

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 12th May 2010.

Present: Councillor Patten (Chairman) and Councillors Bullen, Dawson, Doggett, Drage, Hardwick, Lockwood, Mair, Newell, Scarr (and District), Stalley, Ward, Webdale and Williams (and District), the R.F.O., Mr R Ward, the Clerk and Mr Stan Hardwick.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.

1. Elect a Chairman for the year and Sign Declaration of Acceptance of Office.

Cllr Bullen proposed, seconded by Cllr Scarr that Cllr Patten is re-elected as Chairman. Cllr Bullen added what a fine job she had done during her previous term in office. Agreed by the Council. Cllr Patten took the Chair and welcomed everyone to the meeting including the new faces. She also said it felt sad to have lost so many familiar faces who had given good service to the Council over the years and asked that the Council writes to each of the out-going members to thank them Cllr Patten then offered congratulations to our new District Councillor, John Williams and commiserations to Cllr Sandra Doggett and thanked her for all she had done for the parish.

2. To accept apologies for absence.

Cllrs Lacey and County Cllr Clarke.

3. To fill Parish Council Vacancy by Co-option for Resolution.

Cllr Scarr nominated former Councillor Stan Hardwick who had made him very welcome when he first joined the Council, seconded by Cllr Bullen and agreed by the Council. Cllr Hardwick then signed his Declaration of Acceptance of Office and joined the other members. He advised this was his 49th year as a Parish Councillor.

4. To Elect a Vice-Chairman for the year.

Cllr Stalley proposed Cllr Webdale, seconded by Cllr Drage and agreed by the Council.

5. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

Cllr Williams – Personal Item 13.7.

6. To adopt Standing Orders and Financial Regulations.

This was deferred to next month's meeting to allow time for new members' to read their content.

7. Council Committees for Consideration.

Members had been given forms to give their preferences, the Chairman and Vice-Chairman will meet shortly to agree these Committees taking into consideration their preferences as much as possible.

8. Standards Board Committee – Nomination for a Parish Council Representative to serve a four-year term from 2010 to 2014.

There were no nominations at this time.

9. To approve the minutes of the April and Annual Parish meetings.

Cllr Hardwick proposed accepting both sets of Minutes. Proposal seconded By Cllr Scarr and agreed by the Council.

10. Matters arising from the last meetings.

10.1 Website. Enquiries are being made. A new Communications Group is to be set up to inform the village just what the Parish Council does. Cllrs Patten, Drage and Williams will serve on this.

10.2 Christmas Tree. Cllr Mair offered to get quotations into the Council having its own electricity supply should they wish to move the tree from its current location.

10.3 Post Office. Planning permission is being sought for a Change of Use to residential. The Post Office is in a Conservation Area, and that department would like the façade to continue looking like a shop. The Clerk will contact the Planners for an update. The Chairman has contacted the Co-operative Stores to see if they would consider housing the Post Office there, and this is being considered by their Head Office. Security is always a concern, but members felt they should explore all opportunities so when notice is eventually given by the Postmaster, Council would be in a better position to speak to Post Office Counters Ltd.

Cllrs Mair, Scarr and Williams agreed to form a small group to this effect.

10.4 Magnolia Tree. Cllr Hardwick contacted a lady who wishes to plant a tree in memory of her late grandmother, and they agreed on the verge on the corner of Bird Farm Road and Pierce Lane.

10.5 Street Lamp, Manor Walk. Despite not receiving any information officially as to why this lamp was removed, SCDC have agreed to replace the column. Council asked the Clerk to find out when this is likely to be replaced.

11. Change Day of Future Council Meetings for Resolution.

Following discussion, it was agreed to continue meeting on Wednesday evenings but commence at 7.30pm (19.30 hours) instead of 7.45pm.

12. Windmill Estate – Locations for Public Art for Resolution.

Cllr Scarr proposed accepting these locations on the Windmill Estate for the Granite Life Wall, the Wave Bench and the Human Sundial, seconded by Cllr Doggett and agreed by the Council.

13. Correspondence.

13.1 **Fulbourn Forum** - Donation Request. Council had previously agreed should the Fulbourn Forum have a specific project that required funding they would consider making a donation. As it would suggest from their letter that they too wish to set up a website, members agreed to invite them to meet with the newly formed Communications Group (see 10.1) to see exactly what they intend and whether the Forum could be linked to the Council's website.

13.2 **Open Spaces Society** – Request financial donation to continue their work to get public paths re-opened going to court if necessary. Not agreed at this time.

13.3 **SCDC** – Planning Parish Forum Meeting on Thursday, 20th May in Cambourne at 5.45pm.

13.4 **CPRE** (Campaign to Protect Rural England) – Countryside Voice magazine, Spring 2010.

13.5 **W & B Leat** – Disappointed wildlife area in The Haven cut despite assurance last year it would be left. This has now grown back and is looking well but the Clerk will reply to their comments. It was noted that a blackberry shrub needs attention as it is overgrowing other shrubs.

13.6 **P Black** – Concerns over the access road between the Mobile Park and the main road at Gazelle Way. This is a matter for CCC, Highways so a meeting will be requested between them, Cllr Clarke and Cllrs Patten and Scarr to discuss Mrs Black's concerns further. The Clerk will let Mrs Black know and invite her to also attend.

13.7 **J Thompson-Last** – Wishes to make Parish Council aware of a clause in property deeds of a Tithe payable to the church for upkeep/maintenance of the chancel if called upon. Lives in The Haven and although the Clerk believes this is a matter for a solicitor, did promise to inform council.

13.8 **Bottisham Village College** – Objections or comments on their application to change status and establish a trust to be received by 28/5/10; Spring term 2010 newsletter received.

13.9 **SCDC** - Request from owner of 53 Cambridge Road to be granted access to the rear of the property in Fromont Close. Residents of 25.28 are being consulted and does the Parish Council have any objections to this. After considering the map and information, Cllr Hardwick proposed that provided the residents in Fromont Close did not have any concerns, the Council would not object, seconded by Cllr Williams. Cllr Doggett then proposed that the Council does object feeling that if the owner wishes to extend his property, he should either allow access to the rear garden or use the back of the property or garage. Amendment seconded by Cllr Webdale and with 7 votes in favour the amendment was carried.

13.10 **Accent Nene** – Leaseholder Forum – Information Sheet 1.

13.11 **Clerks & Councils Direct** – May 2010 magazine.

13.12 **Allotment Holders** – Council had agreed £500 to assist with wire fencing to combat rabbit problem. Quotation for materials and labour could be up to £50/£100 more and requests Council meets additional amount. Also when work is done could they temporary put their water butts and compost bins on the site of the old allotments. Cllr Patten had received a call advising the additional cost would be £50. She then proposed we make a £550 donation for these works, seconded by Cllr Scarr and agreed by the Council. The Clerk will ask the Townley Trust for permission to temporarily use the land now leased to them for storage of the butts and bins.

13.13 **T Comins** – Suggests slightly more is spent on the BMX mound to improve it further. Work so far have already cost £300 and following a site meeting with Mr Comins and the Contractor it was felt another £200 would finish the job. Cllr Ward proposed we pay the additional sum of £200, seconded by Cllr Doggett and agreed by the Council.

13.14 **S Grubb** – Request to plant a miniature Willow at the cemetery in memory of her late husband. Cllr Scarr proposed we consider this on the Annual walk, seconded by Cllr Hardwick and agreed by the Council.

13.15 **CCC** – Reports of a fault have been received regarding footway lighting linking Hollman's Close and St Vigor's Road. Council believes the column is owned by the CCC and by using a cherry picker the problem would be solved in removing overgrowing foliage. The Clerk will reply.

13.16 **C Lacey** – Request to use the Recreation Ground on 5th June 2010 for a charity event in aid of prostate cancer. This was first held last year, and members agreed to this request.

13.17 **K Railton** – Concerns over parking in The High Street causing problems for shoppers and buses. After much discussion, it was agreed check the car lot commercial lease, take photographs and take this matter to Inspector Chris Savage for further guidance on how to deal with this.

14. To receive reports from County and District Councillors.

There were no new reports since the Annual Parish Meeting held two weeks ago.

15. Minutes of a Meeting of The Swifts User Group.

Minutes of a meeting held 21/04/10 were issued. A default inspection took place on 11/05/10 where small items were found, not unusual in a building one year old, and a report will be sent shortly.

16. Annual Walks – Dates to be Arranged.

The Chairman explained due to the size of the village, three walks are planned covering the Recreation Ground & Cemetery; Poor Well and the open spaces and Beechwoods Estate. Meeting at 7.30pm on 26th May 2010, 2nd June 2010 and 16th June 2010 respectively were agreed.

17. To resolve the accounts for the month.

Falcon Print: Village Pump.....118.00R	Wicksteed: Play Inspection.....45.00
Konica: Photocopier.....76.62	B's Travel: Shopper Bus.....275.00
Dent Security: Repairs.....293.75C	Saffron Security: Call out.....56.40

B Gas: Pavilion electricity.....	982.83	R Ward: R.F.O. Fees.....	600.00
Opal: April Phone Calls.....	28.35	ESPO: Supplies.....	150.40
Shelford Heating: Repair.....	242.84	Petty Cash:	68.90
Wages: Clerk.....	770.17	Wages: Pavilion Cleaner.....	158.23
J Furner: Grass cutting.....	511.71	Nene Housing: Service Charge...	74.59

There was much discussion into the electricity costs at the pavilion. Members were unable to gauge accurate costs until meter readings from the MUGA and tennis have been received and deducted. Cllr Hardwick proposed we accept the accounts, seconded by Cllr Scarr and agreed by the Council.

18. Minutes of the Finance Committee and Approve 2009/10 Annual Accounts for Resolution.

Minutes of a Finance Committee meeting held on 4th May 2010 were issued. It was recommended that Council keeps a register of its investments. The R.F.O. Mr Ward then explained Council's procedure and went through the Annual Return. Cllr Stalley proposed accepting the figures in Section 1 of the Return, seconded by Cllr Hardwick and agreed by the Council; Cllr Hardwick then proposed accepting Section 2 of the Return, seconded by Cllr Stalley and agreed by the Council. Cllr Hardwick thanked Mr Ward for his hard work during the year on behalf of the Council.

19. To consider planning applications.

Planning Permissions received for:

S/0238/10/F – Chestnuts, 42 Cox's Drove – Removal of Condition 8 of Planning Permission S/1768/08/F and S/0265/10/F, 3 Teversham Road – Extension to Garage.

Information from Cambridge City Council regarding amendments to Planning Application 09/0272/FUL, Land at Clay Farm linking Long Road with the Addenbrookes Access Road.

A Planning meeting was arranged for 18th May 2010 at 7.30pm.

19.1 Tree works:

Pierce Lane; Fell Cherry that is uplifting drive. Cllr Hardwick felt that a reduction was all that was required and requested the Tree Officer makes a site visit.

20. Upgrade Photocopier for Consideration and Purchase of a Laptop.

The office photocopier is no longer compatible with the new computer. To upgrade would cost an additional £24 per quarter that would soon be offset against the price of cartridges. Cllr Bullen proposed upgrading the machine, seconded by Cllr Scarr and agreed by the Council. The Chairman explained in the future by purchasing a laptop, plans or documents could be easily displayed for all members to view, and it was agreed to make initial enquiries into costs of a laptop and projector.

21. To receive items for inclusion on the next Agenda for decision and/or action.

None received.

There was no further business and the meeting closed at 10.05pm.

Date of the next meetings: - Planning - 18th May 2010.

Annual Walks 26th, May; 2nd & 16th June 2010. Full Council – 9th June 2010.