

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 14th March 2018.

Present: Councillor Thorn (Chairman), and Councillors Brown, Cone, Dawson, Johnson, Lacey, Lockwood, Scarr, Shepherd, Sitton, Smith and Ward. County & District Councillor Williams (until Item 128), and the Clerk.

	Action
<p>125 To accept apologies for absence. Cllrs Drage and Newell.</p> <p>126 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Cllr Smith, Personal Items 134.7 and 134.17</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. No one present.</p> <p>127 To receive reports from County and District Councillors. 127.1 County Councillor Williams and 127.2 District Councillor Williams issued the attached reports highlighting various points. Cllr Williams added the County Council adopted new standards for Highway repairs as the Council gets a government grant based on guidelines which the County Council had to adopt to qualify and these will be effective from 1/4/18. 127.3 District Councillor Cone issued the attached report. The Clerk had an enquiry from Great Wilbraham Parish Council about the mobile speeding device. Cllr Cone offered to attend their meeting tomorrow evening to demonstrate the device and answer any queries. <i>Cllr Williams left the meeting at this point.</i></p> <p>128 Report of Neighbourhood Plan Public Meeting. Notes from the Public Meeting held on 7/3/18 were issued and discussed at length. The Parish Council agreed to support setting up a Neighbourhood Plan (NP) in principle in the hope that many community groups would also come on board. If it showed a NP was not worth pursuing, Council felt, updating the Parish Plan should be considered. The Precept has already been set for 2018/19, but grants are available to get things started.</p> <p>129 To approve the minutes of the last meeting. The Minutes were accepted as a true record and signed by the Chairman.</p> <p>130 Matters arising from the last meeting. 130.1 <u>Ida Darwin</u>. SCDC has been discussing our response to the Draft Section 106 agreement including the proposed CCC Pre-School. A meeting with the SCDC Officials and the Parish Council's Ida Darwin Committee will shortly be arranged. 130.2 <u>Mobile Speeding Device</u>. Following discussion, the Parish Council agreed Haggis Gap will be the next location for the device. Cllr Cone will collate data from its previous location in Apthorpe Street and circulate in due course. 130.3 <u>Pierce Lane footpath</u>. Re-surfacing was completed in February 2018. 130.4 <u>Fromont Close</u>. Tree surgery and landscaping has been completed by SCDC. 130.5 <u>Fulbourn & Teversham RBL</u>. Cllrs Drage, Thorn and Smith attended the first meeting to discuss a "Thank You" campaign marking the centenary of WW1 and how the whole village can get involved. Cllrs Thorn and Smith will attend the next meeting on 19/3/18. Cllr Smith suggested digging a deep trench possibly on the recreation ground for people to spend the night in November. This can be considered further. 130.6 <u>Cycle way</u>. Solar stud lighting installed along Cambridge Road under the Local Highway Improvement Scheme 2016/17. 130.7 <u>Website</u>. At a Parish Planning Forum meeting attended by Cllrs Drage and Thorn, a former Parish Council had designed a website specifically for Parish Councils. It includes having a direct link enabling planning applications submitted to SCDC automatically being updated on the Parish Council's site. It was agreed to invite the gentleman to attend a meeting</p>	<p style="text-align: right;">DT&DS</p>

to give a presentation.

1341

131 To consider planning applications.

Minutes of the meeting held on 14th March 2018.

132 Tree works:

S/0650/18/TC, Stackyard Court – T1 Walnut, crown reduce; T2 Cherry Plum, crown thin and T3 Cherry Plum, remove;

S/0658/18/TC, School Lane – T1 Cherry Plum, crown reduce and T2 Sycamore, remove;

S/0659/18/TC, St Vigor’s Church – T1 Yew, remove and T2, Lawson Cypress, crown lift;

S/0660/18/TC, Northfield – T1 Lawson Cypress and T2, Sycamore, remove both to just above ground level. No comment to any of the above applications.

Telford House, Cow Lane – T1, Lime tree – crown reduce height by 30%, shape and balance; T2 – 4 Limes, re-pollard and T3 – Lime, inspect to assess extent of decay.

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

133 Youth Building Update.

Revised plans have been submitted and accepted by SCDC. A new government department now deals with loan applications and having answered a couple of queries, the Parish Council is still awaiting a final decision.

134 Correspondence.

134.1 SCDC – Cambs Health Improvement Agency set up in 2012 is in partnership with 3 Councils and funding is available for residents requiring essential repairs or home adaptations to meet their needs.

134.2 SCDC – New scheme set up by SCDC called Private Sector Leasing; its purpose is to provide good quality, affordable housing within the private rental market.

134.3 Fulbourn Forum – Latest news and future planned events.

134.4 Greater Cambridge Partnership – The Cambridge Greenway project is holding a series of local events to gather information regarding walking and cycling in the area.

134.5 War Memorials Trust – February 2018 bulletin.

134.6 Fulbourn Arts – List of future events and copy of their Annual Report.

134.7 Cricket Club – Request permission to erect a bench at the recreation ground following a bequest from the late Denis Turner; gratefully accepted by Council.

134.8 A14 Cambridge to Huntingdon improvement scheme – January 2018 newsletter with photographs.

134.9 Clerks & Councils Direct – March 2018 magazine.

134.10 CAPALC – AGM, Extra Ordinary Meeting (EOM) on 22/3/18.

134.11 R Jimenez – Request PC’s website has a section on Street Parking. Illegal parking should be reported to the Police and parishioners should follow the Highway Code so it was decided not to add a section at this time.

134.12 Village Quiz – This Annual event will be held on Saturday, 21st April 2018.

The Parish Council will enter a team as usual.

134.13 SCDC – South Cambridgeshire: Your Place, Our Plan document which is a summary of the full business plan available on the website

www.scams.gov.uk/council-aims-and-objectives

134.14 Gardening Society – To commemorate Centenary of WW1, suggests planting a replacement Oak Tree in Manor Walk opposite the War Memorial together with appropriate signage. This can be discussed at the meeting on 19/3/18.

134.15 CAPALC – March 2018 Bulletin.

134.16 R Townley – Requests additional street light along Manor Walk as much used footway and extremely dark at night. Council has precepted monies to update street columns and will add this request to the list.

134.17 Cricket Club – Considering purchasing an electronic scoreboard which would be a

Clerk

April
Agenda

Clerk

permanent fixture at the recreation ground if approved by the Council. More information is required then this request will be deferred to the Recreation Ground Working Party for further consideration.

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Rec WP

135 To resolve the accounts for the month.

Konica: Photocopier.....	85.64	Gardenworks: Tree works...1,380.00
Ridgeons: Supplies.....	3.44R	HP: Monthly ink supplies.....3.49R
Barclays: Monthly fees.....	21.70R	S Danischewsky: Fees.....1,417.00
NRF Contracting: Hedge & Tree works...300.00R		LDS: Pump delivery.....174.90R
Dent Security: MUGA service.....	116.40R	TalkTalk: Feb calls.....34.98
RH Consultancy: Fees.....	300.00R	B's Travel: Shopper bus.....165.00R
e-on: Pavilion electricity.....	285.41	Wages: Clerk + expenses....1,120.80
Wages: Swifts cleaner Jan + Feb.....	352.00	Wages: Pavilion cleaner.....119.00

Cllr Lockwood proposed accepting the accounts, seconded by Cllr Smith and agreed.

136 Council Committees.

Swifts User Group. Minutes of a Meeting held on 28/2/18 were issued. Cllr Smith confirmed PAT testing of all electrical items has now taken place. Cllr Thorn advised the urn had been stolen during library opening hours. Consideration will be given to installing a key pad lock on the kitchen door.

It was noted the pavilion needs PAT Testing which Cllr Smith offered to undertake.

137 To receive items for inclusion on the next Agenda for decision and/or action.

There was no further business and the meeting closed at 9pm

Attached reports:

Item **127.1**

County Councillor Report to Fulbourn Parish Council

1. The Government's final Revenue Support Settlement for Cambridgeshire for 2018/19 included an additional one-off £1.6M over and above what was expected. £1.452M of this is for adult social care, and £185K to support unaccompanied asylum-seeking children. The adult care funding will be used next year to support a major extension of the council's reablement service and to buy more interim beds in residential and nursing homes to support older people who need to be discharged from hospital. The projected overspend in the council's 'People & Communities' directorate this year continues to worsen – up another £500K to £6.774M.
2. The £1 charge for using the Park and Rides will be removed from April. The Chair of the Greater Cambridge Partnership said: "Parking should be free at these important transport interchanges, to encourage people to get out of their cars and use public transport" – a piece of the blindingly obvious. This change in charging is partly funded by the Greater Cambridge Partnership (City Deal). There have been a number of additional improvements made at the sites in recent months. Almost 100 new cycle lockers have been installed to enable cyclists to securely store their bikes and further lockers will be installed in the coming months. There is also no longer a need to queue at a machine for a travel ticket, as passengers can buy all their tickets from the bus driver - as all Stagecoach buses now accept contactless payments as well as cash.
3. The replacement of the missing chevrons and left hand bend road sign and the white lining and "slow" markings at the corner of Church Lane and Station Road Fulbourn to overcome traffic clipping the footpath is now done as promised at the site meeting last autumn. I was concerned that this work could have been held up by the parish council's bid to have a raised kerb on the inside of the corner in the next financial year so I asked that the signing

and lining went ahead in this year's budget to avoid unnecessary delay. Today's Highways and Community Infrastructure Committee agreed to include the raised kerb in the 2018/19 Local Highway Infrastructure programme.

4. The county council's Commercial & Investment Committee has decided to cease its Catering & Cleaning Service (CSS) by the end of the year. The service provides catering to around 140 schools, and cleaning to around 79. It also provides the canteen at Shire Hall, and café facilities at the Central Library in Cambridge. Schools currently contracting with CCS will need to find an alternative provider, to whom school-based staff are likely to TUPE. This decision was taken on purely commercial grounds, with no consultation with the Children & Young People's Committee or the Health Committee. In view of the importance of good nutrition for educational outcomes and child health, this is worrying and my group has submitted a motion to the 20 March meeting of the Full Council asking the council to reconsider. Fulbourn Primary School is not affected.
5. The proposed £1 charge for use of computers in county libraries, beyond an initial half hour or use of gov.uk websites, has attracted fierce opposition. People on low incomes or in rural areas will be disproportionately affected. Jobseekers and those receiving Universal Credit are likely to suffer particularly, as they are obliged to spend many hours looking for work in order to receive their benefits. A petition has been set up at bit.do/LibraryCharging, and a motion has been submitted to the 20 March meeting of the Full Council.
6. The government has issued proposals to close Cambridge magistrates' court, with cases being relocated to courts in Peterborough and Huntingdon. Some cases would be heard in Cambridge Crown Court and Cambridge County Court. The proposals will make it more difficult and costly for people to take part in the mechanisms of justice, whether as defendants or witnesses. The consultation ends on Thursday 29 March, and a motion has been submitted to the 20 March meeting of the Full Council calling on the council to oppose the proposals.
7. The Overview & Scrutiny Committee of the Mayor's Combined Authority has expressed its concern at the lack of detail in the authority's multi-million pound budget papers. The committee was alarmed that there was no medium term financial plan, and asked that this be produced as a matter of urgency.
8. A Government grant of £3.2M will be used to trial six 10-15 seater self-driving 'pods' on the southern stretch of the guided busway between Trumpington Park & Ride and Cambridge station, at times when ordinary buses are not running. If successful, they could be introduced elsewhere around Cambridge. The vehicles will be built by Aurrigo in Coventry. Prototypes will be tested in late summer 2019, with the first passengers in summer 2020.
9. Due to the Government reducing standards for highway repairs to "a risk based assessment" the council's Highways & Community Infrastructure Committee agreed today a revision to the Highways Asset Management Plan (HIAMP), which it is now renamed Highway Operational Standards which sets the standards followed by county highways. Changes include a longer timescale for repair for defects in the highway that are less hazardous; and lesser reactive maintenance standards for very minor roads. It is proposed that these roads be inspected less frequently, and that potentially dangerous defects need to be of greater severity to attract reactive repairs. (Such roads serving properties that generate significant traffic will not be subject to these proposals). This is all part of what has been described by Conservatives at the last meeting of Cambridgeshire County Council as the 'managed decline' of our local highways and is very worrying for those of us in rural areas.
10. A consultation is under way on proposals to close the county council's Race Equality & Diversity Service (CREDS) by the end of the summer term this year. Maintained primary schools in the county used to fund this service collectively by returning to the council a sum

from the Dedicated Schools Grant. However in December 2017 the Schools Forum decided to cease this arrangement with effect from 1 April 2018. CREDS has worked successfully for many years supporting schools, children and families across Cambridgeshire by working with, and on behalf of, children and young people from various minority ethnic groups including gypsies, Roma and travellers and those with English as an additional language. The Council is inviting suggestions and firm proposals for funding which would enable some services to continue to be provided in 2018/19 and beyond. The consultation closes on Monday 26 March.

11. The county council has not been able to find a sponsor to continue the Bikeability scheme for primary school children following the Government cutting back funding for it. The county has agreed to continue to fund it in full to the end of the present school year in July.

John Williams
13 March 2017
Item 127.2

District Councillor Report to Fulbourn Parish Council

1. South Cambs District Council has agreed a budget for the next year and set its financial forecasts for the medium term. The future will depend upon reserves - which have built up to £11million - being drawn down over the next five years to a level of £2.5million - just to keep services going. The Council is also taking part in a Fairer Funding Review which looks likely to result in a large proportion of local business rates being diverted to plug the social care gap across Cambridgeshire. In line with its three year plan district council tax will increase by £5 per for a band D property which is the maximum increase permitted by the Government for a council with a very low council tax base.
2. The Mayor of Cambridgeshire and Peterborough, James Palmer has removed the Leader of South Cambs from his role in charge of affordable housing. There seems to be some disagreement about housing strategy for the county - and the person who was supposed to be championing the needs of South Cambs is on the losing side. There are already signs that the Mayor is not prioritising the housing crisis in South Cambs. In a report just published, the Combined Authority has revealed that East Cambs (home of Mayor Palmer) is getting £925k to support affordable housing this year whereas South Cambs, which is far larger and with much higher housing costs, is being given £829k. When the Combined Authority was created a year ago, we were promised that South Cambs would get about 70% of the affordable housing funding provided by Government, because it meets the criteria for priority funding.
3. Accent's plan for 14 affordable homes in Balsham Road on a Rural Exception Site in the Green Belt has been unanimously supported by South Cambs' planning committee. Due to changes in the way housing associations can borrow money the Secretary of State must now give approval. This scheme is unique these days in that all the homes will be affordable with nine being available at social rent levels. A recent survey of all household incomes in the Greater Cambridge area showed that over a third cannot afford the private rent levels let alone even get on the home owning ladder with shared ownership properties. Our key workers need social housing, but this is the least built category of housing. This must be the priority for South Cambs.
4. At the South Cambridgeshire District Council's annual Community Awards last night Bev Savage of the Fulbourn Community Car Scheme received the award for Outstanding Local Service or Amenity.
5. Sheffield Hallam University's Centre for Regional and Economic Social Research working closely with South Cambridgeshire, Cambridge City and the County Council, with funding from NHS England's Healthy New Towns programme, suggests there will be major shortages in specialist housing in many local authorities in coming years. The research has led to the creation of a new tool for local councils called the Housing for

Older People Supply Recommendations (HOPSR). The research revealed that the supply of specialist housing in Greater Cambridge will need to be 80 per cent higher by 2035, compared to current levels, and with significant increases also required in age-exclusive housing and care beds.

John Williams
13 March 2018

Item 127.3

District Councillor report to Parish Council March 2018

Solar stud lights

I was very pleased to see that the solar stud lighting has now gone in on Cambridge Road. There was a short delay due to a lack of resin but I believe the project has now been completed. Having cycled on the stretch myself I believe this will be a huge benefit to people commuting on bike in and out of Fulbourn.

Bin collections over snow period

I was very pleased to see that South Cambridgeshire's bin collections were still carried out in full as planned despite snowfall all over the district. As a member of the Scrutiny committee I have passed on my thanks as District Councillor for the team's perseverance during this bad weather spell. Many other Councils had to change days and re-schedule collections, this was not the case in SCDC.

Planning applications

The last planning committee meeting saw 3 schemes in Fulbourn approved. The first being an exception site with 14 affordable houses (i.e. 100%) with a local connection. The second was an application for 10 flats and a new social club on land off Fulbourn Old Drift. The third was demolition of the existing Fulbourn social club to be replaced with a 72 bedroom care home. All of these applications were recommended for approval by SCDC officers, supported by the Parish Council and myself as District Councillor. On all three of these applications I have worked with applicants, the Parish Council, Officers at SCDC and attended the planning committee meeting to get the best deal for Fulbourn.

Community awards

I was very pleased to attend the SCDC award ceremony where Bev Savage of the Fulbourn Community Car scheme received the award for "Outstanding Local Service or Amenity". This award was well deserved and I was very pleased to see someone from our village win this award. The scheme has been vital in helping residents who don't drive to attend Dr and hospital appointments along with shopping and leisure trips. I was really pleased to be able to thank Bev personally for all of his hard work and his contribution to our community.

Mobile speeding device

The mobile speeding device has now been placed in Apthorpe Street for 1 month and has been taken down ready for its next location which will be confirmed shortly. Whilst the device is down I am happy to show Wilbraham Parish Council as they have contacted the Parish Council to look at the device. Data to follow.

Graham Cone

MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON WEDNESDAY 28 February 2018

Present: Derek Thorn (Chair) James Caesar, Trish Newman, John Shepherd, Mary Drage, Dawne Brown, Kathy Attmore, Jean Doe, Jill Woolley
(Minutes)

1. **Apologies:** Jill Jones

2. Minutes of the meeting held on 29 November 2017

The Minutes were agreed as a true record.

3. Matters Arising

3.1 The Monolith light is not working at all and has been damaged. Trish will report to Accent. The light at the end of the car park still works intermittently so is difficult to report.

3.2 New Heating System: Derek is having trouble contacting Alan to get a date for installation. He will keep trying.

3.3 The radiators in the corridor are now working and have made a lot of difference to the warmth in the building. Derek will do a notice telling people not to alter the thermostat which should be set at 17.

3.4 Re-decoration and the Perspex round the walls will be done after the heating is installed. Sections A and B will need to be redone and the ceiling made good round the new heater in the library section.

3.5 At the Library meeting it was agreed that the coffee morning was not a suitable time to hold a 'Councillor' session.

3.6 It was agreed that the Fire Assembly point will be near the lamp post at the entrance to the car park. There will be an instruction inside the building saying e.g. *The Assembly Point in case of Fire is at A in the car park.* A notice will be put on the Private Parking post saying 'Assembly Point A'. Mary will organise this.

3.7 Trish will chase David Smith re PAT testing.

3.8 Derek will organise a notice to explain the meaning of the terracotta tiles in the corridor.

4. Financial Report

4.1 Trish presented the accounts from April 2017 to January 2018.

4.2 The accounts include Hirings of £328 from 2016/17.

4.3 We are in a good financial position.

4.4 Kim our cleaner opens and closes the building for ad hoc bookings and receives a retainer for this. She is doing a very good job, which was also commented on at the library AGM.

4.5 The Hygiene Contract is still the same price and is working well.

4.6 The fire safety check covers the whole year. The controls are working even if the display says they aren't.

4.7 Trish now numbers her invoices which have made monitoring them easier.

5. Bookings

5.1 Derek reported that we have had two good months.

5.2 There is a new regular booking for Pilates for one hour on Monday and Wednesday mornings from mid April to mid July, using two rooms. This will be run by Trevor Nichol. Derek has created a Swifts diary page for him accessed via the Parish Council website. Dawne suggested he could advertise on the *Fulbourn Group Information* page on Facebook. Derek will let him know about this.

6. Any Other Business

6.1 Jean confirmed the Women's Institute booking on Wednesday 9 January 2019.

6.2 Derek confirmed that the heaters blow out cold air if put on before the heating is set to come on. He puts the heating on 20 minutes before each booking and it is set to go off ten minutes before the booking ends.

6.3 Kathy reported that the heating thermostat has not been turned down a couple of times which means the heaters are blowing out cold air and using electricity.

6.4 Kathy reported that the sign above the alarm is not up to date as it says 'Leave the blinds open.' Jill will redo and change to 'Leave the blinds down.'

6.5 The 'Please close the door' sign was put up by the Library to stop people leaving the door open, especially now we have heating in the corridor.

6.6 There is only one fire door notice in the building, on the library store. However, all doors should be closed when leaving the building. The cleaner does leave the kitchen door open to let the floor dry and this should be closed when exiting the building.

6.7 A new guide dogs notice will be purchased to read: 'Assist Dogs Only.' Trish will do this.

8. Date of next meeting: Wednesday 23 May 2018 at 7 pm in the Swifts.

The meeting closed at 7.30