

Minutes of a Remote Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 10<sup>th</sup> June 2020.  
**Present:** Councillor Drage (Chairman), and Councillors Cone (and District), Gaskell, Lacey, Newell, Smith, Van Spaendonck, Thorn and Ward, County & District Councillor Williams and the Clerk.

	<b>Action</b>
<p><b>1 To accept apologies for absence.</b>            Cllrs Butler, Johnson, Lockwood and District Councillor Daunton who was attending another PC meeting. Absent: Cllrs Brown and Dawson.</p> <p><b>2 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b> None received.</p> <p><b>Public &amp; Press – If you wish to join the meeting, please contact the Clerk for joining instructions.</b> None received.</p> <p><b>3 To receive reports from County and District Councillors.</b>            3.1 County Councillor Williams issued the attached report adding as of Sunday, 14<sup>th</sup> June 2020 the Citi 1 is being replaced by Citi 3; same 30 minute daily frequency and it will call at Tesco where the Citi 1 will now terminate.            3.2 District Councillors Williams and Daunton issued the attached joint report.            3.3 District Councillor Cone issued the attached report.</p> <p><b>4 To approve the minutes of the last meeting.</b>            The Minutes were accepted as a true record.</p> <p><b>5 Matters arising from the last meeting.</b>            5.1 <u>Ida Darwin site.</u> Cllr Drage had circulated an email from the developers asking the Parish Council's thoughts on what type of architecture they would like to see built on the site. The PC's Working Party will hold a remote meeting next week to discuss this further. Using information from the now adopted Village Design Statement and the ongoing Neighbourhood Plan, Cllrs Cone and Gaskell will join the meeting having worked both projects. Cllr Drage will draft an agenda for the meeting.            5.2 <u>Communications.</u> There will be a July Village Pump as the printers are back working. Cllr Drage said this edition will include the Chairman's Annual report and Annual Finance Report.            5.3 <u>Annual Play Inspection Report.</u> The report identified that the tyre swing was in urgent need of either repair or replacement. Council agreed to replace the chains and tyre as soon as possible. In the meantime the tyre swing has been disabled for safety reasons.</p> <p><b>6 Neighbourhood Plan.</b>            Notes were issued to Members. Cllr Drage reported that following an initial meeting of the PC Neighbourhood Plan group in early March the latest draft was being reviewed by the Group. A further meeting of the Group would be held next week and a report given at the July Parish Council meeting agenda.</p> <p><b>7 To consider planning applications.</b>            This Item was taken after Item 11.</p> <p><b>8 Tree works:</b> None received this month.</p> <p><b>9 Correspondence.</b>            9.1 <b>CCC, Highways Service</b> – Notification of proposed footpath works in The Croft, weather permitting, together with a copy of a letter sent to all residents.            9.2 <b>SCDC</b> – Letter from Cllr Bridget Smith, Leader, SCDC regarding South Cambridgeshire District Council's Planning Committee Scheme of Delegation.</p>	<p style="text-align: right;"><b>IDWP</b></p> <p style="text-align: right;"><b>July Agenda</b></p>

When asked, Cllr Williams explained the history and background to Members.

**9.3 Friends of the Roman Road and Fleam Dyke** – Newsletter 56 Part 2 with a summary of the cancelled 2020 AGM.

**9.4 Fulbourn Forum** – Latest news along with the Annual Report to April 2020. As the Forum’s report said the Parish Council was happy with the draft Neighbourhood Plan, Cllr Drage updated Mr Cottee (see Item 6).

**9.5 NALC** (National Association of Local Councils) – Open letter to all Councillors regarding the pivotal role everyone has been playing during this pandemic and how communities have been working together.

**9.6 CCC & Peterborough City Council** – Hubs update on Covid-19 and contacting those who are vulnerable and shielding without any support.

**9.7 L Bernardinelli** – Asking PC’s reasons for denying access to 1A Impett’s Lane via the recreation ground. The Clerk has replied.

**9.8 SCDC** – June 2020 Parish ebulletin.

**9.9 NALC** – Coronavirus update including guidelines on managing public parks; children’s play areas to remain closed but are being looked at.

**9.10 CCC & Peterborough City Councils** – Covid-19 Communities update.

**9.11 CAPALC** (Cams Association of Local Councils) – Ebulletin, June 2020.

**9.12 SCDC** – Information regarding Mobile Warden Scheme to be set up in Fulbourn. Cllr Drage has spoken to the contact at SCDC. The scheme will not cost the Parish Council anything for the first two years. It was agreed to trial this and see if this would be something Fulbourn Community Aid, the volunteer group set up to assist parishioners during the Coronavirus pandemic, would be interested in. Cllr van Spaendonck will contact Fulbourn Community Aid and Cllr Drage will contact Age UK for further information on how the Scheme could work.

**9.13 IHMC** (Integrated Highways Management Centre) – May 2020 Incident report.

**9.14 CCC, Highways** – Road closure, Station Road 28/06/20 – 29/06/20 between 23.00hrs and 06.00hrs for essential track maintenance.

**9.15 NALC** – Chief Executive’s bulletin covering various topics including Covid-19, council meetings and Volunteers Week.

**9.16 Cambridge County and Peterborough City Councils** – Highlights from the Hubs update; how numerous communities are helping each other during lockdown.

**9.17 SCDC, Communities Duty** – Update for Parishes and Community Groups.

**9.18 SCDC** – Tree Warden Network Newsletter plus complete handbook. Parishes are being asked about trees of interest. Cllr Ward suggested we contact Michael Downs for his recommendations too. Agreed by the Council.

**9.19 SCDC** – Letter from Stephen Kelly re Planning Conditions on extended Construction hours. Councillors were concerned that this would impact on neighbouring properties. Cllr Cone explained noisy plant machinery would not be used late into the evenings or unsociable hours at weekends, but referred more to internal works so firms could catch up following lockdown restrictions.

**9.20 Audio Analytic** – Second request seeking permission to use data recorded in Fulbourn during July 2019. Members reiterated their concerns that they cannot give permission on behalf of third parties so politely declined this request.

**Ful  
Comm  
Aid  
(FCA)**

**Clerk**

**Clerk**

**10 Allotments.**

The Clerk has been trying to allocate a 3 pole plot recently vacated from the allotment waiting list. One plot is not being maintained and it was agreed to write to the holder following statutory procedures.

**Clerk**

**11 To resolve the accounts for the month.**

HP: Monthly ink supplies.....3.49	Furnleaf: Rec. maintenance.....974.70
SP Landscapes: Grass cutting.....2,280.00	APC: Pest control.....200.00
e-on: Hub electricity.....84.13	e-on: Hub gas.....96.22
CCVS: Annual subscription.....60.00	Barclays: Monthly fees.....11.89R
Wages: Pavilion Cleaner.....68.00R	Wages: Swifts Cleaner.....68.00R

e-on: Pavilion gas.....191.72 BT: Mobile rental.....24.00  
Wages: Clerk + expenses.....1,160.32 e-on: Pavilion electricity.....186.00  
Zoom: Subscription.....14.39 Sharp: Monthly fee.....7.20  
Cllr Newell proposed passing the accounts, proposal seconded by Cllr Smith and agreed by the Council.

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## **7 To consider planning applications.**

Minutes of a Remote meeting held on 28/05.2020.

Permissions: S/0005/20/NM, 33 Apthorpe Street – Non-Material Amendment to application S/1819/19/FL (Roof tiles);

Permission: 20/02275/PRI06A, Heath Farm, Balsham Road – Prior notification for the construction of a portal frame agricultural building.

New Applications: 20/02209/HFUL & 20/02210/LBC, 53 Station Road – Internal alterations to relocate the kitchen to the rear extension and form a study/bedroom from existing kitchen area.

To create an ensuite in the existing pantry area within flat roofed link. External alterations to the fenestration of the rear extension and upgrading of the flat roof to the link element.

Recommendation – Supports

20/01303/FUL, 20–24 Pierce Lane – Change of Use and associated works to revert from current use as shop unit and ancillary stores/workshops to a terrace of 4 no. dwelling houses. These are Fulbourn Parish Council's objections in respect of the above:

### **Highway Safety/Traffic**

The proposed development is situated on a busy T-junction with Haggis Gap, which already accommodates a bus stop. The houses to the right of the development do not have off street parking and use the road as their designated parking areas. The road at this point leads into a curve in the road and parked cars often cause road users to reverse onto the T-junction to avoid collisions.

### **Car Parking within the proposed development**

As shown on drawing no 29741/GF there is only one parking space per property, the potential is therefore increased for on road parking on an already busy and heavily parked on junction.

### **Layout/Density**

The proposed development is in a conservation area and the high density of the properties is not in keeping with the area and will have shared access with a commercial property.

This application should be considered in conjunction with planning application

20/01302/FUL.

Recommendation – Refusal

20/02205/FUL, 20 Stonebridge Lane – Demolition of existing dwellings and outbuildings and construction of 1 no. replacement 4 bedroom detached self build property.

Recommendation - Supports

## **12 To receive items for inclusion on the next Agenda for decision and/or action.**

Neighbourhood Plan, Report from PC Working Party.

There was no further business and the meeting closed at 9pm.

Attached reports:

**Item 3.1**

## 4County Councillor Report to Fulbourn Parish Council

1. ADC the county council's contractor for clearing surface water road drains has been working in our Division. If you see a green spot on a grating the drain has been cleared, but a green cross indicates it needs special attention and has been reported for a works order to be raised by the highways team. If a drain has no green marking then in all probability there was vehicle parked over it or near it preventing the ADC vehicle from accessing it. These drains will be dealt with once the schedule of work has been done. As to repairing potholes our contractor for this Skanska is working but with a reduced workforce owing to sickness and self-isolation. The highways team for South Cambridgeshire is currently fully staffed, but may be used to provide cover elsewhere where there are staff shortages.

2. County Councillors are being consulted on whether or not Cambridgeshire should have weight limits restricting HGV traffic. The County Council intends to review the current policy for assessing HGV restrictions, with the aim of either setting appropriate criteria which must be met in order for a weight limit to be considered or agreeing that regulatory measures to restrict lorries from using roads on the local road network will not be proposed or supported; except in exceptional circumstances. I will of course be arguing for a tightening of HGV regulations.

3. The County Hub which is co-ordinating the local response to Covid 19 has now a team of staff and volunteers keeping in touch by telephone with those on the NHS Shielded List. The County Hub has a pool of volunteers to organise food parcels and the delivery of medicines. Should Shielded people require more assistance they are putting them in touch with the appropriate organisation including the local voluntary groups. There are now over 15,000 people on the registered shielded list across Cambridgeshire and Peterborough and around a third of this group have told us that they have no support in place and will need our assistance. Around 5,000 shielded people across Cambridgeshire and Peterborough are receiving a national food delivery. The County Hub is also using its volunteers to knock on the doors of those who have been identified by the NHS as needing to isolate but who have so far not registered for the Shielded List. South Cambridgeshire staff are also helping with this. If you think that someone should be included on the Shielded List you can contact the County Hub through the Cambridgeshire County Council website.

The numbers and rates of cumulative lab-confirmed cases of Covid-19, at 25 May 2020:

Area	Total cases	Rate per 100,000	95% CI	
			Lower CI	Upper CI
Cambridge	225	178.9	157.0	203.8
East Cambridgeshire	112	125.3	104.2	150.8
Fenland	181	178.3	154.2	206.3
Huntingdonshire	398	224.4	203.4	247.5
South Cambridgeshire	206	130.8	114.1	149.9
Cambridgeshire	1,122	172.2	162.4	182.6
Peterborough	396	197.0	178.5	217.3
East of England	13,754	221.8	218.1	225.5
England	149,802	267.6	266.3	269.0

Notes: Rate per 100,000 resident population, crude rates calculated using mid-year 2018 population estimates

Last updated Monday 25 May 2020 at 5:52pm

Source: Public Health England (PHE), <https://coronavirus.data.gov.uk/>

4. From Monday 25 May you have been urged to support a new NHS Test and Trace programme which will aim to track every single case of coronavirus in our communities to stop the infection spreading. It aims to gradually replace the national lockdown with individual isolation for those who have been in contact with the virus and local action where it is necessary to respond to a flare up of coronavirus cases. Everyone is being asked to follow this three-step plan:

Step 1 - If you have one or more of the symptoms of coronavirus – a fever, a new continuous cough or a loss of taste or smell – you and the people you live with must immediately self-isolate.

Step 2 – You then must book a test on the NHS coronavirus website and if you don't have internet access dial 119. Do not leave home for any other reason. If you test positive, you will then be contacted by the NHS Test and Trace service within 24 hours.

Step 3 – If you do test positive, NHS Test and Trace will help you establish who you have been in contact with and might have infected. This could be members of your own household already isolating or someone you have been within 2 metres of for more than 15 minutes. You will also be given clinical advice and support for dealing with the virus. NHS Test and Trace will then contact those contacts anonymously. If you are one of those contacts, you will be advised to isolate for 14 days, even if you don't have symptoms or feel perfectly well. If you developed symptoms, you would be required to get a test.

The Government has made it clear that until there is a cure or a vaccine, NHS Test and Trace is a crucial part of being able to slow the spread of the virus even further and to be able to release us gradually from lockdown. So it is crucial that we all follow the instructions set out by the Government – to self-isolate immediately if you get symptoms and to get a test. If you are contacted by NHS Test and Trace, instructing you to isolate, you must do so.

A network of COVID-19 hubs is working across the county to help people who need support at this time and don't have family, friends or neighbours they can ask for help. People who need help whilst isolating should visit: [www.peterborough.gov.uk/coronavirus](http://www.peterborough.gov.uk/coronavirus) or [www.cambridgeshire.gov.uk/coronavirus](http://www.cambridgeshire.gov.uk/coronavirus) or call 0345 045 5219.

5. The Government has unlocked up to a further £400m for the Greater Cambridge Partnership's programme to create better transport infrastructure, support housing delivery and build skills for the future. The decision follows a Government review of the GCP's progress since the initial £100m investment in 2015. The review – known as a 'Gateway review' hailed the 'significant success and progress' the Partnership has made on ambitious plans ranging from Greenway cycle and walking routes to better public transport routes that will transform travel for thousands of people. The Government has released £2.9m to Cambridgeshire and Peterborough to introduce pop-up cycle routes and widen footpaths to help people to cycle and walk in urban areas as an alternative to using public transport and driving in city centres.

6. The county's Household Recycling Centres (HRCs) opened on Monday 11 May for residents who have essential waste that cannot be stored safely at home. The recycling centres will be open for their usual summer hours, which can be found on the Cambridgeshire Online Directory. And you must bring proof of your address (utility bill, council tax bill, driving licence or similar) in case you are asked to provide it. As only seven vehicles are being allowed into the site at any one time be prepared to have to wait some considerable time to gain entry.

Only visit if it is essential and if you cannot minimise your waste, store it at home safely, or use alternative kerbside or bulky waste collections. Further Government advice is available on GOV.UK (paragraph 1.1). You must not bring any waste which could be infected with

Covid-19. This includes disposed of PPE waste or general household waste if you have been suffering from Covid-19 symptoms. These bags should be tied securely, placed into another bag, tied securely and kept separate from other waste. This should be put aside for at least 72 hours before being disposed of in your kerbside collection. Do not attend if you or your household are suffering from Covid-19 symptoms - If you or anyone in your home have related symptoms or are suffering from Covid-19 you must not visit any of the Household Recycling Centres under any circumstances.

Vans/trailers/permit holders - There will be a delay before we are able to accept vans and trailers that require a permit, this includes current permit holders. This is in place to stop large loads from coming in and slowing down the operations. It will be reviewed after two weeks. Please don't use the Household Recycling Centres until you are advised to do so.

7. The County Library service is on line with The Library Presents. There is something for all ages across a range of art forms including; Music, Storytelling, Theatre, Radio Drama, Visual Art, Magic, Animation, Poetry and Craft. Over the coming weeks there will be a mixture of live streamed performances, live workshops, videos, downloads for families and a collaborative activity where everyone can participate. To find out more about The Library Presents... in your house programme, visit our Library Presents webpage or Facebook @TheLibraryPresents.

8. Organisations across Cambridgeshire have come together to launch The Wellbeing Plan, as part of the national 'Now We're Talking' mental health campaign, to get people talking and beat loneliness while self-isolating during the coronavirus outbreak. Led by the county council, NHS and third sector, the campaign helps people find where they can get increased mental health support. The Wellbeing Plan is available on the Keep Your Head website. A video to accompany the plan is available to watch on our YouTube channel. The wellbeing plan includes eight boxes which the individual can fill in themselves. These boxes include 'things I can do to relax and calm myself down', 'things I can do to distract myself' and 'fun activities I can do'.

9. While social distancing is in force for Covid-19, formal committee meetings of Cambridgeshire County Council are now taking place using the Zoom software platform. They will be livestreamed on the council's YouTube channel for members of the public and the media to watch - with the exception of confidential items - which will be discussed in private as usual. Public questions can be submitted in written form and will be published on the council's website prior to the meeting taking place. Meetings will be recorded to allow people to watch them afterwards if they can't log on during the event itself. The protocol will allow the council to continue to conduct the vast majority of its democratic decisions remotely, while adhering to the Government's social distancing guidelines - and follows legislation which came into force on 4 April 2020.

A list of decisions to be taken at formal meetings has been prepared for the next three months by officers in consultation with the chair of the committee, and the urgency of each decision will be marked as either: high, medium or low – only decisions marked as high or medium will be taken to committee. The list does not include monitoring or information items, as these will be circulated to committees via email.

10. Finally Stagecoach has restarted the Park and Ride services with the exception of Milton Park and Ride on Sunday 31 May. There have also been changes to stops in the City Centre and there will be r changes made to the stops at Cambridge railway station. Milton Park & Ride is to be used as a Covid19 drive-thru' test centre.

John Williams  
31 May 2020

## **Item 3.2**

### **Report of Councillors Claire Daunton and John Williams to Fulbourn Parish Council, June 2020**

This report contains factual information which we hope will be of use and of interest to the PC and to the wider parish community. Any queries, please contact us at [cllr.daunton@scams.gov.uk](mailto:cllr.daunton@scams.gov.uk), [cllr.williamsjg@scams.gov.uk](mailto:cllr.williamsjg@scams.gov.uk)

#### **Planning: Major Developments**

##### **1. Land North of Cherry Hinton (LNCH)**

At a meeting of the JDCC on 27<sup>th</sup> May outline planning permission was given for the development of 1200 houses, schools and community facilities on the site to the north west of Teversham village known as land north of Cherry Hinton. The development is being undertaken by Marshalls and Endurance Estates. There was a significant discussion on all aspects of the application by councillors from the city and south cambs, with input from county councillors, as well as from officers. We sought particular assurance on development creep, on school places, on transport and on access to community facilities. We still have reservations over transport issues, but were pleased to see modifications had been made to previous iterations of this application, including additional walking and cycling routes and traffic calming measures. We are keen to know more details of the bus service and of detailed arrangements for transport to secondary school. We were concerned that there would be a significant increase of traffic through Teversham; we were told that the school would be required to put in place a travel plan.

##### **2. North East Cambridge Area Action Plan: Members' Briefing**

We attended this forum considering the development of the site north of Cambridge North Station, including the land currently occupied by the Waste Water Treatment Centre. This has become possible since it was announced that Anglian Water and Cambridge City Council's bid to the Housing Infrastructure Fund had succeeded. This is money to encourage development on otherwise difficult sites. We have had early sight of the documents which will be put before the public during the next round of consultation. These will be published soon.

The intention is to create a modern, low energy, mixed use development (homes and workspaces), maximising opportunities for people to live close to where they work, to maximise the use of public transport and to actively discourage cars. (0.5 spaces per dwelling.) The site is anticipated to hold 8,000 dwellings with 40% affordable housing, space for 20,000 jobs, 3 primary schools, safeguarding of space for a secondary school, shops and local services. No retail units are being developed that would require a car park, so supermarkets will be small and localised. Building heights will range from 4-5 storeys, up to 7-11 storeys. You can see the documents and plans which the committees are considering here:

<https://scams.moderngov.co.uk/ieListDocuments.aspx?CId=1125&MId=7955&Ver=4>

When they have gone through the committee stages they will be opened up for public consultation.

### [3. Next steps published for Greater Cambridge Local Plan which determines how and where future homes and jobs will be created](#)

The thousands of people who took part in a recent consultation on the future of Greater Cambridge are being thanked by councils – as a report published on Friday (22 May) sets out that the consultation ‘reached more residents than ever’.

This ‘First Conversation’, or Issues and Options consultation as it is formally known, ran from 13 January to 24 February and marked the start of a lengthy process to develop the new Greater Cambridge Local Plan – the first joint Local Plan between Cambridge City and South Cambridgeshire District councils. Once finalised, the Local Plan will set out where in Cambridge and South Cambridgeshire development is allowed to happen – where homes, business space, community facilities, shops and leisure facilities can be built and where green spaces can be protected or created – while also providing policies to guide how development should help address current and future environmental, social and economic issues and help people to lead happy and healthy lives.

During the six-week consultation residents were able to comment on a number of proposed elements of the Plan, from where they think development should or should not happen, to how many years the Plan should be in place for. Seven big themes were also set out and organised into two groups. First, the overarching ‘how’ of the Local Plan: climate change; biodiversity and green spaces; wellbeing and inequality; and creating great places. Second, the underpinning ‘what’ of the Local Plan: jobs, homes and infrastructure.

From the circa 7,000 comments received, which the councils are still in the process of analysing, the [Initial Feedback from the Consultation](#) identified some key areas to be explored during the development of the Local Plan:

- On **where to build**, it appears there is support for densification of existing urban areas, along with development along public transport corridors. Views on development around villages were polarised and, on green belt development, it appears there is some support for locations which are sustainable in transport terms, to reduce car travel from locations further away
- Most people agree that the right **seven themes** have been identified for the Plan, but there was a range of views about which themes should take priority
- **Infrastructure** – which can refer to road and cycle networks, education and health provision, and more – was the theme that attracted the most interest, by a substantial margin, with transport being the most commented on topic
- The second most popular theme was **homes**, followed by **climate change**, which prompted a wide range of views – from those who felt it was a high priority, to those who felt that other issues should take precedence
- Many responses said that continuing **economic growth** was important, although many also raised questions around whether growth was desirable. Some stated that wellbeing was a



priority over growth, while others expressed the view that economic growth was the means to raise quality of life.

The report, published for the meeting of the [Joint Local Planning Advisory Group](#) on 2 June, also outlines a proposed timeline for the next stages of the Local Plan process, which takes into account the comments received and the clear aspiration for continued involvement by communities in the early stages. The new programme outlined in the report makes arrangements to do so, and includes:

- publishing emerging evidence from commissioned external experts in October 2020, followed by stakeholder engagement workshops to debate these in November/December
- the first key milestones for public participation in the plan in summer 2021, when members of the public will be asked to input into the proposed approach. This will be the ‘Preferred Options’ stage, which sets out specifics such as proposed levels of development for jobs and homes; sites allocated for development; and the preferred approach for key policy topics such as climate change targets, affordable housing thresholds, and approach to development in villages.

The proposed timeline is subject to approval by councillors during June 2020. The [report](#) can be viewed on South Cambridgeshire District Council’s website. The Greater Cambridge Planning Service is a partnership between Cambridge City and South Cambridgeshire District councils, and updates on the Local Plan process will be available at [www.greatercambridgeplanning.org](http://www.greatercambridgeplanning.org)

#### 4. Long Hours Working on Building Sites

In order to get kickstart the construction industry the government is allowing working until 9.00pm in the weekdays and Saturday working on building sites. There are concerns in the city and south Combs for the effect this will have on local residents. Officers and Members are working together to agree a protocol for dealing with this situation. The city has already set out guidelines which recommends internal work only after 6.00pm. SCDC is mindful of the need to listen to residents and parish councils as well as Ward members over concerns of noise, dirt and additional construction traffic in the evenings and at weekends. We will be in touch again as the elements of this protocol begin to develop, but you can be assured that we will have the concerns of residents in mind.

#### **Meeting of Full Council**

The District Council had its first virtual Full Council meeting on 21<sup>st</sup> May. Other council committee meetings are all now online. After voting in temporary Covid-19 related rules of procedure, the Council went on to receive the report of the **Constitution Review** Task and Finish Group which has worked on modernising the constitution over the last 18 months. Council approved the revised constitution. Councillor Daunton chaired this group and can confirm that during the process of reviewing the constitution several issues were raised with regard to legal responsibilities of officers and members. Consequent upon this a modification was required to the **scheme of**

**planning delegation**, first put in place in 2016. The necessary change was to bring the scheme into line with legal requirements. The review of the constitution as a whole was subject to external 'health checking' by specialist lawyers. There has been correspondence with parish councils recently on the matter of delegation. It was also made clear at Council that, some months ago it had been agreed to engage the national professional body, the Planning Advisory Service (PAS) to undertake a review of the work of the planning committee. One undertaking of this review would be to look at procedures regarding delegations, as well as consultation and the role of Parish Councils and Area Committees. This review is essential now that the Greater Cambridge Planning Service covers both the city and South Cambs. Members of the PAS will be involving parish councils in their consultation. This work would have been underway by now had the coronavirus not intervened.

It was also noted that there would be increased consultation with parishes more generally as a result of the implementation of the new **Planning Area Teams** arrangement. Members of these teams are currently making plans for virtual meetings with all parish councils.

At the same meeting the District Council agreed a grant of up to £50,000 in 2 tranches, to support **Milton Country Park** in these difficult times. This followed the £10,000 extraordinary grant from Milton Parish Council.

### **Health and Wellbeing**

A new strategy has been adopted by the Cabinet. Work on this has been going on over the past year, but the coronavirus crisis has brought into sharp focus the role of the District in this area. Although at present many of the classes and activities SCDC usually supports are unable to take place (fitness classes, Let's Get Moving, sports for children, etc), we all recognise that promoting fitness and mental health will be essential in the coming years. The new strategy was adopted as a baseline, with aspirations for reviewing it later in the light of the communities' needs as we recover from Covid-19.

### Mobile Wardens

Related to this strategy, the Council has £200,000 in its budget this year to support setting up new mobile warden schemes in eight larger villages where currently no scheme is running, and to encourage others to start work to support older people in their own homes, in smaller villages. The volunteer groups that are supporting groups of people in our villages during the coronavirus lockdown have clearly already started this sort of work in supporting many older, vulnerable and shielding residents, so this is new scheme is very timely and we are pleased to support it. We hope

to build on contacts made. We understand that SCDC officers are engaging Fulbourn parish in the possibility of bringing forward a scheme locally.

### **Environment and Zero Carbon Strategy**

<https://www.scambs.gov.uk/media/15010/zero-carbon-strategy-final.pdf>

1. We are very pleased that the Council has approved a new Zero Carbon Strategy detailing our aims for the next few years in respect of homes, workplaces, transport, recycling, energy, trees and biodiversity. The link to the strategy is here above. It is an excellent document. Please try to find a few moments to read this excellent document. This will also need a review when we see the effects of Covid-19 – the needs of public transport will be different and traffic will present different problems from before. More home working could make a big difference to everyone's experience on the roads, and more cycling and walking are to be encouraged with greater cycle priority already planned for some streets in Cambridge. We are pushing for widening of the A10 cycle route (the old footpath), or at the very least the decent maintenance of the adjoining grass, shrubs and trees to maintain its design width. We are fortunate to have colleagues leading the zero carbon strategy who have recognised expertise in the field of climate change and renewable energy.

2. Zero Carbon Workshop. We will be attending a workshop on 4<sup>th</sup> June looking at the outcomes of the first round of zero carbon grants and preparing for the launch of the second round.

### **Housing for the homeless**

Across the country homeless people have been housed temporarily to see them through the lockdown. In SCDC we housed 4 people who had been on the streets; Cambridge City had over 100 to house in the end. Some people, though offered a place to stay, preferred to leave, but the councils were obliged to keep the place open for them should they return. Many are in B&Bs or hotels. SCDC are working through their issues and hoping they can house these people permanently.

### **Funding Announcements**

#### Share of Government's £2 billion for improved cycling commuter routes

As we ease out of lockdown and following the announcement by the Prime Minister on 10th May to go back to work if you are unable to work from home, the Combined Authority has received a share of this funding to enable more people to cycle to work. For residents who cannot work from home they are being encouraged to drive or cycle and to avoid public transport wherever possible. As elected members we have been encouraged to make suggestions of work with County officers; and we have done so. We have also been working with CamCycle's 'Spaces to Breathe' campaign.

### GPC: £400 million

The government has awarded a second tranche of funding, **£400million**, for the GCP's work on transport in the greater Cambridge area. This will ensure that projects already in the pipeline will be completed and others will be able to start. It will also ensure that work on the Eastern Access Transport project can start in earnest. We will begin to see work on the greenways and other strategic transport projects restart or begin from scratch soon.

### **Covid-19 Support: local groups**

We have continued to work with volunteer groups across the District, including in Fulbourn, providing support to volunteers and acting as liaison between SCDC and local groups. Over the past week or more there have been several announcements concerning changes to government policy – most notably on shielding and on track and trace which are likely to impact on our work at local parish level. Those who have been shielding are now being encouraged to go out for exercise but not to go to supermarkets and pharmacies; some will still not want to venture out at all, while others will probably be tempted to do more. We wait to hear about experiences of this change. On track and trace, our local environmental health officers are likely to be involved in the widen scheme and we are not sure yet what effect this will have on local groups. A testing centre is due to be opened at Milton Road Park and Ride site in the very near future.

### **Covid 19: Business support and grants**

The Council held a Zoom meeting involving local businesses, in conjunction with leading business support organisations and the City Council. 2 of our 3 local MPs also were in attendance. This was considered to be a useful meeting and has put South Cambs on the map as far as support for business recovery is concerned. The regular 'Open for Business' e-newsletter is very useful (businesses can sign up on the website), and SCDC has distributed over £20m in grants from the cash provided by the government to ca. 85% of local small businesses eligible. There is now a new 5% top-up of business grants which is to plug the glaring gaps in the previous grants they could award, and the criteria for businesses that can benefit are being drawn up mindful of the work on this in Cambridge City and Huntingdon, so that the system does not seem unfair across the area. These are supposed to be local schemes: in Newmarket they are supporting stables as a special case, for example. The gaps include small businesses whose rates are paid as part of their rent to the landlord, B&Bs, wholesale caterers, those in the catering supply chain, those in shared premises, and charities with premises. SCDC has received a further £1.5 million for these discretionary awards and is setting up a process for assessing grants under these headings and putting in place mechanisms for making the awards.

We reported at the last meeting on the increase in the **number of claimants for Universal Credit** across the District. The impact of Covid 19 on businesses and individuals is already been felt significantly and we expect this situation to become more marked in the coming months. It will have an impact on individuals in our Ward and on the District's finances and we will continue report on how precisely these effects are felt.

### **Greater Cambridge Shared Waste Service**

We were promised a monthly collection of green waste from 11 May with an undertaking to try and collect as many rounds as possible in the intervening fortnight. We have seen the new 2-man bin teams running the rounds and can report that both the guaranteed and non-guaranteed dates thus far in the ward have been collected. Thanks to the waste operatives quite literally going the extra mile. Green bin collections should now be back to normal.

There are long waits at the Household Waste Recycling Centre at Milton, which was opened by the County on the same day. Only seven cars are being accepted on site at a time, with queues being managed by a Traffic Management company, who are holding cars at the Park and Ride site until there is space to wait at the site entrance road. People have had to wait for 1-2 hours on very busy days.

### **Bus Services**

From Sunday 31 May, four of our Cambridge Park and Ride services have been back in operation. There will also be further service changes across East from Sunday 14 June and we will be providing further details on this in the next few days. Further information and timetables can be found here on our website: <https://www.stagecoachbus.com/promos-and-offers/east/east-covid19-service-enhancements>

Item 3.3

### District Councillor Report to Parish Council June 2020

#### Covid-19 response

I wanted to give Parish Councillors just a quick update as I know you are receiving lots of information regarding the Covid-19 response. I felt it important just to re-emphasise that if you need any information or support there is lots of information on the County Council website, South Cambridge District Council website and MP Lucy Frazer's website. I have continued to work with Parish Councillors, resident groups, businesses and individual residents to point them in the right direction of information, grants, services and volunteers. I continue to liaise with the area co-ordinator, MP Lucy Frazer and the other District Councillors to make sure businesses are aware of grants and everyone on the shielded list is coping with the current situation.

Unemployment benefits have doubled since lockdown in the Combined Authority area

Data that has been released on the number of people claiming job seekers allowance since lockdown began (23<sup>rd</sup> March) has indicated that the number in Cambridgeshire and Peterborough has more than doubled. People claiming job seekers allowance in April had risen by 58% compared to the previous month.

To help people get back to work over the coming months the Combined Authority, led by Mayor James Palmer, has launched a talent portal which is a commission free online recruitment platform. This platform will allow businesses with vacancies to advertise vacancies free of charge and help identify people with the right skills to potential employers. People looking for new roles can use the talent portal to look for new jobs, upload their CV, contact employers and apply for positions all in one place.

Despite the number of people claiming job seekers allowance has more than doubled in this area, there are other parts of the country that have been more greatly affected than us. I believe it is really important to give both employers and people looking for work the best opportunity to reduce these figures over the coming months as lockdown is eased and this is one of the ways locally we are trying to do this.

### Next steps for Local Plan

Following the consultation on the emerging Local Plan (which is being jointly done by Cambridge City and us at South Cambridgeshire District Council), a report is being published on 2<sup>nd</sup> June which will outline the next stages of the Local Plan process.

I have talked a lot about the Local Plan in previous reports but this emerging Local Plan will be hugely important to us in the Fen Ditton and Fulbourn ward as it will look at where new housing developments should be placed (in our villages and on new sites), the greenbelt, what is and isn't still retained as greenbelt, infrastructure, the environment / bio-diversity, affordable housing, community facilities and business / employment sites.

### Council adopts zero-carbon strategy

Nationally the Government has set targets for the UK to be carbon neutral by 2050. It is hugely important that as Councillors and local authorities we play our part in achieving this target. As a member of the Climate and Environment Advisory Committee I was pleased to see the Council's zero carbon strategy being adopted by Full Council in May. The strategy aims to put in a whole range of measures and pledges to reduce its carbon footprint and deliver services in as environmentally friendly way as possible.

Much has been done in the past to work towards a greener future such as making new developments less car friendly, fitting external wall insulation and solar panels to our existing council house stock, working with the GCP to get a fully electric bus (on route 6), pushing forward cycle greenways and regulating to make taxi vehicles greener. There is much to be done if we are serious about continuing to push to be carbon neutral by 2050.

Below I have copied the aims of the report so you can see the Council's vision going forward.

- *Replacing its entire shared waste fleet of bin collection vehicles with electric or hydrogen trucks;*
- *Carrying out a major review of its 5,300 council homes to plan the next steps in cutting emissions to zero over the next three decades;*
- *Drafting a bold new joint Local Plan which will have the zero carbon and environmental targets as central to planning policy;*

- *Supporting businesses to improve their energy efficiency and reduce costs by making it easier to access advice and funding, particularly for those hardest hit by the COVID-19 crisis;*
- *Working with developers to ensure new homes and their construction are as carbon-friendly as possible and supporting existing homeowners to make their properties more energy-efficient;*
- *Carrying out green refits at Council premises, including a solar carport and a ground source heating system at its Cambourne headquarters.*
- *Continuing its recycling focus, to include minimising waste in its own operations, working with eco-friendly partners to promote food waste, repair and refill schemes, and creating a resource toolkit for communities to use at their events.*

### Plan for new residential district in North East Cambridge

The shared planning service is publishing early proposals for an 8000-home development with a large capacity for employment sites, shops, restaurants and community facilities. The proposals will be considered by Councillors shortly and then a consultation will happen later in the year. The site is indicated on the map below and is a 180-hectare Brownfield site in close proximity to Cambridge North and about a 15 minute cycle ride to the city centre. Parish Councillors will know from previous reports that in order for this site to be made possible for development, Anglian Water Cambridge waste water treatment plant will need to be relocated. A site for the new waste water treatment plant hasn't yet been confirmed and will be subject to consultation when this is announced. It is my view that this should

happen prior to the consultation on the proposed development on this site because until this issue has been resolved this site does not come forward for development. I will continue to meet with and contact Anglian Water to push them into making clear their vision as soon as possible so that Parish Councils can take a view on this project as a whole.



### Grant to Milton Country Park

I have voted in favour of and supported a grant of £50,000 to Milton Country Park. The grant is being made available to Cambridge Sport Lakes Trust Charity who is responsible for managing the 95-acre park within our district. The park has a wide range of habitats and wildlife that is enjoyed by residents of our district. Due to Covid-19 many of the income streams for the charitable trust have stopped leading to the Trust approaching the Council for help. The Council had handed the lease of Milton Country Park to the Trust a number of years back in 2008 meaning that if the trust couldn't continue running it due to financial pressures the management of the site would revert back to SCDC's responsibility. It is my view that the trust does a good job in managing this site and if it was no longer able to do this because of financial pressures, the Council would quite possibly endure more financial contribution over the long-term than the grant awarded. It is worth noting that also this site has generated £9000 in crowd funding by members of the public that feel strongly about the ongoing management of this site.

### Planning scheme of delegation

At May's Full Council meeting Cllr Heather Williams amendment for automatic call in was unfortunately voted down, this means that the final decision maker for which items go to planning committee will be with an officer of the council not an elected representative. It has been made clear that this will be reviewed and I would very much encourage all to be as involved as possible in any consultations. Below I have included a link to the meeting so that all can hear both sides of the debate and I hope this will help Parish Councillors in determining their own positions on the matter.

<https://scams.moderngov.co.uk/ieListDocuments.aspx?Cid=410&Mid=7529&Ver=4>



(You can then select to join via a Teams app or a web browser, the planning debate is from 43.50 mins).

### Bin Collections

Our refuse collectors are working hard to collect as many of the green bins as possible, so I would like to encourage residents to keep putting out their bins although they may not always be collected. Below is the link to check when your guaranteed collection date is.

<https://www.scambs.gov.uk/bins/find-your-household-bin-collection-day/>

*Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on [graham.cone@councillor.online](mailto:graham.cone@councillor.online) or ring 07595 361 285 (please leave a voicemail if I am unavailable)*

**Councillor Graham Cone**

### Item 7

Minutes of a remote Planning Meeting of Fulbourn Parish Council held on Thursday, 28<sup>th</sup> May 2020 at 7.30pm.

**Present:** Councillor Smith (Chairman) and Councillors Butler, Drage, van Spaendonck, Thorn and Ward.

**Apologies for Absence:** Councillors Cone, Gaskell, Johnson and Newell.

### Permission:

S/0126/20/FL

Location: 40 Pierce Lane

Proposal: Demolition of existing dwelling and erection of replacement dwelling (resubmission of planning application S/3332/19/FUL)

### Amended:

S/0036/20/FL

Location: Fernleigh Farm, Teversham Road

Proposal: Demolition of existing buildings and redevelopment for B1 Business Use including car and cycle parking provision and landscaping.

### New Applications:

20/01302/FUL

Location: 20-24 Pierce Lane

Proposal: Erection of a single infill dwelling house.

Recommendation Supports.

20/01822/FUL

Location: 1A Impett's Lane

Proposal: Demolition of existing fire damaged derelict bungalow. Construction of a new-build, part single storey part two storey single dwelling.

Also:

20/01823/FUL

Location: 1A Impett's Lane

Proposal: Demolition of existing fire damaged derelict bungalow. Construction of 2 no. ne build semi detached part single storey part two storey dwellings.

Parish Council's comments: "**Boundary Walls**

Although the proposed property appears to be standing on the same footprint of the existing bungalow there are not enough measurements to make a comparison. As one boundary is located on the parish council recreation ground (public tennis courts) we are concerned that the scaffolding to be used during construction will be overhanging the tennis courts and will be a health and safety risk to the public.

**Parking Spaces**

On the latest drawings the property is shown as two separate dwellings with only two car parking spaces and limit turning area within the property boundary. This is of particular concern as Impett's Lane itself is very narrow, almost single track, and it would prove difficult to reverse on the road to leave the property. Impett's Lane has The White Hart public house at its opening and often patrons use Impett's Lane for extra parking. Many residents have raised concerns in the past regarding this and the potential of an extra dwelling in the Lane will compound the problem.

**Layout and Density**

As the proposed plans indicate two dwellings the Parish Council consider this to be over development of the plot.

**Construction Traffic**

We have concerns regarding the traffic during construction and how this we impact on Impett's Lane".

Recommendation Objects.