

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 13th October 2021.

Present: Councillor Drage (Chairman), and Councillors Bilboa, Brown (until Item 61), Gaskell, Johnson, Lacey, Newell, Smith Thorn, van Spaendonck and Ward; County and District Councillor Daunton (until Item 66), District Councillor Williams (until Item 66), Ron Ward (until Item 55.1), Cllr Tumi Hawkins(see Item 55.2), the Clerk and one parishioner (until Item 61).

Action

53 To accept apologies for absence. Cllrs Butler, Cone and Lockwood.
Absent: Cllr Dawson.

54 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. None received.

Item 58 was taken next.

Ron Ward said the latest draft version 3 had been sent to all Councillors. If passed, the consultants, Urban Silence, would be contacted for the documentation to be submitted to SCDC for inspection. It might then be available to go to Referendum in May 2022 to coincide with elections. All documents need archiving. We then need to see how to promote the Referendum. Continuing, Mr Ward said from the Neighbourhood Plan and the need for a new Health Centre, a Working Party had been set up consisting of Members from the Health Centre, PPG (Patients Participation Group), Parish Council and Trustees from the Wrights Clock Charity. The Parish Council's Highways Committee needs to see about safety in the village coverings aspects identified in the Plan. Biodiversity also featured heavily so it will be important how the Council implements the Neighbourhood Plan (NP) aspirations and proposals going forward if the Plan is approved at the Referendum stage.

Cllr Hawkins said Alison Talkington from SCDC would make sure the NP goes through on time. The NP would give the Parish Council greater control on where the PC wanted development in the village. She said although the NP cannot override the existing Local Plan, it can work within and alongside it.

Cllr Smith then proposed the Submission of draft Version 3 to SCDC, proposal seconded by Cllr Gaskell and approved by the Council.

Clerk

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.

Cllr Hawkins said SCDC has an adopted Local Plan which does have most sites within it. 19 sites have been identified to realise 11,565 homes to the new Local Plan in 2031. SCDC are not adding 49K homes as wrongly reported, 37K have already been included. People want to take environment and climate change into account. SCDC would like to put new development where you do not have to cover so much carbon footprint and to reduce carbon footprint for transport. She said Northstowe will have a guided bus and it is hoped the build will be quicker. Waterbeach will not be having additional numbers however the builders say they can only build 250 properties per year. As this will take over 20 years to complete, GCSP (Greater Cambridge Shared Partnership) have said they need this sooner. Eddington will have an increase in property numbers as it can be built to a higher density. Two new sites, Cambridge Airport and the Waste Water Treatment Plant (WWTP) have been safeguarding sites and a consideration for some time. WWTP is infrastructures issue not a housing one. Given a Development Consent Order as it is in the Green Belt and it does have links to the OxCam Arc Spatial. Cllr Hawkins said Cambridge Airport was taken out of the Green Belt two Local Plans ago. They are looking to develop this site in 2030 when Marshalls will have moved out. There are lots of other things in the Plan including Green Sites; there will be consultation on ideas where suggestions will be taken on board. Discussions on transport infrastructure will be in place as consideration is given to complement any development and GCSP will be engaging with Parish Councils. When

<p>questioned about modelling housing and employment Cllr Hawkins said this had been done but development in this area has grown so much.</p> <p>The parishioner in attendance said the moped and scooter problems as spoken about at the September 2021 meeting continue with Teversham and Cherryhinton also being affected. Whilst continuing to report this to the Police, they are short staffed and the 111 service can take up to one hour and a half to speak to an operator. A PCSO from Sawston did phone back to say they are aware of the problems. Despite having names, addresses, registration numbers, photos, video evidence and visits to the offenders, the problems continue.</p> <p>Cllr Daunton said she now knows the names of the new Police Team covering Fulbourn and has a meeting with the Police next week so will raise this again.</p> <p>Members of the Council agreed to write to the Police regarding the above matter.</p>	<p>1476</p> <p>CD</p> <p>Clerk</p>
<p>55 To receive reports from County and District Councillors.</p> <p>55.1 County Councillor Daunton issued the attached report. A meeting with the CCC, Highways Officer, Cllr Daunton and the Clerk will be arranged to resolve certain issues.</p> <p>55.2 District Councillors Williams and Daunton issued the attached joint report. Cllr Williams said although the planning application for a Warehouse Distribution Centre had been withdrawn, it will be re-submitted and he urged the Parish Council to make representation as the village will be affected by an increase in traffic and HGV's.</p> <p>Cllr Daunton said LNCH (Land North of Cherryhinton) will have a new secondary school which is hoped to be open by 2025. It will be run by West London Academy and will be focusing on the Arts. The school should be to accommodate growth in the area but will serve a larger catchment area.</p> <p>The application at Land East of Teversham Road for 110 dwellings submitted by Castlefield went to SCDC Planning Committee earlier today and was refused. The applicants can go to Appeal. <i>At this point Cllr Hawkins left the meeting.</i></p> <p>Cllr Williams then reported on the replacement of the SCDC street lights in the parish following the request from the Council for ornate columns to be replaced like-for like on the understanding the Parish Council will contribute financially towards the costs.</p> <p>Not sure of the total costs involved, the PC had not precepted enough monies so will contact SCDC regarding funding of the replacement street lights.</p> <p>Two lights in Cow Lane and one in Ludlow Lane are not in the Conservation Area. After discussion, including light pollution, Cllr Ward proposed replacing all the lights with the same design, proposal seconded by Cllr Johnson. Cllr van Spaendonck abstained from the vote. Members then chose the swan-like lantern design and agree the broken lights in Cow Land and Stonebridge Lane are replaced as soon as possible due to the night's drawing in, with standard columns. This should take place within the next 6 weeks. These lights will then be replaced by the swan-like lantern design when the other replacement lights are installed.</p> <p>55.3 District Councillor Cone issued the attached report in his absence due to work commitments.</p>	<p>CD</p> <p>Clerk</p> <p>Clerk</p>
<p>56 To approve the minutes of the last meeting.</p> <p>The Minutes were accepted as a true record and signed by the Chairman.</p> <p>57 Matters arising from the last meeting.</p> <p>57.1 <u>Hub Users Group</u>. A meeting is being arranged.</p> <p>57.2 <u>Swifts Play Area</u>. Accent Group has now responded to concerns and outstanding issues raised by the Parish Council, however as not all matters have been addressed, a meeting of the Swifts Working Party will be arranged and Accent Group will be contacted further.</p> <p>57.3 <u>Cemetery plots</u>. The Clerk has done a survey of the number of available plots, numbers of burials over a fifteen-year period including plots that have been re-opened and Fulbourn</p>	<p>SwiftsWP</p>

<p>Cemetery has enough capacity for the next 35/40 years.</p> <p>57.4 <u>Shopper Bus</u>. This service will recommence on 27/10/21 with a change of day to Wednesdays until the end of 2021 when it will be reviewed. Posters will be displayed.</p> <p>57.5 <u>Winter Festival</u>. Cllr Drage attended a Fulbourn Arts meeting and will report further on the festival scheduled for 05/12/2021 at the November meeting.</p> <p>58 Neighbourhood Plan: Submission of draft Version 3 to SCDC for formal inspection for Resolution. See after Item 54.</p> <p>59 Police. This item was mentioned under Public & Press. Cllr Daunton will send the Parish Council a list of the new team members. On being asked by the Chairman, the Special Constable who spoke at the Public and Press item, agreed to give a police report at future PC meetings.</p> <p>60 Setting up Swifts Resident’s Working Party. Cllr Johnson said there had been a committee when the estate was being redeveloped but had since folded. Due to increasing problems on the estate the Residents will form a Working Party which will include Parish Councillors to deal with these concerns. Subject to availability, meetings will be held in The Swifts.</p> <p>61 Discussion on extending Parish Council meeting room at The Hub. As no one foresaw the pandemic, and the original plans were quickly changed, Members felt the meeting room was too small. There is a stud wall to the archive room which could possibly be taken down to increase its size. Ventilation needs consideration too. It was agreed to consult with CJ Murfitt Ltd for further advice including costs, which had not been precepted for this financial year.</p> <p>62 Minutes of a Planning Meeting held on 04/10/2021. Cllr Smith attended the SCDC Planning Meeting mentioned at Item 55.2 making a representation on behalf of the Parish Council. Staying for four hours to witness the vote, Cllr Smith said the discussions were very interesting.</p> <p>63 Tree works: St Vigor’s Church – Fell Beech and Gingko Trees to maintain area as a wild meadow; fell four Lawson Cypress Trees and Red Cedar; Crown reduce Yew Tree and remove dead apical stem from a Lime Tree and other deadwood within the crown to allow further inspection of the base of the tree. No comment as not involved in the initial consultation. 41 Pierce Lane – Fell Damson; crown reduce Ash to clear roof plus clear dead wood and re-pollard 10 mixed species avenue. No Objection. 15 Home End – Ailanthus, top and fell close to ground level. It would be a shame to lose this tree in a Conservation Area. Suggest crown reduction. If tree has to be removed, suggest replanting with a suitable specimen. Recommend objects. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p> <p>64 Correspondence.</p> <p>64.1 IHMC (Integrated Highways Management Centre) – August & September 2021 Incident Reports.</p> <p>64.2 Cambridgeshire Acre – Looking for new Trustees to join its Board.</p> <p>64.3 Open Eco-Homes – Programme of online tours and talks planned until mid October to help reduce Carbon Footprint in Cambridge.</p> <p>64.4 P Beaumont – Request to install a bench at the cemetery to replace one at the entrance circle which is badly damaged. Council agreed asking the new bench be made of recyclable material.</p> <p>64.5 SCDC, Communities Duty – Parish Council and Community Group Update on Covid-19 and where to make donations in support of Afghan Refugees.</p>	<p>1477</p> <p>Clerk</p> <p>MD</p> <p>Clerk</p> <p>Clerk</p>
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<p>64.6 SCDC, Cllr B Smith – Encouraging Parish Councils to response to the Government’s Consultation on the Oxford Cambridge Arc which runs until 12/10/21.</p> <p>64.7 NALC – Chief Executive Bulletin.</p> <p>64.8 Clerks & Councils Direct – September 2021 magazine.</p> <p>64.9 SCDC – Members approved the adoption of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of the South Cambridgeshire District and all roads and streets within the District as Consents Streets (with the exception of the A11 and A14). Public notices will be published and representations invited by 14/10/21. If no representations are received, the Act will be implemented by 19/10/21. Cllr Drage explained what the Act meant and referred to.</p> <p>64.10 CCC & Peterborough City Council – Looking for Volunteer School Appeals Panel Members; further information and application – form received for anyone interested in school admissions.</p> <p>64.11 Cambridge Past, Present and Future – Details of Autumn and Winter 2021 events programme. The Clerk has also sent this to the Editor of The Mill.</p> <p>64.12 Fulbourn Forum – Latest news including date for next Litter Pick, 3/10/21. The Council will write thanking Mr Cottee for arranging this.</p> <p>64.13 Greater Cambridgeshire Partnership – Executive Board meeting, 30/09/2021.</p> <p>64.14 GCSP – Update regarding Reserved Matters for Teversham Road application, S/3290/19/RM, and likely timetable for determination.</p> <p>64.15 Cambridge East Community Forum – Date of next remote meeting 27/10/2, 6-8pm.</p> <p>64.16 SCDC, Communities Duty – Parish Council and Community Group Update on Covid-19.</p> <p>64.17 G Jones – Offer to plant a Gingko Biloba Tree on the left-hand verge along the entrance to Greater Foxes. Mr Jones has spoken to the neighbour who has no objection. Members gratefully accepted this offer.</p> <p>64.18 GCSP – Gamlingay Neighbourhood Plan, Submission Public Consultation runs from 27/09/2021 – 23/11/201.</p> <p>64.19 Cambridgeshire & Peterborough Combined Authority – OxCam Arc Spatial Framework Consultation, PC comments requested; Update Issue 6.</p> <p>64.20 Cambs Acre – Short briefing on the Queen’s Green Canopy, an initiative to plant a tree to mark her Majesty’s Platinum Jubilee; 26/10/21 10am via Zoom. Cllrs Drage and Ward will attend.</p> <p>64.21 SCDC – Parish e-bulletin, September 2021.</p> <p>64.22 Fulbourn Arts – October 2021 newsletter; list of future events included.</p> <p>64.23 SCDC – Advance notice that a resolution was passed by SCDC to adopt a Local Government Association Model Councillor Code of Conduct with effect from May 2022. Wishes to give Parish Councils time to review their existing arrangements.</p> <p>64.24 Neighbourhood Watch – Our News, October 2021 newsletter.</p> <p>64.25 CCVS (Cambridge Council for Voluntary Service) – CambDigiWeek, list of virtual conferences covering various topics.</p> <p>64.26 FA4Y – Request for £8,000 grant for 2021/22 with accompanying documentation. As this had been included in this year’s precept, approval was granted. However, in view of the increasing calls on the Parish precept, FA4Y will be contacted regarding future annual donations.</p> <p>64.27 CAPALC – October 2021 Bulletin.</p> <p>64.28 J Willis – Thanking the Parish Council for agreeing to remove the large tree at the end of Caraway Road.</p> <p>64.29 Caraway Road Resident – Through SP Landscapes, the contractor who removed the large Leylandii Tree on unclaimed land adjacent to their property, they are requesting the removal of further trees at their expense. Provided the applicant goes through the proper channels and as the trees are on no-mans land, the Parish Council has no objections to this</p>	<p>1478</p> <p>Clerk</p> <p>Clerk</p> <p>MD Clerk</p> <p>Clerk</p>
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<p>request.</p> <p>64.30 Fulbourn Community Car Scheme – Request, as previously, that the PC finances the renewal of the software subscription of £100 which is invaluable in running the scheme. Cllr Ward proposed approving this request, proposal seconded by Cllr Gaskell and agreed by the Council. Council thanks all volunteers and car drivers who have worked so hard over the last 18 months to ensure those in need have transport for necessary doctor and hospital appointments.</p> <p>64.31 Cambridgeshire & Peterborough Independent Commission on Climate – Second and final recommendations report “Fairness, nature and communities: addressing Climate Change in Cambridgeshire & Peterborough, via Zoom on 18/10/21.</p> <p>64.32 Steiner School – Rowan Tree class (year 3-4) have been litter picking around Poorwell. The Clerk has thanked the school and pupils. The school has also said it will work with Fulbourn Forum at the next litter pick scheduled for April 2022.</p> <p>64.33 C Harris – Asking Council to again reconsider the re-pollarding of Lime Trees in Greater Foxes. SCDC, Tree Officer confirmed the issues raised were not material to a S211 tree works notice for pruning in a Conservation Area. As the PC felt these works were necessary, Members politely declined this request.</p> <p>64.34 Cllr J Williams – Street lighting update. Item 55.2</p> <p>64.35 Shelford Heating – Advice on Legionella Report for consideration; They request a site visit which will cost £80 plus make recommendations based on their findings which will include whether to de-scale or replace showerheads and fit temperature gauges. Council agreed to engage their services aware there are S106 monies available for the work and agreed that as the showerheads are old they would be replaced with new ones.</p> <p>64.36 Residents – Asking for consideration in supplying age friendly play equipment at the Recreation Ground, the Swifts or elsewhere in the Parish for toddlers’. Members said the Swifts had not yet been adopted and will request more information on the specific type of equipment required and where they would like it located. This request will be looked at when the precept is being set for the next financial year commencing 1 May 2022. There are no extra funds for new equipment set into this year’s budget, only a contingent for maintaining the existing play equipment to the high Health & Safety requirements. .</p> <p>64.37 C Harris – Copy of correspondence to SCDC regarding the intolerable noise situation residents have been subjected to for the last nine months from Edelweiss, the piano shop. Clearly the company is in breach of the Noise Abatement Order.</p> <p>37A – Copy of response to above from SCDC, Environmental Health Services Manager.</p> <p>64.38 Accent Group – Response to letter regarding adoption of Swifts play area and proposed remedial works hoped to be completed by the end of December 2021. See Item 57.2</p> <p>64.39 Bus Shelters. The developers along Fulbourn Road wish to replace the shelter opposite the footpath with a larger one and install another one on the other side of the road to encourage use of public transport when the site is built. They have offered to move our shelter and provide monies to the PC for future maintenance. If Planning Permission is approved, Members agreed the current bus shelter should be relocated to Hinton Road near the Public House and Council accepted the developer’s offer of monies for future maintenance of any new bus shelters erected.</p>	<p>1479</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>														
<p>65 To resolve the accounts for the month:</p> <table border="0" style="width: 100%;"> <tr> <td>e-on: Street lighting.....18.82</td> <td>BT: Sept Mobile phone.....29.52R</td> </tr> <tr> <td>e-on: Pavilion electricity.....317.23R</td> <td>e-on: Hub electricity.....86.75R</td> </tr> <tr> <td>Zoom: Monthly fee.....14.39</td> <td>HP: Ink supplies.....3.49</td> </tr> <tr> <td>CWC: Water rates rec. ground....64.34</td> <td>TH Tree Surgery: Open Spaces.....1,170.00</td> </tr> <tr> <td>PWLB: Repayment.....42,176.21</td> <td>RoSPA: Resisograph Test.....594.00</td> </tr> <tr> <td>Barclays: Monthly fees.....7.87R</td> <td>Cleaner Windows: Swifts.....30.00R</td> </tr> <tr> <td>KJP: Fence repairs.....195.00R</td> <td>PA Collacott: Electrical works.....8,232.38</td> </tr> </table>		e-on: Street lighting.....18.82	BT: Sept Mobile phone.....29.52R	e-on: Pavilion electricity.....317.23R	e-on: Hub electricity.....86.75R	Zoom: Monthly fee.....14.39	HP: Ink supplies.....3.49	CWC: Water rates rec. ground....64.34	TH Tree Surgery: Open Spaces.....1,170.00	PWLB: Repayment.....42,176.21	RoSPA: Resisograph Test.....594.00	Barclays: Monthly fees.....7.87R	Cleaner Windows: Swifts.....30.00R	KJP: Fence repairs.....195.00R	PA Collacott: Electrical works.....8,232.38
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Attached reports:

Item 55.1

Report of County Councillor Claire Daunton for October 2021

Since the last parish council meeting a number of the county’s key committees have held their quarterly or bi-monthly meetings. I report below on those committees of which I am a member but also report on other items I hope will be of interest and relevance to the parish council.

Highways

The highways and Transport Committee are looking at a number long-term issues including: HGV traffic; 20 mph zones; maintenance programmes. They are also working with the Combined Authority and GCP on city congestion and bus transport. The new Highways Improvement Board has now held its first meeting. The purpose of this body is to bring together councillors, officers and contractors to monitor the progress of agreed highways works and to consider new ways of working.

All areas of the county are represented on the committee. See below for Fulbourn highways issues.

Adults and Health Committee

The committee considered items on: NHS Dentistry; the work of Royal Papworth Hospital; an All-Age Autism strategy; technology-assisted healthcare; possible mandatory vaccinations for health care workers; government proposals for social care reform; health inequalities across Cambridgeshire.

To highlight a few points: there were particular concerns over the lack of access to NHS dentistry and the slow recovery from the pandemic in this area of the health sector. In terms of the autism strategy the focus of questions was on the transition from childhood to adulthood and the appropriate provision for this transition. The paper on inequalities highlighted the need for granular detail in this type of study and for very detailed local area studies to fit into the bigger picture. Then work of Royal Papworth is outstanding in its specialist field; and the committee learned how it had and has a training role in the treatment of severe Covid and related respiratory problems.

I am now a county-appointed governor on the Cambridgeshire and Peterborough NHS Trust of which Fulbourn Hospital is and associated services are a key part.

Children and Young People's Committee

The committee considered items on: Home to School transport for special needs; appropriate adult and reparation services; early years provision in the Arbury area of the city; an update on Covid in schools, as well as follow-up questions on funding and other provision for small schools.

There was significant debate on the provision of after-school transport for special schools and it has been agreed to conduct a review of this, not with the intention to cut it but to look at where the pressures are and how these can be eased. The early years' provision in Arbury opened up the question links to the issue of health inequalities. I will talk more about these points at the parish council meeting as required. The funding for small schools is a significant issue across the County and one which I watch closely as a governor of our own primary school.

NHS restructure & collaboration with County and District Councils

You may have read about the replacement of NHS 'Clinical Commissioning Groups' by the new 'Integrated Care System (ICS)' structure that comes into force next April. This is occupying considerable time and effort, as the County Council's statutory social care role means much joint working with the NHS. For those interested in the nuts and bolts:

As part of the national ICS development programme, Clinical Commissioning Groups (CCGs) will no longer exist from April 2022. CCGs will become Integrated Care Systems (ICSs) with a slim executive team – Chief Executive, Finance Director, Director of Nursing, Medical Director; with support from a small team. There is currently one Clinical Commissioning Group (CCG) across Cambridgeshire and Peterborough, whereas other Authorities have more than one CCG. We will have a Cambridgeshire and Peterborough ICS.

CCG Budgets, including direct delivery and commissioning, will mostly be devolved to Acute Hospitals, health community services – Cambridgeshire & Peterborough Foundation Trust, (CPFT) Cambridgeshire Community Services (CCS) - and GPs. As a county-appointed governor for CPFT which has Fulbourn Hospital within its remit, I will be keeping a close eye on this.

Recently GPs have joined up into Primary Care Networks (in Cambridgeshire and Peterborough there are 21 PCNs).

Sitting under the overall ICS, there will be two 'Integrated Care Partnerships' (ICP)

- North: Peterborough, Fenland and Huntingdonshire
- South: East, Cambridge City and South Cambridgeshire

And several countywide 'Collaboratives':

- Children and Maternity
- Mental Health/Learning Disability
- Acute
- Clinical

Each of the ICPs will work together with the PCNs, local health organisations and social care providers, collaboratives and the Voluntary and Community Sector within their area to deliver the services needed locally. The County Council will be actively involved as the Local Authority with statutory responsibility for social care.

An NHS Integrated Commissioning Board will be accountable for the delivery of health and care outcomes and health budgets. This will comprise the ICS Executive, the ICPs and Collaboratives, with representation from Local Authorities (membership maybe extended).

There will also be an Integrated Care Partnership Board; we are looking at the synergies between this and the Health & Wellbeing Board (chaired by the County Council and with the District Councils involved too) and considering joining these up to create one plan and a set of agreed priorities.

Recruitment of the Chief Executive of the ICS is now taking place, with others being recruited to by January 2022.

Combined Authority News – transport and climate action

Currently 90% of bus services are commercial and councils therefore have no control over their routes, frequencies or fares. We know that we urgently need at least a 24% shift to public transport from cars to reduce carbon emissions significantly and this won't happen unless we have attractive public transport alternatives.

The draft business case from the CA is expected in the Autumn prior to plans going out to public consultation. The leaders of the district and county councils appealed for subsidised travel for young people as we are well aware that in rural villages getting young people to education or training is a real problem if you don't have access to a car.

The Mayor declined to declare a Climate Emergency but has established a Lead Member role for Climate Change and Environment which he has offered to the leader of South Cambs, Bridget Smith. The Combined Authority Board voted, not unanimously, to accept all the recommendations of the recently completed Independent Climate Change Commission which focused on moving us swiftly to Zero Carbon. It is disappointing that not all members of the board accepted that rewetting peat is absolutely critical to minimising carbon emissions in our region and that future drying out of peat will in fact cause vast quantities of carbon to be released into the atmosphere.

The Combined Authority has been awarded £172k to run a career hub for next year. It will involve 30 schools and colleges and will hopefully help to get our young people into training and jobs.

Fulbourn Issues

Following the last meeting of the parish council I have worked closely with Mrs Newman on a number of issues raised, including: signage replacements, repairs, lighting, highways maintenance, are all in the process of being picked up.

Replacement signs are needed on Stonebridge Lane and at the Health Centre. We have raised this with the Local Highways Officer and he is progressing with these.

The 'Horses Crossing' signs requested can be put in at the site requested but will need to be funded by the parish council.

Lighting issues will be covered in a separate report from Cllr Williams.

Verges on Stonebridge Lane: Mrs Newman and I have discussed responsibility for this and she will be able to report.

Footpaths: as reported at the last meeting, footpaths in a number of areas of Fulbourn are on the programme for repair and work will be done this year. I had a Teams meeting with the Highways officers recently and was informed about the scope of the programme and the challenges of manpower and materials' shortages.

Speed cushion at junction of Manor Walk, School Lane and High Street: following a cycling accident there, there will be a further inspection of repair work to be done here.

Item 55.2

Report of Councillor Claire Daunton and Councillor John Williams to Fulbourn Parish Council for October 2021.

This report contains factual information which we hope will be of use and of interest to the parish council and to the wider community of the parish. For queries please email us at cllr.daunton@scamb.gov.uk; cllr.williamsjg@scamb.gov.uk

New Local Plan: additional point

A few further points of clarity on the Local Plan from the last parish council meeting.

There seems to be some continuing confusion over the term 'Cambridge East' in relation to the Local Plan and, related to that, the future of the airport. The airport site was taken out of the green belt in 2006 in connection with possible future development. The building of homes on the airport has, thus, been on the horizon for some time. This site is often referred to as 'Cambridge East', not to be confused, as a site, with Land North of Cherry Hinton or with Marleigh, though the whole area is of course Cambridge East! Marshall's have signed a memorandum of understanding to move to Cranfield from 2030; but any building will only be able to commence some time after that. Thus, in the new Local Plan 7,500 homes (not the figures 10,000 or 12,000 that have been cited or quoted elsewhere) have been set against this site, but in the Local Plan period itself (2030-2041) only 2,900 of those homes could be planned to be built. In addition to the airport site Marshall's also put forward green belt sites along either side of Newmarket Road, but these were **not** accepted.

Land South of Coldhams Lane (LSCL): we have both objected to this application for commercial development which is being determined by the City Council because of the effect of traffic particularly HGVs on nearby villages, including noise and the lack of public transport provision. The application has now been withdrawn, the developer having been made fully aware of the significant concerns of residents in relation to traffic, privacy, unsuitability of a major commercial development in a mainly residential area. The developer is now seeking to modify the scheme and make another application in the near future.

Land North of Cherry Hinton (LNCH)

We attended a session put on by South Cambs on 28th September for presentations and questions to the developers of Land North of Cherry Hinton. The presentation focused on the masterplan for the housing, open spaces, schools and transport. The presentation made clear the layout of the site as a whole and the phases of building. The site will not be fully built out until 2030. This should be completed before any work on the main airport site is started. There will be a bus service running from Newmarket Road to LNCH and on to the city. There will be secondary and primary school and 11 hectares of open space, four of which will be sports pitches linked to the school but accessible to the community. The name of the new area is to be decided by consultation and using local historical knowledge. There was an undertaking to liaise with the local communities of Teversham and Cherry Hinton and to recognise that the village of Teversham is a village in South Cambs and not the 'urban edge of the city', and is quite distinct from Cherry Hinton.

Marleigh

We attended the Marleigh Steering Groups, also on 28th September. There are now 80 dwellings occupied, including both houses and apartments. Reports were given on the progress of the school building (due to open in September 2022), on the occupation of the market square and on the development of the Hangar, the community building. Reports were also given on the social research that is being undertaken in Marleigh in relation to the development of new communities. Questions were asked about the creation of a self-governing Marleigh community, separate from Fen Ditton under whose parish council it currently falls. It was noted that there is a governance process for this to happen, conducted by South Cambs in close consultation with residents and parish council. Currently Fen Ditton PC is looking for new members and hope there will be representation from Marleigh. Then Fen Ditton Newsletter is distributed to all homes in Marleigh.

NB: All three sites noted above, LNCH, LSCL and Marleigh, will be considered at the forthcoming meeting of the Community East Forum, on 27th October from 6.00pm open to all for exchange of information. This is online. Here is the link

- [Join the meeting on Zoom](#) – use passcode 359125
- [Cambridge East Community Forum: Terms of reference \[PDF, 28Kb\]](#)

North East Cambridge

We attended a briefing on North East Cambridge on 27th September. Planners and Developers gave an update on the masterplan and early sight of designs for some of the first areas likely to be developed and included in planning applications. These are mainly residential areas close to the rail station, but with green ‘lungs’ in strategic places and retail and leisure pockets. There has been an increase in provision of green space in response to many calls for this. Residences are a mix of houses and apartments. Contrary to some reports there are few apartment blocks shown for development in these phases higher than six storeys, and few between 7 and 11 storeys. None is shown at 13 storeys. And all this is subject to detailed design and planning permission. The site will be designed to make walking and cycling, rail and bus, the travelling methods of choice; with car use linked to car clubs as far as possible.

Greater Cambridge Partnership

Here below is the link to the minutes of the meeting of 10th September. These set out the discussions on a number of issues relevant to Teversham, including Greenways, Eastern Access Transport, linking LHI bids from parishes to other transport and highways initiatives.

On Eastern Access there was significant discussion concerning traffic on Coldham’s Lane and the flow of traffic from the A1303 down to Airport Way. The minutes of the discussion provide detail on these points.

https://cambridgeshire.emis.uk.com/CCC_live/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=h3zGbZfXc20iVKXn37mBpinpmpE%2f9nV%2fL2qqOiOXMC3DTCfpVEuLQ%3d%3d&rUzwRPf%2bZ3zd4E7Ikn8Lvw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFFXsDGW9IXnlg%3d%3d=hFfIUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFfIUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtvA%3d%3d=ctNJff55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHdUROburHA%3d&d9Qjj0ag1Pd993jsvOJqFvmvB7X0CSOK=ctNJff55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJff55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJff55vVA%3d

A plan for the Greater Cambridge area will include more bus services and cheaper fares. The future bus network could mean a bus every ten minutes in Cambridge, and from larger towns and villages –plus a new hourly service from rural areas - to improve access and increase opportunities for people living and working in the Greater Cambridge area. Other improvements could include buses available over longer hours and more direct services to reduce circuitous routes, improve reliability and journey times.

The plan proposes ways to generate funding – such as a parking, pollution or a congestion charge - as current and future traffic levels would prohibit improved services in the city centre.

The proposals are part of the Greater Cambridge Partnership's vision for a network that links the planned segregated busways and the Greenways active travel routes. GCP will work in partnership with Cambridgeshire County Council and the Cambridgeshire and Peterborough Combined Authority to deliver this transformation.

Subject to agreement from the Joint Assembly and Executive Board this September, the GCP will launch public consultation this autumn.

Civil Parking Enforcement

We are now able to work together with our County Council colleagues and the Greater Cambridge Partnership to improve the way illegal parking is tackled in the area. Our [news release](#) issued earlier this month gives more information. We can give you advance warning that the audit of the current condition of the lines and signs relating to parking will begin on 8 October. It is expected to last around six weeks. People will be out in the district taking photos and notes on tablets. They may also need to do a small amount of measuring. We do not envisage this will raise queries for locally and the information will also be included in our update to parish councils. As the next steps progress parish councils will continue to be updated on the progress.

Meet the Business Support team

Businesses have faced unprecedented challenges over the last 18 months and uncertain times still lie ahead. The Council's Business Support Team is here to help business access the services they need to grow. The team is holding a free to attend drop in session in Cambourne from **12:30pm to 2:30pm on 20 October** to meet us and find out who the team are and how they can help you. [Email us](#) to arrange an appointment if you have a specific

[Visit South Cambs website](#) A new website – www.visitsouthcambs.co.uk – launched this month and local residents are encouraged to use the new website to explore, discover and enjoy what South Cambridgeshire has to offer in terms of activities, places to eat, cultural attractions and green spaces. The new website also provides B&B, camping, hotel and self-catering listings, making it easier for visitors to the area to find a place to stay to make the most of the district. Created by the Council's Business Support team, the website makes it easier for people to have more fun and discover hidden gems closer to home and, by doing so, support local jobs and economies. Please follow the new Visit South Cambs [Facebook](#), [Instagram](#) or [Twitter](#) profiles, and encourage any tourism businesses in your village that aren't already signed up to [take advantage of their free listing now](#).

Post Covid Support Services

As the world increasingly gets more 'back to normal', we're aware that local voluntary groups may have been providing regular support for individuals who may otherwise not have much regular contact with others. We are letting residents and local community groups know about a few Council services that are in place to support people to live independently at home, to keep connected and to know that someone will regularly be in touch with them or on the end of the phone if they need some practical help.

Our Visiting Support Service is free for people over the age of 65, with a short-term focus to support people in their home – perhaps someone recovering from an operation, or who will be on

their own for a short time-frame, or who is having an unexpected crisis. The Community Warden Service is longer-term, and a nominal fee is payable; these clients can be of any age, and the wardens will ring up or visit on a regular basis, and can help with tasks such as form-filling, picking up some essentials from the shop, or just being a friendly face. The Community Lifeline Service (under £4.50/week) provides a worn pendant that individuals of any age can press in an emergency, such as if they have a fall at home on their own. You can find out more about all of these services on our website:

- www.scambs.gov.uk/visitingsupportservice
- www.scambs.gov.uk/mobilewardenscheme
- www.scambs.gov.uk/lifelines

We have produced some leaflets and posters to raise awareness of these services – please see these attached. If you would find it useful to have a batch of leaflets to share with residents who may find the information useful, or a few posters to display in your village, please email Lesley.McFarlane@Scambs.gov.uk who will be happy to post some to you. You may also wish to share our social media posts within your communities – please feel free to share our links from [Facebook](#), [Twitter](#) or [Instagram](#).

Universal Credit: Support available

We have [updated our website](#) to provide the latest information about support that could be available to residents who may be facing difficulties as a result of today's changes to Universal Credit payments. This information has been conveyed to parish councils already, and will be in our latest update to COVID / Community groups this week. [Advice on our website](#) includes details on Discretionary Housing Payments, the Council Tax Hardship Fund, support from our Welfare and Money Maximisation Officer and further signposting.

#BeKind campaign

Our partners at the Cambridgeshire and Peterborough Clinical Commissioning Group are running a [#BeKind campaign online](#). This is to help explain how GP practices have continued to offer support to patients through their new ways of working, how patients can access GP services and stress that the local NHS takes a zero tolerance approach to abuse and aggression to any staff. As always your support in the campaign would be appreciated and I have attached a short toolkit with some suggested news and social content if you would like to get involved. The Council is also supporting this campaign by sharing the messages on social media.

POLICE ISSUES

At a recent meeting of the Police and Crime Commission Panel (of which Cllr Daunton is a member, along with her membership of the South Cambs Community Safety Partnership), the Commissioner reiterated his commitment to community policing, with an emphasis on speeding control, commitment to enforcement of the law across all areas, dealing with anti-social behaviour and dealing with rural crime. He also supported meetings between himself and wider groups of councillors and meetings between councillors and police teams, as far as operational demands allowed.

We are now in the process of organising a meeting of local councillors across several wards with our new police team – inspector, sergeants, constables and PCSO. We hope that, following from that meeting, there will be more regular contact between our local police officers and our parish councils.

The South Cambs Community Safety Partnership met on 5th October. Agenda items included the funding of domestic homicide reviews; local partnership actions to deal with specific high crime areas; measuring the success of toolkits such as those for community resilience and gypsy and traveller encampments. There may need to be amendments to the toolkit in relation to the government's intention to introduce criminal legislation for trespass. We will give a full report on the CSP at the meeting of the parish council

Platinum Jubilee celebrations – organising a street party

The government has published guidance on organising a street party. The guidance sets out helpful tips, advice and support on preparing for a party. Councils are encouraged to share the guidance with local residents who may be planning to hold a small private street party to mark the Queen's Platinum Jubilee Celebrations in 2022. Last month, the Department for Digital, Culture, Media and Sport (DCMS) launched the government's new Platinum Jubilee website, including an interactive map which will display all the events and activities that will be taking place right across the UK. The map is open for anyone to add their events and everyone is encouraged to upload any events and activities they may be planning to mark the Jubilee.

<https://www.gov.uk/government/publications/your-guide-to-organising-a-street-party/your-guide-to-organising-a-street-party>

Platinum Jubilee website:

<https://platinumjubilee.gov.uk/>

Item 55.3

District Councillor Report to Parish Council October 2021

Anti-Slavery Day – 18 October 2021

Having attended an Anti-Slavery event at SCDC in the past with talks and presentations from social services, the police and charities, I feel it is really important to highlight awareness of modern slavery and get as much information into the public domain on how to spot and report this vile crime as possible. This sort of crime does go on around us and we have had a number of incidences in South Cambridgeshire. Below I have provided you with the information on the event on how SCDC will be contributing to the anti-slavery day.

Slavery still affects people, even in South Cambridgeshire; in 2018, eight people were rescued from a local agricultural nursery after being found living in poor living conditions and being paid little if any money. As a Council, we regularly work with vulnerable residents within the district, so we are often in a good position to look out for the signs of modern slavery and report any potential cases for further investigation. We have recently published our Modern Slavery Statement for 2021- 22 which sets out what we will do to combat modern slavery and human trafficking in the Council and its supply chain, as well as how we tackle exploitation within South Cambridgeshire.

On anti-slavery day, on Monday 18 October, we will be posting on social media to help people spot the signs of modern slavery. This can include people showing signs of physical or psychological abuse, looking malnourished or with untreated injuries, or appearing unkempt; individuals appearing anxious and withdrawn, not interacting with others, appearing unfamiliar with their neighbourhood, or not being allowed to travel alone; living conditions that are dirty, cramped or overcrowded; or having no ID, few personal possessions and little opportunity to move freely. Please do look out for our posts on Facebook, Twitter and Instagram and share these in your communities.

Upcoming Community Forums

I have provided you with a list of up and coming forums over the next couple of months. There is quite a lot going on from a District Council point of view in terms of updates and forums but the list below will hopefully let you plan in advance when things are happening. There is more information on all of these on the SCDC website.

- Northstowe Community Forum: Wednesday 13 October 2021, 7pm
- Waterbeach Community Forum: Wednesday 20 October 2021, 6pm
- Cambridge East Community Forum: Wednesday 27 October 2021, 6pm
- North West and West Cambridge Community Forum: Wednesday 17 November 2021, 6pm
- Bourn Airfield and Cambourne Community Forum: Wednesday 24 November

2021, 6pm. Please note, this forum is unconfirmed. The date and time will be confirmed on the website in the coming weeks. Please contact the Communities Team for more information

- North East Cambridge Community Forum: Forum date and time to be confirmed

For information on forums, email the Communities Team or call 01954 713 070 or visit our webpage.

Surveys to improve service

A number of surveys to capture feedback from residents about their interactions with different departments. The Council will read the responses and use them to shape the way they deliver these services in the future. Currently, residents are being encouraged to take a couple of minutes to tell the Council about their experiences with:

- The Benefits service – [click here to complete the Benefits survey](#)
- The Council Tax service – [click here to complete the Council Tax survey](#)
- The Business Rates team – [click here to complete the Business Rates survey](#)

Scheme to tackle repeat offenders

The Police and Crime Commissioner has relaunched a scheme to help stop people repeatedly re-offending. The Integrated Offender Management Scheme works in partnership to supervise and rehabilitate those stuck in constant cycles of reoffending in crimes such as burglary, robbery and theft. Below I have copied a quote from Darryl Preston the Police and Crime Commissioner and Vicki Evans the assistant Chief Constable.

“While this scheme has existed in our county for some time, today allows us to take a fresh look at how we can do more to help bring an end to some of the crimes that blight our communities,” explains Darryl.

“As a victim of burglary myself, shortly after the birth of our son while we were sleeping upstairs, I know that these sort of crimes can have a huge impact on people – it is a violation of our homes with precious family belongings forever taken away from us and a sense of not being safe in the one place we should be.

“My forthcoming Police and Crime Plan, due to be published in this Autumn will include a focus on community priorities, on crime prevention and on robust enforcement. This scheme works across all of these strands, responding to those crimes that impact on our communities, rehabilitating people stuck in a cycle of reoffending, but ultimately with the full force of enforcement tools available.

“I am pleased to see that work done by the IOM partnership has already been shared as regional best practice.”

Assistant Chief Constable, Vicki Evans adds: “IOM has been an established partnership in the Criminal Justice arena since it was developed out of the former Persistent and Prolific Offenders (PPO) scheme.

“While the police and probation services are firmly at the heart of this work, we can only truly make a difference with the support of other services both voluntary and statutory to help these offenders overcome the complex problems we know can fuel this type of behaviour, such as substance misuse, poor mental health, and issues with housing or employment. This refresh is an opportunity for us to re-focus our collective efforts to prevent harm in our communities and encourage people to turn their back on crime”

Matthew Ryder, Head of Service for Cambridgeshire and Peterborough Probation Service said: “I am delighted to have this opportunity to help re-launch the IOM scheme in Cambridgeshire and Peterborough. I believe the new strategy has given all agencies the chance to keep working together to renew our efforts to reduce those crimes that have a devastating impact on the local communities that we serve.

“Delivering an effective IOM scheme helps us to better identify those people who are prolific offenders in our communities and giving them opportunities to tackle the root causes of their criminal behaviour, whilst protecting the more vulnerable members of society.”

Extension to e-bike and e-scooter trials

The scheme to bring electric scooters and e-bikes to Cambridge and Peterborough in conjunction with Voi by James Palmer in my view has been a hugely successful one. This scheme was rolled out as a trial to see how the service could be delivered. The new Mayor Nik Johnson has embraced this scheme and decided to extend the trial period until March 2022. I have always believed this scheme would be important for Cambridge and the surrounding villages, not just in terms of convenience and commuting but in reducing carbon emissions throughout the city. I have below copied a statement from Mayor Nik Johnson and Jack Samler from Voi and I agree with everything said in both statements.

Dr Nik Johnson, Mayor of Cambridgeshire and Peterborough said: “Approval of the recommendations today, shows a clear commitment by the Combined Authority to provide a network of greener, active travel-based transport options for communities across Cambridgeshire and Peterborough.

“It’s important that we all change the way we think about local transport options and the use of an e-bike and e-scooter could, where appropriate, provide a valuable ultra-low emission alternative for the first and last mile of our journeys.

“As a children’s doctor, I know the effects that air pollution has on young people’s health, and I’ve been shocked to see Cambridge City giving warnings for people exercising outside due to the levels of air pollution. I’m committed to finding solutions that will improve air quality, particularly within our towns and cities. And I’m convinced that electric modes of transport, like e-bikes and e-scooters, provide the key as we look to not only reduce the impact on our climate, but to improve the health of people living in this region.

“We will of course be looking into concerns around public safety issues raised and the need for greater regulation for e-scooters, particularly around pavement riding, parking and street clutter. We

will work with Voi and County and City Council colleagues to introduce solutions in Cambridge and share this knowledge in supporting submission being made to the Department of Transport.”

Jack Samler, General Manager at Voi UK and Ireland, said:

“It has been a pleasure to work with the Cambridge and Peterborough Combined Authority to bring our e-scooters and e-bikes to the region so more people can ditch their cars in favour of more sustainable modes of transport. So far over 342,000 e-scooter and e-bike rides have been taken in the region reducing an estimated 109,000 short car trips.

“We are delighted to see our trial period extended and we are committed to delivering a service that continues to benefit everyone in the local community while continuing to have the safety of our riders, pedestrians, and all other road users as our top priority.”

Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on graham.cone@councillor.online or ring 07595 361 285 (please leave a voicemail if I am unavailable)

Councillor Graham Cone

Item 62

Minutes of a Planning Meeting of Fulbourn Parish Council in The Hub, Home End, Fulbourn on Monday, 4th October 2021 at 7pm.

Present: Councillor D Smith (Chairman) and Councillors Bilboa, Butler, Gaskell, Lacey, Newell, Thorn and Ward.

Apologies for Absence: Cllrs Brown, Cone, Drage and Johnson and lateness from Cllrs Butler and Lacey.

Absent: Cllrs Dawson, Lockwood and van Spaendonck.

S/3290/19/RM

Location: Land East of Teversham Road
Proposal: Approval of matters reserved for appearance landscaping layout and scale following outline planning permission S/0202/17/OL for the development of 110 dwellings with areas of landscaping and public open space and associated infrastructure works. The outline was screened and confirmed not to be EIA development.

The above planning application will be considered by South Cambridgeshire Planning Committee on 13th October 2021. Cllr Smith will attend to make a representation.

Withdrawn applications:

21/03516/FUL

Location: 25 Home End
Proposal: Demolition of existing single storey bungalow, garage and various outbuildings and the erection of 2 no terraced semi-detached houses and 1 bungalow.

21/03849/FUL

Location: New Shardelowes Farm, Balsham Road
Proposal: Demolition of existing barn and construction of 1 No. agricultural worker's dwelling.

20/02833/NMA1

Location: 6 Pierce Lane
Proposal: Non material amendment of planning permission 20/02833/FUL (Demolition of existing commercial buildings and construction of five dwellinghouses (one detached and four terrace) together with open and covered parking and includes pedestrian and vehicular

access). 1. Change to rear elevation of plots 1 and 4 to remove lean roof. 2. Change to internal configuration of ground floor plots 2 and 3 for accessible WC and better circulation. 3. Removal of plot 5 kitchen extension lantern light. 4. Substitution of garden wall plot 5 for soft landscaping. 5. Adjustment to car port structure to use retained wall. 6. Incorporating cycle store in to extended plot 5 garage and roof covering material changed. 7. Minor adjustments to the external fenestration of plots 1 to 5 elevations.

Decisions:

21/03279/CL2PD

Location: 3 Dunmowe Way

Proposal: Certificate of lawfulness under S192 for a proposed loft conversion with flat roof dormer to rear elevation and 3x roof lights to front elevation. Certificate granted.

20/05143/CONDG

Location: Fulbourn Sports and Social Club, Cambridge Road

Proposal: Submission of details required by Condition 18 (Construction Management Traffic Plan). Discharge Condition in Full.

20/02887/CONDD

Location: Fulbourn Hospital, Cambridge Road

Proposal: Submission of details required by Condition 8 (Traffic Management Plan) of planning permission 20/02881/FUL. Discharge Condition in Full.

Refused Permission:

21/03457/FUL: 20-24 Pierce Lane

Permissions:

21/03267/HFUL: 5 Dogget Lane

21/03288/S73: 5A Dogget Lane

21/03111/HFUL: 6 Balsham Road

21/03165/HFUL: 63 Caraway Road

21/02655/HFUL: 42 Station Road

21/02673/S73: 1A Impett's Lane

Amendment:

21/00094/HFUL

Location: Holly Lodge, Cox's Drove

Proposal: Single storey rear extension.

Information only:

20/01822/CONDD

Location: 1A Impett's Lane

Proposal: Submission of details required by Condition 12 (Boundary Treatment) of planning permission 20/01822/FUL.

20/05143/CONDH

Location: Fulbourn Sports and Social Club, Cambridge Road

Proposal: Submission of details required by Condition 12 (Surface and Foul Water Drainage) of planning permission 20/05143/S73.

New Applications:

21/03984/HFUL

Location: 2 Manor Walk

Proposal: Erection of a garden shed in the front garden.

Not in keeping in a Conservation Area. Recommendation Objects.

21/04137/FUL

Location: CPC 3, Capital Park, Cambridge Road

Proposal: Conversion of an existing plant area into new office space, the creation of new internal floor space at first floor, modifications to the building elevations and reconfiguration of external areas.

Recommendation supports.

21/04203/FUL

Location: Barnsbury Stables, Cox's Drove

Proposal: Conversion of stables to 1 no. dwelling.

Has no recommendation.

21/04236/FUL and 21/04237/LBC

Location: 11 Apthorpe Street

Proposal: Single storey rear extension.

Recommendation supports.

Item 65.2

Minutes of a Meeting of the Recreation Ground Working Party held on Thursday, 30th September 2021.

Present: G Ward (Chairman), D Smith – FPC;
R Drage – Football, M Humphreys-Davies – Tennis, I Still – Cricket and Rebecca Roberts (from 7.40pm).

1. There were no apologies.
2. **Pavilion.** A report has been done with regards the Legionella survey by URisk. This has been sent to Shelford Heating who carries out the maintenance and they have responded to the Parish Clerk.
3. **Play Area.** GW reported that the fence repairs were not satisfactory.
4. **Landmark School.** GW reported that the school had not made a donation this year although they are using the facilities.
5. **Club Donations.** It is recommended to reduce by 50% as last year.
6. **Car Park.** The question of speed was discussed. Traffic calming humps on the approach to the car parking areas; potholes need filling. The parking of unauthorised vehicles overnight is still an issue which doesn't go away.
7. **MUGA.** Lights have been upgraded, also Tennis Club.
8. A defibrillator is due to be delivered on Friday, 1st October 2021 which will be installed at the entrance to the MUGA.
9. **Goal.** A kick-about goal has been purchased by the MUGA fund. The siting was raised by RD as he felt it was too close to the Main Football Pitch and the area around would get badly worn. He suggested a site between the two Colts pitches next to Stonebridge Lane to be an alternative. This will be looked into.
10. **A.O.B.**
 - a) The main discussion was about the refurbishment of the Pavilion. Ian Still expressed his opinion that the building was no longer fit for purpose and that approval from the FPC was needed to appoint an architect to draw up plans. He pointed out, as did MHD, that the Clock Fund should be approached.

MHD reported that the Tennis Club had received a grant of £7,000 from the Fund for improvements including lighting.

All present were agreed this would be a good plan. RD reported that a meeting with Cambs FA regarding funding had been chaired before the pandemic by Robin Newell. It would be advantageous to ask Councillor Newell to the next meeting in November.

b) RD raised the question of regular mowing of the recreation ground. This was not always the case and because the Football Club gang mowers were in need of repair, the FPC mowers were the only option. The overall grass maintenance also came under discussion as the present contractor has had a family bereavement.

c) MHD asked if the walls at the back of the pavilion could be re-painted as it was looking in poor condition when walking past. It doesn't create a very good impression.

d) RD reported that the backboard on the basketball net in the skate park needs replacing. The Clerk has made contact with the suppliers with regards to this.

e) RD asked MHD if there were any keys to the window locks in the tennis room as the adjoining "New Changing Room" windows were locked and without a key. MHD to check this out; RD will also ask Parish Clerk if there are any in the Parish Office.

f) One light on the pavilion needs replacing adjacent to the path outside Ladies' toilets.

g) RD to speak to Robert Lacey with regards cutting the hedge adjacent to the main football pitch.

As there was no other business the Chair closed the meeting at 8pm.

Next meeting – Thursday, 25th November 2021.

Item 65.4

MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON Wednesday 22 September 2021

Present: Derek Thorn (Chair), Trish Newman (FPC), Kathy Attmore (Library), James Caesar (Garden), Helen Dellar John Shepherd (Bingo), Jill Jones (Bowls), Roger Burton (railway), Gill Aslett (Minutes, temp)

1. Apologies: Mary Drage, Dawne Brown

2. Minutes of the meeting held on 26 February 2020

The Minutes were agreed as a true record. There had been no meetings since Feb 2020 due to Covid-9 restrictions.

3. Matters arising

3.1 Notice for tiles in the corridor: No further action yet.

3.2 Lights: D Smith has been but one still not working

3.3 Car park lights: Most working, but issues remain with Accent re the circuit

3.4 Blue bin: Trish had contacted the council, but blue bins were not issued for business premises.

3.5. Front door: Door now closed quietly and Derek had made contact with person near at hand for maintenance.

3.6 Plastic/rail for walls: A dado rail would be the most practical solution to prevent damage, this would be fitted before decoration. It was suggested that the lower half of the walls should be a dark colour, and that good quality paint which could be wiped be used. Gregg Marshall would be contacted for action.

3.7: Windows: After a long gap, these had now been cleaned.

3.8 Banana skins: This was no longer a problem.

3.9 Women's Institute: No further action

3.10 Store: This was better with the tables stacked in the room. A large white box and some tiles remained a problem.

3.11 Chairs: those stacked in section A were easily cleaned. Remaining chairs must be kept in store for now.

4. Financial Report

4.1 Trish presented accounts for April 2019-March 2020; April 2020-March 2021; April 2021- August 2021. The deficits from no bookings had been kept to a minimum through this difficult period. The Parish had secured a grant from South Cambs DC to offset loss due to Covid. Income was beginning to recover (see Bookings)

4.2 Equipment: Trish had contacted Cash and carry, but the mugs had been discontinued. She will try other outlets but no additional equipment would be purchased at this time.

5. Bookings

Derek reported that the regular bookings were all returning now. There were also new enquiries for children's parties. One adult party was reminded that music must cease from 10pm. It was felt that a list of booking conditions would be useful. Helen asked what deposit was taken and Derek reported that as most bookings were done by phone, this did not arise. A list of User Conditions was printed for the noticeboard in Section A.

6. Any Other Business

6.1 JS and KA reported that using both sections A and B of the room was useful, and hoped this could continue unless other bookings arose. Confirmed by Derek.

6.2 Roger reported the room was ideal for the Railway group. It was suggested a list of attendees at all sessions would be useful even if not now a legal requirement but to comply with fire regulations.

6.3 Kathy reported that the toilet-roll dispenser in the disabled toilet was not fully attached. Also, requested that soap be used in the dispensers now.

6.4 Helen reported that the kitchen sink was not clean and one tap kept running. Could there be some descaler for the kettles and urn? After decorating, some guidance on use of blue tack/sellotape on walls would be useful.

6.5 James reported that the Garden Society meetings always needed more chairs, and that the ones in the store were needed.

Before the meeting closed, Derek asked for 1 minute's silence in memory of Jill Woolley, who had kept the Minutes for this group, and had sadly passed away earlier in the year.

7. Date of next meeting: Wednesday 26th January 2022 in the Swifts.