

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 10th November 2010.

Present: Councillor Patten (Chairman) and Councillors Bullen, Dawson, Doggett, Drage, Hardwick, Lockwood, Mair, Newell, Scarr (and District)(from Item 107), Stalley, Ward, and Williams (and District), and the Clerk. Also present Mrs J Townley and Messrs D Cottee and R Townley (all Until Item 107), R Ward (Until Item 113)& J Willis (Until Item 116). Mr & Mrs Threadgold (from Item 117.7).

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There were no questions from the floor.

105. To accept apologies for absence. Councillors Bullen, Doggett, Lacey, Webdale and Clarke. Cllr Hardwick having another meeting to attend will be late.

106. Sustainable Parish Energy Partnership (SPEP) – Alexandra Day, SCDC.

Alexandra Day explained she was a Co-ordinator for SPEP and her role was to help Parish Councils and communities in raising awareness of energy efficiency and conservation. The aim is to tackle climate change by reducing bills thus cutting costs. When launched, 9 Parish Councils joined the scheme. Now 20 Councils have signed up. The idea is that a Councillor will champion the project by forming a Steering Group in the village. Parish Council's will have access to energy monitors that can be loaned to residents; there is a Booklet Scheme for people to follow; car sharing networks and various workshops set up to share experiences with different groups to see how they have done. By finding out what is important to residents of Fulbourn, there is advice and information on heat pumps; solar panels and feed-in tariffs. The Steering Group by being made aware of renewable technology, would be able to see how energy in the home, food, transport and general consumption i.e. recycling would be of benefit to villagers. The Fulbourn Forum would be invited to become involved in this project. Cllrs Dawson and Mair will attend a workshop on 22/11/10 at Cottenham to find out more. The Chairman thanked Alexandra for her presentation.

107. To notify the clerk of any declarations of interest that will be declared by Members for any item to be discussed. Cllrs Mair, Stalley & Ward – All Personal for Item 112.

108. To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

109. Matters arising from the last meeting.

109.1 Windmill Streering Group. These meetings have ceased and a report from the last one still has not been received. Cllrs Scarr and Williams will put pressure on SCDC and ask for a meeting in January 2011.

109.2 Christmas Tree. The Copper Beech near the telephone box in School Lane will adorned with festive lights this year, electricity supply in agreement with Mr D Wright.

109.1 Daffodil Bulbs. Cllr Hardwick offered a vote of thanks to Cllr Newell for providing and Cllr Mair for planting numerous bulbs in Balsham Road.

110. Fulbourn Day Centre Update.

The Day Centre opened on 1st November 2010 at Chaplin's Close catering for 9 clients. It was very successful with a hot lunch provided plus games and activities all day. Nearly 20 new dining chairs have been obtained from Home Close together with various games and art & craft materials. The Chairman said Council should write thanking John Rickett for all his hard work to date on this.

111. Donarbon Visit – Councillors Patten and Doggett.

Cllr Patten reported the visit was both interesting and beneficial with amazing technology on this very industrious site that only deals with composting. Plastic recycling is still sent to China as Britain needs to find a market before acquiring facilities to treat it. The Forum will be thanked for arranging the visit.

112. Possible works affecting Recreation Ground Car Park.

Mr Ward told Members the Townley Trust had been advised by CPALC (Cambridgeshire Association of Local Councils) of a new fund from the lottery due to open early in December offering grants of 100K – 500K for which they would qualify. In order to finalise their business case and submit a bid, the Trust needs to know if the Council would agree in principle to installing ground source heat pumps using shallow loops as a option to provide energy into the new hall. Cllr Dawson explained the reason for needing so much pipe work to prevent the ground from freezing. Council agreed in principle to this proposal.

113. Wadlow Windfarm Community Liaison Group Update – Councillor Williams.

Cllr Williams issued the attached report. The next meeting is on 06/12/10.

UPDATE ON WADLOW WIND FARM COMMUNITY LIAISON GROUP

1. At its meeting on 12 October 2010 the Community Liaison Group agreed in principle to have the Cambridgeshire Community Foundation administer and promote the Wadlow Wind Farm Community Fund with RES UK the wind farm developer paying the annual management fee.
2. The Cambridgeshire Community Foundation is an independent local charity used by organisations, businesses and individuals to promote and distribute donations in accordance with the criteria set by the donor. Those using the charity include Marshalls, Microsoft, Cambridgeshire County Council and Cambridge City Council.
3. A draft Heads of Terms for the Fund between RES UK and CCF was produced by Bellenden the PR agency for RES UK. It was based on other HoTs entered into by RES UK elsewhere. However, a number of points needed clarification and this will be discussed at the next meeting of the Community Liaison Group planned for 6 December. For example, it proposed that funds should not be used for projects which RES UK considered contrary to the principle of sustainable development. In reply to my question on this point, this would preclude flood lighting for a sports ground for instance.
4. It was also agreed that a small committee be set up to oversee CFF's management of the Fund. I am on this committee to represent the interests of the Parish Councils on the fringes of the Fund's area.
5. However, the precise criteria for weighting the fund in favour of those closest to the wind farm has not yet been agreed, but I hope it will be resolved at the next meeting.
6. Although RES UK is committed to releasing funds once electricity is generated (due for 2012), it has agreed to advance this to when work starts on the wind farm next year, so that the Fund can be in place as soon as the local community is affected by the development.
7. As to the development itself, there continue to be delays with SCDC planning department and this is being pursued by the district councillors for Balsham.

John Williams

114. Meeting places for Council Committees. Item deferred.**115. Website Update.**

Cllr Drage advised the Homepage had now been agreed and Mr Vernon is in the process of building a dummy site. Contact information is being checked. Members when asked agreed to have their photographs on the website.

116. Post Office Update.

Cllr Williams has been active in talks with Post Office Limited and the Co-operative Ltd. The latter are meeting shortly so we will place this on the December agenda when more will be known.

117. Correspondence. The following items have been received this month: -

117.1 Football Association – Request to use the Recreation Ground for three Sundays in May 2011. They will need a grassy area, not necessarily a pitch; a goal would be useful, changing rooms and the corner house at the end of the pavilion. Council cannot confirm until January 2011 when the Cricket Club have arranged their fixtures for the season. Unless any dates clash, this was agreed.

117.2 Liverpool County Court – Claim Form issued by BTW Solicitors on behalf of their client. The Clerk has forwarded this to our insurance company who are dealing with this.

Beachcroft have been appointed by our insurers to handle civil proceedings when the case goes to court on 24th November 2010 regarding the lady who injured herself using the dog bin in Stonebridge Lane in 2009. A Dissent form will be sent and must be signed before the court date. It is possible a representative from the Council will be called as a witness. If necessary, the Chairman will be called.

117.3 Seton – Suggest we purchase Asset Tags for every piece of equipment we own to prove ownership, deter theft and to manage our assets. It was agreed to ask the Police for marking pens detectable by ultra light.

117.4 NATS – Confirmation a second consultation regarding airspace change in area called Terminal Control North (TCN) is not planned due to a downturn in air traffic levels. Peak levels reached in 2007 are not forecast until 2013/14 so they will incorporate TCN proposals into a wider review of airspace over much of southern England believing they can deliver greater overall benefits than TCN on a longer timescale.

117.5 Co-operative Membership – The Cambridge & East Anglia Area Committee will give serious consideration to the proposals to house the Post Office in its Fulbourn store at a meeting early in November. Also an acknowledgement from Head Office advising the Group Chair, Len Wardle will consider our correspondence when he returns to the office. See Item 116.

117.6 SCDC – Standards Committee October 2010 newsletter.

117.7 United Reformed Church – Invitation for 2 Councillors to attend a “Welcome to Fulbourn” service for Rev’d Nigel Uden at the annual Christingle on Sunday, 12 December at 3pm followed by seasonal refreshments. Cllr Drage will attend.

117.8 CCC – Vital Communities Research Report capturing the processes, impacts and learning outcomes from this project that took place during the last five years.

117.9 Fulbourn Forum – Suggestion they install a raised bed to plant herbs on land opposite the War Memorial in Manor Walk for which they will maintain for general village use. Council agreed to this subject to approving the design and positioning. The Forum had said if the project did not work, they would have it removed.

117.10 Beechwoods Estate – We had been asked to replace the hinges on the notice board in Teasel Way, however the board is in a very sorry state with it almost all needing replacing. Cllr Williams proposed, seconded by Cllr Scarr that a new one is purchased.

117.11 Cambridgeshire Community Services NHS – Autumn 2010 newsletter.

117.12 MHB Services Ltd – They believe CCC will be asking for a contractor to negotiate a new maintenance contract for street lighting, and with their experience, are offering to provide a competitive quotation for the parish. Their contact details will be kept on file for future reference.

117.13 CCC – Request road closure applications for charitable or community events for next year be received by 31/01/11 so they can all be advertised at the same time thus reducing outgoings. Any application received after this date may be asked to pay for the advert.

117.14 **The Mill** – Editor confirmed unable to publish Council Minutes every month due to lack of space. The Chairman will contact Mr Dorrian suggesting Council bullet point topics covered at meetings to save space.

117.15 **S&B Herba** – Have confirmed they do not wish to enter into a formal consultative arrangement with regular meetings, but are prepared to let the Council know of any complaints that they receive. It was noted that full grain lorries come into the village via Wilbraham and leave empty via Home End. Lorries with pallets are coming in from the A11 turning into School Lane and leaving again via Home End. Following further discussion, it was agreed to keep this under review.

117.16 **War Memorials Trust** – November 2010 Bulletin.

Farewell Party to thank Richard & Jean Butcher on Wednesday, 24/11/10 at The Fulbourn Centre.

118. To receive reports from County and District Councillors.

Cllrs Clarke, Scarr and Williams all issued the attached reports.

FULBOURN DIVISION COMMUNITY NEWS Nov 2010

Parish Council report from County Councillor Nick Clarke

Financial situation facing the County: On October 20th the Coalition Government announced details of its Comprehensive Spending Review. We expect that by mid November information will become available setting out in more detail how much funding Cambridgeshire will have for providing services in the next three years. We have already been informed that if we set a “frozen budget” for 2011/12 then the government will add a 2.5% inflation increase to the grant. This is to encourage setting the same council tax as year 2010/11.

A star chamber process is taking place as we speak. This involves each directorate setting out its spending plans against reduced spending targets. I am a member of the corporate services, customer services and transformation star chamber as a result of being a cabinet assistant.

Schools: I am meeting with the chairs of governors for Teversham, Fen Ditton, Great Wilbraham and Fulbourn primary schools to try and set up a standing forum to share best practice and knowledge. Our first task is to attempt to co-ordinate a collective response to the growth in primary school places proposed in the south of the city. We are meeting on the 8th November.

Promoting Teversham: It seems that we have had some success. It has been agreed, by the director for highways and access, Mark Kemp, that signs can be erected on Airport Way pointing into the village to help promote the fact that there is a restaurant and petrol station in the village. These signs will be paid for by the businesses so there is no cost to the public purse but will help to ensure the village thrives.

Cabinet Assistant: An interesting start. Taking part in the star chamber process has been a great experience and allowed me to bring my business background to help effect change.

I have been put on the LGSS (shared back office services with Northamptonshire) joint committee. This fits well as earlier in the year I chaired the scrutiny review that looked into the viability of the LGSS project. Poacher turned game keeper or perhaps the other way round.

I have also been put on the Audit and Accounts Committee. This unsung committee is responsible for making sure the councils money is spent correctly and accounted for in accordance with the regulations. I had a similar role on the Police Authority, in the past, and remember it involves a serious amount of numbers and thick papers to read. This might be dull but it is important work.

The Eastern Shires Purchasing Organisation (ESPO) is an organisation jointly owned by a number of councils including Cambridgeshire. It buys goods and services on our behalf driving down the prices through bulk buying and returning any surpluses to the member councils. Most schools buy from ESPO. I am taking part in a review of ESPO to see if the organisation is still fit for purpose, makes sufficient savings for the council and has the correct level of governance. As this is a multimillion pound organisation even a small improvement can result in huge savings for our council, so this is important work.

County Councillor Nick Clarke

119. SCDC Liaison Meeting with Parish Councils Report – Councillor Williams.

Cllr Williams issued the attached. Cllr Hardwick commented that SCDC need to realise that Parish Councils also only have limited funds.

114 Meeting places for Council Committees.

All Council meetings are open to the public. Occasionally space is limited when committees meet, and as they do not make decisions, only recommendations to Full Council, it was suggested committee meetings could be held at home. Although this is not considered Best Practice, further investigations will be made as to the legalities of this suggestion.

120. Report from a meeting of the Finance Committee.

The attached report was accepted by Council.

121. Report from a meeting of the Recreation Ground Working Party.

Cllr Ward spoke of the success of the Street Football mentioned in the attached report that was accepted by the Council.

122. Report from the MUGA (Multi Use Games Area) AGM.

All Officers were re-elected for another year. A copy of the annual accounts has been received.

123. Christmas Bonus and Seasonal Drinks.

Following discussion, Cllr Scarr proposed giving the Chairman and Clerk discretion in providing gifts from the Council, seconded by Cllr Newell and agreed by Council. It was agreed to hold refreshments after the December meeting in the Institute. The Chairman will speak to Janice Brown.

124. Councillor Identification Badges for Resolution.

If a Councillor visits somewhere, by wearing a badge people would know who you were. Cllr Drage proposed, seconded by Cllr Scarr, looking into the costs for this.

125. To resolve the accounts for the month and Execution of Indemnity.

Wages: Clerk plus expenses.....	786.87	J Furner: Grounds works.....	401.85
ESPO: Supplies.....	140.53R	SCDC: Treatment for Wasps.....	64.63R
Aitkens Sportsturf: Fertiliser.....	658.00	Petty Cash: Stamps & Admin.....	4.50R
NRF: Open Spaces.....	611.00	Falcon Print: Village Pump.....	120.00R
B's Travel: Shopper Bus.....	220.00R	Fulbourn RBL: Wreath.....	16.50R
Townley Trust: Hall hire.....	112.50R	Ernest Doe: Supplies.....	38.58R
Ridgeons: Supplies.....	90.72RC	Opal: October Phone calls.....	29.99
Filcris: Road signs.....	180.25		

Cllr Hardwick proposed accepting the accounts, seconded by Cllr Drage and agreed by Council.

Execution of Indemnity for S106 for development of buildings adjacent to the Coach House, Fulbourn Manor. Cllr Scarr proposed Cllrs Patten and Stalley execute the document, seconded by Cllr Lockwood and agreed by the Council.

126. To consider planning applications.

Appeal: S/1061/10/F, 8 Balsham Rd – Creation of Formal Garden plus Brick Planters.

Permissions received for:- S/1202/10, EDF Energy, Fulbourn Old Drift – Extension to Switch Room; S/1474/10, 25 Cherry Orchard – Extension (Revised Design).

Amendment for information only – S/1132/10, Land West 8 Lucerne Close – Dwelling.

S/1823/06/F, Development at Home End – Boundary information. This application was amended in 2008 although the Council was not informed until we made enquiries once a query about road safety concerns from Mr Threadgold had been received. It would appear that the Parish Council and Mr

Threadgold had been given conflicting information from SCDC so the Chairman will speak to the SCDC Planning Officer for clarification.

New Applications: S/1691/10, Tesco Stores – Bulkstore Extension to North side of Store. “We object to this application as the Council is concerned about Health and Safety of the Parent and Child spaces as well as the loss of standard spaces. If the permission is granted, we request that it is under condition that the extension is only to be used as a Bulkstore”;

S/1692/10, 2 Home End – Single Storey Extension (retrospective). “Although the extension is not visible from the road and does not affect the Conservation Area, Fulbourn Parish Council still requests a site visit. No recommendation”.

Tree works:

School Lane: Fell and replace Cherry Plum, pollard Robinia. No objection.

Tree works: Station Road – Almond Leaf Willow, reduce by 30% and fell a Sycamore. “A large tree that overlaps other properties and should be removed if deceased. No objection to Willow reduction”.

127. To receive items for inclusion on the next Agenda for decision and/or action.

Post Office; Positioning of Notice Boards.

There was no further business and the meeting closed at 10.15pm.

Date of next Full Council Meeting – 8th December 2010.