

Minutes of a Remote Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 9th June 2021.

Present: Councillor Drage (Chairman), and Councillors Brown, Butler, Cone, Gaskell, Johnson, Lacey, Lockwood, Newell, Smith, Thorn and Ward; County and District Councillor Daunton, District Councillor Williams, the R.F.O., Mr Terry Fretwell, the Clerk, John Bilboa and Julia Rogers (until Item 9.3).

	Action
1 Elect a Chairman for the year. Cllr Newell proposed Cllr Drage is re-elected as Chairman, proposal seconded by Cllr Ward and agreed by the Council. Cllr Drage thanked Members adding next year the whole Council is up for election, and in accordance with our Standing Orders, would need to consider the next Chairman.	
2 To accept apologies for absence. Councillor van Spaendonck. Absent: Councillor Dawson.	
3 Elect a Vice-Chairman for the year. Cllr Drage proposed Cllr Thorn is re-elected as Vice-Chairman, proposed seconded by Cllr Newell and agreed by the Council.	
4 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Councillor Gaskell – Personal Item 17.13.	
Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. As both parishioners came to observe proceedings, there were no questions from the floor.	
5 Standing Orders, Financial Regulations and Code of Conduct for review. Cllr Drage said minor amendments including change of address were required for the Standing Orders and suggested the Chairman, Cllr Thorn and the Clerk go through the document and present any changes to Council at the July 2021 meeting. Cllr Drage also suggested the Finance Committee go through the Financial Regulations before presenting these also to the July 2021 meeting. The Code of Conduct is as read, and was duly approved by Council.	MD/DT Clerk
6 Council Policies for review. This Item was taken after Item 7. Cllr Drage asked Members to go through these, let the Clerk have any amendments which will be approved at the July 20201 meeting.	Fin Comm
7 To approve the Annual Governance Statement. Mr Fretwell went through the Statement; Cllr Ward proposed accepting the Annual Governance Statement, proposal seconded by Cllr Newell and unanimously agreed by the Council.	PC's
8 Approve Annual Accounts 2020/21 for Resolution. Members were given a copy of the Finance Report normally distributed at the Annual Parish Meeting. Mr Fretwell explained due to the pandemic there have been increased costs as Council had to lock the recreation ground gates which would usually have been done by the Institute; income had been severely reduced due to the closure of The Swifts and The Hub had been closed. Repairs and maintenance had been ongoing although only immediate problems had been dealt with. As meetings had been restricted, Sub-Committees had not been able to meet to request further spending and Mr Fretwell thanked the Council for saving on costs during a difficult period. Cllr Newell proposed approving the Annual Accounts 2020/21, proposal seconded by Cllr Thorn and unanimously agreed by the Council.	Clerk

<p>9 To receive reports from County and District Councillors.</p> <p>Cl. Drage congratulated Cllr Daunton following the recent elections</p> <p>9.1 County Councillor Daunton issued the attached report and briefly went through the headings adding the Committees have yet to meet having sold Shire Hall and the new building is not quite ready. Cllr Daunton had met the CCC, Highways Officer and is looking at the faded HGV sign and wondered if the Parish Council would fund a “Children, Slow Down” sign for the corner of Stonebridge Lane. Members agreed. The Chairman then suspended Standing Orders and Mrs Rogers asked about equestrian issues. Cllr Daunton explained these are dealt separately. Standing Orders resumed.</p> <p>9.2 District Councillors Williams and Daunton issued the joint attached report. Cllr Williams added CCVS (Cambridge Council Voluntary Service) gave a very good presentation at the SCDC Workshop on Zero Carbon grants advising on the best way to complete grant application forms.</p> <p>9.3 District Councillor Cone issued the attached report. Cllr Cone had not mentioned Covid-19 in his report as the information is almost out of date as soon as it is printed, however this area is looking good with no new cases admitted to Addenbrookes Hospital in the last week. We still must remain mindful. Cllr Cone said greater Cambridge is still seeing growth due to the many Science, Research and Technical firms although there was a 2% drop in hospitality but government and council grants have helped keep many businesses afloat.</p> <p>10 To approve the minutes of the last meeting.</p> <p>The Minutes were accepted as a true record and signed by the Chairman.</p> <p>11 Matters arising from the last meeting.</p> <p>11.1 <u>Mobile Speeding Device</u>. Cllr Cone said he is collating data when the device was located in Shelford Road and that Police do carry out periodic checks. Currently located in Station Road, Cllr Cone is working down the list of requested locations.</p> <p>11.2 <u>Armistice Close plaque</u>. The Clerk will send Members examples of fonts so this can be ordered and erected. Cllr Ward advised she had met SCDC, Tree Officer and dead trees in Armistice Close will be replaced by the developers, Hill.</p> <p>11.3 <u>Swifts Estate</u>. Cllrs Johnson and Gaskell had met the Accent Group Housing Officer had found out the street light close to the play area is connected to the Life Wall. The area will need to be dug up as the light is not working, so Council will not consider adoption until this has been done. The Officer is arranging for the Development Team from Accent to pay a site visit too. Following discussion, including other lighting connected to The Swifts which we have been paying for in error since 2009 and no sign of a refund as yet, the Parish Council will contact the Chief Executive from Accent Group listing all the problems that need resolving before Council will consider adoption. Clarification is also needed on what is to be adopted.</p> <p>11.4 <u>Horse sign</u>. Cllr Ward met the CCC, Highways Officer who felt a sign along Balsham Road should be fine although as Babraham Road/Dogget Lane is on a corner, this might not be possible.</p> <p>11.5 <u>Double parking</u>. Following concerns about emergency vehicles gaining access to roads, the Chairman has penned an article to be included in the next Village Pump.</p> <p>11.6 <u>Parish/Cabinet Liaison meeting</u>. Cllr Drage attended the remote meeting held on 02/06/2021 listing the topics discussed. A link of the recorded meeting has been sent to all Members.</p> <p>11.7 <u>Additional bus stop</u>. Following a request for a bus stop at Home End the Clerk had contacted the bus company. Cllr Williams continued bus companies provide the service and route and CCC arrange bus stops. This had been considered before but as the buses go clockwise round the village, the Home End/Dogget Lane junction was considered too dangerous so was not included in the route.</p>	<p>1463</p> <p>PC's Clerk</p> <p>Clerk</p> <p>Pump</p>
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<p>12 Neighbourhood Plan. A draft revision had just been received from Urban Silence which the Clerk will send to the Neighbourhood Plan Working Party. A grant of £3,000 had also just been approved from Groundworks.</p>	<p>1464 N Plan W Party</p>
<p>13 20's Plenty for us – for discussion. Whilst the Parish Council fully supports safety in the village, we do need to work with all authorities including the Police; 20 m.p.h. need zoned areas and not a blanket limit as many people do not keep within the 30 m.p.h. limits so would be unlikely to keep to 20 m.p.h. 20's Plenty for us has targeted all Parish Councils and the County Council who are discussing this campaign further. Great Shelford Parish Council has made changes having had independent surveys completed. Members suggested contacting them to get an idea of costs, before taking this matter further.</p>	<p>Clerk</p>
<p>14 Minutes of Planning meeting held on 18/05/2021. Minutes accepted. Cllr Smith attended a remote GCSP Planning meeting when Dr Hawkins confirmed Greater Cambridge Shared Partnership had been swamped with planning applications. She said the Ida Darwin site came up as a good example of planning which just needed amendments to drainage and ecology.</p>	
<p>15 Tree works: 21/0573/TTCA, 6 The Chantry – Remove tree very close to house to prevent damage to foundations and replant new tree further away from property. Support application. SCDC are not objecting to these works either. 21/0689/TTCA, 40 Pierce Lane – Numerous works including crown reductions or pollarding, thinning and felling Sycamore, Leylandii, Copper Beech, Holly and shrubs. Whilst we have no objections to works on the Leylandii, we feel enough has been done on the site already so cannot support further works. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	<p>PC's Clerk</p>
<p>16 Highways – Survey of village Footpaths. All Parish Council were asked survey their own areas assessing conditions and those most used. The Clerk can then compile a list to be prioritised with a view to applying for grants from the County Council. Cllr Daunton will be kept informed.</p>	
<p>17 Correspondence.</p> <p>17.1 IHMC (Integrated Highways Management Centre) – April 2021 Incident report.</p> <p>17.2 CCC, Highways – Road closure, Station Road 26/06/21 – 27/06/21 between 23.00hrs and 08.30hrs for essential track maintenance.</p> <p>17.3 War Memorials Trust – May 2021 magazine.</p> <p>17.4 Clerks & Councils Direct – May 2021 magazine.</p> <p>17.5 S Cottee – Suggest netting is erected alongside public tennis courts now hedging has been removed and works begin on the adjacent bungalow. Following discussion, heras fencing has been erected by the builders so this will be re-visited when building works have been completed.</p> <p>17.6 SCDC – Covid-19 Community updates received.</p> <p>17.7 FRRFD (Friends of the Roman Road and Fleam Dyke) – Latest newsletters plus annual subscription due.</p> <p>17.8 T Dore – Request to use the recreation ground to set up a Boot Camp for up to three 45-minutes weekly sessions plus room for storage of equipment. The Clerk has sent a copy of the Recreation Ground Users' Policy. As the recreation ground is already well used, and unsure of the size of the proposed storage, this request was politely declined.</p> <p>17.9 GCSP – Cambridge Eastern Access consultation, Remote meeting 3/6/21.</p>	<p>Clerk</p>

<p>17.10 SCDC – To chair the next NEC (North East Cambridge) Community Forum, to be held remotely on 7/7/21.</p> <p>17.11 Camcycle – update including e-scooters, Chisholm Trail, cycle thefts and parking.</p> <p>17.12 SCDC in partnership with CCC – are offering support to local communities to establish or review flood plans. A Zoom meeting has been arranged for 2/6/21centering around flood planning, flood preparedness and flood groups.</p> <p>17.13 J Gaskell – Interest declared. Complaint about lack of tree management at entrance to The Haven and damage caused from Lime trees sticky residue to tenants vehicles at Pear Tree Cottage. Suggest planting Pear trees. Council agreed to arrange a Tree Survey and get the overgrowth cut back as soon as possible.</p> <p>17.14 GCSP – Joint Assembly Meeting, 10/06/2021 at 10am, Imperial War Museum, Duxford; plus list of future meeting dates.</p> <p>17.15 ERTA (English Regional Transport Association) – copy of their submission to the East-West Rail Consultation.</p> <p>17.16 Fulbourn Forum – request to leave cutting verges in Stonebridge Lane until cow parsley has finished flowering; the Clerk has replied.</p> <p>17.17 Fulbourn Forum – copy of letter to GCSP Planners regarding the Cambridge Technology Park planning application.</p> <p>17.18 Fulbourn Primary School – request pavilion toilets are open for the Open Garden weekend event 19th- 20th June 2021. Due to government guidelines and as the roadmap will not have been lifted during this weekend, Council cannot agree to this request.</p> <p>17.19 SCDC – Summer edition, Zero Carbon Communities e-newsletter.</p> <p>17.20 SCDC – Tree Council newsletter; May-June 2021.</p> <p>17.21 NALC – Latest newsletter and Chief Executive's Bulletin.</p> <p>17.22 Public tennis courts – There had been problems using the courts when parishioners and Landmark International School had used the facilities at the same time which is being dealt with as sensitively as possible following complaints by both parties. It has also been noted that private coaching is still taking place despite notices and verbal requests to the offender.</p> <p>17.23 CCC – Summer Holiday Activities and Food Programme information. PC website updated posters on notice boards and article sent to Editor of The Mill.</p> <p>17.24 Lucy Frazer MP – Supporting Great British Spring Clean initiative and offering to attend organised events.</p> <p>17.25 CAPALC – June 2021 E-Bulletin.</p> <p>17.26 Cambridgeshire and Peterborough Combined Authority – Update, Issue 1.</p> <p>17.27 SCDC – Is PC still willing to donate towards ornate street lights (Cow Lane) and can SCDC light adjacent to Cambridge Road lay-by which was disconnected years ago for Swifts development, be removed? Both requests approved by the Council.</p> <p>17.28 N Vose – Request to attend next Parish Council meeting regarding Cambridge Technology Park. Council felt as the deadline for this application had passed, this would not be a useful exercise and will wait for amendments to be submitted to GCSP instead. Request declined.</p>	<p>1465</p> <p>Clerk</p> <p>Clerk</p> <p>JW Clerk</p> <p>Clerk</p>
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18 To resolve the accounts for the month.

Wages: Pavilion Cleaner.....	93.50R	Wages: Swifts Cleaner.....	144.00R
Sharp: Photocopies.....	21.29	BT: Mobile phone.....	29.52R
e-on: Street lighting.....	158.63R	e-on: Swifts electricity.....	342.25R
e-on: Pavilion electricity.....	312.94R	Sharp: Monthly fee.....	7.20
Dor-2-Dor: Pump delivery.....	264.13	Zoom: Monthly fee.....	14.39R
HP: Copier ink.....	3.49R	Friends Roman Road: Subscription.....	50.00
Cleaner Windows: Swifts.....	30.00	SP Landscapes: Grass cutting.....	2,460.00
Barclays: monthly fees.....	12.61	Harrod Ltd: New goals.....	2,442.13R
BT: Broadband:.....	60.01	e-on: Hub electricity.....	97.58

<p>e-on: Hub gas.....81.93 BT: Mobile phone.....29.52 e-on: Street lighting.....163.92</p> <p>Cllr Lockwood proposed passing the accounts, proposal seconded by Cllr Thorn and agreed by the Council.</p> <p>19 Quotation for Resolution – Resistance Wood Drill Test. A quotation for £492.00 + VAT had been received for the Swifts play area equipment. Cllr Ward proposed accepting this quote, proposal seconded by Cllr Gaskell and agreed by the Council. Another quote for the recreation ground play area fencing of £1,496.00 had also been received and Council felt we should try to get another quotation for comparison.</p> <p>20 Council Committees. A Communications Committee will be arranged. The July 2021 edition of the Village Pump will include the agenda for the proposed Annual Parish Meeting to be held on 28/07/2021 subject to restrictions being lifted.</p> <p>21 To receive items for inclusion on the next Agenda for decision and/or action. Annual Parish Meeting.</p>	1466 Clerk Clerk Comms Comm
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There was no further business and the meeting closed at 9.40pm.

Attached reports:

Item 9.1

County Councillor Report for Fulbourn Parish Council, June 2021

County Council Election 6 May 2021

Sixty one councillors were either re-elected or newly elected to 59 electoral divisions. Councillors are elected for a four year term. The Council is now composed as follows:

28 Conservatives, 20 Liberal Democrats, 9 Labour, 2 Independent, 2 St Neots Independent.

The Liberal Democrats, Labour and Independents signed a formal Agreement to form a Joint Administration and now form the majority administration of the County Council. The Joint Administration Agreement is here: [County agreement 2021 FINAL.pdf \(d3n8a8pro7vhmx.cloudfront.net\)](https://d3n8a8pro7vhmx.cloudfront.net/).

At the first County Council meeting on 18 May at the Imperial War Museum Duxford (to allow for social distancing) the Joint Administration appointed Chairs and Vice-Chairs of Committees and agreed to reduce the number of Committees and Special Allowances. Meetings have been suspended until after 21 June, when it is hoped that Covid restrictions will be released and make it easier to deliver indoor meetings safely. The County no longer has use of Shire Hall and the new Council Hub at Alconbury is not yet complete, so venues, dates and frequency of meetings are currently being arranged.

The new Service and Policy Committees will be:

Adults and Health / Children and Young People / Environment and Green Investment / Communities, Social Mobility and Inclusion / Highways and Transport.

There are Regulatory and other committees to manage Planning, Finance, Growth and Commercial Investment and Governance and Pensions, Audit and Accounts, as well as those working with the Combined Authority and Greater Cambridge Partnership, the Schools Forum and Health and Wellbeing Board. The County Council has representation on the Police and Crime Panel as well as the Cambridgeshire and Peterborough Fire Authority.

Adults and Health - early discussions stated very clearly that regardless of the release in restrictions, we are still operating in a state of Covid Emergency. Bedford is one of the areas with a high incidence of B.1.617.2, so called Indian variant, so it is wise to remain cautious about interactions.

Flood Action Plan – In January the County Council, the Lead Local Flood Authority, announced a workshop on flooding hotspots, to inform a review in February. I will be asking for the report from those workshops. You can report a flood here [Report a flood - Cambridgeshire County Council](#). Many of the reports made in Dec '20 and Jan '21, on 'Report a Highway Fault', were removed when the flooding subsided. We have pointed this out. The County Council hosted an Introductory Session for Communities in South Cambridgeshire on Flood Planning and Flood Groups on 2 June. I was able to attend part of it, having to leave early to attend a meeting with Anglian Water concerning the move of the Water Treatment Plant. However, it is fair to say that significant strides are being made concerning flood planning and coordination between the different local agencies and the national Environment Agency. Each has a part to play alongside residents taking sensible precautions.

Local Highways Officer

I am in the process of initiating a series of meetings in each of the villages with the local highways officer. The first was held in the Wilbrahams and we covered the following issues: verges; bollards, potholes; footpaths; speeding; HGVs. I am hoping to repeat these visits across all villages in the Ward, with a list of work to be done and some kind of timetable when work might be carried out. I will make sure parish councils are aware of the visits and invited to attend. I am very conscious that any progress will depend on the availability of funding, and on continuity of personnel. The new county administration is looking closely at all aspects Highways work.

Following work initiated by Cllr Williams, I have been dealing with concerns of residents in Fulbourn Old Drift. The need for pavement repairs in Fulbourn and Teversham has been highlighted again and been put higher up the list of work.

Worts Causeway Junction

I am involved in meetings with County officers and Members of neighbouring Divisions looking at the safety of the junction between Limekiln Lane and Worts Causeway. There is also a related discussion concerning a footpath and bridle path in this area.

Cycling and Walking

Cambridgeshire County Council has begun [a consultation](#) on the creation of a Local Cycling and Walking Infrastructure Plan for Cambridgeshire.

This Plan is an early stage policy document which seeks to outline new and existing walking and cycling routes and consider which routes should be created or improved, as and when funding becomes available. In many cases, it may be several years before monies come forward for these projects and works can take place. However, identifying the best routes and putting a Plan in place means that the County will be in the best position to bid for future Government funding and progress new cycling and walking routes.

[Please take a look at the proposals](#). Are these the right routes for the local area? Are there alternatives routes which we should consider? Please let the County Council know your thoughts [via the survey](#). The consultation is available through to the end of the day on Tuesday 13 July 2021. Respondents are invited to complete the survey and/or mark cycleways and footpaths they would like to see created or prioritised on our map. This information will then be analysed and presented to the County Council's Highways and Transport Committee for their review.

Cambourne to Cambridge Busway: Independent Audit Report

Several months ago, work on the Camborne to Cambridge busway was suspended so that an independent audit of the decisions and assumptions made so far could be carried out. This audit recently concluded and a report was made available today (Friday 28th), ahead of a discussion at the Greater Cambridge Partnership Assembly on the 10th June. The report broadly recommends that the scheme should proceed; however, concerns are raised about how the scheme will work in the city centre, and there is some consideration given to changes in circumstances surrounding the scheme, particularly the new Mayor's abandonment of the CAM concept, and East-West Rail. It is hoped that more will become clear at the GCP Assembly in two weeks' time.

East West Rail

The public consultation on the early stages of this national infrastructure project ends on 9th June. This is proposed rail link from Oxford to Cambridge, with the consultation focusing on a route from the proposed Cambourne North station into Cambridge. Details of what is being proposed can be found at

<https://eastwestrail.co.uk/consultation>

Significant concerns have been expressed over the proposed southern route and an alternative northern route is being put forward.

More locally there has been some information circulated in Fulbourn which has cause concern. Cllr Williams and I deal with this in our District report.

Dr Claire Daunton
County Councillor for
Fulbourn Division
07905 473395
Claire.daunton@cambridgeshire.gov.uk

Item 9.2

Report of District Councillors Claire Daunton and John Williams to Fulbourn Parish Council, June 2021

Local Elections

There were four by-elections for District Councillors. As a result we now have 31 Liberal Democrats, with 11 Conservatives, 2 Labour and 1 Independent. <https://www.scambs.gov.uk/latest-elections-results/>

Zero Carbon Communities Grant

The South Cambridgeshire District Council Zero Carbon Communities Grant is now open for applications. Up to £100,000 of funding is available for local groups to apply for funding to spend on ambitious projects that reduce carbon emission and promote behaviour change towards low carbon lifestyles. Non-profit groups or organisations that are based in the District, and parish councils, can apply. Other groups, such as social enterprises and community interest companies can apply as part of a partnership led by a parish council or not-for-profit group. More information on the grants and how to apply can be found on our website at:

<https://www.scambs.gov.uk/applications-open-for-cash-for-climate-change-projects/>

SCDC Finance

To deliver our Business Plan for 2021 – 2025 we now have a sound and strong financial base.

This year we have a net expenditure of £28.4 million. Income from commercial investments is expected to £5.6 million this year. This has come about because we have diversified our portfolio. We no longer have all our eggs in one basket. And we now have tough rules to meet when we invest. Our income from Business Rates has grown from £5 million in 2018 to £9.1 million. We led the way in Cambridgeshire in getting other authorities in the county to join us in pooling all our Business Rates. This has brought us an extra £1.4 million this year. We will collect £10.1 million from Council Tax which continues to be one of the lowest in the country. And our safety net the General Fund Reserve has doubled from around £6 million in 2018 to around £12 million now.

We will be spending £4 million on Housing Benefits and the collection of Council Tax and Business Rates. £1.4 million on Corporate Services including elections and electoral registration. Another £2.3 million on non council housing matters such as homelessness and improvement grants. £2.9 million on supporting our communities and local businesses, £4.8 million on the Greater Cambridge Shared Planning Service, expenditure on Waste and Environment at £8.7 million and £4.4million on other costs such as levies and contribution and, servicing capital expenditure including loans.

East – West Rail Proposals

To be honest with you a lot of silly and unsubstantiated things are being said about the effect of the East – West Rail proposal on the Newmarket rail line. Talk of “fifty 2,000 ton diesel freight trains” has been denied by East – West Rail and there is no evidence to support it. Currently these Felixstowe container trains travel via either Ely or London, with the later being hauled by electric locomotives. There is no capacity through Cambridge station for these freight trains and there is no plan to upgrade the Newmarket line other than a long term proposal by Network Rail to double the track between Cambridge and Cherry Hinton to permit a more frequent passenger service from 2043. These rumours are being put about by residents of villages along the route between Cambourne and Cambridge preferred by East – West Rail in order to get it built somewhere else.

As a result of action by us, the response by South Cambridgeshire District Council to the current East – West Rail plan will include reference to the effect on the Newmarket line asking for more details and clarification of its future use by East – West Rail services, even though the consultation does not include the Newmarket line because no proposals have been put forward for it and there is no funding for its upgrade. However we considered it appropriate at this time to point out the level crossings and public right of ways across the line which are important to connect our communities.

COVID

Welcome Back Fund - Parish Survey **PDF 154 KB**

The Reopening the High Street Safely team continues to offer support across the district and is assisting many local businesses affected by COVID-19. As restrictions begin to lift, we look to our Parishes for comments on how we can best support our high streets, businesses, and open spaces. By completing the survey below, the Reopening team hopes to deliver more positive results within your communities.

[Complete Survey Here](#)

Extra support for local businesses adapting to COVID-secure measures

South Cambridgeshire's COVID and Environmental Health teams are working with the Health and Safety Executive (HSE) to give local businesses extra support with their COVID-secure measures. HSE officers are calling or visiting businesses within South Cambridgeshire, to check the COVID-secure measures they have in place and provide advice and guidance wherever needed. They will be helping local businesses to have suitable COVID-secure control measures in place and supporting the country's efforts to keep Coronavirus transmission rates as low as possible. The focus of the project will initially be on retail, hospitality, leisure, close contact services and science park-based

businesses. Full guidance for working safely during the pandemic is available on the Government's working safely during Coronavirus webpage. Businesses who do not engage with the HSE, or where there are COVID-secure concerns, will be passed to the District Council's COVID and Environmental Health teams for follow up. This can include further engagement via advice and support to ensure the correct measures are in place or, where needed, enforcement action being taken.

Businesses urged to apply for Government Restart Grants

South Cambridgeshire businesses affected by the post-Christmas national lockdown can now apply online for the Government's Restart Grants.

The Restart Grants funding scheme was announced by Government on Wednesday 3 March 2021 and is designed to support businesses (including non-essential retail, leisure, personal care, sports facilities and hospitality businesses) that are predominantly reliant on delivering in-person services for the general public.

The funding scheme has two strands. Under strand one, grants of up to £6,000 will be paid to non-essential retail business premises to help them to reopen safely. Under strand two of the scheme, grants of up to £18,000 will be allocated to hospitality, accommodation, leisure, personal care and gym business premises, which may open but will be more impacted by restrictions when they do reopen. The level of grant that will be paid under both strand one and two will depend on the rateable value of the premises on Thursday 1 April 2021.

All grants require an online application form to be completed. Details on the Restart Grants and how to apply can be found on our Restart Grants webpage at:

<https://www.scambs.gov.uk/business/coronavirus-information-for-businesses/financial-support-for-business/restart-grants/>

The application process allows pre-payment checks to confirm scheme eligibility and to allow the appropriate level of grant to be identified. The application closure date for the Restart Grant funding scheme is Wednesday 30 June 2021 and final payments will be made by Saturday 31 July 2021.

Covid-19 rates within South Cambridgeshire

In the past week we have seen rates of COVID- 19 reduce across Cambridgeshire and they are now in line with the national and regional averages. For the week ending 1 May, there were 20 COVID- 19

cases per 100,000 population, which is a decrease from 34 cases per 100,000 at the end of the previous week. Looking across the districts, cases have reduced in Cambridge, which is good news after a few weeks of rising rates in that part of the county. Looking at the other districts, rates have been a concern in Fenland, but rates have dropped considerably and are now just above the England and East of England averages. Rates in East Cambridgeshire and Huntingdonshire and South Cambridgeshire remain below the averages. There have been three COVID- 19- related deaths in Cambridgeshire since the beginning of April and numbers being treated in hospital for COVID- 19 have continued to decline over the period.

Rapid testing vans

As part of the plan to encourage as many people as possible to rapid test twice a week, the County Council, working closely with us, will be taking pop-up rapid sites across Cambridgeshire from next week. These will predominantly be in areas of high footfall or at locations where there is a need for rapid testing and currently no site.

Please remember that people can also collect or order tests to complete at home - visit www.cambridgeshire.gov.uk/rapidtesting or more information.

COVID-Status certification

The government has published an update on the role of COVID-status certification as the lockdown starts to ease. While they set out that there are some things that should never require certification, such as public services, public transport and essential shops, it may be useful in certain settings such as large events. It also set out that it won't be required until Step 4 in the Covid Roadmap. More information can be found on parliament.uk.

Tackling loneliness plan

Last week, the government published the 'Emerging Together: the Tackling Loneliness Network action plan'. 'Tackling Loneliness Network' was formed as part of the government's plan to tackle loneliness during COVID-19, bringing together over 70 organisations, including the Local Government Association (LGA), to support councils to take action on loneliness, build social connections and link up on existing work. Key actions in the plan include bringing together funders to join up where possible, creating volunteering opportunities and tackling digital exclusion. The government will shortly be launching a new digital 'Tackling Loneliness Hub', to support councils and to share evidence, insights and ideas. For details of the plan:

<https://www.gov.uk/government/publications/emerging-together-the-tackling-loneliness-network-action-plan/emerging-together-the-tackling-loneliness-network-action-plan>

Queens Speech 2021

We attach a useful summary from the Local Government Information Unit – LGIU – setting out the key legislation contained in the Queen's Speech. There were some very significant items for South Cambs, especially relating to Planning, Elections and the Environment.

Go to: <https://lgiu.org/briefing/queens-speech-2021-key-points-for-local-government/>

New plans unveiled to boost recycling

On 7 May the Environment Secretary announced the launch of a consultation on household and business recycling in England. Under the proposals, every household in England will receive separate, weekly food waste collections from 2023. Plans also being considered include the introduction of statutory guidance on new minimum service standards for rubbish and recycling collections, and free garden waste collections for every home. Councils would continue to be supported to collect more frequently than the minimum standard. Consultation closes on 4 July.

The Department for Environment, Food and Rural Affairs (Defra) has also announced today that the single-use carrier bag charge will be increased from five pence to ten pence, and extended to all businesses in England, from 21 May.

New flooding action plan launched

The government has launched its annual Flood and Coastal Erosion Risk Management (FCERM) strategy action plan. Involving councils, businesses, farmers, voluntary organisations, and infrastructure providers, the measures set out in the annual FCERM action plan will help ensure the nation is ready for, and resilient to, flooding and coastal change. Go to:

<https://www.gov.uk/government/news/environment-agency-launches-new-flooding-action-plan>

DATES to NOTE

7th June: SCDC Workshop on Zero Carbon grants

<https://www.eventbrite.co.uk/e/how-to-make-a-successful-zero-carbon-communities-grant-application-tickets-153957427811>

10th June: GCP Assembly at which the Eastern Access project will be discussed and there will be an update on Greenways. Open to all.

<https://www.greatercambridge.org.uk/events/greater-cambridge-partnership-joint-assembly-10-june-2021>

23rd June: Community East Forum, 6.00-7.30, organised by the City and online.

Details will be forwarded to you as soon as available. Ida Darwin, Marleigh and Land North of Cherry Hinton will be on the agenda.

Item 9.3

District Councillor report to Parish Council June 2021

Outdoor wellbeing activities

14 - 17 year olds can register for free outdoor activity sessions at Milton Country Park. There are eight sessions which include bush craft, yoga, survival skills, water sports etc, all with an aim of benefitting welfare for the teenagers within this age group. The eight-week course starts on the 6th June. Teenagers are encouraged to sign up to the free course to secure a place. There will be further courses in July and October. I have included the link to register below. The sessions are an hour and a half long and run on Sunday afternoons with small groups of teenagers supported by skilled instructors and trained youth workers. It is hoped the course will help teens tackle things like mild anxiety, low mood, self-esteem and confidence issues; all of which are important given the previous year where many teenagers have been disadvantaged due to restrictions caused by the pandemic. The course has been developed by the Sport Lakes Trust and SCDC and has also had input from a clinical psychologist. I hope Parish Councillors in the Fen Ditton and Fulbourn ward will circulate this information and teenagers from the villages within our ward will benefit from this free service.

<https://www.scamps.gov.uk/wildminds>

Two Neighbourhood Plans adopted at the last full council meeting

There have been two Neighbourhood Plans adopted at the last full council meeting held in May for the villages of Cottenham and Histon and Impington. Both of these plans will now go on to formulate part of the development plan for Greater Cambridge meaning that both of these two areas planning decisions will be made in accordance with the retrospective neighbourhood plans. Both of these plans were adopted by the District Council unanimously and have been the product of a huge amount of work by Parish Councils, resident groups and individuals within the community. Both plans had been put to the residents who lived within the areas in a referendum. Both plans were successful within the referendums.

The Greater Cambridge Shared Planning Service, a partnership between Cambridge City and South Cambridgeshire District Councils, has a statutory duty to support any local community preparing a neighbourhood plan. Work is continuing to prepare 16 Neighbourhood Plans for other villages while one is already in place on the former Land Settlement Association Estate at Great Abington. There is only one Neighbourhood Plan being actively worked on within the Fen Ditton and Fulbourn ward and that is the plan for Fulbourn. The Fulbourn plan is at a stage where it has been out to consultation and that consultation is now being factored into the plan.

Neighbourhood planning is a new way for communities to have a say in the future of the places where they live and work. It gives you the power to produce a plan with real legal weight that directs development in your local area. It helps you:

- choose where you want new homes, shops and offices to be built
- have your say on what those new buildings should look like

- grant planning permission for the new buildings you want to see go ahead

Groups can get tailored advice, support and grants to develop their neighbourhood plans.

There is more information on Neighbourhood Planning on the following website if Parish Councillors in the Fen Ditton and Fulbourn ward want to look into this more closely.

<https://neighbourhoodplanning.org>

Zero-carbon grants

The zero-carbon grant scheme is now open for applications. Parish Councils and local groups can bid for cash to spend on projects that reduce carbon emissions and reliance on fossil fuels. The grants can range from between £1,000 and £15,000. This money comes from business rates from renewable energy sites like solar farms. As your District Councillor and a member of the Environment Committee, I am happy to work with Parish Councillors and residents to put forward applications that meet the criteria set out by SCDC. I am happy to work with Environment officers to get applicants examples of previous schemes and answer detailed questions regarding the scheme. Let's hope many villages put forward successful applications within the Fen Ditton and Fulbourn ward.

Election results

There were four bi-elections held last month on May 6th for seats on the District Council. Two of these seats were Liberal Democrats that had resigned some time before bi-elections could be held and two of these were councillors that stood down due to personal reasons as elections were being held. The four seats that had bi-elections in were Girton ward, Harston and Comberton ward, Melbourn ward and the Milton and Waterbeach ward. All four of these seats were won by the Liberal Democrat party which is in control of SCDC. This means that the Liberal Democrat's already large majority has been increased by 1 as one of those seats was held by an independent councillor. This means the current political split is 31 Liberal Democrat Councillors, 11 Conservative, 2 Labour and 1 Independent at SCDC.

Autonomous vehicles being trialled in Cambridge

Autonomous vehicles are being trialled as part of a government-funded project led by the Greater Cambridge Partnership, Smart Cambridge and engineering firm Aurriko Driverless Technology to look at how autonomous technology could be used on the public transport network.

In February 2018, a consortium made up of Coventry-based engineering firm Aurriko Driverless Technology (the autonomous vehicle division of RDM Group) and Smart Cambridge, a workstream of the Greater Cambridge Partnership, was awarded Government funding from the Centre for Connected and Autonomous Vehicles (CCAV), and Innovate UK, the Government's innovation agency, in support of the £3.2m project to develop trial vehicles.

Aurriko was tasked with developing a number of self-driving shuttles which could potentially be trialled on a southern section of the existing Guided Busway, when ordinary buses weren't running. The initial out-of-hours trial service was planned to run between the Trumpington Park & Ride site and Cambridge Railway Station via the Cambridge Biomedical Campus site. It could pave the way for a range of autonomous services to provide on-demand public transport for workers at large employment sites – such as the Cambridge Biomedical Campus and West Cambridge – and potentially for people enjoying an evening in the city in the future.

Rachel Maclean, Transport Minister said: "Self-driving vehicles present a number of opportunities for the UK from providing safer, greener and more reliable transport services to creating tens of

thousands of well-paid and skilled jobs across the nation. This project is hugely exciting and is an example of how self-driving vehicles could make it easier for people to travel on the UK's future public transport network.”

Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on graham.cone@councillor.online or ring 07595 361 285 (please leave a voicemail if I am unavailable) Councillor Graham Cone

Item 14

Minutes of a **Planning Meeting** of Fulbourn Parish Council held in The Swifts, Haggis, Fulbourn on 18th May 2021 at 7.30pm; Social Distancing protocol to be observed.

Present: Councillor Smith (Chairman) and Councillors Butler, Drage, Gaskell, Johnson, Newell, Thorn and Ward.

Apologies for Absence: Councillor Cone.

Absent: Councillors Brown, Dawson, Lacey, Lockwood and van Spaendonck.

Amendment:

S/0670/17/CONDA

Location: Ida Darwin Hospital, Fulbourn Old Drift

Proposal: Submission of details required by Conditions 14 (Cycle and bin storage), 17 (Surface Water Drainage), 28 (Waste Management & Minimisation Strategy) and 32 (Design Statement) of Outline planning permission S/0670/17/OL.

We do not feel qualified to comment on Condition 17 (Surface Water Drainage), so will rely on the judgement and expertise of GCSP Planners. Neutral.

New Applications:

21/01440/HFUL

Location: 83 Station Road

Proposal: Removal of existing roof construction of new first floor with roof, alterations to existing ground floor and conversion and extension of existing detached garage to form garden room studio, hot-tub and garden store.

Recommendation supports.

21/01470/HFUL

Location: 2 Clover Court

Proposal: Ground floor side and rear extensions.

Recommendation supports.

21/0537/HFUL

Location: 11 Hinton Road

Proposal: First floor extension.

Recommendation supports.

21/01768/HFUL

Location: 34 Cambridge Road

Proposal: Studio office in the garden.

Recommendation supports.

21/01154/FUL

Location: Mulberry Ward 2, Fulbourn Hospital, Cambridge Road

Proposal: Existing single door and window to be replaced with double doors and side panel window and two further existing windows to be replaced.

Recommendation supports.