

Minutes of a Full Meeting of FULBOURN PARISH COUNCIL held in The Fulbourn Centre, Home End, Fulbourn on Wednesday, 12th June 2019.

Present: Councillor Drage (Chairman), and Councillors Brown, Dawson, Gaskell, Hinton, Johnson, Lacey, Lockwood, Smith, Thorn, County & District Councillor Williams and the Clerk.

	Action
<p>Minutes of a Planning Committee meeting held on Wednesday, 12th June 2019 at 7pm. Present: Cllr Smith (Chairman) and Cllrs Brown, Dawson, Gaskell, Hinton, Johnson, Lacey, Lockwood and Thorn.</p> <p>To consider planning applications. Permissions: S/0851/19/FL & S/0861/19/FL, 73-95 Speedwell Close and 36-82 Speedwell Close – External window and door replacement; S/0943/19/FL, New Shardelowes Farm, Balsham Road – Erection of agricultural building. <u>Information only:</u> S/1057/19/LD, 20 Pierce Lane – Certificate of lawful development for conjoined storage containers used for the commercial storage and distribution of goods. S/1339/19/DC, Land off Fulbourn Old Drift – Discharge of Conditions 3 & 4 of S/3404/17/FL. S/1545/19/DC, 56 Shelford Road – Discharge of Condition 6 of permission S/1065/18/FL. S/1894/19/DC, 1A Impett’s Lane – Discharge of Condition 3 of S/0478/19/FL. <u>New applications:</u> S/1608/19/PA, Unit 1, The Stables, Off Teversham Road – Prior approval for a proposed change of use of agricultural building to one dwelling (Class 3) and associated development. The Parish Council feels that this application is another encroachment on the Green Belt as there has already been one development close by approved. We are concerned that a precedence been set already in this particular area where previous agricultural/horticultural buildings can be converted into residential buildings. Has no recommendation. S/1819/19/FL, 33 Apthorpe Street – Two storey front and single storey extensions and single storey side and rear extensions following demolition of existing extensions; Supports. S/1878/19/AD, Land west of Balsham Road – Advertisement of new housing development with Homes England and South Cambridgeshire District Council. Recommendation Supports</p> <p>20 To accept apologies for absence. Cllrs Cone and Daunton – both attending other meetings and Cllr Ward.</p> <p>21 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. None received.</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. No one present.</p> <p>22 To receive reports from County and District Councillors. 22.1 Cllr Williams issued the attached report. 22.2 Cllr Williams and Daunton issued the attached joint report. Cllr Gaskell asked if the reports could be circulated prior to meetings so Members could read them properly. Cllr Williams said often there is more to report after the agenda papers are distributed, but could give a verbal update in future if that was preferred. 22.3 Cllr Cone issued the attached report in his absence.</p> <p>23 To approve the minutes of the last meeting. Cllr Drage referred to Item 10 and confirmed the end of year accounts are now with the External Auditor. Item 17.1; Cllr Drage advised Council had written to The Townley Trust in response to their queries. The Minutes were then accepted as a true record and signed by the Chairman.</p> <p>24 Matters arising from the last meeting.</p>	

<p>24.1 <u>Community Building</u>. CCTV is being installed on 8/7/19.</p> <p>24.2 <u>Cherry Tree, Greater Foxes</u>. Works to clear growth from a property will be undertaken with more planned in the Autumn.</p> <p>24.3 <u>Allotment Waiting List</u>. Instigated by the Neighbourhood Plan, Environment Group, the Parish Council sent a questionnaire to all those currently waiting for a plot. The results were collated and passed back to the NP Group. This proved a worthwhile exercise.</p> <p>24.4 <u>Cycle/footpath solar studs</u>. Maintenance has been carried out and the PC's Highways Sub Committee will continue to monitor in the future.</p> <p>24.5 <u>Swifts Play Area</u>. The litter bin has been overflowing again and damaged fencing has both been reported to Accent Group to action.</p> <p>Cllr Thorn reported on lighting issues to both the Wall and Street lights and explained why they keep shorting and how some have not been connected in the first place.</p> <p>24.6 <u>Re-surface public tennis courts</u>. Bindweed is now growing up through the newly laid tarmac. Charles Lawrence Ltd said this has only happened twice to their knowledge and believe the heat from the tarmac germinated the seed. The weed will need spraying, possibly up to three times. They said the section of the courts affected will need to be cut out and tarmac re-laid but said they were prepared to share the remedial costs with the PC. Cllr Smith offered to go through the contract, and the grant provider will need to be updated by the Clerk as works will not be completed in time to meet the deadline. The PC will ask for an estimate of the remedial works then write to the company once the contract has been perused.</p> <p>24.7 <u>Pavilion clock</u>. The Annual Service has been carried out.</p>	<p>1387</p> <p>Highways</p> <p>DS Clerk</p>
<p>25 Fulbourn Primary School – Update and Announcement.</p> <p>The Parish Council received a copy of the letter sent to parents regarding closure of school on Wednesday afternoons at 1.30pm instead of 3.30pm from September 2019. Members agreed this decision would be difficult for working parents and were informed that FA4Y are looking to see if they could hold a session to cover this period to assist parents unable to make alternative arrangements.</p>	
<p>26 Memorial for Stan Hardwick</p> <p>The Gardening Society wishes to install a composite bench at Poor Well in memory of Stan Hardwick and wondered if the PC would like to make a donation towards this. The PC agreed in principle but will suggest having just a bench in respect of the location so people could sit and view either side.</p>	<p>Clerk</p>
<p>27 Tree works:</p> <p>S/1702/19/TC, The Drive, Fulbourn Hospital – Limbs from trees are hitting roof top so SCDC confirm consent will be granted for works;</p> <p>S/1714/19/TC, Pierce Lane – Removal of 20 trees. The PC has requested a site visit with the SCDC, Tree Officer. We understand roof tiles have been removed at the rear of the property</p> <p>Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	<p>Clerk</p>
<p>28 Neighbourhood Plan Update.</p> <p>Notes from a meeting held on 6/6/19 were issued. An insert to be distributed with the July 2019 edition of the Village Pump is being compiled. Mr Ward will be attending the July PC meeting to give Members a progress report.</p>	
<p>29 Council Sub Committees for Review.</p> <p>Members were given a draft of Sub Committee Members which were accepted. The Chairman said Committees should ideally meet quarterly and Chairmen elected at the first meeting.</p>	
<p>30 Correspondence.</p> <p>30.1 Fulbourn Arts – List of future events up to July 19; Copy of their Annual Report 2018.</p> <p>30.2 D Nobel – Suggestion the PC applies for a Low Carbon Grant as an alternative energy source for street lighting.</p> <p>30.3 CCVS (Cambridge Council for Voluntary Service) – May 2019 newsletter.</p>	

<p>30.4 Cambs & Peterborough Clinical Commissioning Group – Sustainability and Transformation Partnership (STP) are meeting in Ely on 20/5/19. Cllr Gaskell attended this meeting.</p> <p>30.5 SCDC – Information about funding for four Innovate and Cultivate Schemes from the County Council; Time banks, Good Neighbour Schemes, Men’s sheds and Dementia-friendly communities. Deadline 1/8/19.</p> <p>30.6 War Memorials Trust – May 2019 magazine.</p> <p>30.7 IHMC (Integrated Highways Management Centre) – Incident report April 2019.</p> <p>30.8 CCC – Cambridgeshire Matters – May 2019.</p> <p>30.9 SCDC – Tree Warden Events; Hedges and Hedgerows at Papworth Everard on 25/6/19 at 7.30pm & a Walk and Talk at Cherry Hinton Hall Park on 5/7/19 at 11am.</p> <p>30.10 Fulbourn Forum – Suggest applying for a SCDC Zero Carbon Communities Grant to fund the installation of an electric vehicle charging point in the village.</p> <p>30.11 Cambs Acre – Rural Affordable Housing Mythbuster Tour, 3/7/19 Bluntisham. Cllr Thorn will attend if spaces permitted.</p> <p>30.12 Fulbourn Forum – News of future events including Open Gardens, Swifts Open Day plus weekly survey of the swifts and advance notice of the next Repair Café.</p> <p>30.13 CAPALC – May 2019 E-bulletin; Annual Conference on 28/6/19 at Hemingford Abbots.</p> <p>30.14 Village Library – Suggest Shopper Bus also calls at library Thursday weekly as facility is underused and to promote Loneliness Toolkit. Members agreed, provided Mr Missing is in agreement, that this was a good idea and will liaise with the library to ascertain if refreshments might also be available.</p> <p>30.15 Neighbourhood Plan – Grants available should parish wish to consider installing electric charging points and wind turbines.</p> <p>30.16 SCDC – May 2019 Parish E-bulletin.</p> <p>30.17 SCDC – Tree Warden Network Newsletter.</p> <p>30.18 Find your Adventure Ltd – Enquiries to hire the Townley Hall as a base for a Walking/Running event scheduled for either Saturday or Sunday, 14th/15th March 2020 and will need up to 100 car parking spaces hence request to Parish Council. Members said there was no guarantee of spaces; unlikely there were 100 in total and that football matches, users of the MUGA and other hirers of the Townley would also need to be accommodated. The Clerk will discuss further with the Townley Trust Administrator.</p> <p>30.19 Cambridge Area Bus Users – Public meeting, 15/6/19 at St Andrew’s Church, St Andrew’s Street, Cambridge at 2pm.</p> <p>30.20 Fulbourn Primary School – Changes to the School week from September 2019. See Item 25.</p> <p>30.21 Office of the Police and Crime Commissioner – Public meeting on 10/6/19 with the Chief Constable to present his proposal for a new Police Station for the south of Cambridgeshire. To be held at Milton Primary School from 7pm. Comments can be made until 5/7/19.</p> <p>30.22 Curtin & Co – Press release advising Fulbourn Primary School Students become Junior Recycling Champions following new initiative from Amey based in Waterbeach and Cambridgeshire County Council.</p> <p>30.23 Highways England – Latest A14C2H news release about upcoming changes to the Bar Hill junction of the A14.</p> <p>30.24 Fulbourn Forum – News from the Forum including an Orchid count at the Nature Reserve on 12/6/19.</p> <p>30.25 Fulbourn Arts – Annual request for financial donation along with required documents to meet Council’s criteria; this has been included in the precept. Council has included this annual request in the 2019/20 Precept.</p> <p>30.26 E Pamphilon – Asking why the Parish Council is not 100% in favour of a speed restriction in the village of 20 mph along with photographs of the latest crash in Station Road/Church Lane. After much discussion, whilst the PC is not being dismissive of this request, this comes under the jurisdiction of the County Council and the Police. The suggestion of speed bumps, pillows or sleeping policemen was debated and whilst you cannot</p>	<p>1388</p> <p>DT</p> <p>MD/Clerk</p> <p>Clerk</p>
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<p>put any price on a life, the PC has not included this in this year's precept and does not have any money to contribute to such schemes. Such measures would then restrict parking for residents. Greenways are looking to make improvements and introduce safety measures in the next 2 years, so anything the PC did might then be changed. The PC will contact Greenways for a plan of action and seek timescales for their proposed cycle routes and road layouts.</p> <p>30.27 Fulbourn Forum – Informal list of Assets of Community Value received which Council might find useful. Cllr Drage has spoken to SCDC who advised all requests have to be justified and meet certain criteria.</p> <p>30.28 Network Rail – Advice of intended works at Station Road level crossing between 14th & 15th September 2019; diversion will be in place.</p> <p>31 To resolve the accounts for the month.</p> <p>CJ Murfitt: New building.....44,428.43 HP: Ink cartridges.....3.49 AV Partsmaster: Screen.....128.15R Barclays: Monthly fees.....23.37R CAPALC: Membership fees.....721.04 Lawrence: Tennis courts.....21,000.00R Collier Turf: grass seed.....190.00R SP Landscapes: Grass cutting.....2,280.00 B's Travel: Shopper bus.....275.00 Daisy: Mobile phone.....15.41 Pristine: Hygiene contract.....420.00 Timpsons: Swifts keys.....10.00R Demco: Furniture.....458.88 e-on: Pavilion electricity.....269.99 Smith of Derby: Clock service.....244.80 CAPALC: Subscription.....</p> <p>Cllr Thorn proposed accepting the accounts, seconded by Cllr Lockwood and agreed by the Council.</p> <p>A quotation for portable hand rails to assist with Remembrance services from Echo fabrication for £480.00 + VAT has been received. Council unanimously agreed to accept this.</p> <p>32 Council Committees.</p> <p>Swifts User Group. Minutes of a Meeting held on 30/05/2019 were issued.</p> <p>33 To receive items for inclusion on the next Agenda for decision and/or action.</p> <p>Neighbourhood Plan</p> <p>There was no further business and the meeting closed at 9 pm.</p>	<p>1389</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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Attached reports:

Item 22.1

County Councillor Report to Fulbourn Parish Council

1. Cambridgeshire County Council has won the award for 'Bikeability Grant Recipient of the Year' after being nominated by training provider Outspoken. The award recognises the support and importance the Council places on Bikeability training, enabling thousands of pupils to receive lessons. The nomination recognises the work the Council is doing to encourage and support thousands of children in Cambridgeshire receiving Bikeability training. The Council's Cycling Projects Team has also contributed significantly to year-on-year increases in Bikeability participation across all levels. Councillors back Bikeability enthusiastically as it supports Council objectives around public health and supporting people to live independently, as well as transport strategy aims on reducing congestion, improving air quality and reducing car-based trips.

2. Following the marketing of the six acre Shire Hall site in Central Cambridge – resulting in bids from more than 30 organisations - Brookgate as their preferred bidder. Full Council on 14th May discussed the results of a three stage selection process that included a Member working group. Brookgate was agreed as the council's preferred bidder to lease the site and further negotiations will now begin between the developer and the Council to agree the full terms, including the length of the lease - expected to be for a term between 30 and 40 years. Brookgate is responsible for the CB1 development and the developer of the area around the Cambridge North station. The lease arrangement does mean the site remains in public ownership, confirming Cambridgeshire County Council's commitment to enshrine continued existing public access to the Castle Mound and Civil War Earthworks in the final agreement.

3. The county's data centre at Shire Centre will need to be moved and it intends to relocate it at Peterborough at a cost of £7 million. This affects not only the county council but also South Cambridgeshire District Council has it uses it as a backup as part of its shared ICT service.

4. I was very concerned when I was informed by Fulbourn Primary School that it was to finish the school day at lunchtime on Wednesdays and I spoke with the education team at the County Council as the Local Education Authority to see if there was anything they could do given that Fulbourn continues to be a grant maintained school. However the power that the Local Education Authority has even over schools that continue to be grant maintained has been reduced and that the day to day operation of the school is now in the hands of the headteacher/s and the school governing body. And I wouldn't wish to take that from them. Meanwhile, wearing my district council hat as Leader Cabinet Member for Finance at South Cambs I have asked our Revenue and Benefits Team to ensure that in helping families on low incomes that where they qualify they sign up their children for free school meals upon which is based the amount of Pupil Premium funding that a school receives. I understand this has fallen at Fulbourn which has contributed to the financial shortfall.

5. The Cambridge road cycle path has now been swept by South Cambs and the debris and undergrowth has been removed from the solar lights. County Highways is investigating as to why no road weed killing was undertaken in the Beechwoods this spring and arrangements are being made to put this right. The raised manhole cover in Teversham Road by the level crossing has been reported to BT. The cycle path between the railway and Tesco has been inspected and work orders raised for its repair.

John Williams
12 June 2019

Item 22.2

Report of District Councillors Claire Daunton and John Williams to Fulbourn Parish Council, June 2019

*We provide factual information which we hope will be of interest and of use to the parish council and to the parish community more widely. Please contact us if you have queries, at
Cllr Daunton@scamb.gov.uk; john.williams@cambridgeshire.gov.uk*

Climate Change

The current Administration at South Cambs established a Climate and Environment Committee last May. Over recent months members of this Committee (including those with specialist knowledge and professional expertise in the field) worked closely with colleagues in the University of Cambridge and other groups and individuals to put on a symposium on research and action in the field of climate change. The symposium, held on 22nd May, was declared an outstanding success, bringing together many ideas and positive outcomes.

Amongst the presentations was that from Leeds Climate Commission: they have mapped the necessary actions for their area to arrive at zero carbon by 2050. It is important to remember that 80% of the houses we'll be living in in 2050 are already built, so retro-fitting and improving existing housing stock has to be a priority. South Cambs is already reviewing its housing-stock maintenance plans with these elements in mind. We also have to increase re-cycling rates and generate as much renewable energy as possible. With new houses being off the gas grid by 2025, more electricity generation will be needed and there will be a need for the installation of more air- and ground-source heat pumps. New housing will be planned for comfort, using solar panels and orientation of building that avoids over-heating in summer, using ventilation and passive cooling. Houses using all these methods can be expensive to build: some councils have done it and we should be aiming for that high standard. As an adjunct to all this we are encouraging more tree-planting. The Centre for Sustainable Energy (<https://www.cse.org.uk>), has suggestions that can be added to Neighbourhood Plans and other local documents.

We are also encouraging parishes to be active in considering climate-related projects and to apply through our Grants Committee for awards under our new Zero Carbon Grants scheme, applications for which are likely to open in July. Under this scheme small actions such as installation of water fountains and cycle racks will be considered as well as larger schemes involving, for example, electric charging points and battery use. Please look out for the release of the scheme by the Grants Advisory committee. The dates for applications will be advertised widely.

Brexit Advisory Group

Another of our early actions was to establish a Brexit Advisory Group (including representatives from the City) to help local businesses (including agriculture, tech sector, biomedical sector and others) and professional groups to work alongside officers and Members thinking through the possible Brexit problems. The Group was successful in bringing together a wide circle of people to discuss options for action in relation to whatever Brexit settlement – or none – might be made. The Group report was adopted by Cabinet and members stood down. At a recent meeting of the Cabinet the Leader of the Council expressed the view that the Brexit Advisory Group should be reconvened to consider how the Council could support its EU nationals. She noted that the Council had received circa £17k funding from the Government to enhance capacity and capability in preparation for Brexit related activities and that the Brexit Advisory Group could play an important role in determining how this Government funding should be allocated. A similar level of funding is expected for 2019/20. It was therefore recommended that Cabinet should re-appoint the Brexit Advisory Group in order to consider use of the Government allocated funding and to continue to monitor and advise on management of the impact of Brexit on the economy of South Cambridgeshire.

Local Plan

At the moment South Cambs planners are very much at the information-gathering stage for the next Local Plan, commissioning various consultancy studies into matters such as employment and retail, housing need and mix etc. The list is long. No significant dates are anticipated in the very near future, but as soon as there is anything to report we will let you know.

The call for sites for potential house-building development took place earlier in the year and a large number (ca. 700) of sites were submitted. These are now being subject to rigorous examination for viability and desirability, on a range of measures. It is expected that the outcome of this examination will be known at some point in the Autumn.

In regard to our current Local Plan, the emphasis is on delivery of the plans, policies and allocations. To this end planners are taking forward an Area Action Plan for North East Cambridge and preparing a Supplementary Planning Document for the new village allocation at Bourn Airfield. In recent weeks a number of applications for significant sites have come forward for detailed consideration by the Planning Committee. These include, amongst others: Marshall's airport site in the City/South Cambs where it has been indicated up to 12,000 houses could be built; and a major development at the Wellcome Sanger Institute to the south of the City. The proposal is to: increase research facilities, further the incipient commercialisation of science, and deliver 1500 homes for those working on the campus. Marshall's and Wellcome Sanger are both long-term developments, currently in the early stages of their possible progress through the planning process. They need very careful work in the Shared Planning Service and other sections of South Cambs.

Hill and Balfour Beatty in Partnership with South Cambs

Hill and Balfour Beatty have recently been appointed as partners for the SCDC social housebuilding programme.

Twenty-First Century Town Centre Planning

At a recent seminar in Cambourne, Bill Grimsey (former CEO of several High Street names) indicated several ways in which towns could retain or create successful town centres, even in the age of internet shopping. He cited the example of Stockton where a dying town centre is in the process of being revived by re-thinking its purpose. Grimsey advocates making better use of community hubs, libraries with comprehensive digital facilities, local fresh food markets, other local shops relevant to the area, and spaces where people of all ages can gather and meet, with facilities for young children near those for the elderly – places that are easy to access by public transport and easy to navigate when there.

In South Cambs we have three new areas where these ideas can be put into practice: Northstowe, Waterbeach and Bourn. Planners, architects and landscape designers can work together to achieve something different and more relevant to the present.

SME Workshop

On 22nd May the first of a series of workshops was held to help local small businesses tender for work for SCDC. These provide the chance for SMEs to talk to the Procurement Officer, to hear from him what makes a good tender, to understand how social value can add value, to work through forms and help make a successful quote for work in future.

‘My South Cambs’

The new portal for customers to access information about Council services and to check on accounts and information relevant to their individual circumstances now has 1,000 registered users. The aim is to make it simple and easy for people to access Council services anywhere and at any time. As we’ve indicated before, however, it is still possible to speak to Council staff by phone or to call in at the SCDC offices and ask for advice and information. We are working hard to drive down waiting times by making best use of all resources.

Policing

Information concerning a proposed new site for Cambridge police station has just been made public. The proposal is to locate a new station close to the A14 alongside the Milton park and ride site. The police force has been seeking a new site for some time because there are only 10 useable cells at Parkside and on many occasions those arrested have to be taken to Peterborough for assessment and custody. This removes officers from other duties for long periods.

South Cambs has also been raising with the Police and Crime Commissioner concerns about speeding and parking (parking close to junctions, pavement parking, double parking to block traffic), and the lack of any enforcement by the police. Jason Ablewhite has advised that each offence should be reported online and that after three reports the police will take action. There is also some work going on concerning civil enforcement of parking

Parklife

Another successful Parklife event was held in Milton Country Park on Sunday 19th May with estimates of over 4,000 people attending from across the District and beyond. The range of free activities were offered to promote health and well-being, as well as being enjoyable for families. Activities included: climbing, insect dipping, kayaking, paddle-boarding, canoeing, running, and general exercise. Councillors and officers of South Cambs provided staffing. Caterers and small businesses helped with food and exhibitions; Tesco provided free fruit for the fruit kebabs which were so popular. Thanks to all who helped and took part.

Farmland Museum

SCDC provides grant funding for the Farmland Museum, on the Denny Abbey site close to Waterbeach. The Museum opened again in April after some changes and is making further strides at advertising what it offers visitors, particularly family groups. It is hoping to attract more visitors this year, so please take a look and let us others know

<https://www.dennyfarmlandmuseum.org.uk>

Fulbourn Issues

Assets of Community Value. We continue to support the drawing up of a list of assets of community value, originally suggested last year, with particular reference to the Six Bells, but to include a number of other sites.

Bus Users. The Cambridge Bus Users group (CABU) will hold its AGM on Saturday 15th June in St Andrew’s Baptist Church, St Andrew’s Street, Cambridge. All are welcome. We continue to support this group and its efforts to represent the needs of bus users across Greater Cambridge. Representation is important for Fulbourn and other more distant parts of our Ward.

Balsham Road Housing. We are pleased to note the progress of the construction work in Armistice Close.

Item 22.3

District Councillor Report to Parish Council June 2019

Marshalls announce they will be looking to relocate Cambridge airport

Over the past month Marshalls has announced their desire to re-locate their operations and airport from its current location to another site within SCDC potentially unlocking the large brownfield site for development of housing and commercial use. This isn't the first time Marshalls have proposed this as a potential development plan. It was looked at in the previous Local Plan. The plans have not previously been taken forward due to the difficulty in finding a new location for Cambridge Airport within the district that meets the necessary criteria for an airstrip and an area that is sensitive to its surroundings. Also the Local Plan that has been adopted tried to focus on new settlements that would not engulf existing villages. Selfishly for South Cambridgeshire residents it is beneficial for the Council to keep Marshalls in South Cambridgeshire due to the large amounts of employment it generates locally and business rates.

As I have discussed in previous reports SCDC are starting works on the next Local Plan as we found from the last Local Plan they can take an awfully long time, not only to put together, but to get adopted by whoever the National Government is at the time. The administration has gone out to call for potential new sites for development in a new Local Plan hence Marshalls and a whole range of other developers / land owners coming forward to put potential sites on the table. The Council are not currently making these sites public due to potential commercial sensitivity, however Marshalls decided to go public themselves. It will now be up to the administration over the coming years to decide where they want housing to be situated in the next Local Plan. It is worth remembering that our current plan delivers the required housing over the next decade with this Local Plan looking at housing development into the 2030s.

There are advantages and disadvantages to including the Marshalls site in a future Local Plan. The advantages being that this is a large brownfield site that could deliver a large amount of housing and commercial space for the next Local Plan. The last Local Plan required 20,000 houses and a site of this size could deliver around half of the Local Plan allocation if the numbers are similar meaning around half the plan's allocated housing would be outside of greenbelt and meaning less pressure on the Council to find alternative sites for large scale development. A site of this size, you would hope could provide a lot of affordable housing, new commercial and employment sites and community buildings put in place ready for the new development. Its location is close to the city meaning many of the occupants of the site who work for big employers (Addenbrookes, Papworth, AstraZeneca, Arm, on Science Parks, in the city) would be well served by existing and future transport links and should be an area that would be close enough to employment sites for people to cycle. The disadvantages to this site are its proximity to existing villages and the pressures that this will have on existing communities. Because the site is close to Cherry Hinton, Abbey and villages in our own ward like Fen Ditton and Teversham, there will clearly be some transport impacts and for the village of Teversham it would mean a new rather large settlement literally across the road from the existing village so the development would need to be sensitive in how it avoids engulfing villages like Teversham and fen Ditton. This will probably be very difficult to achieve however it will ultimately bridge the gap between South Cambridgeshire villages linking them to the city via development.

In summary, any development here is a long way into the future and like any other site the merits of the development will have to be weighed against the impacts of that development through the Local Plan process. These decisions are never easy and having worked on the previous Local Plan I am fully aware that whatever decision is made, not everyone will be happy but at the end of the day with a growing population and an economy such as Cambridge's new homes are necessary for us to keep pace.

Growth fund grant awarded to Agri-tech (natural plastic alternatives)

I was pleased to see Cambridge based Xampla, a global leader in the creation of natural plastic alternatives made from protein was awarded a £60 000 grant by the Cambridgeshire and Peterborough Combined Authority. This grant was awarded as part of the Agri-Tech Growth Fund to help ground breaking research in a Cambridge base company to develop new material from plant protein. Grants are made available to organisations wanting to invest into specialist equipment, new markets, R&D and productivity.

It is not only important we help our local business lead in developing this sort of product because of the income and jobs generated in the future but in this case the potential positive impact on our plant via reducing plastic waste.

Cambridgeshire and Peterborough Combined Authority Agri-Tech Programme Manager, Martin Lutman, said: *"This is an exciting and potentially revolutionary project that could bring tremendous benefits to the food and drink industry while tackling the issue of plastics. I am delighted that the Eastern Agri-Tech Growth Initiative is able to play a part in developing Xampla's future."*

Simon Hombersley, CEO of Xampla, said: *"Xampla's entirely natural plant materials have the potential to replace plastics on a global scale. We're grateful for the support provided by Eastern Agri-Tech at this early stage in our development, and we're looking forward to working with partners throughout the region as we grow our business."*

If councillors know of business that may want to apply for this grant in the Fen Ditton and Fulbourn Ward or anywhere in SCDC area it would be great to see our business benefit. To find out how the Eastern Agri-Tech Growth Initiative could help to grow your business, call Programme Manager, Martin Lutman, on 01480 277180, or email info@agritechgrants.co.uk.

Route chosen for the A428 upgrade

Highways England has chosen its preferred route for improving the A428 between the Black Cat and Caxton Gibbet roundabouts. This is for a dual carriageway that will bridge the link between the two existing dual sections of the A428. As with the section further east, between Girton and Cambourne, the existing road will be retained as a local route for village traffic.

The chosen route is the most northerly of the three routes under consideration, passing close to the existing A428 north of Croxton and Eltisley. In the consultation it (the Orange route) was chosen by 83% of people who took part in the consultation. The two more southerly routes (Purple and Pink) were opposed by many of the residents living in affected villages, such as Abbotsley, Waresley and Great Gransden.

Construction is scheduled to start in 2021/22, after the A14 upgrade is completed in December 2020.

Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on graham.cone@councillor.online or ring 07595361285 (please leave a voice mail if I am unavailable)

Councillor Graham Cone

Item 28

NEIGHBOURHOOD PLAN - NOTES OF MEETING HELD ON 6TH JUNE 2019

1 Present: Ron Ward, Richard Townley, David Nobel, John Willis, Graham Cone, Roger Fletcher, Claire Daunton, David Shepherd, David Cottee.

2 Apologies: John Morgan, Suzy Worzencroft, Mike Humphrey-Davis, Dave Sexton, Tim Vaughan-Lane.

3 The notes of the meeting held on 23rd April were accepted.

4 Matters Arising:-

Next Local Plan. Around 700 sites had been put forward. Not known if this included sites within City or just SCDC. .

Feedback on leaflet; nothing to report.

Minutes of Annual Parish Meeting had been received. Forward to DN for adding to website - RW

5 Web site. DN has discussed this with JM and items for adding to the site should be forwarded to DN for action.

GC reported that his contact was not keen to provide technical support.

6 Village Design Guide. Consultation finished at the end of May. Believed cabinet consideration was scheduled for 16th July.

7 Funding. Our application for a grant had been successful and £8000 should be in the Parish Councils account shortly.

NOTE: any expenditure we incur should be in the name of Fulbourn Parish Council and appropriate VAT invoices obtained.

8 RW would man a table at the Community Market on Saturday. Forum would consider if they could do anything re NP at the Feast.

DS volunteered to procure two fold-up banners heading NEIGHBOURHOOD PLAN and possibly incorporating a logo. Estimated cost was £60.

9 The draft questionnaire for inclusion with the July PUMP , use at the Community Market , Feast and possibly for putting online was discussed.

Draft agreed for use at Community market.

DS would organise version for distributing with the PUMP together with instructions re returned sheets.

This would be finalized by mid June so please forward any proposed changes to the draft questionnaire to RW.

RW would establish last date copy needed to be with Trish Newman so that printing would take place with the PUMP.

Claire Daunton would seek support to set the questionnaire on line. This would enable a different demographic to respond.

Can we also link it into Social Media? RT to follow up.

(If we cannot set it up we could perhaps use already established email lists such as through the schools, Forum, Fulbourn Centre etc. to circulate)

10 Housing Policy. RW reported on his emails with Alison Talkington at SCDC re the District requirement for dwellings in Fulbourn.

It was agreed that as those sites with outline planning permission already exceeded District requirement our policies would not specify any other sites in train.

GC would investigate further whether we could establish a three year restriction on further sites.

CD would arrange a meeting with Alison Talkington, GC and RW to review Housing policy and any other points probably in August.

The Social Issues Group could now draft the Housing policy for Urban Silence to review and expand as needed.

11 Surgery. The doctors have undertaken to provide a one page “Vision Statement” on how they would like to see the surgery and medical services develop over our time horizon. This had been requested for by the end of June. The Social Issues Group could then draft our policy on Medical services.

12 Feedback from Urban Silence. They had suggested that our three groups should begin to enter the policies into three individual copies of their template.

This was of concern to the Environmental Group who considered a better approach would be to seek to put together individual policy documents for them to be cut and pasted into the template.

RT/DN/JW would arrange discussion with Martina to clarify.

In the meantime the Social issues objectives policies would be developed further – RW/JG

RF would contact Mike and Dave to move the economic objectives and policies forward.

Concerns were expressed regarding different styles and how we could move to one consistent style.

Once the objectives are clearer we could adopt the Cottenham “golden thread” structure.

With the holiday period approaching it would be difficult to meet the proposed timescale of draft policies by end July.

No deadlines were agreed so please advise RW of progress as we move forward and then we can agree appropriate meetings for the Team and perhaps the smaller drafting group.

Item 32

MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON

WEDNESDAY 30 May 2019

Present: Derek Thorn (Chair) James Caesar, Trish Newman, Kathy Attmore, Jean Doe, Mary Drage, Jill Woolley (Minutes)

1. **Apologies:** Jill Jones, John Shepherd
2. **Minutes of the meeting held on 27 February 2019**

The Minutes were agreed as a true record.

3. **Matters Arising**

3.1 The Monolith light is not working. Engineers came and mended this and found earth over the sensor so it could not work. However, 24 hours later the light fused again. The whole unit needs replacing and a new one has been ordered.

3.2 Fire Assembly point notices are on display.

3.3 Derek has the notice for the terracotta tiles in the corridor in hand.

3.4 Trish will ask V Quirke from Darcey Bussell to return the Swifts key.

3.5 The light on the left of the main door and the one on the right of the fire doors still await attention. Derek will look into this.

3.6 It is not possible to get a blue bin at present. Kim will take anything extra to the bin at the Recreation Ground. Cardboard can go into the green bin without tape if possible.

3.7 The front door is still slamming; this seems to happen when the door is not fully opened. Mary will ask Richard to look at this. He may be able to recommend someone who can do the repair.

4. **Financial Report**

4.1 Trish presented the accounts to the end of the financial year. These have just come back from the auditors. There is a surplus of just under £3000, £500 more than last year. The accounts include the plumbing repairs, which were expensive, the PA system and the extra we now pay Kim for opening and closing the Swifts for ad hoc bookings. The electricity is also more expensive.

5. **Bookings**

5.1 There are two party bookings in June.

5.2 The Hope Community Church has booked two hours a week for the next eight weeks.

5.3 Forever Active have started a morning session from 10-11 am on Fridays in Section A, as their afternoon class is too full. They would like to keep a small trolley in our storeroom which they use to store their weights, and the Committee agreed. Derek will let them know.

6. **Any Other Business**

6.1 Mary asked whether the PAT testing is up to date. Trish will check, but we think it is due in August. This has to be done every year.

6.2 Jean mentioned that the kettles are very scruffy although they work. We do not buy expensive kettles as unfortunately they get stolen.

6.3 Jill reported that the kitchen was found to be very dirty on Thursday 15th May. However, Kim does not go in that morning. The long floor mop was also found to be very dirty. Trish said that Kim does wash this but she has ordered a replacement mop as it was not possible to obtain a new cover.

6.4 Kathy reported concern about the overhanging trees on the path which gets in the way of pedestrians. This will be reported to Accent as it is their responsibility.

6.5 Kathy reported the crack in the hall behind the left-hand door to Section A. This was inspected by the Committee and it appears that someone has slammed the door extremely hard and also bent the door stop. This will be reported to Accent.

6.6 Redecoration: Trish will ask Plastic Design and Engineering in Cherry Hinton to come and measure the walls which need covering with Perspex and advise a suitable material and cost to install. This will need to be done immediately after redecoration. The whole of Section A will need repainting and the other sections touched up as necessary. Trish will ask Gregg Marshall for a quote, stating that we would like the same or similar colour and washable paint would be preferred.

6.7 It was noted that hirers put up their banners with Blu-tac which they do not remove. However, they are paying for the hire and it would be difficult to ban this, especially if they are using it for parties. Derek will ask them to use White-tac if they ask to put up banners. Derek said many bookings are done over the phone or by email and hirers do not get to see the list of rules and regulations.

7. Date of next meeting: Wednesday 28th August 2019 at 7 pm in the Swifts.

The meeting closed at 7.50 pm.