

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 11th May 2011.

Present: Councillor Patten (Chairman) and Councillors Bullen, Dawson, Drage, Farmer, Hardwick, Lacey, Lockwood, Mair, Newell, Stalley, Ward, Webdale and Williams (and District), the Clerk, Alex Andrews, Brian Pope and Ron Ward.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. There were no questions from the floor.

1. Elect a Chairman for the year.

Cllr Hardwick proposed, seconded by Cllr Stalley that Cllr Patten is re-elected. This was agreed unanimously by the Council. Cllr Patten thanked Members and reminded them of the change in Standing Orders and this would be her last term as Chairman.

2. To accept apologies for absence. Councillors Scarr and Clarke.

3. Elect a Vice-Chairman for the year.

Cllr Stalley proposed, seconded by Cllr Drage that Cllr Webdale is re-elected. Agreed unanimously by the Council.

4. To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

Personal Item 10.6 – Cllr Dawson.

Personal Item 13.1 – Cllrs Bullen, Hardwick, Stalley, Webdale and Ward.

5. Nikki King – Locality Youth Work Co-ordinator. Standing Orders suspended.

Nikki explained there had been major changes nationally with reductions in services for young children. Fulbourn itself has lost core funded Youth Workers. Nikki said a group at Sutton had taken on running youth facilities catering from Toddlers to Teenagers. Nikki's role has changed so rather than manage staff, she is looking what activities and buildings are needed; trying to recruit volunteers and appoint local Youth Workers. The Locality Team is made up of 15 professionals from different backgrounds to help children and young people in various ways so they can make the most of their lives and get the best out of their education. The Team work in schools, offer one-to one help with troubled youngsters, aid Parent Support Advisors and meet with Student Workers to improve what the Team does. They aim to meet local needs of 10 to 19 year olds. *Cllr Dawson arrived at this point.* Nikki said she is working with many partnerships and Fulbourn was fortunate to have FA4Y and Multi-Agency meetings. Although the Youth Club closed recently, last year there were 339 attendances which did not include additional activities. Nikki aims to get the club back on track and is looking for external funding. As FA4Y is now a registered charity this is beneficial when applying. Interviews for Youth Workers will take place in June. Cllr Dawson said some youngsters did not know what was happening to the Youth Club. Nikki said she would speak to them and said messages had been sent through the schools. Cllr Williams hoped St Bede's would be included and Cllr Ward said the popular Street Football needed volunteers. Nikki confirmed Year 11's were being encouraged to get involved in volunteering as well as adults. The Chairman thanked Nikki for her presentation.

Due to the importance of this matter, this additional item was included in the agenda.

Sally Fletcher – Planning Consultant gave Members an update of what is planned for the Ida Darwin site. Under the Local Development Framework (LDF), the site has been allocated for up to 275 houses. Mrs Fletcher explained a firm in London had been engaged to draw up a Masterplan with the eastern side for development and Open Spaces on the western side. Any surplus footprint would be put on the Fulbourn Hospital site. The Masterplan for both sites would be submitted before the full planning application. Having met with SCDC Planning Officers, it had been suggested to hold a public exhibition and Mrs Fletcher was advised to ask the Parish Council for their thoughts and what they would like incorporated before the plans go too far.

When questioned about access, Members were told a full transport assessment had been done in association with the Highways Authority and CCC. Cllr Webdale was concerned with safety stating Hinton Road was not fit for purpose as two buses could not pass each other; the development would

not benefit the village shops and was in the wrong location. The Cambridge Road junction would need a roundabout. Cllr Williams felt the junction of Hinton Road/Fulbourn Old Drift would need re-modelling. *Cllr Bullen arrived at this point.* Sally Fletcher said SCDC Planners had also said the site should allow for Gypsy and Travellers pitches who would need their own access. Cllr Williams said the pitches would not only take some of the footprint, but this was contrary to current planning policy. Consultation on Gypsy and Travellers sites was still taking place so in theory plans for these could not be included until 2017. The site is also in the Green Belt.

Cllr Hardwick asked who would eventually be responsible for maintenance of the Open Spaces. Members agreed more recreational facilities are needed at that end of the village as well as allotments. Concerns were raised about sewerage and drainage as Thomas Road already has problems with flooding, but again Mrs Fletcher said surveys had been done. She said the Parish Council should decide within the next six weeks what they would like to see i.e. type and size of accommodation and whether any views or the water tower should be retained. Cllr Williams also raised concerns about railway security and landscaping policy. Cllr Williams will write to SCDC Chief Executive objecting that the Planners have given instructions regarding the Gypsy and Travellers pitches, and the Parish Council will also write. The public exhibition will be held in July or August when the first plans are ready. This item will be placed on the June Agenda. The Chairman thanked Mrs Fletcher for her presentation.

Standing Orders were resumed.

This Item was taken next.

13. To receive a report from the Finance Committee for Resolution (including): -

13.1 Donation to Fulbourn Community Project – Phase II. Members were informed by the Chairman that there was no claw back clause of Section 106 monies from the Windmill Estate. Cllr Williams was concerned that by accepting the recommendation to donate five phased amounts of £20K in addition to the already pledged £50K, the Council would not be treating the Youth Project the same as previously agreed. Future Section 106 monies could not be anticipated. It was explained that Council could afford this donation and the Annual Accounts were presented. Cllr Bullen felt that by not pledging to support the project, grants already pledged could be lost. Cllr Patten added that the Council should not give any money over until The Trust had raised the shortfall. Cllr Webdale proposed subject to seeing a Business Plan from The Trust that included the proposed phased planning, Council supports the project. Seconded by Cllr Stalley and with 11 votes in favour, the motion was carried.

13.2 Staff Pay Increase. Members agreed to give the Clerk a 6% pay rise as she had not received one for two years.

Mr Ward went through the Accounting statements of the Annual Return. Cllr Dawson proposed, seconded by Cllr Bullen that these are accepted. Members then went through the Annual Governance Statement. Cllr Drage proposed, seconded by Cllr Mair that these are accepted. All agreed by Council.

Report accepted.

6. To receive reports from County and District Councillors.

There were no new reports since the Annual Parish Meeting held on 4th May 2011.

7. Post Office Update.

Cllrs Patten and Williams had met Phillipa Newey from Post Office Limited and positive moves were taking place to get this facility back.

8. To approve the minutes of the April and APM meetings.

Both sets of Minutes were accepted and signed by the Chairman.

9. Matters arising from the last meeting.

9.1 Dunmowe Way/Chaplin's Close. Permission has been given to lightly trim back an overgrowing bush along this narrow footpath. Council agreed to do this although not officially responsible.

9.2 Guide & Brownie Hut. We have now heard back from the Girl Guiding Association and have instructed our Solicitors to buy the hut and land and act for both parties.

9.3 Annual Walks. Dates agreed for the three walks: Recreation Ground, Allotments & Cemetery – 2nd June; Poor Well and Open Spaces – 15th June and Beechwoods Estate on 22nd June.

10. Correspondence.

10.1. **D Hedge** – Concerns over leaning Chestnut tree opposite the War Memorial. Clerk to deal with.

- 10.2. **Windmill Residents** – Request to use recreation ground in association with Accent Nene for their Annual Fun and Sports Day on 24th August 2011 from 11am to 3pm. Agreed by the Council.
- 10.3. **DLP Planning** – Briefing note outlining proposed changes the Department for Communities and Local Government have released to planning policy surround Gypsies and Travellers.
- 10.4. **CCC** – Due to tight budgets, spending on path maintenance is to be reduced by 26% this year and grass cutting of paths on their list will take place on May and July.
- 10.5. **CCC** – New cycle map for the Cambridge to Saffron Walden area received.
- 10.6. **Toby Grimshaw** – Request a formal statement regarding Scout Hut lease. It was agreed by Council that Cllrs Patten, Webdale and Dawson draw up an agreement and reply to the Scouts.
- 10.7. **CCC & Peterborough CC** – Minerals and Waste Core Strategy is found sound by Inspector.
- 10.8. **Clerks & Councils Direct** – May 2011 magazine.
- 10.9. **R Lacey** – Request to use recreation ground on 11th June for football tournament to raise funds for prostate cancer. Agreed by the Council.
- 10.10. **A Standing** – Suggestion of using a mobile Post Office. The Clerk has replied.
- 10.11. **Christine Graham Consultancy** – One day course in Peterborough providing information to deal with anti-social behaviour.
- 10.12. **Accent Nene** – Fulbourn Forum have asked if they could install raised beds on the green space near Grandridge Close. As eventually responsibility of the land will be handed to the Parish Council, Accent Nene wish to know that if agreed, it would not prevent passing over responsibility to the Parish in the future. Agreed by the Council.
- 10.13. **SCDC** – Invitation to register an interest in becoming a member of the South Cambridgeshire Housing Market Partnership as work is being started on the preparation of the South Cambridgeshire Strategic Housing Land Availability Assessment (SHLAA). It will set out policies and proposals for the district to the period 2031. Agreed by the Council.
- 10.14. **SPEP** (Sustainable Parish Energy Partnership) – May 2011 update.
- 10.15. **CCC** – Intention to apply to the Department for Transport for the powers relating to parking enforcement under the Traffic Management Act 2004. In effect the County Council will become responsible for enforcing on-street and off-street parking restrictions (where they exist). The Police would no longer enforce these controls although still retain powers to address vehicular obstruction and dangerous parking on the highway.

11. Councillor Outreach Training for Resolution.

Linton PC is also interested in joining us for these sessions. Following discussion, it was agreed to arrange training at The Swift's on 13th, 20th & 27th June 2011.

12. To resolve the accounts for the month.

Wages: Pavilion Cleaner.....	108.80	B's Travel: Shopper & PO.....	440.00
Furnleaf: Rec. Ground works.....	603.00	Chic: Pavilion glass.....	77.64
Collacoat: CCTV repairs.....	366.00	Falcon Print: Village Pump.....	120.00
SCDC: Empty dog bins.....	320.76	Barclays Bank: Fees.....	98.47
ESPO: Bench & supplies.....	608.16	J Furner: Recreation Gd work.....	708.00
Petty Cash: Stamps & Admin.....	3.50	Dents: CCTV annual contract.....	99.84
R Ward: RFO fees.....	600.00	Talk Talk: April calls.....	24.71
Norton: Computer security.....	64.99	Nightingale: Pavilion cleaning.....	180.00

Cllr Ward proposed, seconded by Cllr Lockwood that the accounts are passed. Agreed by Council.

14. Cemetery Fees for Resolution.

Agreed under Item 14 to increase all fees by 10% from 1st June 2011.

15. To consider planning applications.

Minutes of a Meeting held on 19th April 2011.

Permissions received for: S/0375/11, Rosemary House, Haggis Gap – Change of Use of land designated as Public Open Space;

S/0391/11, Cox's Drove – Extension and Change of Use of Light Industrial Workshop to

Veterinary Surgery and S/0404/11, 2 Osler's Way – Conservatory.

New Applications: S/0378/11 and S/0379/11, St Martins Cottage, 36 Apthorpe Street – Replacement detached study, utility and log store following demolition of existing garage. Recommendation approve.

Tree works: Home Close Care Home, Cow Lane – Various works to numerous trees.

Having visited the site, most works are acceptable but would question the proposals for the Beech Tree T17. This is a large reduction of a tree that appears sound.

16. To receive items for inclusion on the next Agenda for decision and/or action.

Marshall's Consultative Committee; Quality Status; Redevelopment of Ida Darwin site.

Date of next Full Council Meeting – 8th June 2011.

There was no further business and the meeting closed at 10.05pm.

Attached report for Item 15

Minutes of a Meeting of the Planning Committee of Fulbourn Parish Council held on Tuesday 19th April 2011 at the Swifts meeting room.

Present: Councillor M Webdale (Chairman) and Councillors Bullen, Drage, Dawson, Farmer, Hardwick, Patten, Stalley and Scarr.

Apologies: Councillors Mair and Williams.

Refusals/Approvals to report:

S0243/11

The Council consent to the display of advertising board.

At: Farmers Row, Fulbourn, Cambridge.

For: Mr Colin Knight, Carter Homes.

New Applications:

S/0375/11

Proposal: Change of use of land designated as open space/landscaping to garden land, together with associated boundary works and driveway resurfacing.

Location: Rosemary House, Haggis Gap, Fulbourn, Cambridge. CB21 5HB

Applicant: Mr Robin Chapple, Kier Partnership Homes (**Recommendation for approval. However it should be noted that the proposal seems to include a Street Light inside the Picket Fence and there is a gas flue from neighbouring property and the distance from the 2.4 metre Close Boarded fence may be questionable subject to size of boiler**)

S/0527/11

Proposal: Extensions

Location: 21 Teasel Way, Fulbourn, Cambridge, CB1 9YT

Applicant: Mr & Mrs Boodhun (**Recommendation for approval**)

S/0430/11

Proposal: Erection of Nitrate Removal Plant Building, Two Tanks and Hard standing

Location: Fleam Dyke Pumping Station, Balsham Road, Fulbourn, Cambridge.

Applicant: Mr Martin Styles, Cambridge Water Company. (**Recommendation for approval**)

S/0771/11

Proposal: Replacement of existing 3 metre high fence and gates with 3 metre high security mesh fencing and gates.

Location: Block 19, Darwin Centre of Young People, Ida Darwin Hospital, Fulbourn Cambridgeshire, CB215EE

Applicant: Cambridgeshire & Peterborough NHS Trust (**Recommendation for approval**)

S/0532/11

Proposal: Single Storey side extension.

Location: 32 Cherry Orchard, Fulbourn, Cambridge, CB21 5EH

Applicant: Mr Syed Hashmi (**Certain issues have caused concern for the Parish Council and are being dealt with directly by our District Councillor and yourselves**).