

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 14<sup>th</sup> April 2010.

**Present:** Councillor Patten (Chairman) and Councillors Andrews, Bullen (from Item 212.12), Comins, Doggett (and District)(ntil Item 212.4), Goodall, K Hardwick, S Hardwick, Lockwood, Pope, Scarr (and District), Stalley and Ward. County Councillor Clarke, The Clerk and Mr M Webdale.

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.** There were no questions from the floor.

**209. To accept apologies for absence.** None received.

**210. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.**

Coun Stalley Item 218 – Personal; Coun Scarr Item 216.29 – Personal.

**211. To approve the minutes of the last meeting.**

The Minutes were accepted as a true record and signed by the Chairman.

Due to other commitments, Items 217 and 219 were taken next.

**217. To receive reports from County and District Councillors.**

217.1 Councillor Clarke explained potholes are assessed and prioritised and that during the week beginning 8<sup>th</sup> March 2010 over 1,000 potholes were dealt with. Coun Clarke is on the Advisory Board for Highway Contracts to ensure the County Council gets value for money. Dangerous holes are filled as an emergency then Contractors return to do a proper job. After a positive meeting with Sir Peter Brown, Cabinet Member for Libraries and Kathy Attmore from Fulbourn LAP (Library Access Point), Coun Clarke then met with Library Officers who were still looking to make savings from the LAP service without necessarily looking at the bigger picture. An official statement is awaited though Coun Clarke is confident the Fulbourn LAP will be secure. Following various meetings regarding the Primary School, the number of classroom teachers has been retained for at least the next year. It is hoped the redevelopment of the Windmill Estate will attract families to keep school numbers up. Coun Clarke was also delighted to hear that Marshall's have declared they are not moving from the city.

Coun Scarr offered thanks to Coun Clarke for his work on behalf of the village school and library.

217.2 Councillor Scarr said it had been a quiet month at District Council. He reiterated with the redevelopment of the Windmill Estate going ahead, it was important in relation to hopefully increasing school numbers.

Coun Scarr had hoped the estate would have more affordable housing, and whilst other dwellings will not fall into that category, the properties will be smaller.

217.3 Councillor Doggett advised she had not attended any meetings this month.

**219. New Computer for Office for Resolution.**

Coun Clarke spent a morning looking at the office computer with the Clerk. It is an old model and in need of replacing, is slow and keeps crashing. Coun Scarr proposed it is replaced up to the value of £400 to ensure the Clerk can work more efficiently and an anti virus programme is installed. Proposal seconded by Coun Ward and agreed by the Council. *Coun Clarke left the meeting at this point.*

**212. Matters arising from the last meeting.**

212.1 Road Signs. Coun Pope has been trying to get damaged or lost signs replaced for months. Both he and the Clerk have also tried to get a sign erected for The Firs of Fulbourn Old Drift. Progress is finally being made now a member of staff has returned following long-term sick leave.

Coun Pope also investigated why the lamp post in Manor Walk was removed and the Parish Council was not notified. Following numerous emails and telephone calls, Coun Pope found out that the column was knocked over by a car that drove off. Lying dangerously in the road, the County Council's contractors

removed it and the Parish Council can expect a bill of approximately £1,200 to replace it. Provided we use the County Council's specification, we can do the whole job ourselves if we prefer. Members agreed to write in strong terms as to why we were not notified of this incident or kept informed.

212.2 **Benches.** Coun Bullen showed members a sample of a bench being renovated and following discussion members agreed on a walnut colour for the seating. These will shortly be returned to the recreation Ground.

212.3 **Litter pick.** This was very successful with volunteers collecting 35 refuse sacks on the day. A further 11 sacks were collected the following week. Members agreed to write thanking David Cottee for his hard work.

212.4 **Register Council land in the parish.** Coun Goodall will continue to work on this on behalf of the Council.

### **213. Standards Board Committee - Nomination for a Parish Council Representative to serve a term from 2010 to 2014.**

Deferred to next Council.

### **214. The Swifts Maintenance Update.**

A meeting has been arranged on 21/4/10 to firm up the Constitution and a Defects Inspection will take place in May.

### **215. Parish Plan Update.**

Coun Comins confirmed the recent presentation at Histon went well. Various Sub Committees have been formed and a meeting of the Fulbourn Action Group will be on 22/4/10.

### **216. Correspondence.**

216.1 **Request** to plant a Magnolia Tree in Bird Farm Road in memory of parishioner for Resolution. Following discussion, it was agreed Coun S Hardwick would meet the parishioner to discuss this further.

216.2 **Rights of Way, CCC** - Financial assistance to fill potholes near Fleam Dyke for Resolution.

Following discussion Coun Andrews proposed leaving the area as it is, proposal seconded by Con Ward and agreed by the Council.

216.3 **Parking** issues in Caraway Road and suggestion that spaces are made by reducing the frontage for consideration. Enquiries as to who owns this land will be made, but as the properties have garages and with tight budgets everywhere, it is unlikely to be agreed.

216.4 **FISSC** - Enquiry on Broadband Connection. This was agreed by Council provided the connection is secured.

216.5 **Windmill Residents** - Request to use Recreation Ground for Annual Fun Day - 26/8/10. As long as they liaise with the Cricket Club to ensure no match is planned for that day, members agreed to this request.

216.6 **CCC** - Reply to our concerns about Fulbourn Primary School and confirmation the Local Authority is supporting the current staffing structure. See Item 217.1.

216.7 **SCDC** - The Statement of Community Involvement (SCI) was adopted on 26/01/10 and is available at [www.scambs.gov.uk/ldf/sci](http://www.scambs.gov.uk/ldf/sci).

216.8 **Green Communities** - FPC has joined to help community wasting energy and money.

216.9 **Cambridgeshire Acre** - Community Action Spring 2010 magazine.

216.10 **SCDC** - Application form for the Community Chest small grant award scheme sent.

216.11 **SCDC** - Correspondence regarding parking of vehicles in Manor Walk.

216.12 **Fulbourn Arts** - Gratitude for continued financial support from the Council for their projects.

216.13 **SCDC** - Thanks to Charles Comins and John Williams for presenting the Parish Plan to the South Cambridgeshire Local Strategic Partnership (LSP) on 17/2/10.

216.14 **Resident** - Concerned about vandalism of daffodils along Osler's Way planted in memory of another resident. Clerk has reported this matter to the police.

216.15 **SCDC** - Concern from resident in Greater Foxes that a tree owned by the Parish Council is touching her property. The Clerk arranged for the branches to be cut and this is now done.

- 216.16 **Micropower Council** - Asking the Parish Council to endorse the Microgeneration Manifesto that supports and delivers tangible carbon savings.
- 216.17 **Bottisham Village College** - Consultation on Change of Status to a Foundation and Acquisition of a Trust, statutory proposals will be published and run from 28/4/10 to 28/5/10.
- 216.18 Notes of the **Linton Neighbourhood Panel** meeting held on 23/3/10 at Linton Junior School.
- 216.19 **SCDC** - Gender Equality Scheme - Draft strategy and consultation period from 29/3/10 to 18/4/10.
- 216.20 **Wildlife Trust** - Invitation to Guided Walk at Fordham Wood on 7/5/10 at 10.30am.
- 216.21 **CCC** - Unable to assist with passenger information at bus stops as no contribution made by developer as there was no Section 38 agreement in place. Coun Scarr will investigate this further.
- 216.22 **CPRE** (Campaign to Protect Rural England) - Fieldwork, April 2010 magazine.
- 216.23 **Friends of the Roman Road and Fleam Dyke** - Annual subscription of £15 due. APM 22/4/10, Six Bells, Fulbourn. Agreed by the Council.
- 216.24 **N Osborne** - Quotation from Hibbitt & Son to clean War Memorial at the cemetery for £185.00 plus VAT. Coun Andrews proposed we accept this quotation, proposal seconded by Coun Lockwood and agreed by Council.
- 216.25 **Cambridgeshire Fire Service** - Advised of incident in Thomas Road they attended where a bench was damaged by fire.
- 216.26 **CCC** - Cambridgeshire Older People's Newsletter, Issue No. 8.
- 216.27 **CCC** - Introduction of Electronic Consultation to improve efficiency and meet deadlines. The switch is planned by 1/6/10, any concerns contact before 1/5/10.
- 216.28 **Cambridge Past, Present & Future** - Newsletter No. 22.
- 216.29 **S McIver** - Request to have a bench at the cemetery in memory of her late mother. This was agreed by Council.
- 216.30 **SCDC** has provided trees under the Tree Planting Scheme; one outside the church and two in the car park on the recreation ground. John Stalley will be asked to keep them watered.
- 216.31 **The Haven** - If wildlife area is cut now, the cow parsley will still grow and flower at a height of approx. 2 feet. If left, it will be 4 feet and a much bigger job to cut and keep tidy. Council agreed to have this area cut now.

## 218. To resolve the accounts for the month.

DRE Pest Control: Moles.....52.88R	Stadia Sports: Boot Wiper Brushes.....82.25RC
Furnleaf: BMX Mound.....761.12	Townley: Hall Hire for Jan, Feb & Mar.....64.50R
Fulbourn Arts: Donation.....1,000.00	SCDC: Trade Waste Rec. Ground.....669.91
SCDC: Trade Waste Cemetery.....355.05	B Gas: Swifts Electricity.....502.18
e-on: Pavilion gas.....450.02	NRF Contracting: Open Spaces.....4,899.75R
Barclays Bank: Fees.....68.32	SCDC: Office Rates.....610.65
SCDC: Cemetery Rates.....335.34	BT: Internet Services.....112.77
Swifts: Cleaners Wages.....310.05	J Furner: Car park work .....326.35
NRF Contracting: Open Spaces.....528.75	Talk Talk: March Phone calls.....28.21
CPALC: Affiliation Fees.....622.44	Petty Cash: Stamps & Admin.....25.26
JF Stalley: Cemetery & Recreation Ground Maintenance and Litter Picking.....1,183.00	Inland Revenue: Tax & N.I.....635.65
Ernest Doe: Supplies.....9.18	Wages: Pavilion Cleaner.....125.85
Petty Cash: Stamps & Admin.....25.26	Web Domain renewal.....149.97
Wages: Clerk + Expenses.....826.18	CTW Stalley: Grass Cutting.....587.50
J Furner: Kissing Gate.....305.50C	
JF Stalley: Grass Cutting.....300.00	

RFO recommends Council invests a further £100K. A new Barclays Bond is expected in the next few days and details will be sent then.

Draft accounts prepared by the R.F.O. Mr Ward for the Annual Parish Meeting. Finance Meeting arranged for 4/5/10.

Coun S Hardwick proposed the accounts are passed, £100k is invested and offered a vote of thanks to the Stalley family for their continued support to the village, proposal seconded by Coun Goodall and agreed by Council.

**220. To consider planning applications.**

Minutes of the Meeting held on 8th April 2010.

Notes from Coun Andrews explaining the Development Control Policy, Section GB/4 Major Developed Sites in The Green Belt.

Planning Application:

S/0415/10/F - 25 Cherry Orchard, Extension. Recommendation approval.

Report Accepted.

220.1 Tree works:

Brunswick Court - Fell dying Sycamore. "Full report, no objection".

Church Lane - Crown reduce by 40% Yew Tree. "Although we can see the reason for this big reduction, 40% is very large and in a Conservation Area. Recommend Tree Officer to visit and even consider a T.P.O. (Tree Preservation Order)".

Cow Lane - Cut back Oak Tree. "The tree hangs over the road and weight of tree is on the road side so proposals accepted. An unusual tree in a bad position, should be considered for a T.P.O".

**221. Possible future development of the Recreation Ground.**

Coun Andrews has met with Guide Leaders and received positive feedback; they now need to go to the Guide Movement to see if they are also keen for this project to go forward.

**222. Minutes of a Recreation Ground Working Party Meeting held on 13th April 2010.**

The attached Minutes were issued and accepted by Council.

**223. Play Equipment for All Ages - Quotations for Resolution.**

Coun Patten had spoken to both Cambridge City Council and Huntingdon District Council who recommended Wicksteed Leisure. Fulbourn Parish Council has used this company before and had always received a good back up service. Quotations of £5,640.93 from Fresh-Air Fitness; £8,935 from Park Leisure and £8,560 from Wicksteed had been received. Coun Comins proposed accepting the one from Wicksteed, proposal seconded by Coun Goodall and agreed by Council.

**224. Brown Land: Possibility of Use for Allotments.**

It would appear the land to the rear of Cox's Drove is in fact White Land and is owned by the Water Company. The Gardening Society had suggested the above so the Clerk has written the Cambridge Water to see if they would consider leasing the land for allotments. A reply is still awaited. If and when the Ida Darwin site is developed, the Parish Council will ask if space could be included for allotments.

**225. Report of Current & Potential Users of The Fulbourn Centre and Update on Sportshall.**

Coun S Hardwick issued a report of the above held on 31/3/10. He advised a meeting had been arranged with Cambridgeshire Acre. Coun Scarr said if the Ida Darwin Development goes ahead, the Council should ask for S106 contribution towards the Hall, Youth and Allotments.

**226. Report of Fulbourn Forum - (Fulbourn Society) Meeting held on 23/3/10.**

Coun S Hardwick issued a report from the above. Some items listed for consideration are already being considered by the Council and others will be taken on board.

**227. Wadlow Windfarm.**

Couns Patten and Pope attended a recent meeting at West Wrattling and a report of this has been put on The Village Pump that has just been printed and due for distribution. The Liaison Group set up will continue for one year after the Windfarm has been set up and running.

**228. To receive items for inclusion on the next Agenda for decision and/or action.**

Standards Board Nomination.

There was no further business and the meeting closed at 9.55pm.