

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 11<sup>th</sup> October 2023 in The Swifts, Haggis Gap, Fulbourn.

**Present:** Councillor Smith (Chairman), and Councillors Andrews, Bramwell, Brown, Butler, Gaskell, Howell, Lacey, Lockwood, Roberts, Thorn and Viner; County Councillor Daunton, District Councillors Williams and Cone, the Clerk and 4 parishioners.

**63 Parish Council Vacancy/Vacancies – Co-option for Resolution.**

Tim Andrews and Luke Viner had expressed interest in joining the Council, both having been involved with local politics. Having signed their Declaration of Acceptance of Office, they were welcomed to the meeting by Council. Luke and Tim then gave a brief introduction to Members.

**64 To accept apologies for absence.**

Councillor Johnson.

**65 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.**

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.** No one present.

**66 To receive reports from County and District Councillors.**

66.1 County Councillor Daunton issued the attached report, highlighting some points. When asked about the No. 18 bus service to Newmarket, Cllr Williams replied having been involved with meetings. He said the tender for bus services was up for review in March 2024. There were five services in South Cambridgeshire that had poor financial performances; the No. 18 passenger numbers had not gone back to levels pre-covid for numerous reasons, so they were looking to reduce the service from twice weekly to once a week. Unfortunately, the Combined Authority does only have a limited budget.

66.2 District Councillors Williams and Hofman issued the joint attached report. Cllr Williams said in addition to the report there was a Cambridge and Peterborough Fund for Nature Scheme offering up to £5,000 for communities, the deadline for applications was 01/11/23.

66.3 District Councillor Cone issued the attached report. Cllr Cone advised a “Make Things Right” campaign had been launched regarding numerous concerns including mould in Council Houses and Social Renting; anti-social behaviour; problems with doors and windows. The campaign tells people affected how they can raise any issues and what to do if no action is taken within a certain time.

The Chairman thanked all Councillors for their reports which were accepted by Council.

**67 To approve the minutes of the last meeting.**

The Minutes were accepted as a true record and signed by the Chairman.

**68 Matters arising from the last meeting.**

68.1 Scouts Lease. Now agreed, we wait to hear from the PC’s solicitor then all parties can sign the documents.

68.2 Mobile Speeding Device. As the speed bumps have been installed in Shelford Road, it was suggested the camera goes back there to see if the calming measures have made any difference. Some parishioners had reported traffic slows down, then accelerate once past the bumps.

68.3 Fulbourn Old Drift. Unsuccessful in last year’s LHI bid for a street light in Fulbourn Old Drift, the PC will include this in the 2024/25 precept.

68.4 Neighbourhood Plan. Having been involved during the whole process, Cllr Gaskell agreed to join the NP Working Party in considering the Aims & Ambitions as outlined at the September 2023 PC meeting.

68.5 Old Scout Hut. Cllr Lockwood advised the asbestos had now been professionally removed. Demolition of the hut has been delayed waiting for the gas and electricity services

GC

Precept

JG

<p>to be disconnected. This could take up to 6 months. In the meantime, before getting all interested parties together including the Townley Hall to decide on what to do with the entrance, Cllr Williams suggested checking the planning permission when the Sports Hall was approved to ensure conditions are met.</p>	<p><b>1517</b> <b>Clerk</b></p>
<p>68.6 <u>Pavilion Showers</u>. Cllr Smith met Shelford Heating, and as only two of the twelve showers are not working, he recommended we continue as we are in view of Item 69 on the agenda.</p>	
<p>68.7 <u>Litter Pick</u>. Arranged by David Cottee from Fulbourn Forum, another successful event took place on Sunday, 8<sup>th</sup> October 2023 assisted by the weather. Over 50 bags were collected. The PC will write thanking Mr Cottee for organising this once again.</p>	<p><b>Clerk</b></p>
<p><b>69 New or Refurbished/Extended Sports Pavilion for Resolution.</b> Members were issued with papers from a local architect regarding a Feasibility/Concept Design for a new or refurbished/extended pavilion along with drawings. Fees will be charged in stages. Following discussion, Members felt in line with the PC’s Financial Regulations and as Best Practice, that two more quotes should be obtained before making a decision.</p>	<p><b>DS</b></p>
<p><b>70 2023/24 LHI (Local Highway Initiative) for discussion.</b> Members discussed various projects that warrant applications for the above including the blind bend along Dogget Lane opposite Babraham Road and the Home End/Balsham Road junction. Bidding opens at the end of October 2023 and closes on 5<sup>th</sup> January 2024. Cllr Daunton suggested inviting a Highways Officer to a site meeting as the criteria might be different now 20 m.p.h. restrictions are being introduced. It was agreed the Highways Sub-Committee meet to discuss this matter further bringing its recommendations to Full Council. An application will then be submitted before the deadline.</p>	
<p><b>71 Swimming Pool Facilities for discussion following Primary School meeting.</b> Cllr Howell met with the Head teacher, Beci McCaughran, who advised the Wright’s Clock Land Fund could not assist the school in getting the pool repaired as it is not a facility that benefits the whole community. However, they would be prepared to fund a pool in the village and Mrs McCaughran wanted to know how to proceed. Members discussed this proposition. This is not straightforward and a lot more information is required. Where would the pool be located, planning permission would be required; if approved, how would it be funded in the future and who would run and manage the facility. Cllr Howell will go back to the school raising these issues.</p>	<p><b>KH</b></p>
<p><b>72 Minutes of a Planning Meeting held on 02/10/2023.</b> Cllr Gaskell suggested asking Fulbourn Silo for a tour of the building as it had been several years since Members last visited and a lot has changed. The Clerk will make enquiries.</p>	<p><b>Clerk</b></p>
<p><b>73 Tree works:</b> 23/1142/TTPO and 23/1159/TTCA, Field House, The Haven – Lime Tree at rear: reduce by 3m, Purple Plum, reduce height 2 – 2.5m, spread by 1.5 – 2m and shape, 2 x Lime Trees at front, reduce height by 8-10m. Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	
<p><b>74 Correspondence.</b> 74.1 <b>CCC – TTRO</b> (Temporary Traffic Order), Gazelle Way and Yarrow Road, road closure between 08.00hrs – 18.00 hrs, 7<sup>th</sup> – 13<sup>th</sup> November 2023. 74.2 <b>Greater Cambridge Partnership</b> – Executive Board meeting, 28/09/2023 at SCDC, Cambourne at 4pm. 74.3 <b>SCDC</b> – North East Community Forum, Remote meeting on 15/11/23 at 6pm. 74.4 <b>Cambridge Carbon Footprint</b> – Net Zero Now, a free community climate action 6-week course for residents of South Cambridgeshire to support communities on their journey</p>	

to net zero.

74.5 **SCDC** – Homes for Ukraine September 2023 update.

74.6 **SCDC** – Parish September Bulletin.

74.7 **CCC** – TMC (Traffic Management Centre, September 2023 Incident Report.

74.8 **SCDC** – Carrying out a review of Polling Stations arrangements, and asking if the PC has any comments or suggestions including accessibility for the disabled.

The PC will mention the caravan used at the Tesco carpark lent by a kind parishioner, and perhaps in future a building on the new Technology Park could be considered.

74.9 **Fulbourn Liaison Meeting** – Next meeting, Tuesday, 12<sup>th</sup> December 2023.

74. 10 As Fulbourn Library hold less sessions, they are asking for a reduction in their contribution towards electricity from 40% to 30%. Council agreed to this request as the library is a much-valued village facility, but in view of rising utility costs, will keep this under review.

Clerk

#### **75 To resolve the accounts for the month.**

Wages: Pavilion Cleaner.....180.00	Townley Hall: 4 years Allotment water.....500.00
Source: Water rates: Recreation ground – £101.25; Cemetery – £38.70; Swifts – £74.32	
T Fretwell: R.F.O. fees.....500.00	SP Landscapes: Grass cutting.....1,410.00
HMRC: Tax & NI.....737.47	Halls of Cambridge: Lock repairs.....223.44
Barclays: Monthly fees.....10.61	Ansvar: Insurance premium.....2,451.16
Cleaner Windows: Swifts.....30.00	e-on: Pavilion electricity.....265.37
e-on: Swifts electricity.....379.64	Wages: Clerk + expenses.....1,314.01
Wages: Swifts Cleaner.....192.00	Wages: Fulbourn Hub Cleaner.....76.00

Cllr Thorn proposed passing the accounts, proposal seconded by Cllr Lockwood and agreed by the Council.

#### **76 Council Committees and Remote Meetings.**

Swifts User Group. Minutes of a meeting held on 05/10/23 were issued.

#### **77 To receive items for inclusion on the next Agenda for decision and/or action.**

There was no further business and the meeting closed at 9.10pm.

Attached items:

#### **Item 66.1**

#### **Report to Parish Councils for October 2023 from County Councillor Claire Daunton**

#### **Fulbourn Issues**

Roadworks: since the last meeting of the parish council road-and street-works have started in a number of places; and there are more to come. These relate to: utility infrastructure, road and footpath maintenance, connectivity to new developments and network rail works.

There is, or there will be, working going on in Gazelle Way and/or Fulbourn Old Drift (UKPower), Cherry Hinton Road near the Nisa shop (County Council to repair the pedestrian crossing), Fulbourn Road (County Council, repair to road surface) Bellway (electricity company for power connections), Marleigh (cabling for electricity connection). Plus, at the end of October, Network Rail will be doing work on the line at the level crossing so Teversham Road will be closed overnight. Some of this work is imminent, some will be spread over the next four months. I will continue to keep you informed via the Clerk. Where there is work going in Fulbourn I usually report this to Teversham colleagues as well.

I keep in very regular contact with the relevant county officers and with the Clerk and I want to thank her for support and patience and for helping to publicise information about the works. Every

effort is made to sequence these works so that they cause as little disruption as possible but sometimes things go wrong. It's also worth bearing in mind that utility companies have the right to dig up roads and pavements and to do so at short notice when there is an emergency or a timetabling issue.

Further, there is an urgent need to increase the grid capacity in and around Cambridge and early plans are under discussion for the siting of two new substations around the fringes of Cambridge.

### **Capital Park**

I have attended meetings of the community group discussing different elements of plans for Capital Park. We have covered connectivity, biodiversity and community involvement to date. A report on these meetings will be made available.

## **ENVIRONMENT & GREEN INVESTMENT**

**Major planning applications update** The decision from the Secretary of State on the Sunnica solar farm application has been delayed. Instead of the expected announcement date of 28 September, the new date is now 7 December.

**How do you recycle your household plastics?** To be in with the chance of winning a £50 voucher, take the Pledge2Recycle survey at <https://www.surveymonkey.co.uk/r/QBCK2XL> and share your thoughts. The survey is being conducted by RECOUP, the UK's leading independent authority and trusted voice on plastics resource efficiency and recycling. Learn more about how you can better recycle your household waste with Pledge2Recycle at <https://pledge2recycle.co.uk/>

**Sustainable Farming Incentive 2023 fund** The SFI pays farmers for taking actions that support food production, farm productivity and resilience, whilst protecting the environment. More information at <https://www.gov.uk/government/news/government-announces-application-dates-for-sustainable-farming-incentive-2023>

Applications are now open for the Sustainable Farming Incentive.

### **Help to insulate your home**

If your home has an Energy Performance Certificate (EPC) of D to G, and if you are in council tax band A-D (in England) you may qualify for cheaper (or even free) insulation.

The government has launched a £1 billion scheme to help some families insulate their homes. Families in lower council tax bands with less energy-efficient homes will be offered upgrades such as roof, loft or cavity wall insulation.

You can use an online checker for the scheme to find out if you are eligible. The tool will ask a series of questions – including how you heat your home, whether your home has solid or cavity walls, and if you are receiving any benefits. You can be a homeowner, landlord or tenant (either renting privately or from a housing association). If you're a tenant, speak to your landlord before you apply. You'll need their permission before any insulation can be installed.

<https://www.gov.uk/apply-great-british-insulation-scheme>

A separate online checker has also been launched for the Home Upgrade Grant, which will help people in off-gas-grid homes with an Energy Performance Certificate rating of D to G. The grant provides energy efficiency upgrades and low carbon heating to households in England.

<https://www.gov.uk/apply-home-upgrade-grant>

If you use the online checkers, you will then be referred to either your energy supplier, for support from the Energy Company Obligation programme and Great British Insulation Scheme, or your council for the Home Upgrade Grant.

**Flood action conference: Community** flood groups, local authorities from across the Great Ouse catchment and surrounding areas, and industry representatives came together on Thursday 21 September for Cambridgeshire County Council's second flood action conference. There is a short video about how the council is preparing for climate change, including the importance of protecting our communities from flooding, and the role community flood groups can play:

[https://www.youtube.com/watch?v=QanX6Cx5kKE&ab\\_channel=CambridgeshireCountyCouncil](https://www.youtube.com/watch?v=QanX6Cx5kKE&ab_channel=CambridgeshireCountyCouncil)

### **A14 and Northstowe archaeological finds display**

Cambridgeshire County Council has decided a way forward to display archaeological finds from recent digs at Northstowe and the new A14 construction, after a project funded by National Highways and Homes England was put in jeopardy when the contractor went into administration. The Council has decided to find alternative venues to deliver an exhibition and will be considering different accessible venues in parts of the county linked to the areas where the artefacts may have originated.

**Smart street lamps** Cambridgeshire is one of six areas to be granted funding to test street lamps that can house EV charging hubs and boost wireless coverage including 5G. The County Council has been awarded £220,000 to install 'smart poles' on which to host various smart city infrastructure.

**Open Radio Access Network** Cambridgeshire County Council has also been awarded £6,523,645, plus £2,699,740 of commercial funding—a total funding amount of £9,223,385—to trial new mobile technology to improve mobile connectivity in busy locations where many people are trying to use mobile devices at the same time.

---

## **HIGHWAYS & TRANSPORT**

### **Weeds and street sweeping**

At the County Council's Highways & Transport Committee meeting on 3 October I raised the issue of the relationship between weeds and street sweeping. Residents have complained about debris from unswept streets (district council) being caught up in weeds from uncleared gutters and gulleys (county council). I was pleased to be reassured that county council officers were entering into

discussions with district council officers about how better to align management of our streets, kerbs, gulleys and gutters.

### **More 20MPH schemes get the green light**

Twenty more 20MPH schemes across East Cambridgeshire, Huntingdonshire and South Cambridgeshire have been given the go-ahead in the latest round of funding from the County Council, including in my Division, Fulbourn and Great Wilbraham.

The County Council is keen to find additional funding to increase the number of applications it can support. With eighty-eight applications received, it is clear that road safety measures are very popular with residents and local communities.

### **Local Highways Improvement Grants: Deadlines**

The next LHI application round opens at the end October and closes in early January. A Highways officer is willing to come and give advice on the ground concerning options for applications either complex or simple or both. Please let me know if you wish me to organise such a visit.

### **Free vehicle checks**

A series of free vehicle checking events is being organised around the county throughout October, in support of the national campaign for safer vehicles.

Members of the public are invited to attend a free vehicle check session, where they will be taught how to conduct a simple check on their own vehicle and spot potentially dangerous problems. The check consists of examining tyre condition and tread depth, ensuring correctly working external lights and correct washer fluid levels. To assist members of the public, a free top-up of screen wash will be offered to every participating vehicle, as well as free resources to help with subsequent checking.

The events are being delivered by the Vision Zero Road Safety Partnership, of which Cambridgeshire County Council is an active member. The partnership

aims to reduce the number of road traffic collisions across Cambridgeshire and Peterborough and for zero deaths on the county's roads by 2040.

More information on Facebook at [www.facebook.com/CambsRoadSafety](https://www.facebook.com/CambsRoadSafety)

### **Greater Cambridge Partnership (GCP)**

At its Board meeting on 28 September, the Greater Cambridge Partnership decided not to proceed with the revised Making Connections proposals, as they clearly did not have sufficient support. The County, GCP and Combined Authority are working together to look at options for significant improvements to bus transport, including renewed investigation of a range of funding options. There are also further discussions to be had in the Combined Authority concerning bus franchising and enhanced partnerships. It is hoped that there will be no further attempts at Combined Authority meetings to veto discussion of the Local Transport Connectivity Plan, including franchising.

### **LEDs in street lights**

A programme to replace the lighting in the County Council's street lights with LEDs is hoped to repay itself over six to eight years and reducing the council's energy consumption. More details of the programme and direct links to parishes will emerge in the near future. I hope it will be possible to work with parishes to change all street lights to LEDs, given the cost savings to parishes this will bring.

Claire Daunton

[Claire.daunton@cambridgeshire.gov.uk](mailto:Claire.daunton@cambridgeshire.gov.uk)

## **Item 66.2**

### **Report of District Councillors Carla Hofman and John Williams to Parish Councils for October 2023**

*This report contains factual information which we hope will be of use and of interest to the parish council and to the wider community of the parish. For queries, please email us at [cllr.williamsjg@scambs.gov.uk](mailto:cllr.williamsjg@scambs.gov.uk) or [cllr.hofman@scambs.gov.uk](mailto:cllr.hofman@scambs.gov.uk)*

#### **New Council Homes for Fulbourn**

South Cambridgeshire District Council will be taking over 33 of the homes planned for the land between Teversham Road and Cox's Drove in Fulbourn for rent and shared ownership. First preference for these new homes will be given to those with a connection in Fulbourn. The types of home have been guided by the most recent housing needs survey undertaken in Fulbourn.

Seventeen of the homes will be for rent, while 16 will be available for shared ownership, helping local families onto the first step to buy their own home. Building work should start next year.

Last year over 90 new council homes were built across South Cambs, with over 320 council homes having been built since 2018 – including five new council homes in Teversham village. The council housing stock now at around 5,750 is now where it was in 2010.

Hill the owner and developer of the site is starting pre-construction site investigation. This requires access from Cox's Drove for its machinery because the site is currently separated by a chalk stream. This access will only be used for this purpose, not for construction which is limited to access from Teversham Road under the planning permission.

#### **4 Day Week Trial Continues**

A report to the recent Employment and Staffing Committee shows South Cambridgeshire District Council has now filled nine of the 23 posts that could not permanently be recruited to before the trial began. Filling these posts means the Council expects to spend around £550,000 less on agency cover this year, because that is the saving from permanently recruiting to nine of the 23 'hard to fill' posts so far.

The Council's agency spend still fluctuates – and has increased recently due to the need to bring in agency staff to carry out short term programmes where permanent staff are not required. For example, this includes employing temporary staff to support the Council's commitments under the Homes for Ukraine scheme.

The Quarter One Performance Report for the period April to June 2023 presented to the Council's Overview and Scrutiny Committee shows performance in all areas is above intervention levels, despite some of the Key Performance Indicators set by the Council being very challenging. For example, the percentage of tenants satisfied with responsive repairs was 96% in June and although below the Council's target of 97%, it was significantly better than the national average of 86.4%.

#### **Ukrainian Guests Update**

The latest figures show that we have 10 guests being hosted in the Fen Ditton and Fulbourn ward out of a total of 296 for South Cambridgeshire. Guests continue to arrival, while others have moved on. The Council has so far helped 87 guests move on from hosts into other accommodation out of a total of 150 who have moved on. A further 86 guests have returned to Ukraine.

### **Thinking of Having a Public Firework Event for November 5<sup>th</sup>?**

The Event Safety Advisory Group (SAG) comprises senior officers from all of the emergency services, South Cambridgeshire District Council and also representatives from other relevant organisations. You can find its [Event Checklist \[PDF, 0.2MB\]](#) for guidance on the South Cambridgeshire website.

You should submit a [SAG Event Notification Form](#) . All agencies can then consider any implications and ensure that there are sufficient resources available should there be an incident.

You will have responsibilities as the organiser, you will be legally responsible for the safety and well-being of those people attending and also working at the event.

To help you plan here are some of the key tasks:

- Make early contact with the SAG.
- Produce a strict timetable including any key dates.
- Don't try to do everything yourself - surround yourself with a team of people to help you plan, organise and run the event.
- Appoint a site manager and a safety officer.
- Be realistic about what you can achieve within your budget.
- Produce an [Event Management Plan \[DOCX, 0.3MB\]](#) together with Risk Assessments for the various activities.
- Ensure you have the correct insurances in place.
- Consider what disruption your event may cause (for example: noise, litter, traffic).

At the beginning of April 2022 various new guidance was released to enable living safely with respiratory infections and COVID-19. This includes:

- [Reducing the spread of respiratory infections](#) (including COVID-19), in the workplace.
- [Symptoms of coronavirus](#)
- [Public Health Advice \[PDF, 0.2MB\]](#) (guidance updated April 2023).

Event organisers should continue to comply with the requirements for cleaning, ventilation, and welfare facilities in the Workplace (Health, Safety and Welfare) Regulations 1992 or the Construction Design and Management Regulations 2015 to control occupational health and safety risks. For any queries, please contact South Cambs Environmental Health Team.

***Carla and John***

### **Item 66.3**

District Councillor Report to Parish Council October 2023

Ecological works at Teversham Road

Councillors have received the following quote from Hill:



*Now that the ecological works are complete, we are commencing the site investigation prior to construction. This will take 3-5 days. As you are aware the site is separated in two by the chalk stream. To carry out the SI to the full extent of the site we will have to bring machinery in through the access on Cox's Drove. This will only be used to access for this purpose, not for construction.*

As Fulbourn's District Councillor, I will be very keen to see that only the Teversham Road access is used for construction vehicles and will push officers vigorously to enforce this.

#### Four-day working week

In September, South Cambs District Council received a second letter from local government minister Lee Rowley MP asking to stop the trial. The Conservative group have continued to raise concerns about the four-day week, especially the financial and reputational cost to residents.

The reports suggest that the administration has saved on agency fees so far by filling nine of 23 'hard-to-fill' posts – helped by the incentive of a four-day week. This should be considered in light of the full facts and figures, which show that £189,153 extra was spent in the first 3 months of the four-day week trial.

The estimated costs for the four-day week for bin collections are also higher. This is due to the need to recruit two more bin crews with two more electric bin lorries.

The Conservative group are currently scrutinising these figures and will continue to raise these concerns to ensure residents are getting value for money.

We do not believe it is right that 80% of elected councillors have not been given the opportunity to vote on the four-day week. With something like this, which has a huge impact on all residents, it should be decided in a way where all have a voice.

Above all, we want to make sure residents are getting the services they deserve from their local council. At present, we cannot see any reliable proof of improved service. Now, more than ever, we need more working hours, more council officers and an even stronger work ethic – not fewer working hours, with residents paying for five days' work but only getting four days' work.

#### Community workshops at Capital Park

Longfellow, the owners of Capital Park, Cambridge have put together some community workshops involving councillors and residents to discuss the topics shown in the table below. I will try and attend as many of these meetings as I can and I will be staying in touch with Longfellow to monitor the progress of this work.

<b>Session</b>	<b>Date</b>	<b>Time</b>
<b>Workshop 1 Access and Connections</b>	<b>26th September</b>	<b><u>5pm-8pm</u></b> (includes tour of campus)
<b>Workshop 2 Biodiversity, Climate Resilience &amp; Public Green Space</b>	<b><u>4th October</u></b>	<b><u>6pm-8pm</u></b>
<b>Workshop 3 Community Benefits and Partnerships</b>	<b><u>9th October</u></b>	<b><u>6pm-8pm</u></b>
<b>Workshop 4 Character and Identity</b>	<b><u>16th October</u></b>	<b><u>6pm-8pm</u></b>

<b>Workshop 5 Summary &amp; Design Feedback</b>	<b><u>1st November</u></b>	<b><u>6pm-8pm</u></b>
---	----------------------------	-----------------------

Please let Roisin at Something Collective ([roisin@something-collective.com](mailto:roisin@something-collective.com)) know if you would like to be part of the working group or if you have any questions. They also welcome suggestions for any other local organisations or representatives who may be interested in taking part.

### Electrical safety campaign – a message from Cambridgeshire Fire and Rescue Service

Cambridgeshire Fire and Rescue Service are urging residents to keep in mind some simple steps when using electrical devices, especially those with Lithium-Ion batteries. The idea is that by following a few simple safety measures, like adding fire safety to your bedtime routine and being awake when using and charging some devices or appliances, people can keep themselves and their families safe in their homes.

Over the coming weeks more information, including key advice for residents to Take Charge and Be Safe will be released on the fire service's social media channels. Make sure CFRS is in your feed by liking and following them.

Lithium-Ion batteries can be found in many electronic devices that are used every day. Things like mobile phones, laptops and tablets, vape cigarettes and games console controllers, as well as e-scooters and e-bikes.

*Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on [graham.cone@councillor.online](mailto:graham.cone@councillor.online) or ring 07595 361 285 (please leave a voicemail if I am unavailable)*

**Councillor Graham Cone**

#### **Item 72**

Minutes of a Planning Meeting of Fulbourn Parish Council in The Hub, Home End, Fulbourn on Monday, 2<sup>nd</sup> October 2023 at 7pm.

**Present:** Councillor Gaskell (Chairman) and Councillors Bramwell, Butler and Smith. Councillor Thorn joined remotely.

**Apologies:** Councillors Howell, Johnson and Lockwood.

#### **Appeals in progress:**

23/00945/HFUL

Location: 97 Speedwell Close

Proposal: Move the garden fence towards the pavement to align with property boundaries.

23/00310/HFUL

Location: 49 Station Road

Proposal: Single storey front, side and rear extensions, roof extension to create one and half storey with front and rear dormer windows.

#### **Appeal Decision:**

22/05229/FUL

Location: 25 Home End

Proposal: Demolition of existing single storey bungalow, garage and various outbuildings and the erection of 2 no semi-detached houses and 1 no bungalow.

**Appeal Dismissed.**

#### **Prior Approval Refused:**

23/00090/PRIOR

Location: Verge at Capital Park, Cambridge Road

Proposal: Installation of 1 np. 20m telecommunications street works pole, 1 no. equipment cabinet, 1 no. meter cabinet and associated ancillary development.

**Refused Permissions:**

23/02662/FUL – 22 School Lane

21/02101/FUL – Land adjacent to Nursing Home, Pierce Lane.

**Discharge Condition in Full:**

23/01235/CONDA, 15 Church Lane – Submission of details required by Condition 5 (Damp Proofing and Material for the Ceiling) of Listed Building Application 23/01235/LBC.

**Permissions:**

23/01709/HFUL – 8 Speedwell Close

23/01835/HFUL – 12 Impett's Lane

23/02697/FUL – Station Yard, Unit 7, Wilbraham Road

23/02891/FUL – 29 Apthorpe Street

**Withdrawn applications:**

23/02723/CL2PD

Location: 2 Home End

Proposal: Certificate of Lawfulness under S192 for the installation of Solar panels on double garage roof.

23/03229/HFUL

Location: 39 St Vigor's Road

Proposal: Two storey side extension and single storey front and side extension with covered way link to new garden building at front.

**Consultation on application for Removal or Variation of a Condition (Section 73):**

23/03266/S73

Location: CPC 3, Capital Park, Cambridge Road

Proposal: S73 to vary Condition 2 (Approved plans) of planning permission 22/05583/FUL (Creation of new internal commercial floor space at ground and first floors, modifications to the building elevations, reconfiguration of external areas and installation of plant at ground and roof level) Relocation of the seven car park spaces from the west, to be consolidated with the existing car park area to the east, Relocation of the approved cycle store eastward within the car park to the east, Removal of six trees, to be replaced by six trees, a pedestrian path projecting westward, towards CPC 1 & 2, which is adjacent to the car park access, pedestrian path to the building entrance, Demolition of existing courtyard wall and Revision of revolving door to vestibule.

**Amendment:**

23/02145/FUL

Location: Land at 1 Town Close

Proposal: Demolition of outbuilding and garage to no. 1 Town Close and subsequent construction of a 1.5 storey detached residential dwelling with associated access and parking.

**Information only:**

20/05199/CONDL

Location: Ida Darwin Hospital, Fulbourn Old Drift

Proposal: Submission of details required by Condition 13 (Surface Finishes) of Reserved Matters application 20/05199/REM.

20/04006/CONDA

Location: 14 The Maples

Proposal: Submission of details required by Condition 3 (Material Samples) of planning permission 20/04006/HFUL.

23/03423/CL2PD

Location: Fernleigh Farm, Teversham Road

Proposal: Certificate of Lawfulness under S192 for confirmation that units 1 to 7 can lawfully be used for the display or retail sale of goods and/or the sale of food and drink for consumption on the premises within Class E(a) and E(b).

23/03521/CL2PD

Location: 16 Dogget Lane

Proposal: Certificate of Lawfulness under S192 for conversion of existing conservatory to form habitable dwelling space.

S/3290/19/NMA1

Location: Land at Teversham Road

Proposal: Non material amendment on application S/3290/19/RM for: 1. Support legs added to 1st floor balconies to avoid having to cantilever. 2. Rafter feet removed from eaves details. 3. Glass balustrading omitted for metal balustrade with vertical bars. 4. Chimneys removed from plots which are not located along the main spine roads. 5. Roof lights added over communal stairwells. 6. Brick garden walls omitted for close board fence where they are not located along a spine road. 7. External door swings flipped. 8. Openable sidelights added to French doors where the unit does not have sufficient windows to provide purge ventilation without opening doors. 9. Apartment blocks A & B elongated by 328mm. 10. Block C1 internally reconfigured to enable separate accesses. Additional FEDs added. 11. Stone sills removed from rear elevations. 12. Block B reconfigured to omit plot 46 private stair. 13. Plot 1 (show home) single garage omitted for double, plot rotated and shifted to provide a more usable space between house and garage.

23/00413/CONDA

Location: CPC 1 and CPC 2, Capital Park, Cambridge Road

Proposal: Submission of details required by Condition 14 (Surface Water Run Off) of planning permission 23/00413/FUL.

23/00669/CONDA

Location: Barnsbury Stables, Cox's Drove

Proposal: Submission of details required by Conditions 4 (Foul Water Drainage), 5 (Energy Statement) and 6 (Water Efficiency) of planning permission 23/00669/FUL.

**New Applications:**

23/03279/HFUL

Location: 2 Huntsmill

Proposal: Retrospective installation of solar panels to roofs.

Recommendation supports.

23/03403/FUL

Location: Land adjacent to 14 Dogget Lane

Proposal: Erection of two four bedroom, predominantly one and a half storey detached dwellings with associated landscaping and infrastructure works.

Overdevelopment and support comments raised by neighbours and Fulbourn Forum. Refer to Village Design Statement and Neighbourhood Plan Policy FUL/06.

23/03331/HFUL

Location: 1 Weston Grove

Proposal: Single storey front and part single storey, part two storey side and rear extensions (Re-submission of 23/02599/HFUL).

Overdevelopment. Concerns about parking; not in keeping with neighbouring properties.

Neighbourhood Plan - Policy FUL/02

## **Item 76**

Minutes of a Swifts User Group meeting held on Thursday, 5<sup>th</sup> October 2023 at 7pm in The Swifts, Haggis Gap, Fulbourn.

**Present:** Derek Thorn (Chairman), Kathy Attmore (Library), Angela Bramwell (FPC), Jean Doe (Ladies), Marilyn Moyse (W.I.), and Trish Newman (Clerk).

**1 Apologies:** Roger Burton (Hornby Railway), (James Caesar (Gardening), Jill Jones (Carpet Bowls) and Lorna Woor (Village Stitches).

## **2 Minutes of the meeting held on 29<sup>th</sup> June 2023.**

The Minutes were accepted as a true record.

## **3 Matters arising.**

3.1 A ring found earlier in the year has not yet been claimed; Angela will put a post on the Fulbourn Community FaceBook page, and Trish on the PC's website.

3.2 Trish has finally made progress on soap refills, and will order these.

3.3 One outdoor light by the front entrance is only working intermittently and a street column is not working at all; Trish will report both to Accent Group.

## **4 Financial Report.**

Accounts from April – August 2023 were distributed. Showing a surplus, it does include late payment for hiring the venue from 2022/23. Electricity costs continue to rise, so raising hire fees will need consideration in the near future.

## **5 Bookings.**

Derek advised bookings are going well with one more regular booking and several ad hoc ones.

It would appear there is a new person running the Slimming World sessions. Trish will make enquiries.

## **6 Any Other Business.**

The gadget used to assist opening the tables has broken, Trish will order a replacement. The steps have disappeared. Trish will check the cleaner hasn't borrowed them for Fulbourn Hub.

## **7 Date of next Meeting.**

Thursday, 25<sup>th</sup> January 2024.

There was no further business and the meeting closed at 7.45pm.