

Minutes of a Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 12th September 2018.

Present: Councillor Thorn (Chairman), and Councillors Cone, Gaskell, Hinton, Johnson, Lacey, Scarr, Smith, Ward, County & District Councillor Williams (from Item 55), the Clerk and 2 parishioners.

	Action
<p>There will be a <u>PLANNING MEETING</u> of the Council commencing at 7pm prior to Full Council.</p> <p>Present: Councillor Smith (Chairman) and Councillors Gaskell, Hinton, Johnson, Scarr and Thorn.</p> <p>Apologies: Councillors Drage, Lockwood, Newell and Ward.</p> <p>To consider planning applications: Minutes of meetings held on 30/07/2018 and 22/08/2018.</p> <p>New applications: S/3198/18/FL, 18 Home End – Removal of existing asbestos garage roof and replace with pitched roof and velux roof lights; Recommend support. S/3229/18/FL, 15 Station Road – Ground floor extension to rear of property; loft conversion with dormer extension. Recommend support.</p> <p><u>Information only:</u> S/3013/18/DC, 1 Ludlow Lane – Discharge of Conditions 3 (External materials), 4 (Precise details), 5 (Method Statement) & 6 (Under floor heating) of Planning Permission S/1928/18/LB; S/3090/18/DC, 56 Shelford Road – Discharge of Condition 4 (Traffic Management Plan) of Planning Permission S/1065/18/FL; S/3091/18/DC, Land adjacent to 56 Shelford Road – Discharge of Conditions 3 (Materials) & 6 (Surface & Foul Water Disposal) of Planning Permission S/1065/18/FL. S/3173/18/NM, 24 Fromont Close – Non Material Amendment of Planning Permission S/0416/12/FL.</p> <p>Planning permission: S/2185/18/FL, 6 Ludlow Lane – Garden room to be constructed to replace timber garden room.</p> <p>Consent: S/2613/18/AD, Bakers Arms, Hinton Road – New signage.</p> <p>Amendments: S/2641/18/FL & S/2642/18/LB, 18 Balsham Road – Proposed single storey kitchen extensions to the rear of the property and associated alterations and demolitions; proposed gazebo in the garden.</p> <p>Scheme of Delegation: S/2579/18/FL, 22 Station Road – considered under delegated powers by the District Council Planning Committee on 11/9/18 S/2606/18/FL, 6 Caraway Road – to be considered by SCDC Planning Committee on 12/9/18. Full Council Meeting then commenced:</p> <p>Present: Councillor Thorn (Chairman) and Councillors Cone, Gaskell, Hinton, Johnson, Lacey, Scarr, Smith and Ward.</p> <p>49 To accept apologies for absence. Councillors Drage and Lockwood; District Councillor Dr Daunton; Lateness from County & District Councillor Williams (attending a meeting at Cambourne) and Councillor Newell.</p> <p>50 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</p> <p><u>Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</u> Mr Chris Smith thanked David Cottee from Fulbourn for arranging the successful half-yearly village litter picks but felt even more could be done to combat the problem. In Suffolk Mr Smith had seen signs at approach roads to villages asking people to take their litter home with them and suggested Fulbourn could have something similar. He said the weekly Car Boot generated a lot of litter along Babraham Road. It was pointed out by Council that they do</p>	

<p>clear the field where the event is held, but Mr Smith continued that he was referring to the verges adjacent to this. Mr Smith said he had not seen articles about litter on fly sheets from County and District Councillors and suggested there was a regular item in The Village Pump to reiterate the problem. He also asked if a Speaker could go, with the primary school's permission, to talk to the youngsters on this subject as it was better to catch them at an early age.</p>	<p>1358</p>
<p>David Cottee added 70 plus bags are collected from the whole parish every 6 months. He said one hot spot was by the cycle ranks in The High Street. The Clerk will speak to the Manager of the Co-operative Stores regarding this.</p>	<p>Clerk</p>
<p>Cllr Cone said SCDC collect rubbish and fly tipping after the Car Boot sales and suggested Council also speaks to the organisers about this problem. SCDC give promotional talks on recycling and would find out if someone would be willing to make a presentation to the primary school as suggested by Mr Smith. Both gentlemen then left the meeting.</p>	<p>GC</p>
<p>51 To receive reports from County and District Councillors.</p>	
<p>51.1. County Councillor Williams said the County Councils is in a dire financial position because of spiralling adult social care and vulnerable children costs and that the road flooding in the village is under investigation.</p>	
<p>51.2 District Councillors Williams and Daunton issued the attached joint report.</p>	
<p>51.3 District Councillor Cone briefly went through his attached report for Members.</p>	
<p>52 To approve the minutes of the last meeting.</p>	
<p>The Minutes were accepted as a true record and signed by the Chairman.</p>	
<p>53 Matters arising from the last meeting.</p>	
<p>53.1 <u>Ida Darwin</u>. The site has been passed from the NHS to Homes England who has requested a meeting. This will be arranged with the Ida Darwin Working Party shortly. Our Solicitor, funded by Homes England, has gone through the draft Section 106 Agreement and will be meeting the Legal Team from Homes England to discuss this further. We now understand Dan Smith has left SCDC. He had been instrumental in drawing up the draft agreement, but the Parish Council had not been informed of his departure until this morning.</p>	
<p>53.2 <u>Youth Building</u>. Progress continues and the fundraising events generated a generous donation from Mr Woolfenden of £250 for the 'Buy a Brick' campaign.</p>	
<p>53.3 <u>Horse Pond</u>. The Parish Council's attempt to have this historic feature Listed has been unsuccessful. Constructed in 1886, it would appear it is typical of its date of construction and is comparatively later than other listed examples. Although in a Conservation Area, it is a modest structure and does not demonstrate any innovation in its design according to the report.</p>	
<p>53.4 <u>Street Lamps</u>. Sandblasting on site would prove too costly. Following discussion, Cllr Ward proposed replacing a column (like-for-like) then having the original sandblasted off site to see if the columns are worth renovating. We would have to negotiate with the contractors and UK Power Networks to ensure continuity of power when swapping them over. Proposed seconded by Cllr Gaskell and agreed by the Council.</p>	
<p>53.5 <u>Mobile Speeding Device</u>. Cllr Cone advised this was currently being repaired due to a Bluetooth fault. Council approved Shelford Road as its next location.</p>	
<p>53.6 <u>Stonebridge Lane</u>. Spoil has been placed on the verge. Council agreed to cover this with top soil and sow grass seed.</p>	
<p>53.7 <u>Hindloders</u>. Wooden posts to be erected at the entrance off Stonebridge Lane.</p>	
<p>54 Tree bench plaque for Resolution.</p>	
<p>Following discussion Council approved the following wording: -</p>	
<p>This bench was provided by Fulbourn Parish Council to commemorate the Centenary of the ending of WW1 and to honour all those from the village involved in that conflict.</p>	
<p>As County and District Councillor Williams arrived at this point, the Chairman asked Members if they had any questions for Cllr Williams. There wasn't and Cllr Williams was</p>	

thanked for his reports.

1359

55 Cemetery Improvements.

Originally Cllr Smith was obtaining quotations to tarmac the drive. Aware of impending improvements, a nearby resident came forward with further suggestions prompting Cllr Smith to visit them and take photographs for Council to consider. It was suggested moving the barrier gate further along the drive and possibly creating a turning circle to prevent intrusive visitors from using residents' drive ways even going right up to their property at times. Cllr Smith will speak to the other local residents and obtain further costings.

DS

56 Neighbourhood Plan Working Party (NPWP).

Notes updating the Council were issued. A website has also been set up and will be included on the Council's site under 'Other Links'. The next scheduled meeting is on 17/9/18.

57 Tree works:

Cow Lane – Horse Chestnut with honey fungus; remove to ground level;

The Chantry – Remove Cypress tree as too large for space;

Pierce Lane – Crab Apple, crown clean and crown reduce to balance.

Balsham Road – Pollard Lime Tree to level of reduced lime in neighbouring garden;

Apthorpe Street – Fig Tree – Remove crown to leave stem 30cm below wall height;

Pierce Lane – Remove Silver Birch, Smoke Plant, Sycamore, Yew, Rowan, Conifer,

Hornbeam, variegated Laurel and general shrubbery as planted too close together and poor

specimens. The Parish Council has written to the applicant asking for a site meeting due to the proposed extensive works without any response. As Council does not have permission to access the site, we have informed SCDC that we are not able to comment and request they try to arrange a visit.

S/3415/18/TC, Pierce Lane – Removal of a Sycamore tree to allow vehicle access when the property is renovated. This is the same property as above and the tree is visible from the road. Our comments to SCDC; Fulbourn Parish Council objects to this application and disagrees with the comments argued by the applicant. The applicant has still not been responsive to a site meeting regarding application ref: S/3191/18/TC.

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

58 Correspondence.

58.1 **SCDC** – Consultation of both the Licensing (2003) Policy and Gambling (2005 Policy) as required by law.

58.2 **J Watney** – Letter concerning improvements to cemetery drive with further suggestions. See Item 55.

58.3 **CCC, Highways Services** – The Integrated Highways Management Centre (IHMC) set up in 2009 gathers data from incidents, which once collated, is distributed to all stakeholders. Its original brief was to control congestion by getting real time information. IHMC has sent an introduction document, Service Plan and June 2018 report for information.

58.4 **St Vigor's Church** – Letter regarding floodlighting and churchyard maintenance. It was agreed continuation of Council's support for their fine work.

58.5 **Fulbourn PTA** – Wish to hold a Fun Run on Sunday, 7th October 2018 and wish to start and finish at the recreation ground, have use of the pavilion and possibly hold a barbeque to raise funds for the new playground equipment. The Clerk has checked football fixtures with the clubs and offered use of the pavilion but a barbeque could only be held on the patio area and not anywhere on the grass.

Following discussion, Council approved using the recreation ground to start end finish the race but felt the barbeque should be held on school grounds so as not to set a precedent.

58.6 **J Mead** – Asking if farmers could notify residents when they intend to harvest crops as

Clerk

<p>the dust and debris caused a lot of work for him and his wife cleaning up afterwards. The Clerk advised the Parish Council were unlikely to have any powers to enforce this and it had been an exceptionally dry Summer this year.</p>	<p>1360</p>	
<p>58.7 Cambs & Peterborough CCG – Consultation on changes to provision of inpatient beds to persons with learning disabilities running from 10/8/18 to 28/9/18. NB Consultation extended to 12/10/2018.</p>		
<p>58.8 Kier – August 2018 newsletter regarding an update on the expansion of Fulbourn Primary School. This has been displayed on the Parish notice board.</p>		
<p>58.9 Cambs Acre – Local Councils Conference on Friday, 23rd November 2018 in Huntingdon. Cllrs Drage & Thorn to attend.</p>		
<p>58.10 Fulbourn Arts – List of future events.</p>		
<p>58.11 CAPALC – AGM, Thursday, 11/10/18 at 7pm in Cottenham; August Bulletin.</p>		
<p>58.12 SCDC – Fulbourn’s application successful and we have been designated a Neighbourhood Area. Offer of a meeting.</p>		
<p>58.13 CCVS News (Cambridge Council for Voluntary Service) – August 2018 update; request a venue to hold Fund Raising advice sessions at a nominal rate. It was agreed to offer The Swifts subject to availability.</p>		<p>DT Clerk</p>
<p>58.14 K Tallack – Request for speed restrictions of 20 m.p.h. along Hinton Road. The Clerk has replied and suggested locating the Mobile Speed Camera there.</p>		
<p>58.15 SCDC – Requesting update on Parish’s Emergency Plan advising it should be completed by 28/9/18.</p>		
<p>58.16 CCC – Offer of a Traffic Management Course in September 2018.</p>		
<p>58.17 Fulbourn Forum – News and update of forthcoming events.</p>		<p>JG</p>
<p>58.18 NHS Cambs & Peterborough Clinical Commissioning Group (CCG) – AGM on 18/9/18 in Peterborough. Cllr Gaskell hopes to attend subject to work.</p>		
<p>58.19 Homes England – Request a meeting with representatives from the Parish Council to discuss the Ida Darwin site and S106 Agreement which is being prepared. See Matters arising Item 53.1.</p>		
<p>58.20 SCDC – Inspectors’ Reports for South Cambridgeshire and Cambridge Local Plans, website links provided.</p>		
<p>58.21 War Memorials Trust – August 2018 magazine.</p>		
<p>58.22 Clerks & Councils Direct – September 2018 magazine.</p>		
<p>58.23 Resident – Concerned parishioner telephoned regarding Anti-Social Behaviour on The Swifts Estate. They have contacted both the Police and Accent Group regarding this. Cllr Thorn advised Accent will only take action if the perpetrators’ live on the estate and provide a log to record all incidents.</p>	<p>Rec WP Clerk</p>	
<p>58.24 Fulbourn Bluebirds – seeking permission to erect a shed on the recreation ground to store equipment. Referred to the Recreation Group Working Party.</p>		
<p>58.25 CCC – Temporary road closure at Balsham Road between 07.30hrs -17.00hrs on 10/10/18 for maintenance of manhole covers.</p>		
<p>59 To resolve the accounts for the month.</p>		
<p>Wages: Jul & Aug Clerk + exp.....2,305.43 Wages: Swifts Cleaner.....352.00R D Bracey: Play Inspection.....216.00R Smith Ltd: Clock service.....237.60R E-on: Swifts electricity.....272.07R CJ Murfitt Ltd: New building.....133,035.70R M Morris: Pavilion call out.....60.00R Townley: July hall hire.....27,50R Dent Ltd: CCTV.....7,818.00 A.P.C: Pest control.....70.00R SP: August grass cutting.....2,160.00</p>	<p>Wages: Pavilion Cleaner.....374.00 APC: Pest control.....200.00R B Missing: July Shopper bus.....220.00R Barclays: Monthly fees.....30.36R E-on: Pavilion electricity.....372.69R HP: Ink supplies.....8.98R Gardenworks: Tree works.....690.00 Barclays: Monthly fees.....15.80R HMRC: Tax & NI.....573.75R B’s Travel: Aug Shopper.....275.00R Proaudio: PA System.....149.00R</p>	

<p>PKF: External Audit fees.....480.00 CAS Ltd: Insurance premium.....2,881.64 E-on: Pavilion electricity.....159.50 Simpson: Heathers.....42.00R T Fretwell: R.F.O. fees.....500.00 Petty cash: Various.....</p>	1361
<p>Cllr Johnson proposed accepting the accounts, proposal seconded by Cllr Cone and agreed. A quotation for tree works in the copse area of the recreation ground had been received. Due to the amount, a second quote was also being obtained. A second quotation of £2,800 for tree works around the village to assist the grass cutting contractors will be deferred until next year as the cutting season is almost over. This will be to be included in the budget for next year's precept.</p>	Precept
<p>60 Completion of End of Year Accounts. The External Auditor had signed off the end of year accounts. Cllr Smith proposed accepting completion of the accounts, proposal seconded by Cllr Scarr and agreed by the Council.</p>	
<p>61 Council Committees. 61.1 Finance Committee. Minutes of a meeting held on 9/8/18 were issued and accepted. 61.2 Swifts User Group. Minutes of a meeting held on 29/8/18 were circulated. Cllr Thorn added from Item 3.2, the new heating system would be installed on 9th & 10th October 2018. Cllr Thorn also advised a PA System had now been purchased. 2nd Village Walk. Members went through the notes from the walk on 4/8/18. Cllr Smith will arrange a third walk around the Beechwoods Estate.</p>	Clerk DS
<p>62 To receive items for inclusion on the next Agenda for decision and/or action.</p>	
<p>There was no further business and the meeting closed at 9.30pm.</p>	

Additional reports:

Item 51.2

Report of District Councillors John Williams and Claire Daunton to the September meeting of Fulbourn Parish Council

District Council and Wider Area Matters

1. Local Plan

The Local Plan should be adopted at the September Full Council meeting. Generally speaking the Planning Inspector has approved the draft plan and confirmed its Green Belt policies. Fulbourn is now a Minor Rural Centre, but the extension of the Peterhouse Technology Park into the Green Belt has been confirmed and the land between Teversham Road and Cox's Drove has not been designated as a Local Green Space.

2. Community Chest

New criteria for the Community Chest scheme has been approved by SCDC Cabinet taking on board the outcome of an all-party workshop to make it more focused on delivering the aims of SCDC and to recognize that parish councils have the ability to fund their projects through their uncapped precepts thereby releasing more SCDC funding for community groups.

3. Affordable Housing

Since the last meeting of the Parish Council, SCDC has celebrated the delivery of 20 new homes in Great Abington, 40 per cent of which are affordable. These were the result of collaboration between the developer Hill and the District Council.

<https://www.scams.gov.uk/council-and-hill-celebrate-the-delivery-of-20-new-homes-in-great-abington/>

This was a community-led scheme. The chair of the Parish Council is willing to share his experiences and to show other parish councils round the development.

4. A new deal for social housing

The government has published a green paper on social housing. Details;

<https://www.gov.uk/government/news/social-housing-green-paper-a-new-deal-for-social-housing>

5. East West Rail Link

A lobby group led by County Councillor Sebastian Kindersley is promoting a northerly route for the E-W rail link. This will go from St Neots via a new station at Cambourne to Cambridge North Station. This route is supported by Huntingdonshire and the City Councils.

6. Assets of Community Value

A building or other land is an asset of community value if its main use has recently been or is presently used to further the social well being or social interests of the local community and could do so in future. Examples could include: nurseries and schools, health centres, surgeries and hospitals, day care centres; parks and open green spaces; community centres and youth centres; public toilets; village shops and pubs.

SCDC has produced a protocol detailing the Council's approach to the Community Right to Bid- Assets of Community Value. The Community Right to Bid allows communities and parish councils to nominate buildings or land for listing by the local authority as an Asset of Community Value. An asset can be listed if its principal use furthers (or has recently furthered) their community's social well-being or social interests (which include social, sporting or recreational interests) and is likely to do so in future. Full details of the protocol can be found at

<https://www.scams.gov.uk/community/community/community-rights/assets-of-community-value/>

7. Universal Credit

Members of the SCDC Scrutiny Committee (includes Cllr Cone and Cllr Daunton) heard a report from the SCDC officer leading the implementation team. The Committee also heard from the Department of Work and Pensions (DWP) officer seconded to this area for the period of implementation. Initiatives are in place to support those who will transfer from previous benefits schemes to Universal Credit in the coming months. Officers are also ready and briefed to make early supportive interventions if they feel that SCDC tenants or others are going to run into difficulties. In-person and on-line support is available, and the Council and DWP is working closely with the CAB. Lessons have been learnt from earlier roll-out problems.

A further detailed presentation concerning Universal Credit was made to all councillors on Monday 3rd September.

8. Police and Crime Commissioner

Cllr Daunton, as a member of the Police and Crime Commission Panel, has raised with the Commissioner the issue of neighbourhood policing. The Commissioner has indicated that he has been granted resources allowing for the employment of additional officers who will be warranted officers and not PCSOs. The appointment of Nick Dean, formerly Deputy Chief Constable of Norfolk to the post of Chief Constable in Cambridgeshire, will also bring about changes, which we hope will include greater local contact. The police inspector for our area will be giving a briefing to Members of SCDC at the end of this month.

Issues local to Fulbourn

The Swifts

Cllr Daunton has met with Accent to discuss the tree in Grandridge Close and the outstanding works to the children's play area. The elephant which was damaged beyond repair is to be replaced with something similar.

Addenbrooke NHS Trust Land in Yarrow Road

Cllr Daunton has been given an assurance that the strip of land beside Yarrow Road which is owned by the Addenbrooke NHS Trust will be cut soon and the broken fencing repaired.

Bus services

Cllr Daunton and Cllr Bradnam requested a meeting with Stagecoach concerning problems with the bus services in Fen Ditton and Fulbourn. It was attended by Andy Campbell, managing director of Stagecoach East and two of his operational managers. It was a useful meeting and we covered a range of issues in some detail. Stagecoach is to look at the 15 minute wait at Tesco on the morning journey into Cambridge on route 17.

CD/JW

6th September 2018

Item 51.3

District Councillor report to Parish Council September 2018

Village design statements

There was a successful bid by the Conservative group at the beginning of the year for funding to allow the authority to support parish councils in carrying out character assessments that capture what is unique about their areas. These are designed to help insure that new developments reflect the communities in which they are situated. £130,000 was approved by the Ministry of Housing, communities and local government as part of the first wave of its planning delivery fund. Following SCDC being successful in acquiring the £130,000 parish councils were asked to apply for a share of this funding to assist them in developing village design statements. There was a great deal of interest in the program with 18 expressions of interest received. The planning portfolio holder has made the final decision on which applications best met the criteria.

Within the Fulbourn and Fen Ditton ward, two of the parish councils applied (Fulbourn and Great Wilbraham). I am pleased that Fulbourn parish council has been successful in their application and will now receive the funding to go ahead with their design statement however Great Wilbraham was not selected this time. It was felt that Great Wilbraham's needs would be better addressed through the development of the next Local Plan or in identifying rural housing exception sites. Great Wilbraham's parish council had offered match funding and SCDC officers hope that they will be able to work with them to channel this funding to address their challenges.

If other parish councils within the Fulbourn and Fen Ditton ward would like to consider a village design statement, there is a large amount of information on the SCDC website but below I have included what a village design statement is and is not for quick reference.

A new Village Design Statement is:

- *a collaboration between your village community and us – you are not expected to do all the work yourself.*
- *design focused – looking at how buildings, streets, spaces landscape and materials come together to create areas with distinctive identity and character.*

- *a forward-looking document – aiming to make new development the best quality it can be, enhancing your village.*
- *a way to provide more locally specific detail, which is consistent with other policies within our Local Plan.*

A new Village Design Statement is not:

- *A way of proposing new development sites in your area. It is not a plan making document.*
- *a means to stop new development – it is a tool to help assess how new planning applications can enhance the character of your area.*
- *a neighbourhood plan or parish plan – it can be cross-referenced within one of those plans, but it will be a separate document adopted as SPD.*
- *a conservation area appraisal or a heritage assessment. The quality of historic buildings may form part of the assessment of what makes your village distinctive, but the focus is on the character of the village now and in the future, not what has happened in the past.*

(SCDC website)

Congestion charge

The congestion charge has again come up on the political agenda. District Councillors voted on two previous occasions to oppose the congestion charge but at the July Full Council meeting the issue came back a third time and the new Liberal Democrat administration enthusiastically backed the imposition of such a tax. I have always voted against a congestion charge and did so on this occasion again.

Supporters of this tax often refer to congestion charges in London, and sometimes Stockholm, as models of what they want to achieve. But these are not relevant to where we live, because both London and Stockholm have excellent public transport systems. The London Underground and its 270 stations are well known to us, Stockholm's Metro has 100 stations, and is well designed and efficient. Our Mayor, James Palmer, is working hard to bring us an excellent metro system of our own, but right now our public transport is very substandard, and driving is a necessity for some people.

When Cambridge City Council developed its detailed proposals in 2008 it drew the boundary of the charge area along the A14. Such a boundary would create chaos in some villages as visitors from outside would park their cars in the surrounding streets to avoid paying. A key feature of the City's proposal was that residents of Cambridge City would not pay the tax, but residents of South Cambridgeshire would have to. Any new proposal is almost certain to have the same feature. Villages like Teversham and Little Wilbraham with limited bus services are often left with little option but to drive to certain locations in or through the City. In villages and in the country side, driving can be a necessity whereas in the city driving is often a luxury. It is therefore wholly unfair that country dwellers should pay the tax whilst city dwellers are exempt in my opinion.

The national Government under various different political administrations has done little to address that £944 was spent per capita on transport in London compared to £333 in the East of England. Given Cambridgeshire's success in creating new businesses and employment I will continue to remind MPs of this fact.

<https://researchbriefings.parliament.uk/ResearchBriefing/Summary/CBP-8130>
Waterbeach new town – Draft supplementary planning documents (SPD)

At the scrutiny and overview committee held on Tuesday 14th August the committee was asked to consider whether the consultation statement should go forward for public consultation. In short, the

committee agreed that the document should go forward for consultation but with a clear view of what is expected from it. This new development will be hugely important for our district and has been allocated within SCDC's emerging Local Plan for approximately 8000-9000 homes alongside community facilities and necessary infrastructure. I know a number of the parish councils within the Fulbourn and Fen Ditton ward have already been involved with the consultation and I am sure will want to continue to be involved in the consultation on the SPD. The 190-page document can be found on the SCDC website.

Question on Ermine Street Housing to Finance portfolio holder

At the last full Council meeting I put forward the following question to the portfolio holder for finance "Does the new administration intend to continue operating our successful Ermine Street Housing Limited?". The answer from the portfolio holder was "yes". My response to this was as follows "*I am glad the new administration will be continuing to reap the rewards of Ermine Street Housing which brings a huge amount of money into this council so we can deliver vital services for our residents. Can I ask why the new administration has had a change of tone given that in literature sent to our residents they have said the following:*

- *Liberal Democrat Councillors will continue to challenge the ethics and the risk associated with the company*
- *Other Councils have walked away from such schemes believing them to be a risky gamble with tax payers' money*
- *Lending up to £35 million has put vital public services at risk*

I could go on but surely some of these messages are misleading given you will now be continuing to run the company."

The new portfolio holder for finance explained that they would be changing the way in which the company would be run but gave no details on how the company would change and the implications this would have on its current status as an ethical landlord and its profit margins.

Motion put forward to SCDC on recycling

The following motion was put forward to Full Council "The issue of single use plastics is high in the public consciousness and the council has a significant opportunity to reduce usage in South Cambridgeshire through its role as a service provider, procurement agency, employer and advocate. I voted in favour of this motion as I believe that the Government is already doing a huge amount nationally to promote recycling and raise awareness of single use plastics. I think the national Government could go further still and I hope that some of the measures consulted on over the last few months will be seen favourably in this year's budget.

Locally SCDC has always had a good record on recycling with the implementation of the blue bins (which was opposed by the Liberal Democrats) and rigorous methods put in place at recycling plants. I believe the Council could do more to set an example by becoming a single use plastic free council by the end of 2018, promote refill schemes and increase communication with businesses which is why I supported the Liberal Democrat motion (I will never oppose for the sake of opposing).

Universal credit implementation scrutinised

In my last report I had done a piece on the implementation on Universal Credit (UC). I had raised at the previous scrutiny meeting that this was an area that I felt was important to be scrutinised by

the committee. The Scrutiny committee called Dawn Graham (Benefits manager at SCDC) and an officer from the DWP before the Scrutiny committee on Tuesday 14th August. Following a presentation a number of questions were asked all of which in my opinion were answered satisfactorily giving myself as a member of the committee confidence that the Council is working hard to make the implementation of UC as smooth as possible. I am happy to go over some of the questions that were asked, please email me if you have any questions regarding this issue. All of the minutes of the meeting will be public on the SCDC website. I have included a diagram below from the presentation given to highlight some of the areas that SCDC will be focusing on during the implementation period.



South Cambridge bin collections during hot weather

I would like to thank the refuse collection team who have worked incredibly hard throughout the heatwave period. There are more than 150 frontline bin collection staff with each crew emptying up to 1300 bins each day. On average each refuse collector will walk around 12 miles per shift. If you combine this with often moving heavy bins from kerbside to refuse truck the job really does make for hard work, especially during a heatwave. SCDC has provided staff with sunscreen and bottled water to keep staff hydrated and protected from the sun. The District Council has issued residents with advice on the website, social media and in the magazine for helping refuse collectors get through their shifts during the hot weather.

Homelessness prevention over the last year

The team employed by SCDC to oversee housing within our district prevented more than 200 families from becoming homeless over the last year. This figure has increased from 126 during the previous year 2016/17. The biggest cause of homelessness in SCDC is loss of shorthold tenancy which accounts for 4 in 10 that our authority deals with. The housing team has taken steps to work with private landlords to assist with deposits, help guarantee rents in advance and help with arrears

payments. Another way in which housing officers have prevented homelessness is via Shire Homes which help residents rent a private property locally. It works by landlords signing up for a three year period to let their property via a management scheme which offers guaranteed rental income. The Council then manages the properties and offers them to those that need homes at an affordable rent, often below market rate.

SCDC also offers specialist assistance and advice to tenants, landlords and agents trying to maintain tenancies and help resolve problems which could lead to evictions. As of last April there is a legal requirement for councils to prevent homelessness. SCDC already has a good background in this area and I believe it is starting from a very good place given the example this council has set over the previous few years. The council is already doing a personal housing plan for every household facing the prospect of homelessness which sets out tasks for both the council and the families to undertake to catch things early and prevent them losing their home via eviction and consequently being homeless. During my time as District Councillor I have had calls and conversations with residents that are at risk of eviction and the problems are often varied. The key for me as District Councillor is signposting residents as soon as possible to the right department so that action can be taken to avoid things spiralling out of control. Problems can often be more difficult and costly when they are at the point of emergency accommodation. Having spoken to residents that have had to be moved into emergency accommodation, it can be a hugely distressing time as I am sure you can imagine.

SCDC in the top three for council tax collections

South Cambridgeshire District Council's finance bosses have thanked residents, businesses and revenues staff after the authority secured another top table position in the Council Tax collection league.

For the last financial year, the authority came third out of 326 Councils for collecting Council Tax on-time. It collected 99.3% of the expected funds in the last 12 months, an almost identical figure to the previous year.

Overall, £107 million in Council Tax was due to be collected by the Council on behalf of itself, Cambridgeshire County Council, the Police and Crime Commissioner's office, Fire Authority and parish councils. The data also shows that Business Rate collection in South Cambridgeshire achieved a high-scoring position, with the Council coming 25th in this category out of the 326 authorities. This was for collecting 99.4% of Business Rates on-time – again, a very similar figure to last year.

Councillors are thanking residents and businesses for paying their bills on time and encouraging anyone having difficulties making payments to contact the Council early for support and advice before debts begin to accumulate.

Cllr Graham Cone

Item 61.1

Minutes of a Finance Committee meeting of Fulbourn Parish Council held on Thursday, 9th August 2018 at The Swifts, Haggis Gap.

Present: Councillor Drage (Chairman). Councillors Cone, Newell and Thorn; the R.F.O. T Fretwell and the Clerk.

Apologises: All present.

Matters arising from the last meeting.

Covered on the agenda.

Finance report 1stquarter Apr – Jun 2018.

Mr Fretwell went through the Cost Centres figures explaining the Recreation Ground repairs expenditure was a one-off, the Cemetery expenditure was covered by Council's insurance and that the County Council's allowance towards grass cutting was still outstanding.

A quotation for tree works on the recreation ground for £1,800 had been received. There were concerns of Ash die-back too. In view of the amount the Committee recommends obtaining other quotes whilst agreeing in principle to the works.

The overall costs are in line with the budget for the first quarter.

The Council will need to budget for the loan repayment in the first quarter of 2019/20 - £42K.

The Committee recommends the ACE Committee reviews both the cemetery fees, which have not risen for 3 years and the allotment fees. Plot holders have been given the statutory notice of a pending increase.

Ida Darwin development update.

Cllr Drage confirmed the Parish Council's new Solicitor had looked at the Draft S106 Agreement. A meeting with him and the Ida Darwin Steering Group will be arranged shortly to discuss this further.

New Youth and Community Building update.

Materials including new bricks have been delivered. Murfitt's has been advised by FISSC (Fulbourn Institute Sports and Social Club) they will be charged rent if they use their land for a site office. Therefore it is being housed at the end of the car park. FISSC has been offered £121K for a re-build, which would not be enough to cover the costs, or £50K cash if they do not. This amount has not been accepted.

Risk Assessment – New Youth and Community Building.

Once a revised quotation has been received the Risk Assessment can be completed.

Donation requests: - Fulbourn Arts.

All the necessary documents in line with Council's policy have been received and the Committee recommends making a donation of £2,000.00.

Any Other Business.

Following the "Buy a Brick" fund raising article in the July edition of The Village Pump, parishioner Mr J Woolfenden has generously made a donation of £250. The Clerk telephoned to thank him and will pass his letter and cheque to FA4Y.

Item 61.2

MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON WEDNESDAY 29 August 2018

Present: Derek Thorn (Chair) James Caesar, Trish Newman, Mary Drage, Kathy Attmore, Jill Jones, Jean Doe, Jill Woolley (Minutes)

1. Apologies: Dawne Brown, John Shepherd

2. Minutes of the meeting held on 23 May 2018

The Minutes were agreed as a true record.

3. Matters Arising

3.1 The Monolith light is not working. Trish will contact Accent again.

3.2 New Heating System: Derek turned up to meet Alan as planned but he did not arrive, and all efforts to contact him have failed. Trish will send an official email. If there is no response we will have to get someone else.

3.3 Re-decoration and the Perspex round the walls will be done after the heating is installed.

3.4 Fire Assembly point notices have been done and Trish will be put these up.

3.5 Derek has the notice for the terracotta tiles in the corridor in hand.

3.6 Inventory: Derek has done an inventory and will check this every six months in future.

4. Financial Report

4.1 Trish reported that last year's end of year accounts have been completed and we made a surplus.

4.2 Hirings for 2017/18 included some money from the previous year.

4.3 The cleaner's wages now include money for opening and closing the Swifts for bookings. This money is paid every month. Monthly bookings vary but average out over the year.

4.4 There have been some problems paying Anglian Water and the £97.45 includes some backdated charges.

4.5 There is a surplus of £799.89 which includes hirings from 2017/18.

4.6 The Contents Insurance is renewed in September. This has already been paid but the Library has not been invoiced.

4.7 Hiring fees were discussed but it was decided not to increase these at present as we are a non-profit organisation. However, this will need to be reviewed if the 106 monies start decrease.

4.8 The NHS did not pay their invoice because they wanted it to be presented as a pdf. Trish has now done this.

4.9 THERA booked for two days training but did not turn up. The training was cancelled but they did not let us know. They agreed it was their fault and want to rebook for September. We have not returned their money, but if we don't get a new booking we will return half of it.

5. Bookings

5.1 August has been a quiet month for additional bookings.

5.2 Pilates (one hour on Monday and Wednesday mornings) have rebooked for the autumn

5.2 RCTS are now a permanent booking.

5.3 There are still regular bookings for children's parties.

5.4 Village ladies are using the Swifts for making poppies for the November WW1 event.

5.5 Trish will enquire whether Jason Rolfe is still using the Swifts.

5.6 Eastern Counties Keep Fit have a booking on Sunday mornings.

5.7 The WI would like to book Section A for their coffee morning on Thursday 18th October from 9.30 to 11.30 am.

5.8 Derek will check whether the Library can extend their session to 1 pm for their WW1 coffee morning on 3 November.

6. Any Other Business

6.1 Music Licence: Mary informed the committee that we do not need a licence unless we exceed a certain number of public events per year, which we do not do.

6.2 It was noted that the heater in Section A does not work properly and will send out cold air if put on before the set time.

6.2 Kathy reported that one of the volunteers who came to the last author talk couldn't hear and would therefore not be able to come again. A hearing loop system was discussed but this was not thought to be a viable proposition. However, it was agreed that a wireless microphone might be helpful and not too expensive. Derek will look into this. If we get one it could be stored in a new lock up cupboard.

6.3 Derek asked the committee if they would like to go back to starting the meeting at 7.30pm as his commitments have changed but the committee agreed that they would like to continue to meet at 7 pm.

6.4 Minutes: Jill will copy and paste the Minutes to Jean and James as their computers will not open Word documents.

7. Date of next meeting: Wednesday 28 November 2018 at 7 pm in the Swifts.

The meeting closed at 7.45 pm.