

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 9th September 2009.

Present: Councillor Patten (Chairman) and Councillors Bullen (From Item 70), Doggett (and District), Fison, S Hardwick, Scarr (and District), Stalley and Ward. County Councillor Clarke (From Item 69), Linda Browne, Mr M Webdale and the Clerk.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.

Mr Webdale attended the Gypsy & Travellers meeting last week and felt the Council has no objections to this proposal, however if the Parish Council does object to the proposed development of the site then the pitches will also go.

64. To accept apologies for absence. Councillors Andrews, Comins, Gaskell, Goodall, K Hardwick and Lockwood.

65. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

Coun Scarr - Item 70 - Personal; Coun Doggett - Item 70 - Personal and
Coun Patten - Item 80 - Personal.

66. Can Do Communities Update - Marvin Symes.

This item was deferred to a later date at a request from Can Do Communities. They are getting ready for the launch at the end of the month of Cambridgeshire Celebrates Age. This is aimed mostly at older people and various groups will be at the event to work with and on behalf of them. Coun Patten has been invited to speak and introduce Coun Charles Nightingale. It will be held at The Swifts on 30th September 2009 from 11am to 3pm.

PCSO J Abbott informed members it had been the quietest summer not just in Fulbourn but the whole Sawston Sector since she has been in the village. There have been more problems in Horningsea with Anti Social Behaviour than anywhere else. She and PC Pulley attended the Fun Sports Day on the recreation ground with around 20 youngsters and a good day was had by all. There was an incident on the recreation ground where youngsters lit a barbeque on a wooden bench causing damage. PCSO Abbott caught them and they have all been identified and will be paying for the damage. A youth in Thomas Road was given a warning regarding causing a nuisance with a mini motor cycle, and if seen on the road again, the cycle will be seized.

Linda Browne introduced herself as the Community Liaison Assistant for SCDC, a new post and is on contract until March 2010. Her role is to support Parish Councils who have difficulty in making contact with the appropriate person at SCDC to deal with a problem or if they are seeking advice. She is also a contact for voluntary agencies if people need assistance. Linda is on the Neighbourhood Panel Committee and also involved with the aforementioned Cambridgeshire Celebrates Age. She went on that this is not just for the elderly, some events take place for the under 5 age group and they are trying to have it across the board. Linda is also involved with Parish Plans by putting them through once completed and adopted.

67. Cemetery Custodian Vacancy Update.

The closing date for applicants is 14th September 2009, so interviews will be arranged after that date. Two local lads have been working there during the summer, mostly weeding, and the Council is grateful for their help. They are now off to university.

68. Cemetery Custodian's Hours of Work for Resolution.

Following discussion that it might be false economy if the hours are too short then a contractor is needed, Coun Pope proposed up to 25 hours per week during the growing season and up to 10 hours per week in the winter. Proposal seconded by Coun Scarr and agreed by the Council.

69. SCDC Chairman's Delegation Procedure (Planning) - Comberton & Caxton PC's seeking support in getting present system changed or abolished.

Coun Doggett attended a Standards Board Committee Meeting today and this matter is a working progress and already being discussed. If a Fulbourn planning application is controversial, as local members she or Coun Scarr can ask for it to go to Committee. SCDC Planning Committee is smaller than before and whilst the government is speeding up the planning process, going to SCDC Committee slows it down and costs them money. It is not as easy to get things to Committee as before. Parish Councils were not sure when a planning application came up that local members represented their views as no minutes are taken. By changing this it will make the Committee more accountable. Coun Ward proposed supporting Comberton and Caxton Parish Councils, seconded by Coun Stalley and agreed by Council.

70. Report of Parish Meeting on the Proposed Gypsy and Traveller Development Plan.

Comments received from the well attended meeting will be taken into account at an in camera meeting of the Council to be held on 16th September 2009. Council will be able to make representations to SCDC on behalf of its parishioners before 9th October 2009 when the consultation period ends. Numerous letters with many valid points and observations have already been received and they will also be considered. County Councillor Clarke will also be invited to attend.

71. New arrangements for Indemnity agreements for the transfer of open space contributions. Names and positions of 2 authorised signatories required for Resolution.

Coun Scarr proposed Councillors Patten and Stalley are the Council's authorised signatories. Seconded by Coun Pope and agreed by the Council.

72. Swine Flu - Volunteers needed to assist in Centres being set up in region.

Council moved to pass on this item.

73. Annual Insurance Premium - Options for long term undertaking for Resolution.

Savings of £260 could be available if the Council undertakes a 5 year term with our present insurers who do specialise in insurance for Parish Councils. Coun Doggett proposed that providing the premium is fixed for that period, Council delegates Coun Patten to accept this offer. Proposal seconded by Coun Fison and agreed by the Council.

74. The Swifts - Quotations for works on lighting for Resolution.

Quotations to move lights over book racks at The Swifts have been received: Accent Nene - £581.22; Wintle - £287.24 and J Mair – verbally £250. As the building is still under warranty, and following advice, Coun S Hardwick proposed we use the original contractor Wintle. Proposal seconded by Coun Doggett and agreed by the Council.

Discussion to install cycle racks then took place. Coun Scarr proposed making a final decision at the October meeting of the Council when prices for the work are known, seconded by Coun Doggett and agreed by the Council.

Names are needed for the phone that connects to the alarm system already installed. Wintle have quoted £320 to do this connection. As the library has a telephone, they will be asked if the Council can use their connection.

75. The Swifts, Haggis Gap - Tree work for Resolution.

A meeting took place with R Richardson, Tree Officer from SCDC, District Councillor Doggett, 3 Parish Councillors and residents to discuss the trees along The Swifts in Haggis Gap. The trees are of a poor quality having been originally part of a hedge that was neglected by the County Council when the school was on the site. The Tree Officer thought the best solution for the trees was to leave the ones either end and reduce the ones in the middle by 50% to allow them to develop and fill out lower down. However the residents were disappointed that revised plans moved The Swifts building closer to the road and trees. Following discussion it was agreed to remove a small hawthorn covered in ivy; reduce 3 trees by 50% to a height just above the top windows of the flats and remove ivy from all the trees. Coun Doggett proposed accepting these proposals, seconded by Coun Scarr. With 5 votes in favour and 1 against, the motion was carried. It was also agreed to review this situation annually.

76. To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

77. Matters arising from the last meeting.

77.1 Football Car Boot Sale. This was successful generating profit for both the club and the Institute.

77.2 Website. Coun Pope was concerned that no progress has been made with this. Coun Clarke said it depended on what the Council wanted from a website whether a brochure, offer information or more. It was agreed to set up a Sub Group to discuss this further and report back to Council. Councs Pope, Clarke, Ward and Patten agreed to form the Group.

78. Correspondence.

78.1 **CCC** - Highways Information leaflet, newsletter No.4.

78.2 **St Vigor's PCC** - Requesting double yellow lines outside the church and for the tarmac to be widened. Extending yellow lines is a difficult procedure that has to go through many channels and was considered 3 years ago. We need to speak to the church to see if they could help fund the tarmac as the County Council are unlikely to pay for this. *Coun Doggett temporary left the meeting.*

This was first requested in August 2006, but with lack of funds, was removed from our highways list.

78.3 **HM Government, The Home Office** - The law is changing from 12/10/09 regarding new employees working with children and vulnerable adults.

78.4 **CCC** - Locations and contact details of Children's centres in Cambridgeshire.

78.5 **CCC, Rights of Way** - Details of improvement works expected to take place later this year including making the Roman Road entrance more inviting.

78.6 **Open Spaces Society** - Open Day on 15th August 2009 at Aldbury, Herts.

78.7 **SCDC** - Second Parish Forum Meeting held on 30/7/09 attended by Cllrs Doggett, Patten and Andrews.

78.8 **CCC** - Requesting help and support in setting up centres to distribute antivirals to combat swine flu.

78.9 **SCDC** - Adoption on 2/7/09 of Supplementary Planning Documents (SPD) - Biodiversity and Listed Buildings: Works to or affecting the setting of. More information available on www.scambs.gov.uk/ldf

78.10 **SCDC** - South Cambs Crime and Disorder Partnership invitation to attend an information event about anti-social behaviour at Camborne, on 29/9/09 at 7pm.

78.11 **Parishioner** - Thank you for clearing the footpath between Town Close and Cow Lane. The contractor has done a wonderful job. The contractor will be thanked by the Council.

78.12 **R Lemon** - Regarding Fleam Dyke and Roman Road, a grant was received to print Guide books detailing walks and purchase Waymark signs.

78.13 **Cambridgeshire Acre** - Details of four workshops taking place regarding Rural Strategy Development.

78.14 **S Cottee** - In response to an earlier requested, Mrs Cottee confirms there are numerous wild briars along the cycleway mixed in with the wild plum that do cause punctures and requests when the hedge is cut, trimmings are cleared. Council asked to be informed next time the hedge is cut.

78.15 **J Clarke** - Thank you for arranging additional skate park equipment and for consulting with the youngsters who will be using it. When works are complete, Council agreed to hold an Opening Event inviting David Chaplin from CL Eaglen Ltd, Sgt Williams and the youngsters.

78.16 **SCDC** - Cllr Patten invited to select two members to attend the next Full Council meeting on 26/11/09 at 7.00pm. Cllr Patten will attend with another to be agreed at a later date.

78.17 **War Memorials Trust** - August 2009 magazine.

78.18 **SCDC, Parish Planting Scheme** - Details of reserved trees for the parish as previously agreed.

78.19 **Standards Committee** - Newsletter, details of new Chairman and general advice.

78.20 **CCC, Rights of Way** - Copy of correspondence to the Townley Estate offering advice re. treatment of their footpath.

78.21 **Numerous Parishioners** - Letters and telephone calls complaining about condition of cemetery. Clerk has replied and explained position although some were unsympathetic.

78.22 Request from residents to install 2 litter bins on the Thomas Road estate. The Clerk received a reply from SCDC that as the land is owned by the Parish, we would be charged for the cost of providing these. The land is owned by the Housing Association who will be contacted asking for them to purchase the bins.

78.23 **Cambridgeshire Acre** - Invitation to discuss development of a new Rural Strategy for Cambridgeshire. At St Ives, 29/9/09 from 6.15pm - 9.30pm. Also AGM, 29/9/09 at 5.30pm.

78.24 **Carillion WSP** - Notification of major resurfacing works on the A14 between Fen Ditton and Nine Mile Hill from 7/9/09 to 10/10/09.

- 78.25 **SCDC** - 3 Day course on Health & Safety qualification at Cambourne. Cost £250.
- 78.26 **Cambridgeshire Acre** - September 2009 newsetter.
- 78.27 **Parishioner** - Request to clear litter along footway between Caraway Rd/Cherry Orchard. This is done periodically but if the Elder is removed on the corner, it might make a difference to the problem.
- 78.28 **ELF (Environmental Law Foundation)** - Spring/Summer 2009 newsletter.
- 78.29 **Clerks & Councils Direct** - September 2009 magazine.
- 78.30 **CPRE** (Campaign to Protect Rural England) - Hedgerow Course on 7 & 8 November if anyone interested.
- 78.31 **N Gutteridge** - Various village observations mostly about suggested tree works plus removal of redundant road signs. The Clerk will reply and pass on information to the ACE & Highways Committees.
- 78.32 **SCDC** - Meeting on 8/10/09 to discuss Tree Warden Scheme. Representative invited. Coun S Hardwick will attend.
- 78.33 **CCC** - Community Engagement Strategy to ensure people have skills for decision making to shape their local community. Consultation between 1/9/09 - 24/11/09. *Coun Doggett returned at his point.*
- 78.34 **SCDC** - Asking if trees for this years planting scheme are still required. The Clerk will reply.
- 78.35 **E Wright** - Request to protect flint wall along School Lane opposite the school that is being damaged by buses and HGV's by either installing a footpath or some type of boundary. This will be passed to the Highways Committee for consideration.
- 78.36 **Parishioner** - Request to have ivy cut growing in The Haven that is encroaching into their garden, wall and gates. Agreed by the Council.
- 78.37 **S Shaw** - Asking for support for the campaign for an amendment to the Sustainable Communities Act to enable Local Councils to take advantage of the Act by sitting on panels and to be able to give ideas to the government the ensure greater local sustainability. Following discussion it was agreed not to get involved.

79. To resolve the accounts for the month.

Wages: Pavilion Cleaner.....	328.00R	Fordham Nursery: Plants.....	176.84R
Wages: Clerk plus expenses.....	741.41R	Falcon Print: Village Pump.....	120.00R
J Stalley: Recreation Ground Work.....	320.00R	J Furner: Various works.....	1,090.77
DRE Pest Control: Wasps Nests.....	132.25R	B's Travel: Shopper Bus (July).....	275.00R
Ridgeons: Supplies.....	379.66RC	e-on: Pavilion electricity.....	497.04
Talk Talk: June Phone Calls.....	29.42R	Greenham: Soap Dispenser.....	8.05R
Konica: Copier Hire.....	76.62R	Dents Security: Locks.....	196.65R
Ridgeons: Locks & Keys.....	379.66RC	Talk Talk: July Phone Calls.....	32.25R
Ernest Doe: Supplies.....	19.89R	Collier: Fertilizer & Spray.....	846.40
M&M Building: Pavilion works.....	457.70	Demco: Shelving.....	43.86RC
B's Travel: Shopper Bus (Aug).....	220.00	Gog Magog: Mower repairs.....	170.66R
RBL: Remembrance Wreath.....	15.00R	Custodian Wages:.....	571.20R
Petty Cash: Stamps & Admin.....	53.88	E Doe Ltd: Supplies.....	92.50
ESPO: Supplies.....	108.65	Opal: Aug Phone Calls.....	27.69R
C Halshall&D Pearce: Maint.Work.....	96.00	eibe: Skate equipment.....	6,340.88

Coun S Hardwick proposed accepting the accounts, seconded by Coun Doggett and agreed by Council. Minutes of a Finance Committee Meeting held on 28th July 2009 are attached. It was agreed to advertise for a new Internal Auditor.

80. To consider planning applications.

Applications: S/1055/09/F, 1 Pettits Close - Extension. Recommendation approve;
S/1107/09/F, Mount Farm, Chalky Lane, Babraham in the Parish of Fulbourn - Extension.
Recommendation approve;
S/1183/09/F - The Apollo Group, 1 Farmers Row. Change of Use from Residential to Office.
Recommendation approve.

Refusal for S/0667/09/LB - Coach House, Manor Walk - Various alternations and refurbishments to existing cottage, stables and tack room.

Permissions received for: S/0662/09/F, Fulbourn Mill, Wilbraham Road - Extension to Existing Warehouse; S/0846/09/F, 111 Speedwell Close - Conservatory; S/0847/09/F, 1 The Maples - Extension; S/0872/09/F, 52 Shelford Road - Extension; S/0909/09/F, 8 Hinton Road - Extension and Raising Roof to provide First Floor and S/0984/09/F, 3 Dogget Lane - Extension.

Consent for: S/0895/09/A, Cheeky Monkeys, Babraham Road - Two Directional Signs.

Two thirds of the bungalow in Hinton Road has been demolished possibly as the foundations and walls are not suitable for the extension. SCDC Enforcement Officer will monitor this application.

Tree works: Balsham Road, Crown reduction to Ash tree close to property, No objection;

Station Road, Cut back Yew Tree close to property, No objection;

School Lane, Various reductions on Cherry Plum, Robina and Box Elder, Thought 40% reduction on Robina a bit drastic, otherwise no objection;

School Lane, 25% Crown reduction on Ash Tree, No objection.

Tree work - Balsham Road, Remove Ash Tree to ground level as tree too large for garden. No objection.

81. To receive reports from County and District Councillors.

81.1 Councillor Clarke issued a written report covering the re-opening of Cambridge Central Library; Guided Bus handover at the end of October; Consideration to the report from the Transport Commission but it recommends the Congestion Charge is not brought in before 2017 and only if the infrastructure is in place; Challenging the governments unreasonable high levels of new housing including a new 20,000 hometown at Alconbury and the threat to reduce the County's Housing Growth Fund for 2010-11 by almost £6 million. Coun Clarke also advised resurfacing of the A14 from Quy to Horningsea on the northern bypass has begun. It is being done overnight and will greatly reduce noise levels.

81.2 Councillor Scarr attended the Local Development Framework where many aspects of the Gypsy & Travellers Development Plan were discussed. At the August Planning Meeting, the application at the Coach House, Manor Walk was refused whilst the Fulbourn Mill, Wilbraham Road although proved to be controversial, was passed. Regarding the grant request from Cambridge Lakes at Milton Park, SCDC voted to put in £250,000 and hope that the County Council will pay half that figure thus splitting the amount between the two authorities.

81.3 Councillor Doggett attended a Standards Board Committee meeting today, but as the business discussed is confidential, is unable to report further. The removal of Wardens at Sheltered Housing has again reared its head, with suggestions of having a mobile scheme.

82. To receive a report of events over the holiday about the Recreation Ground.

SCDC has agreed a grant towards the skate park equipment that will be installed on 11th September 2009; Repairs have been done to correct rubber matting at the Play Area and a child wedged her knee on the play wall last month. The incident was reported to Wicksteed and logged in the Accident Report Book; Pavillion changing rooms have been decorated and tile repairs done due to cricket balls being thrown onto the roof; Bench fire caused by barbeque mentioned under Item 66; Youngsters camping overnight and broken glass on the tennis courts.

83. To receive items for inclusion on the next Agenda for decision and/or action.

Presenting a draft for a new Fulbourn Charity Scheme for approval; Remembrance Sunday Representative and Investigations into Electricity Suppliers and Costs.

There was no further business and the meeting closed at 10.50pm.