

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 14<sup>th</sup> December 2022 in The Fulbourn Hub, Home End, Fulbourn.

**Present:** Councillor Drage (Chairman), and Councillors Bramwell, Butler, Gaskell, Johnson, Lacey, Lockwood, Roberts and Ward; County & District Councillor Daunton, District Councillor Williams, the Clerk, Mr Ron Ward (until Item 85) and Mrs Kim Howell.

<p><b>82 To accept apologies for absence.</b> Cllrs Brown, Cone, Smith and Thorn.</p> <p><b>83 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b> None received.</p> <p><b>Public &amp; Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</b></p> <p><b>84 Neighbourhood Plan.</b> Ron Ward advised the Referendum Version of the Neighbourhood Plan (NP) had been signed off today by SCDC with the Plan now on SCDC's website. It can now also go on the PC's website. Confirmation of the date for the Referendum is awaited. Polling cards will be sent to every resident and hard copies will be made available at the Parish Office, Library and possibly the Health Centre. Cllr Drage said the NP could be lead article in the January 2022 edition of The Village Pump. Cllr Roberts suggested pulling out key options/points. Mr Ward continued it would then be up to the PC to see what actions points it would want to take forward and consider the "Wish List" of things parishioners would like in the village. Cllr Drage thanked Mr Ward and everyone involved in this long process for their hard work over the last 5 years.</p> <p><b>85 To receive reports from County and District Councillors.</b> 85.1 County Councillor Daunton issued the attached report. 85.2 District Councillors Williams and Hofman issued the attached report. 85.3 District Councillor Cone, attending another meeting, sent the attached report in his absence.</p> <p><b>86 To approve the minutes of the last meeting.</b> Following an amendment to Item 74.4, the Minutes were accepted as a true record and signed by the Chairman.</p> <p><b>87 Matters arising from the last meeting.</b> 87.1 <u>Fulbourn Hub</u>. The PC's solicitor is sending the FA4Y lease for the PC to sign. 87.2 <u>Scout Leader</u>. The Chair and Clerk met an Area Commissioner and another Scout Leader who explained Mr Harewood social and communication skills work differently to other people. Any communication needs to be clear and precise, and if responses are required, followed by a question or asking for an acknowledgement. A further meeting has been arranged on 19/12/2022 with Mr Harewood to attend, to discuss various issues and where we go from here. This will be reported back to the January 2023 council meeting. 87.3 <u>Swift's Play Area</u>. Despite assurances from Accent Group, no work has yet been done. 87.4 <u>1A Impett's Lane</u>. It would appear the Air Source Heat Pump has been installed less than 1 metre from the PC's boundary; GCSP will be contacted for advice and to check the planning permission conditions. 87.5 <u>Dog signs</u>. News signs have been installed around the recreation ground including all the entrances. 87.6 <u>Pavilion</u>. A new boiler will be fitted the week commencing 9/1/23. 87.7 <u>Toddler equipment</u>. Although the PC did offer a meeting with parents regarding new equipment but did not hear back, they will be asked to choose between two suitable pieces of toddler items for the play area once a redundant item has been removed from the play area.</p>	<p><b>Clerk</b> <b>MD</b></p> <p><b>MD</b> <b>Clerk</b></p> <p><b>Clerk</b></p>
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87.8 The Swifts. Four chairs with arm rests have been purchased to assist users with mobility problems.

87.8 Remembrance Service. Cllr Thorn laid a wreath on behalf of the Parish Council.

87.9 Metropolitan. Cllrs Gaskell and Ward met two representatives from the Housing Association to walk round the estate of Thomas Road, Alec Rolph Close and Roberts Way.

**88 King’s Coronation.**

See Item 91.10. Representatives from the Parish Council will also attend.

**89 Minutes of a Planning Meeting held on 21/11/2022.**

**90 Tree works:**

22/1366/TTPO, 2 The Pines – T1, Beech, Crown reduce to boundary hedge;  
T2, Birch, Minor trim to clear gutter by 1m. The Parish Council has No objection.

22/1050/TTCA, 53 Pierce Lane and 22/1144/TTCA, 21 Apthorpe Street – GCSP have no objections to proposed works.

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

**91 Correspondence.**

91.1 **War Memorials Trust** – November 2022 magazine.

91.2 **AGE UK** – Budget forecasts for 2023/24, both for Fulbourn and jointly with Teversham.

91.3 **CCVS** (Cambridge Council Voluntary Service) – November 2022 roundup; Shining a Light, November 2022 newsletter focusing on the Cambridge Museum.

91.4 **Fulbourn Forum** – Latest update of planned events and news.

91.55 **Fulbourn Community Car Scheme** – concerns about affect the proposed city congestion charge will impact on their drivers. Drivers of car schemes and carers are exempt from the proposed congestion charges.

91.6 **SCDC, Communities Duty** – Updates on supporting Ukrainian Refugees.

91.7 **SCDC** – Information regarding the District Council’s Street Trading Policy which introduced a brand new regime in April 2022.

91.8 **Fulbourn Centre** – Townley Trust’s AGM to be held on 18<sup>th</sup> January 2023 at 7.30pm.

91.9 **GCSP** – Gamlingay Neighbourhood Plan was adopted on 24/11/2022 following a successful Referendum on 10/11/2022.

91.10 **Fulbourn Royal British Legion** – is writing to various groups in the village to gauge interest for possible events and activities to celebrate the Coronation of King Charles in May 2023. A meeting will be held on Monday, 9<sup>th</sup> January 2023 in The Six Bells Function Room at 7pm. Two representatives from each organisation are invited to attend.

91.11 **CCC** – Cambridgeshire Matters, November 2022 newsletter.

91.12 **GCSP** – Update on Making Connections Consultation which runs until 23/12/22.

91.13 **CCC** – Community Waste Christmas newsletter, including Waterbeach Waste Education Centre re-opens.

91.14 **CAPALC** – December 2022 E-Bulletin.

91.15 **CCC** – Stay Well this Winter Campaign 2022/23, Winter Packs received.

91.16 **SCDC** – Copy of a letter from Cllr Bridget Smith to Huw Merriman MP, the new Rail Minister, regarding the EWR link between Cambridge and Oxford.

91.17 **Great Wilbraham PC** – Request for a combined PC response to the GCP “Making Connections 22” consultation. Following discussion, Members agreed to compile a joint response with Great Wilbraham PC in addition to sending one of its own. Councillors, as individuals, may also respond in their own right.

91.18 **NALC** – Open letter from the Chair thanking everyone involved in first tier of local government, reminding everyone what has been happening during the year and wishing everyone well as they continue their roles into 2023.

DB&RR

MD&DT

Clerk

<p>91.19 <b>GCSF</b> – Information regarding disruptions to bin collections; this has been uploaded onto the Parish Council’s website.</p> <p>91.20 <b>57<sup>th</sup> Scout Group</b> – Asking for a meeting to discuss various items including their lease and The Hub building in general. This will be arranged in the New Year.</p> <p><b>92 To resolve the accounts for the month.</b>  TH Tree: Open Spaces.....1,560.00R    Furnleaf: Grass &amp; Repairs....4,419.00R  SP Landscapes: Grass cutting.....1,650.00R    Barclays: Monthly fees.....11.03  Dor-2-Dor: Pump delivery.....264.13R    e-on: Pavilion electricity.....3,338.18  e-on: Fulbourn Hub gas.....140.41    e-on: Hub electricity.....145.49  HMRC: Tax and insurance.....1,379.16    DBS Electrical: MUGA repairs.....278.00  Dent Security: MUGA Callout.....114.00    S Heating: Boiler deposit.....3,837.14  N Power: Street lights.....397.31    BT: Mobile phone.....30.72  e-on: Pavilion electricity.....287.64    Cam Alarms: Fire Risk Report.....568.80  Cllr Lockwood proposed accepting the accounts, proposal seconded by Cllr Butler and agreed by the Council.</p> <p><b>93 Council Committees and Remote Meetings.</b>  93.1 Finance Committee. Minutes from a meeting held on 12/12/22 were issued.  93.2 Swifts User Group. Minutes from a meeting held on 24/11/2022 were issued.</p> <p><b>94 Precept Requirements 2023/24.</b>  Some items have been listed under Item 92.1. Any other projects for consideration need costings prior to the Precept Meeting.</p> <p><b>95 Set date for Precept Meeting.</b>  Wednesday, 11<sup>th</sup> January 2023 at 7pm.</p> <p><b>96 To receive items for inclusion on the next Agenda for decision and/or action.</b>  Cambridge Nature Network.</p>	<p><b>1489</b></p> <p><b>Clerk</b></p>
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Attached Reports

**Item 85.1**

**County Councillor Claire Daunton: Report to Parish Councils in the Fulbourn Division for December 2022**

*This is a factual report. I hope it will be of use for the parish council and the wider community.*

**Social tariffs**

The government has worked with a range of Internet Service Providers (ISPs) and Mobile Network Operators (MNOs) to deliver low-cost broadband and phone service packages, called social tariffs, for those on low incomes. Social tariffs are available for people claiming Universal Credit, Pension Credit and some other benefits, with some providers offering deals from £15 a month.

### **Warm Home Discount scheme reopened**

The Warm Home Discount scheme will provide a discount of £150 off electricity bills for three million low-income households this winter. Most households will receive the discount automatically.

The government has launched a new online tool to make it easier to check if you are eligible for the discount. This will guide customers through the eligibility criteria, asking questions about electricity supply, the benefits they receive and characteristics of their property. All customers will receive a letter between November and mid-January confirming eligibility and the payment will be made automatically through energy suppliers by March 2023. The government is also writing to customers who may be eligible, advising them to use the tool below to check eligibility, and use the helpline for particularly complex cases.  
<https://www.gov.uk/the-warm-home-discount-scheme>

### **WaterCare**

Anglian Water offers a range of financial assistance to those needing a helping hand. This includes including discounted tariffs, assistance if you have fallen behind with payments, and affordable payment plans. <https://www.anglianwater.co.uk/help-and-advice/water-care/>

## **STRATEGY & RESOURCES COMMITTEE Budget**

The County Council faces a budget gap of about £29M due to inflation, as reported previously. At the time of writing, much work has been done to close that gap ahead of the February budget meeting, but a £13M gap remains to be filled. Detailed papers are being presented to December committee meetings.

## **COMMUNITIES, SOCIAL MOBILITY & INCLUSION (COSMIC)**

### **Cultivate Cambs awards**

The Committee is being asked to make grants to seventeen projects, including the following with a delivery area covering East Cambs.

- A permanent Wellbeing Hub for children and families who have experienced domestic abuse or trauma (Cambridge Acorn Project CIC)
- A new Meals on Wheels delivery base in Fenland to reach customers who cannot be reached from Cambridge (Cams Meals on Wheels)
- A pilot of holistic support for young adult carers aged 16-25 (Centre 33)

- Extension of specialist sight loss and visual impairment clinical psychology service (Fight Against Blindness)
- Collaborative working on food access and a Food Poverty Action Plan (Lively—formerly the Garage Community Trust)
- To increase digital inclusion by purchasing three NHS recommended digital rainbow tables (Red2Green)
- Surplus Food Meal Kits for families unable to afford or access a healthy diet (Re-imagine Resource Centre CIC)

## **ENVIRONMENT & GREEN INVESTMENT**

### **Cambridgeshire’s carbon footprint Repair cafés**

Cambridge Carbon Footprint charity has submitted a proposal for a one-off piece of work to support the roll-out of repair cafés in areas that do not currently have access to them. More information about repair cafés at <https://cambridgecarbonfootprint.org/repair-cafes/>

### **Carbon Emissions**

The Environment & Green Investment Committee received its annual update on carbon emissions from Cambridgeshire County Council, and from Cambridgeshire as a whole.

#### Cambridgeshire County Council

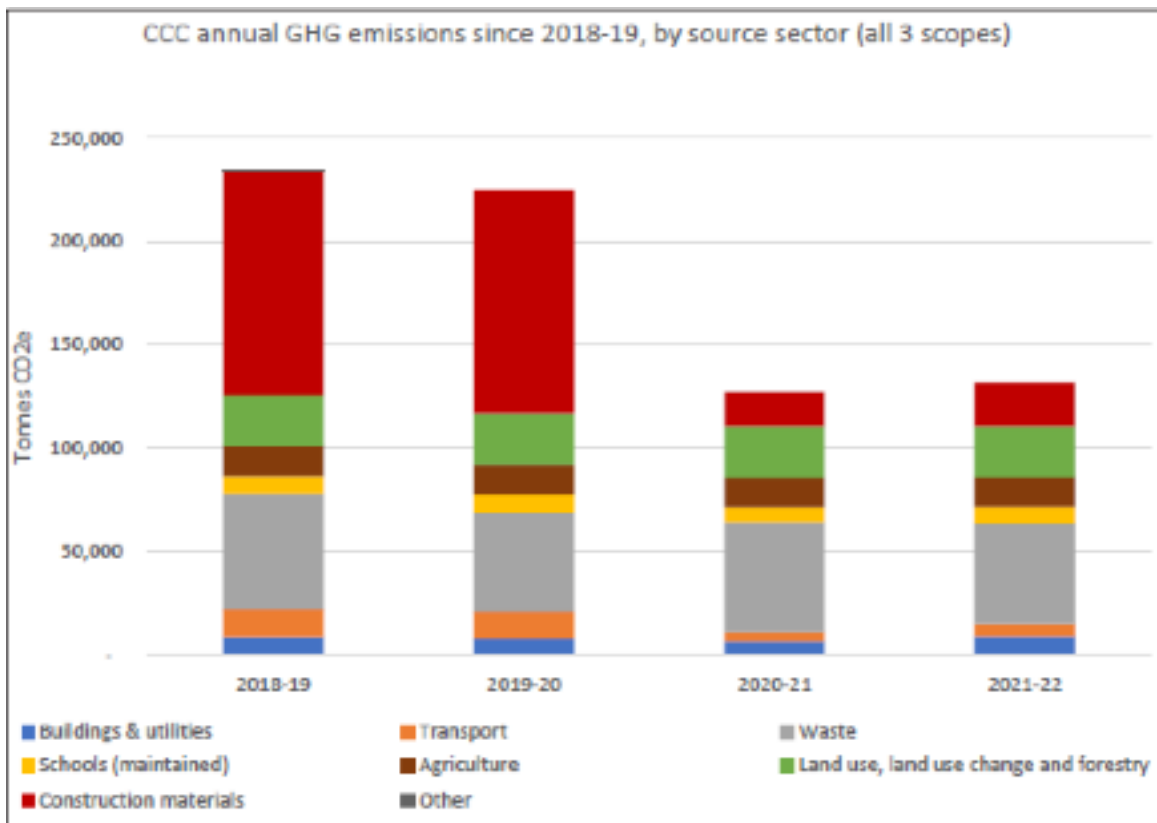
The Council’s carbon emissions fall into three categories.

- Scope 1: direct emissions
- Scope 2: purchased electricity
- Scope 3: indirect emissions from assets outside the council’s direct control.

The vast majority (95 per cent) of the Council’s carbon emissions are ‘Scope 3’. The council’s carbon emissions for Scopes 1 and 2 were 1 per cent higher than the previous year, but 19 per cent down on the 2018-19 baseline. Scope 3 emissions were 4 per cent higher than the previous year, but 45 per cent down on the 2018-19 baseline, mostly due to reduced construction activity.

#### Cambridgeshire

Calculation of the county’s carbon emissions now includes methane (CH<sub>4</sub>) and nitrous oxide (N<sub>2</sub>O) as well as carbon dioxide (CO<sub>2</sub>). This means that emissions from agriculture and waste are now more fully accounted for.

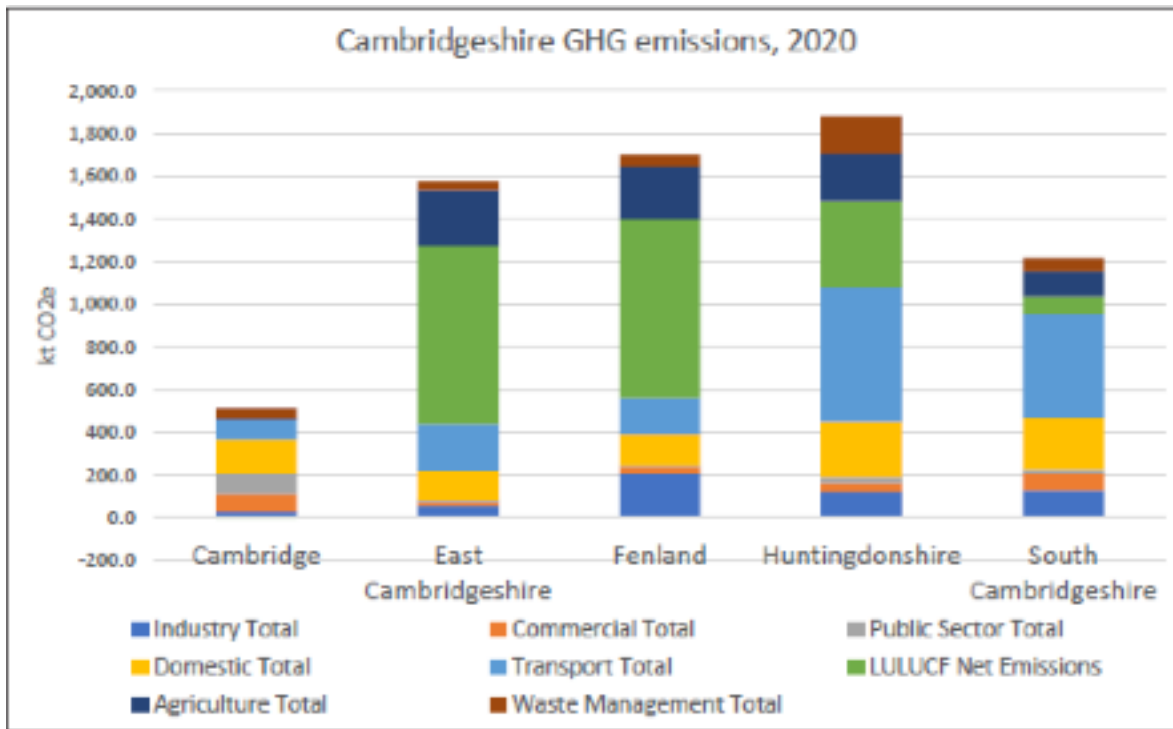


2020 is the most recent year of data currently available at the time of writing. In that year the total GHG emissions for Cambridgeshire were 6.89 million tonnes CO<sub>2</sub>e—a 5.9 per cent reduction compared to 2019. However 2020 is the year that the global COVID-19 pandemic hit and some of the reductions will be due to reduced transport and business activity as a result of the UK-wide lockdowns during that year.

Land use, land use change and forestry (LULUCF—in green) remains the highest emitting sector in the county, followed by transport (in light blue).

Carbon emissions by district is always an interesting comparison. Of course East Cambridgeshire has half the population of Huntingdonshire so on a population basis these figures would look very different.

### **Optimising the revenue from our energy projects**



The Environment & Green Investment Committee has agreed to engage a specialist energy market services provider to help the council increase the revenue it generates from selling renewable energy and battery storage services from the Council's large energy services.

## HIGHWAYS & TRANSPORT

**20MPH schemes:** The Highways & Transport Committee is being asked to approve two changes to the Council's policy on 20MPH speed limits, and a new prioritisation matrix to enable it to assess applications for 20MPH schemes in Cambridgeshire. The first change would remove the requirement that mean speeds should already be 24MPH or less on any road being considered for a 20MPH limit. The second change would encourage extended area-based schemes rather than isolated roads or *cul-de-sacs*.

The proposed prioritisation matrix consists of five questions.

1. **Does the application address a known safety issue?**
2. **Could the suggested scheme increase safety for vulnerable highway users and encourage active travel modes?**
3. **Does the application maximise the impact of the introduction of 20MPH?**
4. **Does the application have demonstrable local support?**
5. **How deliverable is the scheme?**

## Civil Parking Enforcement

The County Council, Combined Authority and Greater Cambridge Partnership are discussing a collective funding offer to support the initial costs for Fenland, Huntingdonshire and South Cambridgeshire district councils in setting up civil parking enforcement (where on-street parking is enforced by the councils not by the police).

This will require up to £150,000 from each body (£50,000 per funder for each district). These contributions are subject to respective approval, and discussions continue, particularly with the CPCA, to identify additional funding.

## **Making Connections consultation**

A reminder that the Greater Cambridge Partnership 'Making Connections' 2022 consultation runs until 23 December. This is about improvements to bus services, more active travel links, and a congestion charge for Cambridge.

Residents and those travelling to the area are being asked for their thoughts on the three parts of the proposal.

- 1. Transforming the bus network**

**From mid-2023, the GCP proposes to transform the bus network through new routes, additional services, cheaper fares and longer operating hours.**

- 2. Investing in other sustainable travel schemes**

**Alongside the bus network, the GCP proposes to invest in new sustainable travel schemes, such as better walking and cycling links. Again, input is needed.**

- 3. Creating a Sustainable Travel Zone**

The GCP proposes the introduction of a Sustainable Travel Zone with a road user charge. Vehicles would be charged for driving within the zone between 7:00AM and 7:00PM on weekdays, and money raised would fund improvements to the bus network and other sustainable travel schemes. The Zone would be fully operational in 2027/28 but only after the bus improvements had been introduced. Again, residents' input is vital.

The survey, plus information about the proposals, including maps, frequently asked questions, dates of public meetings etc can be found at <http://www.greatercambridge.org.uk/mc-2022>

Residents' views and insights are vital. Please have your say on this consultation.

## **FIRE AND RESCUE SERVICE**

- Cambridgeshire Fire and Rescue Service is looking for local residents and business owners to get involved in a new online feedback forum to share their views and opinions about the work of their local fire and rescue service. Anyone who signs up before Monday 19 December will be entered into a free prize draw to win a £50 gift voucher. If this is something you think might interest you, do read more at <https://www.cambsfire.gov.uk/news-and-incidents/news/2022/11/2022-11-22-fire-service-launches-community-forum>

## **Combined Authority**

A revised draft Bus Strategy has been presented to the Combined Authority's Transport & Infrastructure Committee and the Board. This sets out the principles of how the Combined Authority aims to achieve its ambition to more than double bus patronage by 2030. More details will be set out in the Combined Authority's revised Bus Service Improvement Plan.

An extension of the 'Ting' trial of Demand Responsive Transport, which provides bus services to 46 villages in West Huntingdonshire, was 'called in' by the Leader of East Cambridgeshire District Council. Her proposal to seek to open a renegotiation of the contract was defeated by 4 votes to 3.



The decision of the Transport & Infrastructure Committee therefore stands and the extension of the trial, now under a new provider Vectare, continues.

The work on implementing the Combined Authority's Improvement Plan continues, under a Board chaired by Lord Kerslake. Appointments are continuing to be made to fill the various staffing gaps in the organisation.

## **FULBOURN ISSUES**

Am pleased to report that the patching of the footpath on Cow Lane has taken place and that street lighting in Roberts Way has been repaired.

I am still waiting for dates for patching of footpaths on School Lane and St Vigor's Road.

Patching proceeds slurry sealing. This is weather dependent.

The improvements to drainage on Home End were tested by heavy rain in recent weeks and held up.

I will report at the meeting on issues raised concerning the Roman Road.

## **Item 85.2**

### **Report of Councillor Carla Hofman and Councillor John Williams to Parish Councils for December 2022.**

*This report contains factual information which we hope will be of use and of interest to the parish council and to the wider community of the parish.*

*For queries please email us at [cllr.williamsjg@scambs.gov.uk](mailto:cllr.williamsjg@scambs.gov.uk) or [cllr.hofman@scambs.gov.uk](mailto:cllr.hofman@scambs.gov.uk)*

## **Package of almost £400,000 to help residents through the cost of living crisis**

A wide range of support worth almost £400,000 is being put into place by South Cambridgeshire District Council after a cost of living crisis package was agreed.

Councillors have agreed to offer additional support measures, especially to people who are most vulnerable, after hearing how the rising cost of energy and food bills is having a major impact on individuals, families, and businesses across the district.

A total of £180,000 has been put towards support measures from the District Council and a further £211,000 will come from the Cambridgeshire and Peterborough Integrated Care System (ICS). The ICS are providing this funding to ensure support is co-ordinated effectively and directed at those in need locally.

In addition, the Council is working closely with various local partners to ensure residents know where to go for advice and help.

The approved support package agreed includes:

£100,000 top-up for Discretionary Housing Payments to support an extra 100 eligible families with housing costs.

£60,000 for Discretionary Council Tax discounts for anyone who can show they are in financial hardship and are not claiming from a scheme elsewhere.

Providing a 100% Localised Council Tax Support discount for eligible households and increasing its support for working claimants.

£15,000 for a Charitable giving fund ([gofundme.com/SCDCcostofliving](https://gofundme.com/SCDCcostofliving)) that residents can also make donates to. Money will go towards low-cost methods of staying warm and cooking such as slow cookers and electric blankets for people struggling and those only just managing.

Expansion of Warm Hubs in partnership with Cambridgeshire County Council which are free cosy spaces which residents of all ages can visit to socialise, work, catch up with friends.

£15,000 to expand the Warm Packs that are provided to Council tenants so that they include an electric blanket, hot water bottle, thermos flask, blanket, thermal socks, gloves and hat. It's housing contractor, Mears, are providing 75 warm packs per year over a 10-year contract distributed to the most vulnerable tenants. The warm packs scheme will be expanded so Environmental Health officers can distribute to residents living in very cold conditions.

Food parcels for people attending the Warm Hubs who are identified as being most in need, in parishes where there is no foodbank already in place.

Financially and logistically supporting the creation of new foodbanks within South Cambridgeshire, providing grants to other foodbanks to help continue their provision.

Information about the above schemes will be made available on the South Cambridgeshire website, including how to apply for support.

### **Community Chest fund available to support cost of living crisis**

A popular grant fund run by South Cambridgeshire District Council is being expanded to support projects to help residents deal with the cost of living crisis.

The Council's Community Chest fund provides grants to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life locally.

The Community Chest criteria has now been expanded to allow bids that include contributions for any project that has a positive impact for communities related to the cost-of-living crisis. The change also means it will support ongoing costs, including staffing, as well as one-off purchases as it had previously, but this does not include the provision of Warm Hubs which are being funded elsewhere.

Parish and Town Councils of any size can also now bid for Community Chest grants linked to the cost of living crisis. Previously, Parish and Town Councils were not able to bid for Community Chest funds apart from those linked to creating a Community-Led Plan or Biodiversity grants, unless they had fewer than 160 registered electors in their areas.

A ring fenced total sum of £20,000 has been made available for these new Community Chest grant applications relating to the cost of living crisis. This funding has been provided by the Cambridgeshire and Peterborough Integrated Care System, to ensure support is co-ordinated effectively and directed at those in need locally this winter.

### **Greater Cambridge Partnership "Sustainable Travel Zone"**

The public consultation by GCP for its proposed City Access scheme closes on 23 December 2022. And more information on this can be found at:

[www.greatercambridge.org.uk](http://www.greatercambridge.org.uk)

South Cambridgeshire District Council has been asked to respond to this consultation, but given the council is one of the partners of the GCP that would be like Anglian Water responding to its pre application consultation on the relocation of the water treatment works to Honey Hill. As a partner of the GCP, South Cambridgeshire gave permission for the consultation to happen so that everyone can have a say on the issue. It will be for Cambridgeshire County Council the highway authority to decide on the actual proposal and it will be undertaking statutory consultation in the New Year.

### **Council reminds renters to seek help on mould issues at their homes**

People in South Cambridgeshire, who rent homes in the private sector, are being urged to seek help from the Council if mould issues are not resolved by their landlords.

The reminder follows the tragic case of Awaab Ishak, a two-year-old boy who died following chronic exposure to mould at the family home in Rochdale.

In South Cambridgeshire, the District Council has a role in ensuring that homes in the private sector and the Council's own properties do not contain health hazards.

Most properties within the private rented sector in the district are in good condition, but the Council's Environmental Health team investigate any complaints.

Private Sector and Housing Association tenants can make a complaint about the condition of their home by emailing: [env.health@scambs.gov.uk](mailto:env.health@scambs.gov.uk)

The following information is required:

Their address

The landlord's details

What the issue is

How long it has been a problem

Any photographs available to show the extent of the issue

The Council has the power to take the appropriate enforcement action if there are issues that need to be resolved. This action could include writing to the landlord to ensure the issue is resolved, but the Council can also serve a legal notice to instruct works to be carried out.

### **Free trees for a cleaner, greener South Cambridgeshire**

Trees are being offered to parish councils across the district to help provide homes and food for wildlife and combat climate change.

The Six Free Trees campaign is into its third year and has seen 390 trees planted across South Cambridgeshire since it was launched in 2019.

The campaign encourages tree planting by promoting its many benefits and is one of a range of initiatives by South Cambridgeshire District Council which supports its ambitions to double nature and get the district to net zero by 2050.

Parish Councils have until 21 December 2022 to apply for six free trees which will be delivered to them from 30 January 2023.

Trees can be chosen from a list of native varieties including field maple, alder, silver birch, hornbeam, hawthorn, beech, wild cherry, oak, rowan and crabapple. Bio-based and compostable guards, stakes and ties will also be supplied.

### **South Cambridgeshire appeals for hosts for Ukraine families**

A major campaign has been launched to appeal for more hosts in South Cambridgeshire and the city of Cambridge to support families from Ukraine.

So far under the Homes for Ukraine programme, around 740 people from Ukraine have arrived in South Cambridgeshire, with approximately 400 more in Cambridge. The Homes for Ukraine scheme allows UK residents to sign-up to host guests, often women and children, who have fled the war in Ukraine.

Between the two areas, a total of almost 500 hosts have already been providing housing to guests. However, with the war in Ukraine continuing, and with it not being safe for many families to return, there is an ongoing demand to provide them with a safe place to stay.

Under the Homes for Ukraine scheme, hosts sign up to provide a home to guests for a minimum of six months. However, around 20% of current hosts are not able to continue past that initial six-month point. So, the guests who have been staying with them would benefit from alternative accommodation locally, so that they can continue to build on the relationships and community connections they have already been able to make.

South Cambridgeshire District and Cambridge City Councils have therefore launched a joint campaign to recruit extra hosts. Anyone who can offer a spare room and warm welcome is being asked to text ROOM to 88802 so that the councils can support them through the process and match hosts to guests who have already started to settle in the local area.

Hosts receive comprehensive support from the local councils, along with a £350 monthly Government 'Thank you' payment. Both councils are also offering extra opt-in monthly payments to hosts of £150, in response to feedback about rising costs of housing guests, particularly over the winter months.

The campaign will feature eye-catching messages centred around the fact that the only requirement local households need to be able to become a host is a spare room. Television adverts will be broadcast to Sky customers in Cambridge City and South Cambridgeshire, digital indoor and outdoor signage will be used, and adverts will be placed in local newspapers. Social media appeals – featuring the experiences of existing hosts and guests – will also be published.

## **Carla & John**

### **Item 85.3**

District Councillor Report to Parish Council – December 2022

Happy Christmas to all residents and Parish Councillors.

I hope you all have a nice time over the festive period, I know villages across the ward are doing various community spirited events over the holiday period from winter festivals to light switch-ons and community markets. Just as a reminder, there is the Farmers Market in Wilbraham on the 10<sup>th</sup> December 9:30-11:30 and the South Cambridgeshire Christmas Market being held in Cambourne on the 11<sup>th</sup> December from 11-3pm which will have over 70 local independent business stalls with an array of products available. It'll be nice to support local businesses and local markets during the festive period.

As your District Councillor, I will be contactable throughout the festive period and will be happy to deal with resident / Parish Councillor questions or concerns regarding anything council related. Please feel free to ring, text or email.

Below are the opening hours of SCDC over the festive period.

<b>Date</b>	<b>Office (Staff)</b>	<b>Contact Centre</b>	<b>Reception</b>
Monday 19 December 2022	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries
Tuesday 20 December	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries Public appointments only 10am-3pm
Wednesday 21 December	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries Public appointments only 10am-3pm
Thursday 22 December	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries Public appointments only 10am-3pm
Friday 23 December	8am – 4.30pm	8am - 4pm	9am-4pm General Enquiries
Monday 26 December 2022 – Christmas Day Bank Holiday	Closed (Bank Holiday)	Closed (Bank Holiday)	Closed (Bank Holiday)
Tuesday 27 December - Boxing Day Bank Holiday	Closed (Bank Holiday)	Closed (Bank Holiday)	Closed (Bank Holiday)
Wednesday 28 December	8am – 4.30pm	8am - 4pm	9am-4pm General Enquiries No public appointments
Thursday 29 December	8am – 4.30pm	8am - 4pm	9am-4pm General Enquiries No public appointments
Friday 30 December	8am – 4.30pm	8am - 4pm	9am-4pm General Enquiries No public appointments
Monday 2 January 2023 – New Year's Day Bank Holiday	Closed (Bank Holiday)	Closed (Bank Holiday)	Closed (Bank Holiday)
Tuesday 3 January	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries Public appointments only

			10am-3pm
Wednesday 4 January	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries Public appointments only 10am-3pm
Thursday 5 January	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries Public appointments only 10am-3pm
Friday 6 January	(Normal Working Hours)	8am – 5.30pm	9am-4pm General Enquiries

### Help for mould in rental properties

SCDC Environmental Health Team can investigate any complaint of mould found in private rental properties if reported. This issue has been highlighted after the tragic case of the two-year old boy who sadly died from chronic exposure to mould in his family home in Rochdale. Should you believe conditions in private rentals are not to standard and mould is present then the Council has the power to take enforcement action such as writing to the landlord and even serve legal notice to ensure the work is carried out to remove the mould at the property. The email address to use for complaints is [env.health@scams.gov.uk](mailto:env.health@scams.gov.uk) you will need to include the address of the property, the landlord's name and details, what the issue is, how long it has been an issue and show any photographs if possible.

The council manages about 5,500 council houses and will take reports relating to damp very seriously. Officers at SCDC can support people by informing residents about ways in which damp can be reduced, using specialist contractors to come and assess the situation and resolve if necessary and include damp checks in their safeguarding and welfare procedures.

### Full Council motions

At Full Council at the end of November, I was involved with the following two motions:

- 1) This council notes the concerns raised by many residents across South Cambridgeshire about the introduction of a 'Sustainable travel zone' that would charge people to enter the zone via motor vehicle. This council will formally respond to the Greater Cambridge Partnerships consultation relaying these concerns on behalf of the residents we serve. This council, as part of the consultation, will raise opposition to the introduction of said charge and cite the inclusion of Addenbrooke's and Royal Papworth Hospital as absolutely unacceptable.

I was the seconder for this motion and raised a number of points that I have discussed in previous Parish reports such as:

- small businesses (many people will not use businesses within the Congestion Charge Zone)
- Employees (teachers, nurses, Drs, cleaners) who are often on shifts
- Traders in vans (plumbers, electricians, decorators who would be paying £10 to enter the Congestion Charge Zone)
- People who live in the Congestion Charge Zone would have to pay to leave their property, even when exiting the zone.

- Traffic caused by people circumventing the Congestion Charge Zone, causing traffic around the outlying villages (Fulbourn and Teversham would suffer hugely being half-in and half-out of the zone).
- Has parking on the outside of the zone been considered? With change of behaviour, you will have people driving to the edge of the zone (Fen Ditton, Teversham, Fulbourn), parking on streets then getting a bus or cycling from their car to avoid paying the Congestion Charge.
- The report indicates that those on low pay would potentially get a discount but having studied the full proposals of what has been put forward, it doesn't say who would qualify for a reduced rate. I have asked this at Full Council and been left none the wiser by the Liberal Democrat Administration. Many of the correspondence I have had are from those on lower earnings who are worried about the effect this is going to have on them. We don't know if reductions will apply to someone on benefits, or someone who earns "x" amount per year, or how this will be administered (it is my view that any form of welfare or earnings exemption would be very costly to administer in staffing costs).
- Will there really be enough buses and a stable service with the proposals put forward? It is my view that many people will still slip through the net in terms of being able to catch a bus that fits their work and social life habits.
- Addenbrookes Hospital and Papworth Hospital are within the Congestion Charge Zone. This means people visiting relatives, patients and staff, will be paying to get to Addenbrookes Hospital via car (on top of parking charges already in place).
- Will the Park and Rides have the capacity to deal with the modal shift that is predicted within the report? I still think this is questionable.
- There are no exemptions for low emissions vehicles. I have been contacted by residents that have invested in electric vehicles at a higher cost, who are not very happy that they will still have to pay the same as a non-efficient diesel / petrol vehicle.
- Mopeds and motorbikes would also have to pay the £5 Congestion Zone fee, (expect your takeaway costs to go up).
- Lorries would be charged £50 to enter or exit the city per day. If you are a business that requires a stock delivery each week or a pub that needs kegs delivered, this will be a large burden upon these businesses and inevitably the costs would be passed onto the consumer.
- The Congestion Charge runs from 7am-7pm. If you are a cleaner that starts work at 6am to get a premises ready for opening and finish work at midday, it is likely that the bus service will still not be available at 4/5am when you need to leave and you will be charged on the way out of the zone.
- Change of habits for hauliers. Due to the Congestion Charge Zone being 7am -7pm, I would guess that lorry drivers will try and work outside of these hours to avoid the charge where possible, meaning more heavy goods vehicles at unsociable times of the day. Where lorries are delivering to villages outside of the zone, I would expect those lorries to now drive around the zone and through our villages to avoid the charge.
- We are not London with an Underground or Manchester with a Tram system, we do not have bus hubs and the GCP has sat on the money from Central Government for Cycle Greenways for years and have done very little so I have had many correspondence regarding alternatives to congestion charging like not dropping the CAM Metro scheme that had already had a lot of money spent on it, bus

franchising, Uber style bus services like those that are being trialled in Huntingdon etc.

I hope this gives you a flavour of why I was happy to second this motion and why I am opposed to the proposals put forward. I would urge residents to take part in the (in my opinion, somewhat biased) consultation and make their feelings known – which I accept won't all be the same as mine. I was sorry to see this motion voted down by the Liberal Democrat group meaning SCDC will not be making the representations set out in the motion. Feel free to watch the debate on YouTube to get both sides of the argument.

- 2) This council accepts that there is no operational need for the water treatment plant to be relocated to the Honey Hill site between Horningsea and Fen Ditton, the relocation allows houses to be built on the current site via the Housing Infrastructure Fund.

This council does not believe that the relocation of the water treatment plant to the Honey Hill site should be deemed acceptable.

This council will clearly distinguish where the proposed relocation is situated within the Local Plan documentation going forward.

I put this motion forward to improve transparency, I was sorry to see it voted down by the Liberal Democrat Group, watch the debate on YouTube or give me call I'm happy to chat about this motion.

### Support for Ukraine

We have done really well in SCDC regarding making places within our homes available for refugees. If anyone in the Parish knows of anyone who has a spare room that they want to provide for a Ukrainian refugee, let me or the Council know we will get you all the information you will need.

*Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on [graham.cone@councillor.online](mailto:graham.cone@councillor.online) or ring 07595 361 285 (please leave a voicemail if I am unavailable) **Councillor Graham Cone***

### **Item 89**

Minutes of a **Planning Meeting** of Fulbourn Parish Council in The Hub, Home End, Fulbourn on Monday, 21<sup>st</sup> November 2022 at 7pm.

**Present:** Councillor Smith (Chairman) and Councillors Bramwell, Butler, Cone, Gaskell, Johnson, Lacey, Thorn, Ward and one parishioner

**Apologies:** Councillor Drage.

### **Appeals in progress:**

21/00743/FUL

Location: 20-24 Pierce Lane

Proposal: Change of Use and associated works to revert from current use as a shop unit and ancillary stores/workshops to a terrace of 3 no dwelling houses.

21/03457/FUL

Location: 20-24 Pierce Lane

Proposal: Change of Use and associated works to revert from current use as a shop unit and ancillary Stores/workshops to a terrace 3 No. dwellinghouses.



21/00772/OUT

Location: Technology Park, Fulbourn Road, Cambridge

Proposal: A hybrid planning application for a total of 56,473sqm of commercial floorspace for Use Classes E (g) i (offices), ii (research and development), iii (light industrial) and B8 (storage and distribution – limited to data centres uses. Comprising a) an Outline Application with all matters reserved (except for access) for the development of up to 44,671 sqm of floorspace, with associated access, structural landscaping, car and cycle parking and associated infrastructure works; b) a Full Application for the first Phase comprising the main access, one commercial building, a multi-decked car and cycle park and associated landscaping and infrastructure works; and c) a Full Application for the details of initial enabling works comprising site wide earth works and drainage.

An Appeal has been made to the Secretary of State against South Cambridgeshire District Council's decision to refuse application.

The Appeal will be determined on the basis of **written representations**.

Appeal start date 02/08/2022.

**Withdrawn:**

22/03390/FUL, 25 Home End – Demolition of existing single storey bungalow, garage and various outbuildings and the erection of 2 no. terraced semi-detached houses and 1 no. bungalow.

S/0670/17/CONDF

Location: Ida Darwin Hospital, Fulbourn Old Drift

Proposal: Submission of details required by Condition 31 (Reptile Management Plan) of planning permission S/0670/17/OL.

**Refusal:**

22/03776/CLUED

Location: Windmill View, Shelford Road

Proposal: Certificate of Lawfulness under S191 for an existing use of occupation of dwelling in breach of agricultural occupancy condition for a period in excess of 10 years. Certificate not Granted.

**Permissions:**

22/03224/S73

Location: 6 Pierce Lane

Proposal: S73 Variation of Condition 7 (Arboricultural Method Statement and Tree Protection Strategy) of planning permission 21/04840/S73. Variation of Condition 2 (Approved Plans) and Condition 6 (Hard and soft Landscaping) of Ref: 20/02833/FUL (Demolition of existing commercial buildings and construction of five dwellinghouses (one detached and four terrace) together with open and covered parking and includes pedestrian and vehicular access) revision to the foundation for the garage to plot 5 to meet structural requirements.

22/02332/S73

Location: Fulbourn Hospital, Cambridge Road

Proposal: S73 to vary Condition 2 (Approved Plans), 3 (Materials) 5 (Contamination), 8 (Traffic Management), 10 Foul and Surface Water Drainage), 12 (Details of Plan), 13 Landscape and Ecological Management Plan), 14 (Hard and Soft Landscaping), 16 Cycle Parking) and 18 (Energy Statement) of

Ref: 20/02887/FUL (Erection of new Resource Centre with associated landscaping and infrastructure works).

### **Amendments:**

22/03155/HFUL and 22/03156/LBC

Location: 4 Stonebridge Lane

Proposal: Extension of the chimney with 8 new courses. Replace the existing chimney pot of height 0.5m with two new chimney pots of height 0.75m of similar colour. Two flues to be added to inside of the chimney for wood burners. One for the main living room and one for the kitchen which replaces the gas flue. Gas is no longer being used as part of climate change action. This is being done in order to obtain insurance for using wood burners in the house.

Information only:

20/02450/CONDA

Location: Barnsbury House, Cox's Drove, CB21 5HE

Proposal: Submission of details required by Condition 5 (Cycle parking and Refuse Facilities) and 6 (Parking for 6 vehicles) of planning permission 20/02450/FUL. Discharge Condition in Full.

22/04367/CL2PD

Location: 13 Violet Close

Proposal: Certificate of Lawfulness under S192 detached garden room Incidental Use as home office.

### **New Applications:**

22/04267/FUL

Location: New Shardelowes Farm, Balsham Road

Proposal: Change of Use of agricultural building to General Industrial Unit (Use Class B2) and of existing hardstanding to provide ancillary car parking. Recommendation supports.

22/03869/HFUL

Location: 23A Pierce Lane

Proposal: Stand-alone annexe building in the rear garden, ancillary to main dwelling  
Fulbourn Parish Council objects to this application for the following reasons:

1. Overdevelopment of the site
2. Not in keeping with the Fulbourn Plan
3. Concerns over proximity to the boundary and clarification required regarding the boundary dimensions
4. As the building is separate to the main house how is the term annexe justified
5. It appears that the trees have been removed from the site of the proposed building without prior planning permission for a conservation area.

FPC request that the application be referred to the District Council Planning Committee.

22/04403/FUL

Location: Telford House, 76 Cow Lane

Proposal: Accessible lift tower, two double garages, car ports and bike store to Prior Approval dwelling houses in converted pumping station with two additional semi-detached dwelling houses with carport parking.

## **Item 93.1**

Minutes of a **Finance Committee** meeting of Fulbourn Parish Council held on Monday, 12<sup>th</sup> December 2022 at Fulbourn Hub, Home End, Fulbourn.

**Present:** Councillor Drage (Chairman) and Councillors Cone, Lacey and Thorn;  
The R.F.O. Mr T Fretwell and the Clerk.

1 **Apologies:** All present.

2 **Minutes of the last meeting.** Accepted as a true record.

### **3 Matters arising.**

3.1 Cllr Cone spoke to CCC regarding the future maintenance of the solar lights along Cambridge Road, and once the loan has been settled, maintenance costs will be factored into future budgets.

3.2 We are nearly there with the Neighbourhood Plan and expect a date for the Referendum very shortly.

### **4 Finance Report. April – October 2022.**

Terry Fretwell had prepared a precept comparison sheet for previous years advising a consultation had been undertaken under LCTS (Local Council Tax Support) running from 14/11/22 – 13/12/22. Terry has worked on the current figures, but as the consultation runs until tomorrow, these could change. Every year SCDC provide Parish Councils with the number of expected new properties (full and part year) along with the number of properties with discounted figures for properties paying less in Council Tax due to a variety of reasons including single occupancy, benefits etc. The precept is collected from the tax based properties, so if the discounted figures rise to support people during the cost of living crisis, then the amount residents have to pay will also increase.

Terry then went through the Precept estimate for 2023/24, proposed Capital Projects and outstanding payments due by the end of this financial year which include play equipment repairs, landscaping of The Hub garden area, Neighbourhood Plan administration fees and a new boiler for the pavilion. Currently cash reserves stand at £165,089 but by April 2023 will be under £100,000.

Terry then went through the Cost Centre figures, showing where Council is in terms of current expenditure compared to 22/23 budget figures and forecast figures for 23/24.

Since the pandemic, the PC has been locking the recreation gates several times a week whereas this was previously done daily by Fulbourn Institute. There are only 2 parishioners using the Shopper Bus despite trying to recruit more users. Again, people are reluctant following the pandemic. Drains at the cemetery will need replacing/repairing in the future too.

The Committee recommends keeping the Precept for 2023/24 at £196,000.00

### **5 Assistant for Clerk.**

With ever increasing workload, consideration will be given after April 2023 to recruit an Assistant for the Clerk. Their duties will include taking bookings for The Swifts.

### **6 Clerk's salary review.**

Approved.

### **7 Date for Precept meeting**

To be decided at the December 2022 Full Council meeting.

### **8 Discussion on 2023/24 Budget.**

Items for inclusion are: Christmas lights and a tree for The Hub; Mobile Warden Scheme; Speed Camera/s under LHI scheme, Remembrance Day road closure, the King's Coronation and monitoring of the use of the Shopper Bus.

9 **Donation requests.** None received.

## **10 Any other business.**

There was no further business and the meeting closed at 8.30pm

### **Item 93.2**

## **MINUTES OF THE SWIFTS USER GROUP MEETING HELD ON Thursday 24<sup>th</sup> November 2022 at 7.00pm**

**Present:** Derek Thorn (Chair), Kathy Attmore (Library), James Caesar (Garden) and Marilyn Moyes (WI), Jean Doe (Fulbourn Ladies), John Shepherd (Bingo), Roger Burton (Railway) and Trish Newman (Clerk).

**1. Apologies:** Mary Drage and Lorna Woor.

### **2. Minutes of the meeting held on 1<sup>st</sup> September 2022**

The Minutes were agreed as a true record.

### **3. Matters arising**

3.1 Replace or replenish soap dispensers in toilets, Trish to investigate.

3.2 Missing teaspoons; Trish to purchase some more.

3.3 The re-decoration has been completed earlier than expected and has received several compliments already. The Committee suggested displaying "No blu tack" signs especially as the hall has been redecorated.

Following a request, four chairs with arms have been purchased to assist users with mobility concerns.

3.4 Derek will contact Cam Alarms for a service.

### **4. Financial Report**

End of Year Balance sheets for 2021/22 were issued along with accounts from April to October 2022. Aware of increasing energy costs, Kathy said it might be worth looking at ESPO Energy to see if they offer better electricity rates.

### **5. Bookings**

Derek reported that bookings are continuing to recover.

### **6. Any Other Business**

6.1 John Shepherd suggested the Users meet, say annually, and have a good spring clean of the entire building to keep it looking smart.

6.2 Kathy said the screed had gone in the middle section of Area B, leaving a dip in the floor. This will be investigated.

6.3 The hand sanitisers may now be removed.

6.4 Kathy said there are plants blocking the guttering along the Haggis Gap side of the building. Trish will report this to Accent Group

6.5 One street light is not working and another is only working intermittently; also to be reported.

6.6 John Shepherd said Wadlow Windfarm are still giving out grants should we have any project for the future. He will let us have a contact.

6.7 Derek said someone was needed to take over the bookings for the hall and he would get the advert changed in The Mill asking to be contacted Mon-Fri only.

### **7. Date of next meeting**

Thursday 23<sup>rd</sup> February 2023, 7.00pm at the Swifts

As there was no further business the meeting closed at 8pm