swifts - Key Rota System to be agreed.**

As the Chairman has an appointment with an alarm company, it will be referred to the September meeting.

**56. Reports of the Beechwoods Estate Annual Walk, 2<sup>nd</sup> Village Walk and Highways Village Walk.**

The bus stop outside the Baker's Arms needs careful consideration as the standing area is very close to the road. Cllr S Hardwick suggested inviting all relative parties to a site meeting to see what can be done. The Clerk will contact the County Council and Stagecoach. Overgrown foliage in various locations around the village will be dealt with by the Clerk either by getting them cut back or contacting the relevant property owners. Grass cutting around Yarrow Road has now improved. Concerns have been raised about missing cycle route signs.

Resurfacing works have been carried out along Fulbourn Old Drift; Repairs to road junctions were recorded with projected costs noted; The angle and slope of the footpath at the top of Pierce Lane is unacceptable and the County Council will add this to their list of works to be done and the old Community Centre sign will be removed. Reports Accepted.

**57. To approve the minutes of the last meeting.**

Following an amendment to Item 26, the Minutes were accepted and signed by the Chairman.

**58. Matters arising from the last meeting.**

58.1 Land near the Recreation Ground. A useful meeting between Parish Council representatives and Agents for the land owners had taken place which was noted for future reference should there be a chance the Council could lease some of the land.

58.2 Haggis Gap Trees/Hedge. Residents adjacent to The Swifts had requested that the hedge be cut to a certain level. The Tree Officer from SCDC felt the trees were of a poor quality and suggested they were replaced with a hedge incorporated with a couple of trees. She offered to have a site meeting with the residents and it was agreed either Cllr Scarr or Cllr Doggett would also attend.

58.3 Football Club Car Boot Sale. Cllrs Comins and Stalley had met with representatives from the Football Club. They intend to use the first car park for pitches and are in talks with Sotham Engineering with a view to opening their car park opposite the recreation ground thus providing additional parking spaces. Marshalls and Stewards will oversee the event and a team of litter pickers have been arranged to tidy up afterwards. The Club have been asked to provide a letter from their Insurance Company confirming Public Liability is in place. The Council agreed that the Clerk writes to all User Groups giving details of this trial event.

58.4 Village Pump. Suggested articles for the next edition were noted by the Chairman.

**59. Correspondence.** The following items received this month are: -

59.1 **SCDC** - Interesting information regarding swift and bat colonies and conservation relating to the former Windmill Estate.

59.2 **Carillion WSP** - Informing of overnight repairs of the A11 Trunk Road to A14 near Six Mile Bottom between 25/6/09 to 1/7/09.

59.3 **SCDC** - Result of the Housing Transfer Ballot. We will be notified of options available in the future.

59.4 **Campaign to Protect Rural England** - AGM, 9/7/09 at Milton Country Park.

59.5 **Cambridgeshire Acre** - Community Action Summer 2009 magazine.

59.6 **CCC** - Cambridgeshire Archaeology Annual Report 2008-09.

59.7 **Cambridgeshire Horizons** - Annual newsletter "Green Vision News" received.

59.8 **NALC** - Newsletter/Information from the National Association of Local Councils.

59.9 **CPALC** - Summary of services and support from Cambs & Peterborough Association of Local Councils.

59.10 **Accent Nene** - Reply to our letter of thanks for their Official Open Day held on 9/6/09.

59.11 **Clerks & Councils Direct** - July 2009 magazine.

59.12 **A Farmer** - Concerns about the possible location of traveller pitches at Ida Darwin. The Clerk will reply that Council has noted these comments and give details of the SCDC Public Exhibition on 27/7/09 at the United Reformed Church.

59.13 **G Topham** - Reported vandalism to fence near The Haven and The Croft footway. The Clerk has arranged for this to be repaired.

59.14 **J Vos** - Concerns about visibility splay at Cox's Drove/Cow Lane together with photographs. The Clerk will write to the Water Company who own this land and ask for the growth to be cut back.

59.15 **Fulbourn Pre-School** - Letter regarding possible funding of £8K anticipated from recent village development and their proposals to erect a portakabin and office facilities on site should monies be agreed. The £8K reported last month was towards skate park equipment. The Clerk will reply.

59.16 **SCDC** - Asking for our view whether to remove litter bin in The Haven that we recently complained was not being emptied. They claim it only needs doing every 2-3 weeks and suggest removing this service. Members agreed this amenity should remain. The Clerk will write.

59.17 **Open Spaces** - Subscription of £40 due. Agreed.

59.18 **SCDC** - Gypsy & Traveller Development Plan, Parish Forum on 30th July 2009 at Cambourne 6-8pm. Cllrs Andrews and Patten will attend along with District Cllr Doggett. SCDC have also arranged a Public Exhibition at the United Reformed Church on 27th July 2009.

59.19 **Fulbourn Centre** - Request contribution towards Booking Telephone expenses. Agreed.

59.20 **Accent Nene** - Request that booking fees for The Swifts are waived for the Good Neighbourhood Scheme meetings. Members declined saying all bookings had to pay a hire charge.

## **60. To resolve the accounts for the month.**

Wages: Custodian.....	310.90R	Wages: Pavilion Cleaner.....	124.00R
Wages: Clerk plus expenses.....	742.33	Good Technology: Router.....	127.00RC
Barclays Bank: Fees.....	83.81	Ridgeons: Paint for container.....	148.33R
Fulbourn Centre: Hall hire.....	63.00R	Collier Turf: Supplies.....	497.61C
e.on: Pavilion Gas.....	209.64	Ernest Doe: Mower Blade.....	16.69
Inland Revenue: Tax & NI.....	646.85	ESPO: Supplies.....	552.69

Swifts: Cleaning Wages.....186.20	BT: Internet Services.....110.36R
B's Travel: Shopper Bus.....220.00	PC Rescue: Fees.....70.00R
Petty Cash: Stamps & Admin.....30.37R	J Furner: Rec. Ground maintenance.....775.10
DBS Electrical: Hand dryer.....125.81	Ernest Doe: Supplies.....242.72
Wicksteed: Play Inspection.....51.75	LexisNexis: Publication.....59.05
ESPO: Supplies.....984.96 (Tables& trolley - The Swifts)	
Cllr S Hardwick proposed, seconded by Cllr Doggett that the accounts are passed.	

### 61. To consider planning applications.

Minutes of a meeting held on 10<sup>th</sup> June 2009 issued and accepted.

**Permissions** received for: S/055/09/F, 43 Pierce Lane - Build Detached Dwelling and S/0659/09/F - NHS East of England - Erection of Cycle Store.

**Applications:** S/0665/09/F, Coach House, Manor Walk - Reinstatement of Cottage to 2 Bed Dwelling, Conversion of Outbuildings to Form Dwelling and Artists Studio with Associated Car Parking and Bin/Cycle Storage Facilities, Formation of New Pedestrian Access and Use of Private pen Space for Ad-hoc Art Displays. "We support the conversion. We have some concerns about the treatment of the attractive space in the front of the building and would not wish to see unnecessary 'clutter' ". No recommendation.

S/0667/09/LB, Coach House, Manor Walk - Alter and refurbish existing cottage, alter and convert game larder, stables and tack room to 2 bed. Dwelling with private courtyard and recycling store. Rearrange artist's studio to for 2 sculpture studios with wc, new slate roof, photovoltaic panels and rooflights. Create door opening through boundary wall to tennis court. "Comments as above".

S/0846/09/F, 111 Speedwell Close - Conservatory. "We have no objection provided there is no loss of light to the neighbouring property." Recommend approval.

S/0847/09/F, 1 The Maples - Extension. "Whilst we have no objection in principle we are concerned that the site plan is not totally accurate and does not accurately show the relationship of the house to the path. The garden is also not accurate. We request a site visit".

S/0872/09/F, 52 Shelford Road - Extension. "Whilst we have no objection to a single storey extension, we would like this application considered in conjunction with the Party Wall Act and the amenity presently enjoyed by No. 54. We request a site visit to examine the application in context".

Acknowledgement of our letter regarding the Thomas Road development. Report Accepted.

Tree works: Apthorpe St, cut down Sycamore leaning towards house.

### 62. To receive reports from County and District Councillors.

62.1 Councillor Clarke thanked everyone who had voted for him and said he intends to work hard for the whole village. He advised members of the numerous committees he has been appointed to at the County Council and reported on the various meetings and functions he has recently attended.

Report Accepted.

62.2 Councillor Scarr was mindful that anyone speaking about the Gypsy and Travellers Development Plan should give careful consideration as to what words are used. The proposed pitches for Fulbourn are linked with the Ida Darwin site being developed. If this site does not go ahead, Cllr Scarr advised pitches would be allocated somewhere else in South Cambridgeshire and not necessarily in Fulbourn.

Report Accepted

62.3 Councillor Doggett reported that at a recent Standards Committee Meeting, a new Chairman was appointed. SCDC awarded £250K to Cambridge Sporting Lakes in April 2008 when they took over management of Milton Country Park. Cllr Doggett advised members a further £261K had now been requested to upgrade the visitors centre and cafeteria and she would oppose this request at a Full Council meeting at SCDC next week.

Report Accepted.

### 63. To receive items for inclusion on the next Agenda for decision and/or action.

Gypsy and Traveller's Development Plan and The Swifts, Key Rota System.

There was no further business and the meeting closed at 11.06pm.