

Minutes of a Remote Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 9th September 2020.
Present: Councillor Drage (Chairman), and Councillors Brown, Butler, Cone, Gaskell, Johnson, Lacey, Newell, Smith, van Spaendonck, Thorn and Ward; County & District Councillor Williams, District Councillor Daunton, and the Clerk.

	Action
<p>25 To accept apologies for absence. Cllr Lockwood. Absent: Cllr Dawson.</p> <p>26 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. None received.</p> <p><u>Public & Press</u> – If you wish to join the meeting, please contact the Clerk for joining instructions. No requests received.</p> <p>27 To receive reports from County and District Councillors. 27.1 County Councillor Williams issued the attached report. 27.2 District Councillors Williams and Daunton issued the attached report. Cllr Daunton highlighted some of the key points. 27.3 District Councillor Cone issued the attached report. All Reports were Accepted.</p> <p>28 To approve the minutes of the last meeting. The Minutes were accepted as a true record and signed by the Chairman.</p> <p>29 Matters arising from the last meeting. 29.1 <u>Zero Carbon Communities Grant.</u> Cllrs Cone and van Spaendonck have been working together doing preliminary research on projects to benefit from this scheme. They will meet again to discuss in detail ideas and report back to Council. 29.2 <u>Mobile Speeding Device.</u> Currently situated in Balsham Road. 29.3 <u>Swifts Play Area.</u> Cllrs Gaskell and Ward are meeting JLS Ltd, appointed by Accent Group on 10/09/20 to see what progress has been made regarding maintenance of the whole area and proposed tree works prior to the Parish Council formerly adopting the site. 29.4 <u>Tyre Swing.</u> Chains and a new tyre have been installed at the recreation ground play area following advice from this year’s annual Play Inspection Report. 29.5 <u>Remembrance Service.</u> Cllr Thorn will lay the wreath on behalf of the Council providing this important ceremony goes ahead in November.</p> <p>30 Neighbourhood Plan – The Pre-submission draft dated 18/07/2020 is now approved for proceeding to Regulation 14 Consultation for Resolution. Minutes of a Remote Meeting held in June 2020 were accepted at the July 2020 Full Council Meeting. Members were then issued with a hard copy of the above draft. Cllr Williams pointed out that Housing figures need correcting, and Cllr Thorn suggested Fulbourn Hub should be included in the Community Facilities section on page 25. Cllr Thorn proposed accepting the above Resolution to proceed to Regulation 14 Consultation. Proposal seconded by Cllr Johnson and agreed by the Council. Cllr van Spaendonck abstained from voting explaining she had not read the whole document. The Consultation will last 6-8 weeks.</p> <p>31 Covid-19 update. Cllr Drage updated Council on measures taken to date. Risk Assessments had been done for the Pavilion, the Swifts and Fulbourn Hub. Because of Football Association Rules, the football clubs are not allowed to use changing rooms or showers so Council has placed the ones in the Pavilion out of bounds. Before they can be reopened Council will need to get the showers checked for water bound diseases. Slimming World has commenced sessions under strict Covid-19 regulations in the Swifts and the Library hope to reopen in mid to late October. The Library, FA4Y and Fulbourn Scouts are currently preparing their Risk Assessments for Council approval before reopening.</p>	<p>GC/BvS</p>

<p>32 Cemetery Head stones. Following discussion it was agreed to add checking for unstable headstones in the cemetery to the maintenance list currently being drawn up. This would be managed by the ACE Committee who could meet following Social Distancing guidelines.</p>	<p>1431 ACE</p>
<p>33 Community Car Scheme – Donation for Resolution. Cllr Drage advised Pam Collis has been working behind the scenes to get this Scheme up and running again following lockdown collaborating with Bev Savage. To fund a website and mobile phone, financial assistance of £200 is needed. Cllr Ward proposed making a donation of £200 to the Scheme for the new web site and mobile phone, proposal seconded by Cllr Butler and agreed by the Council.</p>	<p>Clerk</p>
<p>34 To consider planning applications. Minutes of Remote meetings held on 15/07/2020, 29/07/2020 and 02/09/2020. Report of a meeting with Toby Williams, SCDC, Area Development Manager & Emma Ousbey, SCDC, Principal Planning Officer. Cllr Gaskell gave a verbal report of the meeting to Members which is attached at the end of these Minutes.</p>	
<p>35 Tree works: 20/1645/TTCA, Manor Walk – Reduce crown of Walnut Tree to clear conservatory roof by 2 – 2½m; reduce rest of crown by 1½ – 2m to balance. No comment. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	
<p>36 Correspondence. 36.1 IHMC (Integrated Highways Management Centre) – List of proposed works including closure of Dogget Lane between 27/7/20 – 7/8/2020. 36.2 South Cambridgeshire Community Safety Partnership – Survey aiming to collate the public’s perception of safety in their community; deadline 26/07/2020. 36.3 Extinction Rebellion Cambridge – Letter demanding councils take action to create replacement habitat to include wildflower meadows, long grass, hedging and verges. 36.4 J Willis – Working with developers to install bird boxes into new projects and hoped this could be taken on board when the Ida Darwin site is developed. Cllr Cone has responded and will liaise with SCDC too. 36.5 M Fox – Enquiring about tree planting under the Zero Carbon Communities Grant Scheme and vacancies on the Parish Council. The Clerk has replied. 36.6 Cambs Acre – Annual Cambs Local Councils Conference to be held online on 23/10/20. More information will be sent nearer the date. 36.7 Cambridge East Community Forum (Shared between South Cambs District Council and Cambridge City Council – Update of developments including Fulbourn Hospital site. 36.8 Messenger Construction – Tendering for a scheme in Impett’s Lane and requested permission to rent the land adjacent to the site for the duration of the build. The Clerk has reiterated Council previous response to both the client and architect, explaining why this is not possible. 36.9 South Cambridgeshire Neighbourhood Policing Team – Asking to complete survey regarding what matters to local communities and perception of safety in our area. 36.10 K Tallack – Concerns about speeding traffic in the village. The Clerk has replied. There was a lot of discussion about this subject including the suggestion from Cllr Williams that Council applies for more permanent speed measures under the LHI (Local Highways Initiative). Councillor Drage replied that Council had bid for several traffic calming measures under the LHI scheme over the last few years and had been unsuccessful each time. The latest one had been for traffic calming in Doggett Lane by the S bend. Council acknowledges and supports speeding concerns around the village and proposes mitigation solutions where</p>	

possible. When the Greenways Project goes ahead it will include reductions in speed limits along Cow Lane and Apthorpe Street which Council will monitor for future projects.

36.11 **SCDC** – Consultation running until 5/10/20 on plans for a new low carbon city district in north east Cambridge which could create 8,000 homes and 20,000 jobs over the next 20-plus years. Seeing views from residents and businesses.

36.12 **Fulbourn Arts** – Annual Report 2019 received; David Cottee has stepped down as Chairman after nearly 10 years. The Clerk has written to thank him for all his hard work.

36.13 **GCSP** (Greater Cambridge Shared Partnership) – North East Cambridge Area Action Plan (NECAAP) consultation running until 05/10/2020.

36.14 **CCC** – Micro Asphalt works programme for 2020 including The Maples, The Croft and Oslar’s Way due in October 2020.

36.15 **CAPALC** – August 2020 Bulletin.

36.16 **Greater Cambridge Partnership** – Installation of the Chisholm Trail Jetty is scheduled to take place between 13th – 26th August 2020.

36.17 **SCDC** – July 2020 Parish ebulletin.

36.18 **Community Roadwatch** – Offering to attend a Parish meeting following the tragic fatal traffic accidents in the village to see if we would be interested in any of their services.

36.19 **CCC** – Information required about Protected Road Verges (PRV) and if Council would be interested in trialling a new cutting regime to improve biodiversity and natural habitat.

36.20 **CAPALC** – Information regarding consultations on reform of the planning system issued by the Ministry of Housing, Communities and Local Government last week. The deadlines for responses are 17/09/2020, 15/10/2020 and 16/10/2020 respectively.

36.21 **IHMC** (Integrated Highways Management Centre) – July 2020 Incident report.

36.22 **PROAS** (Please Respect Our Air Space) – Concerns about commercial drones conducting deliveries in and around Cambridge including Amazon who have just been given permission to do so; Wishes to build up a web portal regarding flying zones and time allowance. Company is contacting parish councils in the area to work with them on this. Cllr Drage asked about air space ownership; Cllr Williams explained this is usually owned by the land owner in the USA but not in the U.K. Council agreed to invite the company to a meeting to hear what they have to say.

36.23 **CCC & SCDC** – Useful information from the Direct of Public Health plus links to updates due to the ever changing guidelines regarding Covid-19.

36.34 **E Pamphilion** – Copy of correspondence sent to Cllr Williams and the County Council with various village concerns including lighting in Apthorpe Street and old style lamp posts; banning HGV’s and speed limit also in Apthorpe Street.

36.35 **Fulbourn Arts** – Keen to start up some events following the pandemic, following social distancing guidelines so a general meeting has been arranged for 11/9/20 at 6pm in the Townley Hall. Cllrs Drage and Newell will attend this meeting. The Arts are also keen to hold a Winter Fayre which could coincide with the annual Christmas Lights switch on event providing this can still take place this year.

36.36 **Fulbourn Forum** – News update including the Keep Britain Tidy Campaign, Spring & Water courses, Community herb boxes and recent planning applications.

36.37 **Greater Cambridge Partnership** – Stakeholder briefing on 1/9/20 regarding the Cambridge Eastern Access. This will also be open to the public and commences at 6pm.

36.38 **K&S McClean** – Letter regarding overgrowth at the cemetery, lack of maintenance and condition in general. The Clerk has acknowledged correspondence and met with Mr McClean; Cllr Drage has also responded. Maintenance of the cemetery was put on hold in lockdown. Now that conditions have been eased maintenance works could now begin.

36.39 **Cambridge City Youth FC** – Request to use the recreation ground for their home fixtures for the 2020/21 season; maximum 12 matches. Unfortunately with fixtures for Fulbourn’s Senior, Colts and Ladies’ Bluebirds teams, further games cannot be accommodated so this request is politely declined.

36.40 **Barclays Bank** – Advance notice that the Cherryhinton Road branch will be closing on

27/11/20. List of nearby branches given for information.
 36.41 **J Foreman** – Report of grass cuttings being fly-tipped along the footpath near Stansfield Gardens and Town Close. Asking if PC can do anything to prevent this.
 36.42 **Clerks & Councils Direct** – September 2020 magazine.
 36.43 **War Memorials Trust** – August 2020 magazine.
 36.44 **Fulbourn Arts** – Request for annual donation which the Parish Council does include in its precept budget, along with the required documentation to meet the criteria in line with Council’s Policy on Grants. Approved and agreed by Council.
 36.45 **Gamlingay PC** – Neighbourhood Plan Regulation 14; a public consultation runs from 7/9/20 to 30/10/20.
 36.46 **Cambridge & Peterborough NHS** – CCG (Clinical Commissioning Group), virtual AGM at 10am on Tuesday, 15th September 2020.
 36.47 **Greater Cambridge Local Plan** – Responses received to the Greater Cambridge Local Plan First Conversation consultation in early 2020 (including the Call for Sites and Call for Green Sites) will be published at www.greatercambridgeplanning.org on 16/09/2020.
 36.48 **Fulbourn Village Library** – Information about re-opening the library following a recent meeting which includes procedures they will implement in line with Covid-19 guidelines. Council understands the library is aiming to re-open mid-October 2020.

37 To resolve the accounts for the month.

Furnleaf: Ground maintenance.....630.00	Defibshop: Replacement parts....210.00R
ESPO: Supplies.....29.82R	e-on: Pavilion electricity.....180.84R
Cleaner Windows: Swifts.....30.00R	HP: Ink supplies.....3.49R
Barclaycard: Annual fee.....32.00R	Zoom: Subscription.....14.39R
Falcon: Village Pump.....375.00R	Barclays: Monthly fees.....12.61R
e-on: Hub gas.....59.16R	e-on: Hub electricity.....83.07R
Camb Courts: Maintenance.....4,090.80	APC: Pest control.....230.00
SP: June grass cutting.....1,140.00R	Wicksted: Tyre swing parts..... 2,899.03
SP: July grass cutting.....2,640.00R	FRRFD: Annual subscription.....50.00
SP: August grass cutting.....1,500.00	Weed Control: Tennis courts.....120.00
Stannah: Lift service.....192.00R	HMRC: Tax + NI.....469.05
Wages: Clerk + expenses.....2,458.35R	Wages: Pavilion Cleaner.....153.00
M Morris: Pavilion repairs.....113.00	Watch the Dot: N Plan.....173.97
Eastern Tree Surgery: Tree works...390.00	Barclays: Monthly fees.....14.26R
Suffolk Acre: Annual insurance.....2,272.70	Smith Ltd: Pavilion clock service.....252.00

Cllr Thorn proposed accepting the accounts, proposal seconded by Cllr Newell and agreed by the Council.

38 To receive items for inclusion on the next Agenda for decision and/or action.

The Chairman was aware our new Councillors were co-opted onto the Parish Council the month before lockdown and have not been invited to join other Sub-Committees. Cllr Drage will contact Cllrs Butler and van Spaendonck before the next Full Council meeting regarding this and asked that Council Sub-Committees be on the October agenda so Members of Sub-Committees could be updated and remote meetings can be arranged.

There was no further business and the meeting closed at 8.50pm.

Attached reports:

Item 27.1

County Councillor Report to Fulbourn Parish Council

1. It has now been confirmed that Oslar's Way, The Croft and The Maples will be resurfaced with Micro Asphalt this financial year weather permitting. This work was suspended because of the Covid-19 lockdown.

2. If you are concerned about being flooded, you could phone the Floodline for current flood warnings that are in force or advice on how to stay safe during a flood on 0345 988 1188. If there is an imminent risk to life please contact the emergency services on 999. Residents need to do all they can to protect themselves and their property. Simple steps include the following:

- Preparation of a Household Flood Action Plan
- Protecting valuables and important documents
- Listening and acting on the advice of the emergency services
- Moving upstairs or to higher ground as soon as is possible and keeping warm.

If you need to leave your home due to flooding and need help relocating or you require an emergency response or recovery advice you should contact South Cambridgeshire District Council on 03450 450 500.

For ponding or flooding to roads and footways please report this to Highways here: <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults/>

To report that you have already experienced flooding within the living space of your home, or if you wish to make us aware of external flooding to outbuildings, gardens and private paths please use the flood reporting form at:

<https://www.cambridgeshire.gov.uk/business/planning-and-development/flood-and-water/report-a-flood/>

Further information is also available from other organisations as follows:

<http://www.floodadvisoryservice.co.uk/>

<https://nationalfloodforum.org.uk/>

Please note that Cambridgeshire County Council's Flood and Water Team is not an emergency response service. The team instead works with other flood risk organisations across the County to try to investigate the causes of flooding post-event and develops projects to reduce the long term risk. If you are experiencing repeated flooding issues and would like advice please contact the team at floodandwater@cambridgeshire.gov.uk.

3. Given the above it is frustrating that due to the effect of -19 on its contractor the County Council has reverted back to the reactive cleansing of gullies which means that the annual cleansing cycle has been suspended and currently blocked gullies will be seen to as and when they are complained about through the highway fault reporting portal. Such reports will then be considered within 10 working days. This is due to be reviewed on 17 September.

4. Stagecoach has reintroduced the Monday to Saturday commuter bus from Stetchworth to Cambridge City Centre which also calls at Fulbourn. The bus to Cambridge is timed to call at the Six Bells at 7.15am on Monday to Friday and at 8.15am on Saturday and runs via Teversham Road, Airport Way and Newmarket Road Park and Ride to arrive at Drummer Street at 7.42am. It returns to Teversham from Drummer Street stop D1 at 5.39pm arriving at the Six Bells at just past 6pm. This bus is a Newmarket Road Park and

Ride bus which displays Stetchworth. This is a commercial service and its future depends upon people using it. Remember you must wear a face protection to use public transport.

5. As part of the governance arrangements for local outbreak control which forms part of the wider national Test and Trace programme, a multi-agency Covid-19 Health Protection Board has been established across Cambridgeshire and Peterborough. This Board has the responsibility to develop local outbreak control plans this includes local councils such as South Cambs carrying out Test and Trace and other lock down measures.

6. The County Council has prepared a welcome back to school guide which has been distributed to parents and guardians via the school. This guide can be found at the following website: <https://www.cambslearntogether.co.uk/>

7. Households across Cambridgeshire can now register for the chance to club together to buy and install solar panels at a reduced price. The County Council and District Councils have joined forces with Solar Together as part of the initiative to improve energy efficiency and reduce carbon emissions.

Households and small and medium-sized enterprises can now register - for free and without obligation - for the group-buying scheme by visiting the website www.solartogether.co.uk/cambridgeshire. When they register online for their complete solar PV system, applicants will be asked questions about their house, roof, and electricity usage.

The County Council will then arrange an auction with pre-vetted installers on 6 October. The auction is a reverse auction, meaning the lowest bid wins. The winning bid sets the price for all solar systems and battery systems. All installers are pre-vetted and must comply with certain criteria to guarantee the quality of the offer. After the auction, applicants will receive a personal recommendation based on their registration details. They then have six weeks to decide if they want to take up the recommendation and proceed with an installation.

Households that already have solar panels installed can also register to have battery storage added to their existing solar panels to maximise the benefits of their system.

John Williams
7 September 2020

Item 27.2

Report of District Councillors Claire Daunton and John Williams to Fulbourn Parish Council, September 2020

This report contains factual information which we hope will be of use and of interest to Parish Councillors and to the parish more widely. For queries please contact us at Cllr.daunton@scambs.gov.uk; cldr.williamsjg@scambs.gov.uk

There is an amount of detail on planning in this report (point 2 below), concerning new or proposed changes. It will take time to read through but we thought you would appreciate having some of the detail to hand. This report also covers : Consultations on WTP and NEC, Finance, Transport, Police Issues. Covid-related issues

1. WTP and NEC

We have attended a significant number of meetings concerning the proposed move of the water treatment plant (WTP) and contributed to discussions across the Ward. We have also been involved in discussions and briefings on the North East Cambridge (NEC) project on which we have reported in the past. This is a key area for development, a major brownfield site which aims to provide the benefits of accessible, sustainable green development. We note the emphasis in the government's Planning White Paper (see below) on the need to develop brownfield sites. Participation in the consultation process is encouraged.

Both the move of the WTP and the associated NEC are major projects, forming part of the local plan approved in 2018. Funding for the current stages comes from central government. The projects involve a number of local government bodies including : the Combined Authority, the County Council, the City Council and South Cambs

2. Planning Regulations from 1 September 2020

Under the 'Build, Build, Build' initiative of the government, announced in May, a number of regulations concerning minor or medium-sized building works have been relaxed. These changes are of direct relevance to parish councils.

South Cambs Planning is producing a note for Parish Councils and Members but in advance of that here are some of the main points.

Essentially there are three sets of changes that are now in force. These are to the use classes, to householder developments and to the provision of dwellings:

The key thing to consider is that many 'use classes' have been amalgamated such that the following all now fall within the same use class: Shops; financial and professional services; cafes and restaurants; offices; research and development; light industrial; clinics, health centres, creches, day nurseries, day centres; gyms, indoor recreation (not motorised vehicles).

What is worth noting is that moving between uses within the same use class is **not development** and therefore any changes between the uses listed above cannot now be controlled by the Local Planning Authority. There are a number of other implications which will be detailed in the note to Parish Councils and Members.

In relation to new householder permitted development rights: in summary, there is a new permitted development right to add up to two additional storeys to an existing dwelling of two or more storeys, or to add one additional storey to a single storey dwelling, immediately above the topmost storey of the dwelling, together with any engineering works reasonably necessary. There are, however, a number of detailed restrictions where such development would not be permitted. In summary, the permitted development rights do not apply where:

There are also a number of conditions which include that the roof pitch must be the same as the original, materials shall be similar to the original, restrictions on the placing of windows in side elevations and that after the development the dwelling must be used as a C3 dwelling only. Another key condition is that the developer must apply to the Local Planning Authority for prior approval. Matters that the LPA can take into account are:

- amenity of neighbouring residents
- external appearance
- air traffic and defence asset impacts
- impact on protected views identified in the Directions Relating to Protected Vistas dated 15th March 2012

Further requirements are that the developer must provide the LPA with a report for the management of the construction of the development, which sets out the proposed development hours of operation and how any adverse impact of noise, dust, vibration and traffic on adjoining owners or occupiers will be mitigated. The development must also be completed within 3 years and the developer must notify the LPA in writing of the completion date.

In relation to the new dwelling permitted development rights:

There is now a new right to demolish buildings and construct new dwellings in their place. The buildings this applies to for demolition are single purpose built blocks of flats, single detached buildings used for offices, research and development or light industrial and all must be existing before 12 March 2020. The new buildings can be either a block of flats or a detached dwelling. Again, there are a number of detailed restrictions and conditions which we will explain in the note to Parish Councils and Members. Like the new householder rights, new dwellings permitted development is subject to a prior approval process. There are 13 matters the LPA can consider and again, these will be detailed in the note.

There are a number of other dwelling permitted development rights, again each with restrictions, conditions and the requirement for prior approvals and which will be detailed in the note. These are as follows:

- new dwellings on detached blocks of flats (amended PD right)
- new dwellings on detached buildings in commercial or mixed use
- new dwellings on terrace buildings in commercial or mixed use
- new dwellings on terrace buildings in use as dwellings
- new dwellings on detached buildings in use as dwellings

White Paper on Reform of the Planning System: ‘Planning for the Future’

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf

Towards the end of July the government gave notice of its intention to consult on a major reform of the planning system. The proposals of the resultant White Paper, if passed into law, will have significant impact on both District and Parish councils.

Here below is a summary of the proposals, under headings used in the document:

1. Local Plans

- a) Simplify the role of Local Plans to focus on identifying land under three categories : **growth areas** for substantial development where outline approval would be secured automatically ; **renewal areas** suitable for some development such as gentle densification ; **protected areas**, such as the green belt, where, as the name suggests, development would be subject to restriction.
- b) Local Plans should set clear rules rather than general policies; should work alongside locally-produced design codes; should be significantly shorter in length.
- c) They should engage more with the local community
- d) be subject to a single statutory ‘sustainable development’ test. The current system of, as stated ‘unnecessary assessments and requirements’, should be abolished.
- e) Local plans should be produced visually, using the latest technology and be supported by a standard template.
- d) should meet a statutory timetable of 30 months to produce. The examination process should be speeded up.

e) Neighbourhood Plans to be retained as important for community input;

2. Digital Approach

- a) support local authorities to use digital tools for new civic engagement for local plans and decision-making
- b) insist that local plans are built on standardised, digitally- consumable rules and data
- c) work with tech companies and local authorities to modernise the software used for making and case-managing planning applications

3. Design and Sustainability

- a) Ensure the planning system supports efforts to combat climate change and maximises environmental benefits ;
- b) facilitates improvements in energy efficiency;
- c) ask for ‘beauty’ in building and be more ambitious for the places we create ;
- d) introduce a quicker, simpler framework for assessing environmental impacts and enhancement opportunities;
- e) expect design codes and guidance to be based on genuine community involvement ;
- f) ensure that codes have real ‘bite’ by making them more binding on planning decisions ;
- g) establish a new body to support the delivery of design codes ;
- h) protect our historic buildings and areas while ensuring the consent framework is fit for the 21st century.

4. Delivery and Development Management

- a) decision-making should be faster and more certain, within firm deadlines, and should make greater use of digital technology
- b) there should be a reduction in the amount of key information required with planning applications ;
- c) should be greater standardisation of technical information ;
- d) potential for automatic refund of fees if planning applications are not decided within the statutory time ;
- e) more use of Consent Orders or Development Corporation’s Extensions of Planning in Principle for major developments ;
- f) for a temporary period extend the affordable housing requirement threshold ;
- g) planning fees to at least cover the cost of processing the application; pre-application charging to be regulated to ensure that it is fair and proportionate.

5. Housing Infrastructure Delivery

- a) the Community Infrastructure Levy (CIL, S.106) to be reformed, as a nationally-set, value-based, flat-rate charge
- b) greater ambition for affordable housing provided through planning gain ;
- c) greater powers for local authorities to decide how developer contributions are used ;
- d) extend the scope of the infrastructure levy and remove exemptions from it, to capture changes of use through permitted development rights so additional homes can be built.
- e) a new nationally-determined housing requirement that local planning authorities would have to deliver through their Local Plans.
- f) proposal that this would factor in land constraints including the Green Belt and would be consistent with our aspirations of creating a housing market that can delivery 300,000 homes annually.
- g) speed up development, allowing a variety of development types from different builders on one site to allow more phases to come forward together ;
- h) consult on options for improving the data held on contractual arrangements used to control land.

Summary of Specific Proposals for Consulting on :

1. The role of land use plans should be simplified ;
2. Development management plans established nationally;
3. Local Plans to be subject to a single sustainability test ;
4. Standard method to establish housing requirement nos.
5. Three area types : growth, renewal, restricted ;
6. Decision-making to be faster and more certain ;
7. Local Plans should be visual and map-based ;
8. Statutory timetable for Local Plans Inspection completion ;
9. Neighbourhood Plans to one retained as important means of community input;
10. Stronger emphasis on build-out through planning ;
11. Make design expectations more visible and predictable ;
12. Transition to a planning system that is more visual and rooted locally.
13. Delivery of 'beautiful places', using national leadership guidance.
14. Fast-track for 'beauty' through changes to national policy and legislation.

15. Amend national planning policy framework to play a more effective role in mitigating and adapting to climate change ;
16. Quicker simpler system for assessing environmental impacts and enhancement opportunities ;
17. Conserving and enhancing historic buildings for 21st century ;
18. Ambitious improvements in energy efficiency standards;
19. CIL/S.106 to be reformed as nationally-set charge ;
20. Scope of infrastructure levy to be extended to capture changes through permitted development rights ;
21. Reformed infrastructure levy to deliver affordable housing;
22. More freedom for local authorities over how they spend the infrastructure levy;
23. Develop resources and skills strategy for the planning sector ;
24. Strengthen powers of enforcement and sanction.

3. Finance

At the end of March, this being the end of the 2019/20 financial year and the first budget of the new administration, provisionally South Cambs General Fund reserve stood at around £16.5 million having spent a net £22.5 million on running the Council. We also spent £42.3million on capital projects out of a budget of £44.2 million. Our net revenue cost was £2.2 million higher than budget due to additional pension costs; however being an accountancy adjustment these additional pensions costs should not affect the General Fund balance. In the capital budget we underspent £1.1 million on purchasing commercial assets and half a million pounds less was advanced to Ermine Street Housing.

As to income, we received over half a million pounds more from commercial investments achieving £3.5 million and Council Tax amounted to over £9 million. However, Business Rates received from the Government at £6.2 million were nearly £0.6 million less than expected. Overall excluding commercial income which is offset against the operating cost of the council total income from taxation and Government grants amounted to nearly £24 million and we were able to transfer £4.7million to reserves. This shows the Council to be in good financial health going forward.

4. Transport

We attended a briefing from GCP officers on the latest developments concerning plans for transport corridors to the east of Cambridge. The main points arising were:

- (i) potential move of the Newmarket Road Park and Ride to a site closer to the Quy roundabout. Questions were asked about the relationship of this to any potential development for Cambridge United FC and its carparking needs;
- (ii) related points were made concerning the need to extend the project's plan area beyond the Quy roundabout. Traffic can already be at a standstill before it reaches there.
- (iii) More extensive traffic management along Newmarket Road into the city;
- (iv) better cycle routes along Newmarket Road and connecting roads;
- (iv) No plans for intervention at Ditton Meadows, leaving green area'
- (v) Completion of Chisholm Trail
- (vi) exploring better connections to Cambridge North and Cambridge Central stations
- (vii) more information needed on the sites for the proposed Fulbourn rail station. Cherry Hinton not feasible. Teversham Road being looked at; Station Road Fulbourn also suggested. Which one is likely to happen?
- (viii) Dualling of Rail link to Ipswich: East' West Rail project studies being done. Link to possible housing developments at Six Mile Bottom was mentioned.
- (ix) possible **cycle routes** along or close to rail line – important for Wilbrahams'.
- (x) the overall goal is not to encourage car transport but to make rail, bus, walking and cycling more possible and appealing

5. Police Matters

We attended a short briefing session with the Acting Police and Crime Commissioner and senior colleagues. The main points raised were: **police numbers, scams and speeding**

In response to a question concerning **police visibility** in local communities we were told that there had been an increase of 67 officers across the county in the last 12 months ; and there had been no significant loss in numbers over the past 10 years. There were 2 PCs and 2 sergeants for South Cambs east ; with 2 new PCs coming into post soon. The issue of non-response to emails from PCSOs was raised. We are to take this up with the sergeant.

The problem of **scams** – in person and through the post – continues to be an issue. The County has devoted resources to this with officers working closely with the police, the post office and local community organisations to keep a watch on vulnerable individuals and to track those pushing the scam material and visits. There have been some recent successes. The link with the post office has been particularly useful in combating scams. There are ca. 25 serious incidents of these each month.

On **speeding**, not all the questions could be answered, but it was recognised that there has been an increase in speeding since lockdown and the police are moving to address the issue. There is a task force and a sergeant dedicated to this. Villages are being encouraged to match up Speedwatch work with MVAS data. There is new equipment for village Speedwatch operations and the training is readily available.

MVAS data can be sent to the JPS data analysis office. But there was no answer to the question what does or could happen to that data to improve speeding locally. Something we will take up with the relevant officer

6. Covid-related Matters

PPE: Message from South Cambs

Just a reminder on this topic: we are asking residents to make sure disposable face coverings and masks are put in their black wheelie bins at home, to help control the spread of Coronavirus. Our Shared Waste Service is expecting a rise in disposable face coverings in waste collections now they are mandatory in shops. The service has already seen disposable PPE such as face coverings, masks and gloves in the blue recycling bins, despite none of these items being recyclable. Disposable PPE can be put in litter bins outside of shops, but if there isn't one nearby, they need to be taken home and put in the black bin.

Data

The Local Government Association 'Covid cases data viewer' may be of interest as providing analysis on South Cambs data at the click of the mouse, it also offers data download to anyone:

https://lginform.local.gov.uk/reports/view/lga-research/covid-19-case-tracker-area-quick-view-1?mod-area=E07000012&mod-group=AllDistrictInRegion_East&mod-type=namedComparisonGroup

Item 27.3

District Councillor Report to Parish Council September 2020

Jetty installed as Chisholm Trail work continues

The jetty which connects Ditton Meadows and Stourbridge Common at the time of you reading this report should have been installed as part of the Chisholm Trail works. The project is a joint one between the Greater Cambridge Partnership and the County Council to improve pedestrian and cycle accessibility in the city.

It is hoped that once completed the Chisholm Trail will enable people to use an off-road route to cycle or walk between Cambridge North and Cambridge station making healthier, greener options more attractive for commuters, school runs and social activities. It is hoped that the project will be completed in the Autumn of 2021 if the project continues to run to schedule.

Schemes to support cycling and walking

The government has put a lot of funding (£642,397 in our Combined Authority area) into helping Councils role out easier and safer places for people to cycle and walk around the Greater Cambridge area to support the recovery from Covid-19. The Greater Cambridge Partnership (GCP) will have started to introduce a number of these measures to improve social distancing when on foot or on bike.

All of these schemes are experimental and will be subject to ongoing consultation as to whether they should continue as we come out the other side of the pandemic. The different schemes include closure of some roads (mainly through roads), increasing restrictions at the bus gate, additional cycle parking, improving access for electric bikes and cargo bikes and working with businesses to come up with and pilot new ways of deliveries within the city centre.

The Chair of the GCP Cllr Roger Hickford provided the following statement which I agree with. Full lists of the changes and schemes across the area can be found on the link below.

“Supporting more people to walk and cycle has been identified as vital to the national recovery from Covid-19 - and local authorities across the country are working hard to make walking and cycling easier and safer while observing social distancing.

“Bringing forward trial schemes means they can be installed quickly to support people during the pandemic, while also giving people the chance to try them out and tell us what they think before any decisions are taken about which, if any, to make permanent.

“These measures work with the county council’s schemes and will not only support people and businesses in the short-term, but will also provide a strong foundation to help create a step-change in the way people travel sustainably in Greater Cambridge.”

The first £100k homes have been built within the Combined Authority area

The first eight £100k homes are now under construction in Fordham and are expected to be completed by the end of the year. As you will be aware from previous reports, £100k homes have my full backing and I am really pleased to see the Combined Authority Mayor James Palmer starting to deliver on this scheme. I have long talked about the squeezed middle in Cambridge who don't qualify for social housing because their situation exempts them but equally cannot afford a deposit to get their first rung on the housing ladder due to the high cost of living in this area. It is easy to get stuck in high cost private rental making it very difficult to save for a deposit putting people that are working incredibly hard on modest earnings in an impossible position where they are trapped into a life of often high cost rental properties. I don't pretend that £100k homes is the answer to this but I believe if the scheme is rolled out widely it would go some way to addressing the problem. I hope £100k home schemes will be looked at seriously within new developments in our district.

£100k homes will mean owners having an increased ability to save compared with the rental market for a similar or equivalent property and like owning any home, owners will build equity in the property through mortgage re-payments. Owners will benefit from any house price growth which may or may not occur as and when they decide to move on. £100k homes are effectively

discounted from their full market value via a legal agreement which remains with the property. The next purchaser of the property would have to be someone that qualifies for a £100k home and they would also benefit from the same percentage discount to the open market value of the property. The Combined Authority will work with house builders and developers to try and bring forward this scheme. £100k Homes Scheme will be defined under affordable housing in the National Planning Policy so importantly would count towards affordable home requirements that may come with planning permissions.

Correctly disposing of PPE and face coverings

Please could parish councillors make clear to their residents that PPE and face coverings need to be disposed of in the black bin. This is not only to prevent the spread of Covid-19 but also hugely important in terms of recycling. If PPE is placed in the blue bin it can contaminate blue bin waste which will then not be fit for recycling and could potentially put operatives at risk.

The team has already found that face coverings and other disposable PPE items are being put in the blue bin. This is probably because of the measures put in place by the government to mandate face coverings being worn in shops, hospitals and public transport. The Council can provide posters for notice boards to raise awareness and help residents dispose of their waste correctly if required.

Advice has been published on the government website, if you are suffering from Coronavirus symptoms, any medical waste or equipment should be placed in a bag and left for three days before going in your black bin. I have put a link below to the government website for more information.

<https://www.gov.uk/guidance/coronavirus-covid-19-disposing-of-waste>

Litter picking during coronavirus

I have had residents ask about when litter picks can start again so have got the following update off the government website. If you see litter you can always report it to your local council in our case SCDC.

You can carry out voluntary litter-picking. If you do this with other people you must follow the [guidance on staying safe outside your home](#).

If you collect littered face coverings or PPE, handle these with care. Dispose of them in a 'black bag' bin, not in a recycling bin. You should use safety equipment, including thick gloves, litter-pickers and heavy-duty bags.

Planning Reforms Announcement

The announcement by government on the Planning white paper sets out the Government's proposal for future legislation that will be the basis for further consultation and discussion. I have tried to pull out bits of interest for Parish Councillors. Please take part in the consultation via the link and give your views.

- The Housing Secretary has set out reforms to speed up and modernise the planning system putting sustainable homes with local democracy at the heart of the process through the white paper published, Planning for the Future. Given it is a white paper, it sets out the Government's proposal for future legislation that will be the basis for further consultation and discussion.
- One key reason for the plans is that our complex planning system is a barrier to building the homes our country needs. It currently takes an average of 7 years to agree local housing plans. Under the new reforms, local housing plans are to be developed and agreed in 30 months to ensure that every area will have to develop a local housing plan in – currently only 50% of local areas has a plan to build more homes and given that they take an average of seven years to develop, many policies are out of date as soon as they are adopted.
- Green spaces and the Green Belt will continue to be protected with the reforms focusing on allowing greater building on brownfield land. All new streets will also be tree lined.
- The current planning system is unfavourable to small businesses, with the proportion of new homebuilding they lead on dropping drastically from 40% 30 years ago to just 12% now. It is hoped that by cutting red tape and complexities of the planning process, it will be a boost to SME builders who are currently cut off from entering many proposals by it. Small firms feel that the complexities of the current process, alongside the delays and additional costs that are often experienced through it are the key challenges they face in increasing home building.
- Under the new planning reforms, all new homes are to be 'zero carbon ready' with no new homes delivered under the new system needed to be retrofitted as part of the Government's work to reach zero carbon emissions by 2050.
- Currently, planning decisions are largely discretionary rather than rules-based. Nearly all decisions to grant consent are undertaken on a case-by-case basis and a third of planning cases that go to appeal are overturned. The new reforms will create a clearer rules based system. Local Plans will have to set clear rules rather than general policies for development. The Government will set out general development management policies nationally, with a more focused role for Local Plans in identifying site- and area-specific requirements, alongside locally produced design codes.
- Assessments of housing need, viability and environmental impacts are too complex: land supply decisions are based on projections of household and business 'need' typically over 15- or 20-year periods. These figures are often contested and do not provide a clear basis for the scale of development to be planned for. Assessments of environmental impacts and viability add complexity and bureaucracy to the process but the evidence has shown that they do not necessarily lead to environmental improvements nor ensure sites are brought forward and delivered. Local Plans will be subject to a single statutory "sustainable development" test, and unnecessary assessments and requirements that cause delay and challenge in the current system should be abolished.
- The current planning process has lost public trust with a recent poll showing that only 7% trusted their local council to make decisions about large scale development that will be good for their local area.
- Currently, only a few who can traverse the complex planning consultation process can engaged with the development of local housing. The new plans will try to provide more engagement at the Local Plan phase and use digital technology to make it much easier to access and understand information about specific planning proposals so an individual can easily look at plans and understand through the use of their phones rather than physical planning notices. Local Plans will be developed over a fixed 30-month period with clear local engagement points.

- The Community Infrastructure Levy and Section 106 agreements will be reformed with a new Infrastructure Levy as a nationally set fixed proportion of the value of the development, above a set threshold.
- The Government intend to introduce a fast-track for beauty through changes to national policy and legislation, to incentivise and accelerate high quality development which reflects local character and preferences.
- The Housing Secretary also announced today that the First Homes scheme will provide newly-built homes at a 30% discount for local people, key workers and first-time buyers. The discount will be locked into the home in perpetuity, ensuring future buyers can continue to benefit from it.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907245/MHCLG_PlanningConsultation.pdf.

Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on graham.cone@councillor.online or ring 07595 361 285 (please leave a voicemail if I am unavailable)

Councillor Graham Cone

Item 34

Minutes of a remote Planning Meeting of Fulbourn Parish Council held on Wednesday 15th July 2020 at 7.30pm

Present: Councillor Smith (Chairman) and Councillors Butler, Drage, van Spaendonck, Thorn, Gaskell, Newell, Lacey and Ward.

Apologies for Absence: Councillors Cone, Johnson and Newell.

New Applications:

20/02284/HFUL

Location: 30 Teversham Road

Proposal: Alteration and extension of existing outbuildings to form a games and TV room – resubmission of S/4492/19/FL Recommendation objects

Parish Council comments: Concern regarding potential future use as a holiday let or similar. This could lead to a rise in traffic onto a road in close proximity to a railway crossing.

20/02246/HFUL

Location: 13 Clover Court

Proposal: Single storey rear/side extension involving part conversion of existing garage Recommendation objects

Parish Council comments: Concern regarding potential future use as a holiday let or similar. Over development of the site and the extension being on the boundary line.

20/02768/HFUL

Location: 5 Pierce Lane

Proposal: Erection of detached bungalow

Recommendation supports

20/02816/HFUL

Location: 1 Cow Lane

Proposal: First floor extension with raised roof and front/rear dormers

Parish Council comments: Concern regarding potential use as an HMO or similar which is not appropriate in this conservation area. The property is situated close to a 90 degree bend, therefore poor access and visibility is impaired.

Recommendation objects

Cllr Gaskell declared an interest in application 20/02816/HFUL, 1 Cow Lane and did not vote.

Minutes of a remote **Planning Meeting** of Fulbourn Parish Council held on Wednesday 29th July 2020 at 7.30pm

Present: Councillor Smith (Chairman) and Councillors Thorn, Newell, Johnson and Ward.
Apologies for Absence: Councillors Cone, Drage, Gaskell, and Lacey

New Applications:

20/02795/HFUL

Location: 12 Stansfield Gardens, Fulbourn

Proposal: Installation of a climbing frame in front garden

Recommendation supports

20/02669/HFUL

Location: Swallowfield, Cox's Drove, Fulbourn

Proposal: Erection of 1st floor extension and single storey porch extension

Recommendation supports

20/02887/FUL

Location: Fulbourn Hospital, Cambridge Road, Fulbourn

Proposal: Erection of new Resource Centre

Recommendation supports

20/02833/FUL

Location: 6 Pierce Lane, Fulbourn

Proposal: Demolition of existing commercial buildings and construction of five dwelling houses together with open and covered parking

Recommendation objects

Highway safety, narrow road joining proposed development and only one car parking space allocated to each property

High density development in a Conservation Area and this will be the third five dwelling proposed development within a 100m of each other and a very narrow road which includes a bus route.

Minutes of a remote **Planning Meeting** of Fulbourn Parish Council held on Wednesday, 2nd September 2020 at 7.30pm.

Present: Councillor Smith (Chairman) and Councillors Butler, Cone, Drage, Gaskell, Johnson, van Spaendonck, Thorn and Ward.

Absent: Councillors Brown, Dawson, Lacey, Lockwood and Newell.

Information:

20/02205/FUL, 20 Stonebridge Lane – planning application has been withdrawn.

S/1524/18/CONDA, S/1524/18/CONDB and S/1524/18/CONDC, 2 Pierce Lane – Submission of details required by Condition 13 (traffic management plan), Condition 18 (contamination), Conditions 19 (surface water drainage) and 20 (foul water drainage) of planning permission S/1524/18/FL

S/0346/19/CONDA, 18 Station Road – Submission of details required by Conditions 3 (carbon emissions), 4 (water consumption), 5 (Wi-Fi), 6 (driveway) and 7 (driveway materials) of planning permission S/0346/19/FL

S/3444/19/CONDA & S/3444/19CONDB, 2 School Lane – Submission of details required by Conditions 3 and 4 (materials & cross section of lead gully)

Amendment: 20/01086/S73, 1A Impett's Lane – Variation of condition 2 (approved plans) of planning permission S/478/19/FL

Permissions: 20/02348/S73, Woodside, Stonebridge Lane for S/2574/18/FL

20/02795/HFUL, 12 Stansfield Gardens

New Applications:

20/02910/HFUL

Location: 18 Pierce Lane
Proposal: Demolition of existing rear conservatory and construction of a new rear single storey extension Recommendation supports.

20/03131/HFUL

Location: 8 Comfrey Court
Proposal: Ground floor rear extension Recommendation supports.

20/03421/HFUL

Location: 37 Windmill Lane
Proposal: Single storey rear extension, conversion of existing attached garage and internal alterations Recommendation supports.

20/03459/PRI01A

Location: 51 School Lane
Proposal: Single storey rear extension Recommendation supports.

20/03493/HFUL

Location: 7 All Saints Road
Proposal: Proposed family annexe with grounds of 7 All Saints Road

Overdevelopment of site; poor vehicular access; concerns over drains/sewers capacity; concern over definition of an annexe as it is a separate proposed building.

Recommendation objects.

Councillor von Spaendonck declared an Interest and did not participate in discussions or vote on the above planning application.

20/03567/TELDET

Location: Verge at Oslar's Way

Proposal: Installation of 1 no. 0m telecommunications street works pole, 1 no. equipment cabinet, 1 no. meter cabinet and associated ancillary development.

No approach has been made by the applicant to the Parish Council who maintains and manages this land. Whilst supporting the application, it would be helpful to know if the parish might benefit financially from this installation.

Recommendation supports.

20/03314/HFUL

Location: 40 Pierce Lane

Proposal: Demolition of existing dwelling and the erection of 2 No. replacement Dwellings

Concerns in respect of the boundary with 38 Pierce Lane – the garage will dominate the rear of 38 Pierce Lane as it appears to be in very close proximity and the height has not been indicated on the drawings (no measurements shown).

Previous planning applications for tree removal have been granted on the basis of letting more light into the existing property which has totally changed the character of the conservation area.

The drop-down kerb is not sufficient for 2 houses – only for pedestrian purposes at present.

Concerns regarding contactors traffic on the narrowest part of Pierce Lane which is also a bus route.

The nature of the size of the houses does not potentially provide affordable houses in the village.

Recommendation objects.

Councillor Smith declared a Personal Interest in planning application 20/03314/HFUL, 40 Pierce Lane and did not participate in discussions or vote.