

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 9<sup>th</sup> June 2010.

**Present:** Councillor Patten (Chairman) and Councillors Dawson, Doggett, Drage, Hardwick, Lacey, Mair, Newell, Scarr (and District), Stalley, Webdale and Williams (and District), County Councillor Clarke the Clerk and Mr R Craig and 6 parishioners.

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.**

Mr Rod Craig the Executive Director of Community and Adult Services from Cambridgeshire County Council (former title Adult Social Services) explained the role that the Council provided care for over the last 10 years explaining they had had a block contract with Healthcare Homes in Fulbourn Toft and St Neots. Last year there were difficulties in Toft with Day Care as Healthcare Homes said they no longer wished to carry on. The Council persuaded them to continue while they decided what to do with the block contract but with limited budgets and vacancies in Day Care, the Council have been unable to continue with the block contract. They have been assessing needs to allocate money for people and families to buy services either by paying the family or for using other services. Mr Craig said they are trying to reassure families that despite various rumours, the Council are assessing people in Fulbourn using Day Care and are looking at other Day Care facilities in Cambridge. They want to provide services for older people at a local level and are keen to explore with local people how to provide those services. Mr Craig had met initially with Councillors Clarke and Patten for discussions. He has asked his Finance Department how much is spent on care and has County Council staff working with the local community to get services running. Mr Craig asked if anyone from the Parish Council would like to join the group to get things going.

Coun Patten asked if the community rooms at Chaplin's Close and Hollman's Close have been looked at as possible sites. Mr Craig advised the District Council has 42 community units across Cambridge and for long term viability they are seeing how well they are being run. Timescale is of the essence and answers are needed.

Coun Patten continued that for the majority of local people using Home Close a long journey to far out venues would not be ideal. Mr Craig responded that they are aware of issues with people travelling and going into buildings for activities and they need to work with the older people to see what they want. Coun Doggett asked how many places are being lost with the 3 Care Homes and how many were Fulbourn people. She also asked if the County Council had considered using the building they own in School Lane that was previously used for the disabled.

Mr Craig said it was difficult to answer as some people only attend one day a week, but between 40/45 places would be lost. He also advised that only 70% of places are taken.

From the floor Jane Gaskell said she wasn't even aware that such facilities existed having only found out by recommendation. Her local surgery nor Addenbrookes Hospital had informed her of such amenities and to her knowledge Home Close were turning people away and not taking on any more people. Having spoken to Jim Paice M.P. he could see problems with block bookings and Miss Gaskell felt as this was a national problem, more lobbying needs to be done at the top level. We need to go back and talk to Healthcare Homes as many local people do not wish to go into a residential home. Mr Craig accepted independence was important. This issue was around the whole of Cambridge and more information as to what services are available is needed. The Council preferred not to take the risk of block contracts and need to find a different solution and to do this, need to work with the local community by using a different model to find ways of providing services for people.

Coun Williams said he was not impressed that the Council had changed its policy without consulting carers or that Mr Craig did not have accurate figures of lost places. With Home Close set to close at the end of October, nothing as yet is in place and the Parish Council cannot be expected to take on the responsibility of this until more information and figures are available.

Mr Craig said it was hoped that Healthcare Homes would carry on but under Resource Allocation, blocked contracts do not fit within that policy.

Mr Ricketts from the floor advised 34 Fulbourn residents were registered to Home Close.

Coun Scarr said there were buildings and rooms in Fulbourn and could the County Council help with advice on premises, staffing and transport.

Mr Craig confirmed they could help on a variety of levels and contractual advice was needed. Grants might be available to get the project moving and to assist with training and learning opportunities.

When asked what Healthcare Homes would be doing with the vacant space Mr Craig believed they would make more rooms for residents.

Coun Patten felt a small Working Group to assist the County Council would be beneficial. The Parish Council agreed that Couns Patten, Clarke, Doggett and Scarr along with carer John Ricketts and Edye Hoffmann are appointed. The Chairman thanked Mr Craig for attending the meeting and he offered to return once the Group had met and more information was known.

**22. To accept apologies for absence.**

Councillors Bullen, Lockwood and Ward.

**23. To adopt Standing Orders and Financial Regulations for Resolution.**

Coun Hardwick proposed Council adopts the Standing Orders and Financial Regulations, proposal seconded by Coun Doggett and agreed by the Council.

**24. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.**

Councillors Scarr and Newell – Both Personal Item 32.1

**25. To approve the minutes of the last meeting.**

Following an amendment to Page 1025, Item 10.4, the Minutes were accepted and signed by the Chairman.

**26. Matters arising from the last meeting.**

26.1 Benches. The cast iron legs have been completed and wood for the seating is being assessed.

26.2 Website. The Communications Group will meet to discuss this further along with representatives from Fulbourn Forum and Council agreed to compile a Fulbourn Guide with useful contacts as in previous years.

26.3 High Street Parking. This continues to be a problem and will be monitored.

26.4 The Firs. With permission from both the District and County Councils, Coun Scarr proposed the Parish Council purchases and erects a sign to the mobile park. Proposal seconded by Coun Doggett and agreed by the Council.

26.5 Post Office. As Mr and Mrs Butcher have not yet resigned, Post Office Limited cannot yet begin the process of seeking alternative premises or considering employing a Sub-Postmaster, however the Parish Council will continue with its enquiries to retain this valuable asset.

**27. Proposed Closure of Home Close Day Centre.**

Item already discussed.

**28. Council Committees and Representatives.**

Members were given their appointed committees. The Chairman asked the Clerk to notify Fulbourn School that Coun Lockwood would be their new representative and Coun Williams to RES.

**29. Report of Marshall's Consultative Committee.**

Coun Hardwick issued a report of a meeting held on 19/5/10 and this was accepted by the Council.

### **30. Quality Status.**

Having already decided to apply for Quality Status, Council needs to meet the rest of the required criteria. As there are several new Councillors, it was agreed Councillor training would be beneficial.

### **31. Management of the MUGA (Multi Use Games Area).**

The MUGA was opened by Sir Trevor Brooking in October 2005 and has been run and managed on a voluntary basis ever since. The AGM is in November and it is believed that some volunteers wish to retire. This item will be placed on next month's agenda when more information is known.

### **32. Correspondence.** The following items were received this month: -

32.1 **Soccer All Stars** – Permission granted to hold a weekly soccer club. As this is a business, Coun Doggett proposed they make a weekly nominal donation towards the use of facilities of £10. Proposal seconded by Coun Patten and agreed by the Council.

32.2 - **Cambridgeshire Acre** – Guide to new products and services they provide.

32.3 - **SCDC** – Invitation to enter the Community Pride and Village Hero Awards. Closing date 31/7/10.

32.4 - **SCDC** – Procedure for removal or adoption of telephone kiosks.

32.5 - **War Memorials Trust** – May 2010 magazine.

32.6 - **W Leat** – Response to wildlife area being cut in The Haven.

32.7 - **Open Space** – Summer 2010 magazine.

32.8 - **Cambridge University Hospitals** – Offer of a Governor to attend a Parish Meeting to discuss their role in the community and local issues. Council agreed to invite a Governor to attend a meeting in the autumn.

32.9 **Campaign to Protect Rural England** – AGM. 6/7/10 at Little Paxton.

32.10 **CCC** – Cambridgeshire's Third Local Transport Plan consultation extended to 30/7/10.

32.11 **Friends of the Roman Road and Fleam Dyke** – May 2010 newsletter.

32.12 **R Smith** – The Haven area has not been cut resulting in fly tipping and signs of drug abuse. Council will arrange for this to be cut, and whilst designated a Public Open Space that needs maintenance, it was the Council who christened the area concerned as a Wildlife one.

### **33. To receive reports from County and District Councillors.**

33.1 Councillor Clarke issued the attached written report. Coun Clarke has also been appointed Chairman of Shared Services responsible for I.T. (Information Technology), legal services and procurement. He advised a fifth Scrutiny Committee had been approved called Safe Stronger Communities and Coun Clarke is Chairman of that too. This committee will have Statutory Powers to hold the legal bodies including the police and courts to account.

33.2 Councillor Scarr issued the attached written report. From this Coun Hardwick proposed the Parish Council writes in support of the intention to adopt the provisions of s.64 of the Town Improvement (Clauses) Act of 1847 from the last paragraph. Proposal seconded by Coun Doggett and agreed by Council.

33.3 Councillor Williams issued the attached written report. All reports were accepted by Council.

### **34. Reports of 1<sup>st</sup> & 2<sup>nd</sup> Annual Walks – Recreation Ground and Cemetery; Open Spaces.**

It was agreed to obtain quotes to have the pavilion cleaned extensively and contact SCDC regarding overhanging trees in Fromont Close and maintenance of the car park. Trees at the bottom of the recreation ground are being damaged by the contractor using a strimmer and he will be notified.

**35. Fulbourn Mill Consultation Meetings.**

**1031**

When S&B Herba submitted a planning application a resident got up a petition resulting in a series of meetings with the company that have been very helpful. Coun Williams suggested regular meetings are arranged with a representative from the County, District and Parish Councils attending together with 2 residents. He advised members that S&B Herba have spent £30,000 on noise installation and are currently looking at improving sound proofing. Coun Williams offered to draft a constitution which was agreed by the Council.

**36. To resolve the accounts for the month.**

Demco Interiors: Shelving.....179.26RC	ESPO: Tables.....1,171.48C
Dents: Contract fee.....97.76R	Currys: Computer & Software.....549.95R
J Furner: Maintenance.....695.88	B’s Travel: Shopper Bus.....220.00
SCDC: Empty Dog Bins.....299.12	Riverdene: Internal Audit.....235.00
E Doe Ltd: Grass seed.....69.95R	Wages: Clerk + expenses.....783.53
Wages: Pavilion Cleaner.....122.40	PWLB: Loan repayment.....15,503.95
ESPO: Supplies.....11.70	Fulbourn Arts: Donation.....1,000.00
Talk Talk: May phone calls.....28.45	Three Counties: Fire Extinguisher.....65.80

Coun Hardwick proposed the accounts are passed, seconded by Coun Scarr and agreed by the Council.

**37. To appoint a Planning Committee Chairman and consider planning applications.**

Minutes of a meeting held on 18<sup>th</sup> May 2010 issued.

Coun Hardwick felt it unwise for a District Councillor to be Chairman which was agreed by Council. He then proposed Coun Webdale is elected Chairman, seconded by Coun Drage, agreed by Council. S/0657/10/F – 2 School Lane. Change of Use of Post Office/Shop to residential Use; Council recommends approval.

S/0658/10/LB – 2 School Lane. Alterations to shop front & removal of internal partition & counter. Form new opening in rear elevation. Convert outbuilding to annexe and demolish attached garage; “The Parish Council requests that the proposed annexe is used solely in conjunction with the house and not for let”. Recommend approval.

S/0733/10/F – Railway Cottage, Fulbourn Old Drift. Extension. “Whilst the Parish Council does not have any objection to an extension of the property, they do recommend that matching bricks are used rather than it being rendered, and a pitched roof would enhance the property more than a flat one”. Recommend approval.

Amended application: S/0431/08/F – 4 Apthorpe Street. Extension to replace Conservatory.

Permission: S/0455/10/F – 4 Apthorpe Street for Removal of Condition 6 of Planning Permission S/0431/08/F to Allow the Insertion of Two Roof Light Windows.

Refusal: S/0415/10/F – 25 Cherry Orchard. Extension.

Tree works:

Pierce Lane – Crown reduction and removal of ivy of numerous Sycamore trees. “The Sycamores are large and close to property – no objection to proposals”.

**38. To receive items for inclusion on the next Agenda for decision and/or action.**

Management of the MUGA.

There was no further business and the meeting closed at 10.00pm.