

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 13th December 2023 in The Swifts, Haggis Gap, Fulbourn.

Present: Councillor Smith (Chairman), and Councillors Andrews, Butler, Howell, Johnson, Lacey, Lockwood and Thorn; County Councillor Daunton and the Clerk.

91 To accept apologies for absence.

Cllrs Bramwell, Brown, Gaskell and Viner; District Councillors Cone and Williams.

92 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.

Cllr Lockwood – Personal Items 96.1 and 96.2; Cllr Smith – Personal Item 102.

Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. No one present.

93 To receive reports from County and District Councillors.

93.1 County Councillor Daunton issued the attached report. Cllr Daunton attended the Fulbourn Liaison remote meeting along with Cllr Thorn and the Clerk. There had been complaints about lorries parking up on the Teversham Road development, blocking the road and leaving mud on the road and footpath which had caused a cyclist to skid. She said the site had been spoken to, and a Manager from Hill would be visiting today to speak to the site foreman too. Teversham PC had also complained about the volume of traffic through their village especially during the school run, the developers will take this on board.

Cllr Daunton said there would be a lot of street works in Fulbourn during 2024 as Cadent replace the gas mains. Works will commence in Greater Foxes in January 2024. To allay any parishioners' concerns, it was suggested to hold a Drop-in session. The Clerk will make the arrangements once a suitable venue and date has been agreed. Cllr Daunton said there would also be a lot of road works in Cambridge to the electricity grid as more capacity is required; gas works; broadband and maintenance works.

Cllr Daunton said there had been feedback on the Fulbourn Greenways Project saying the road surfaces in Apthorpe Street, Hinton Road/Teversham Road and Hinton Road/Fulbourn Old Drift need to be improved. She said the proposed speed bumps in Cow Lane would be reduced, longer and flatter so there would be less impact on vehicles and cyclists. This feedback would be taken into account at the next stage. The CCC is still working with Network Rail to get the ditch and gulleys cleared. Some works have been done in Wilbraham Road, but there are so many regulations to follow when working within 100m of a railway line, thus making it difficult to complete the work.

New posts were erected in The High Street yesterday. Cllr Daunton said these were in connection with the Civil Parking Enforcement and comply with Traffic Regulations. One is in the middle of the pavement between two shops, so Cllr Daunton will meet the person overseeing the work to see if the post can go in a better position.

93.2 District Councillors Williams and Hofman issued the attached report in their absence.

93.3 District Councillor Cone issued the attached report in his absence.

94 LHI (Local Highways Initiative) Bid for Resolution,

Having discussed this matter extensively last month, Member present voted to submit an application for improvements to the blind bend at Dogget Lane/Cambridge Road. Fulbourn Primary School will submit a separate application and let the PC have an electronic copy in due course.

95 To approve the minutes of the last meeting.

The Minutes were accepted as a true record and signed by the Chairman.

Clerk

CD

PC's

<p>96 Matters arising from the last meeting.</p> <p>96.1 <u>Scout's Lease.</u> Progress is being made; Scout HQ has asked for a couple of additions which will be sent to the PC's solicitor.</p> <p>96.2 <u>Demolition of old Scout Hut.</u> The Scouts need to move their garage prior to demolition of the old hut. FISSC has offered them use of the land adjacent to The Hub in return that the Scouts maintain the land. Access to the site is via the PC who has not been contacted about this by FISSC. Following a brief discussion, this will be considered at the January 2024 meeting.</p> <p>96.3 <u>New/Refurbished Pavilion.</u> Cllr Smith has obtained three architect quotes for this project. Council agreed Users of the pavilion should be involved in the process of choosing which architect to go for, so another User Meeting will be arranged with their recommendation coming back to Full Council.</p> <p>96.4 <u>Mobile Food Hub.</u> Word has spread that the venue has changed to The Swifts, is being used more and the volunteers appreciate washroom facilities on site.</p> <p>96.5 <u>Cambridge Grove Care Home.</u> Cllr Smith advised he and other Councillors visited the Home during an Open Evening prior to residents moving in. Cllr Smith said it looked like boutique hotel, was decorated with a lot of attention to detail and would be a welcome addition to the village.</p> <p>96.6 <u>Winter Festival.</u> Despite the awful weather, this event was well attended and the organisers should be congratulated. Cllr Smith arranged new lights for the tree opposite the church. Grateful thanks to him, Sid Dawson, Julian Mair and Jason Lucas for putting these up.</p> <p>96.7 <u>Memorial Woodland.</u> Cllr Daunton said the bench sponsored by Woodland Wishes was now in the Memorial Woodland.</p>	<p>1524</p> <p>Jan Agenda</p> <p>DS</p>
<p>97 Fulbourn Fen and Little Wilbraham River – The Environment Agency's Groundwater Augmentation Scheme for Discussion.</p> <p>Cllr Smith explained the importance of this scheme, and Members agreed to offer their support. The Clerk will confirm the PC's support.</p>	<p>Clerk</p>
<p>98 To consider Planning Applications:</p> <p><u>Appeals in progress:</u></p> <p>23/00310/HFUL Location: 49 Station Road Proposal: Single storey front, side and rear extensions, roof extension to create one and half storey with front and rear dormer windows.</p> <p>23/01856/HFUL Location: 58 Shelford Road Proposal: Conversion and extension of existing garage with link to main house and rear box dormer to the existing house.</p> <p>23/00356/FUL Location: 76 Station Road Proposal: Demolition of existing dwelling and erection of two five-bedroom detached dwellings (Use Class C3) accessed from Station Road, with associated parking and landscaping.</p> <p>Certificate granted:</p> <p>23/03670/CL2PD Location: Fulbourn Silo, Wilbraham Road Proposal: Certificate of lawfulness under S192 for proposed side extension.</p> <p>Discharge Conditions in Full:</p> <p>S/3290/19/CONDC Location: Land to the East of Teversham Road Proposal: Submission of details required by Condition 7 (Surface Water) of Reserved Matters application S/3290/19/RM.</p>	

S/3290/19/CONDJ

Location: Land to the East of Teversham Road
 Proposal: Submission of details required by Condition 6 (Surface Water) of Reserved Matters application S/3290/19/RM.

S/0670/17/CONDM

Location: Ida Darwin Hospital, Fulbourn Old Drift
 Proposal: Submission of details required by Condition 19 (Surface Water Drainage) of permission S/0670/17/OL.

Prior Approval Not Required:

23/03922/PRIOR

Location: New Shardelowes Farm, Balsham Road
 Proposal: Change of use of barn, land and smaller building within its barns curtilage from agricultural buildings to 2 No. dwellinghouses (Class C3) together with building operations reasonably necessary to convert the buildings.

23/03779/PRIOR

Location: 7 Dunmowe Way, Proposal: Single storey rear extension.

Permission: 23/03805/HFUL – 39 St Vigor’s Road

Withdrawn application:

23/03687/CLUED

Location: 2 Home End
 Proposal: Certificate of Lawfulness under S191 for the existing use of installation of solar panels on roof of double garage.

Information only:

23/04390/CLUED

Location: 20-24 Pierce Lane
 Proposal: Certificate of Lawfulness under S191 that works have commenced on site in accordance with planning permission 20/01302/FUL.

23/04390/CLUED

Location: 20-24 Pierce Lane
 Proposal: Certificate of lawfulness under S191 that works have commenced on Site in accordance with planning permission 20/01302/FUL.

23/03922/PRIOR

Location: Four Acre Piggery, Teversham Road
 Proposal: Certificate of lawfulness under S192 for the use of an agricultural building for the storage of building materials, roofing and scaffolding.

New Applications:

23/04079/HFUL

Location: 7 March’s Close
 Proposal: Erection of single storey side and rear extensions. Demolition of the garage/outbuilding. New carport. Recommendation supports.

23/04588/HFUL

Location: 10 The Maples
 Proposal: Single storey front and rear extensions and external and internal alterations. Recommendation supports.

99 Minutes of a Planning Meeting held on 23rd November 2023.

100 Tree works:

SCDC has no objection to the following applications:

23/1159/TTCA – Field House, The Haven; 23/1267/TTCA – 16 Stonebridge Lane
 23/1266/TTCA–6 Cow Lane; 23/1315/TTCA–12 Home End; 23/1346/TTCA–7 Dogget Lane

Permission granted: 23/1142/TTPO – Field House, The Haven

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

101 Correspondence.

Street/Road names required for development off Teversham Road.

5 in total required in order of preference.

Following discussion, Members proposed five street/road names which will be offered for consideration.

101.1 CCC – Streetlighting LED lantern replacement programme is proceeding.

The project will see the roll out of newer, more efficient LED (light emitting diode) lights and is expected to cut the County Councils energy consumption used by street lighting by more than half and will replace 47,500 streetlights with LED lanterns and will take two years to complete. The work is expected to begin in 2024.

101.2 Greater Cambridge Partnership (GCP) – Update on Fulbourn Greenways.

101.3 SCDC, Communities Duty – Homes for Ukraine, November 2023 newsletter.

101.4 SCDC – Free Tree Scheme; FPC has secured a semi-mature Cherry Tree thanks to Gill Ward which will be planted in The Haven in January 2024.

101.5 Resident – Reported a pothole in Thomas Road to Metropolitan Housing, who said it was not their responsibility. The Clerk then contacted MH, who confirmed they have raised it as a communal repair.

101.6 Fulbourn Arts – December 2023 newsletter.

101.7 CAPALC (Cambridgeshire and Peterborough Association of Local Councils) – AGM, remote meeting on 14/12/2023.

101.8 SCDC – Parish e-bulletin, November 2023.

101.9 GCP (Greater Cambridge Partnership) – Information regarding December 2023 works to the Horningsea Greenways Project.

101.10 TMC (Traffic Management Centre) – November 2023 Incident Report.

101.11 CCC – Cambridgeshire Matters, October 2023 newsletter.

101.12 Resident – A neighbour in Caraway Road said they had purchased a strip of land adjacent to their property and had informed neighbours of their intention to erect fencing. As this piece of land belongs to the PC, the Clerk has written asking for more information and who they purchased the land from. A response is awaited.

101.13 CAPALC – December 2023 Bulletin.

101.14 CCC – Draft Business Plan and Budget Proposals for 2024/25.

Clerk

102 To resolve the accounts for the month.

Wages: Clerk + expenses.....1,362.40	Wages: Hub Cleaner.....100.00
Wages: Swifts Cleaner.....280.00	Cleaner Windows: Swifts.....30.00
e-on: Hub electricity.....126.00R	DBS Electrical: Christmas lights.....1,718.55
B Gas: Pavilion gas.....75.70	Smith of Derby: Pavilion clock repair.....210.00
Barclays: Monthly fees.....11.03R	e-on: Hub gas.....194.60
e-on: Hub electricity.....179.88	N Power: Street lights.....219.49
e-on: Pavilion electricity.....405.90	

Cllr Thorn proposed passing the accounts, proposal seconded by Cllr Lacey and agreed by the Council.

103 Council Committees and Remote Meetings.

103.1 Finance Meeting. Minutes of a meeting held on 28/11/2023 were issued.

103.2 Fulbourn Liaison Meeting. Remote meeting held 12/12/2023, see Item 93.1

104 To receive items for inclusion on the next Agenda for decision and/or action.

Tree and Woodland Strategy

There was no further business and the meeting closed at 9pm.

Attached items:

Item 93.1

County Councillor Claire Daunton: Report to parish councils for December 2023

Fulbourn Issues

Drainage, Geoffrey Bishop: A topographical survey has been undertaken to discern details of the fall of the land and link to current drainage channels. The results of the survey are now being analysed. Some short-term measures will be discussed and decisions made on long-term solutions.

Drainage: Wilbraham Road. We are now awaiting permission from Network Rail to carry out the next stage, the gully clearance work. Any work close to a rail crossing requires consent from Network Rail under a BAPA arrangement.

LHI applications: I have been working with Fulbourn primary school to help put together the bid for safer access to the school and will continue to provide support to the Head on the application. It will fall under the 'complex bid' rubric because street engineering will be required to install the dedicated cycle access proposed for St Vigor's Rd. We are in touch with the parish council on funding.

Teversham Road and Ida Darwin developments: I sit on the liaison group, jointly chaired by Cllrs Cone and Williams, for parish council and developers, with, at the current stage, a particular interest for me in highways and streetworks issues. The next Liaison Group meeting will take place on 12th December, the evening before the parish council meeting.

Fulbourn Greenway. I will provide an update at the parish council meeting following a discussion of progress on the Greenway at a GCP Assembly meeting to be held on 11th December.

Road Works in Cambridge and surrounding areas

I have had correspondence from residents in various areas concerning road works and resulting traffic congestion. I attach here a statement from the Streetworks Manager. Streetworks officers in her department are active across the area. Our local streetworks officer is always quick to respond and help.

'There has been an unprecedented increase in demand for works to be carried out in Cambridge City. UK Power Networks has major schemes to provide high voltage electricity supplies to Addenbrookes Hospital and is reinforcing the entire electricity network to the City that is at capacity and at risk of becoming unstable and failing, just to name a few. Cadent Gas has a huge mains renewal programme to ensure the safe and reliable supply for residents and businesses and this is largely driven by their risk assessments and the Health and Safety Executive. All the works are essential and the Streetworks Team has to facilitate the works. The Streetworks Team is currently delaying some works until 2027 due to the pressures on the network. We already, and have done for many years, schedule works for school holidays where possible, however, the nature of the ongoing works and their duration means they will already span the school holidays and cannot be contained wholly to the holidays, it would simply take years to complete the works to restrict it just to school holidays.

Statutory Undertakers (SUs) have a legal right and statutory obligation under the New Roads and Streetworks Act 1991 to install and maintain apparatus in the public highway. Highway Authorities cannot unreasonably withhold permission for works to proceed and all works are essential and have to be carried out. Streetworks legally has to facilitate these works.

The SUs has to apply for permits. Our Permit Officers will impose appropriate conditions on permits on a case-by-case basis. We may refuse a permit if it conflicts with another set of works already granted or seek opportunities for collaborative working between one or more works promoters to reduce the overall impact of

multiple sets of works. The majority of major disruptive works have meetings before works commence to assess the impact and ensure the works promoter has mitigated the impact as far as reasonably practicable. We cannot unreasonably withhold permission.

The demand for road space to carry out works has exponentially increased over the last 3 years increasing from circa 26000 permit applications when the permit scheme was first introduced to 48000 in 2022/23. Some of significant increase can be attributed to the roll out of fibre networks, a central government priority to ensure 85% of the country has digital connectivity by 2025. Prior to 2020 there were 8 telecoms providers, 2022/23 has seen this increase to 27 providers. There has been a significant increase in development across the County, particularly in the City, all that need to carry out extensive works on the existing network as part of their planning conditions and consent granted by the City Council. We also have our own major highway improvements to carry out to the long-term benefit of residents, businesses and road users. Unfortunately, all these schemes have their own delivery deadlines.

This is a picture seen across the country, not just in Cambridgeshire. We continue to endeavour to minimise the disruption as far as reasonably practicable. If you remain unsatisfied with this explanation please see the following link to our customer feedback and complaint procedures should you wish to escalate this: [Feedback policy for compliments, complaints and suggestions - Cambridgeshire County Co](#)

RESPONSE TO CHANCELLOR'S AUTUMN STATEMENT

Cambridgeshire County Council leaders have expressed disappointment about the lack of any additional funding for local government in the Chancellor of the Exchequer's autumn statement.

Councils like Cambridgeshire have been underfunded for many years by central government, and central government are again asking for more growth without recognising the costs that brings in the need to provide more schools and more care for our growing older population, more support for households and those struggling with the cost of living and other pressures. A previously announced £2.3million over the next two years for highways improvements in Cambridgeshire is helpful, but it's a drop in the ocean of the need for investment in our highways network. Soaring inflation in highway maintenance costs, alongside the impact of climate change on our 4500 miles of roads, 37% of which are affected by peat damage due to extreme weather events, have left us with a huge challenge to simply stand still on keeping our roads safe. Like the Local Government Association said over the weekend, we need highways funding to be over a minimum of five years—as has been offered to National Highways. Proposals for Cambridgeshire County Council's 2024/5 budget and five-year business plan are set to be presented to its Strategy, Resources and Performance Committee on 19 December, the same day the Government is likely to unveil the full detail of its Local Government Financial Settlement.

National concern at council funding challenges: County councils across the country have warned of the risk of major budget overspends due to 'uncontrollable' pressures, and fear that even well-managed councils are 'running out of road to prevent insolvency'.

The County Councils Network (CCN) says all frontline council services are being affected, with increasing demand for care services amongst vulnerable children and a rise in the cost of placing children in care leading to spiralling costs.

- £319 million of the projected £639 million national overspend by county councils this year comes from children's services.
- One in ten 'well-managed' councils are unsure whether they are able to balance their budget this year, which is a legal requirement. This figure is expected to rise to four in ten for next year, and then six in ten for 2025.

The overall funding deficit is anticipated to reach £4 billion up to 2026, regardless of the £2 billion worth of savings and cuts that councils are planning to make in order to prevent the issuing of a 'Section 114 Notice' (the local government equivalent of bankruptcy).

Council wins staff development award: Cambridgeshire has become the first county council to be awarded 'Silver' membership of The 5% Club's 2023-24 Employer Audit Scheme. This award recognises the council's significant contribution to the continued development of all its employees through 'earn and learn' schemes such as apprenticeships, graduate development programmes and sponsored student course placements.

ADULTS & HEALTH COMMITTEE

Winter vaccinations Flu, COVID-19, and shingles vaccines are now available for eligible groups. Flu and COVID-19 vaccination information at www.nhs.uk/wintervaccinations and information about shingles vaccinations at www.nhs.uk/conditions/vaccinations/shingles-vaccination/

Older Adults Social Inclusion Grants: Cambridgeshire County Council is opening up grant funding for services, clubs and activities that support older adults (over 65) with emerging care or support needs to be:

- socially included in their community
- more physically active
- as independent as they can be.

These activities support the Council's 'Care Together' objective of enabling older adults to remain independent for as long as possible. Older adults and partners have co-designed what should be funded in each Cambridgeshire district. Some examples of the grants on offer include:

- building-based services (day centres)
- community-based activities (providing opportunities for social interaction, such as lunch clubs, wellbeing walks, knit and natter groups)
- hospital discharge support (with a view to regaining independence)
- some Community Transport funding.

<https://www.cambridgeshire.gov.uk/council/communities/care-together/older-adults-social-inclusion-grants>

ASSETS & PROCUREMENT Shire Hall to be re-marketed

Cambridgeshire County Council is poised to begin work to find a new commercial partner in the redevelopment of the former Shire Hall building in Cambridge.

The previous preferred bidder Brookgate has now confirmed that altered market conditions mean they are unable to complete the deal. Councillors have been asked to approve moves to re-market the site from early next year with a deadline to complete with a new partner by the end of 2024.

Council officers have been working with expert legal and property advisors to review the six-acre site and provide a comprehensive update on all the options available. The review has recommended that the development of the site for office and hotel use remains the most valuable option for potential developers and local taxpayers—with a likely annual return in the region of £3 million

each year to invest in frontline services for the next fifty years and £6 million to invest in Cambridgeshire's infrastructure and assets.

All proposals for the site will require full planning, Listed Building and Scheduled Ancient Monument consents, and ensure protection of the assets on site.

CHILDREN & YOUNG PEOPLE Teenage fostering appeal

In Cambridgeshire, there are currently more than 400 young people in the 12-18 age range who, for reasons beyond their control, are unable to continue living with their birth families. These young people would benefit hugely from the invaluable experience of people who have raised teenagers and supported them on their journey to independence.

When you foster with the Cambridgeshire Fostering Service, you will receive:

- generous allowances and carer perks
 - an individualised training programme tailored to your needs
 - round-the-clock support
-
- a dedicated, skilled and experienced Supervising Social Worker

If you are over 21 years of age, have a spare bedroom, and believe you have the qualities and skills to become a compassionate, resilient foster carer, please get in touch.

Facebook at @CCCFosteringService

Online at www.cambridgeshire.gov.uk/residents/children-and-families/fostering-and-adoption

Phone 0800 052 0078

Care quality initiative

The new initiative aimed at nurturing and developing social care skills in Cambridgeshire (see November report) has now been launched.

Cambridgeshire Academy for Reaching Excellence (CARE) is a new approach launched by Cambridgeshire County Council to support learning and develop talent within its children's social worker and social care practitioner workforce.

The new Social Care Academy aims to improve outcomes for children and young people through support and training being offered for social work students and apprentices, international practitioners, experienced social workers and those in leadership positions. It comes at a time when across the country local authorities are facing a shortage of social workers.

For more information see www.cambridgeshire.gov.uk/care

Modeshift STARS

Four Cambridgeshire schools attended a regional award ceremony for their achievements in promoting sustainable travel and developing school travel plans. The schools made a shortlist of only 124 schools across England chosen to take part in the 2023 Modeshift STARS Regional Awards.

Two of these, Highfield Littleport Academy and Barnabas Oley C of E Primary School went on to win STARS Local Authority School of the Year 2023/24 awards. Highfield Littleport then went on to receive STARS Regional SEND (Special Educational Needs & Disabilities) School of the Year 2023/24 – East of England. All these awards are fantastic achievements.

Highfield Littleport, which is part of The Active Learning Trust, will now go on to represent the East of England in person at the National STARS School Travel Awards in London in March 2024. Modeshift STARS, supported by the Department for Transport, is the national school travel awards scheme to recognise schools that have demonstrated excellence in supporting walking, cycling and other forms of sustainable travel

for the journey to and from school.

Cambridgeshire County Council’s Road Safety team is keen to see more schools in Cambridgeshire taking part in the Modeshift STARS travel planning scheme to encourage sustainable school travel. More information about the scheme can be found at

www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/road-safety/road-safety-education-for-schools/school-travel-planning

Holiday activities and food

This Christmas, the Holiday Activities and Food (HAF) programme is offering free spaces for children in Cambridgeshire who are eligible for free school meals, to enjoy enriching experiences and nutritious food.

Approximately 19,000 HAF eligibility vouchers have been sent to families. These vouchers offer sixteen hours of access, for no charge, to a HAF scheme this Christmas, subject to availability. Each session will include a nutritious meal, a variety of exciting activities or sports and the opportunity to socialise with other children.

The HAF scheme is part of the County Council’s ‘Be Winter Wise’ campaign, which draws together a range of services, activities and offers, keeping communities across Cambridgeshire informed and prepared to stay safe and healthy during the winter months of 2023 and 2024.

Subject to availability of places, any child receiving benefit-related free school meals is eligible for the programme. The programme will run from 21 December to 3 January, except for bank holidays.

Funded by the Department for Education (DfE), the scheme enables councils to coordinate free holiday childcare and enriching experiences locally. The programme will be delivered by approved providers, co-ordinated by Cambridgeshire County Council. The Council is working with schools, childcare

providers and voluntary and community organisations to deliver the programme.

Further information at **www.cambridgeshire.gov.uk/council/communities/support-with-the-cost-of-living/holiday-activities-and-food-programme**

ENVIRONMENT & GREEN INVESTMENT Swaffham Prior Community Heat Network

The Swaffham Prior community heat project, which is offering residents in the

village the opportunity to swap from oil to clean green energy with no upfront costs and better prices, has won the prestigious Edie Net Zero Award for Renewable Energy Project of the Year.

The Edie Awards—formerly known as the Sustainability Leaders Awards—are the world’s largest sustainable business awards and recognise green projects which are transforming the energy

landscape for good. There are more than 25,000 homes in Cambridgeshire—and around 4.4 million nationally—that are off the gas grid. The Swaffham Prior project provides a new business model for community-wide adoption of renewable heat, and off-gas communities have been in touch wanting to replicate the project.

New Environment Minister North East Cambridgeshire MP Stephen Barclay

Cambridgeshire faces local environmental issues.

- Flood risk in the north of the county; water shortages in the south.
- The need to get 25,000 homes off oil, and retrofit many thousands more.
- Carbon emissions from our peatland, and how to cut these while continuing to farm and to feed the nation.
- Transport, the biggest source of carbon in Cambridgeshire.
- And being asked to tackle all of that while meeting demands for huge growth in and around Cambridge.
- The County Council's flood and water team will be joined by representatives of the National Flood Forum and other partner organisations at a dedicated drop-in session on Friday 8 December from 10:00AM to 12:30PM at New Shire Hall, Alconbury Weald. The event is open to all, and no bookings are necessary.

The team will be able to discuss any concerns, explain measures you can take to help protect your property and community against flooding, and talk you through how to report different types of flooding.

PLANNING Envar

Waste management company Envar Composting Ltd have submitted an appeal to the Secretary of State after Cambridgeshire County Council voted in April to refuse their planning application.

Envar's plans include building a healthcare waste energy recovery facility on Somersham Road in Woodhurst, near St Ives, which would lead to the construction of a 26-metre-high chimney stack. This would allow for clinical waste, transported to the site from local hospitals, to be incinerated.

HIGHWAYS & TRANSPORT

Local Highways Improvement applications

The window for Local Highways Improvement applications is now open, and will remain so until 5:00PM on Friday 12 January 2024. More information can be found at

www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/local-highway-improvement-funding/applying-for-a-local-highway-improvement-lhi

The status of schemes currently in delivery can be found at

[\[parking/roads-and-pathways/improving-the-local-highway/local-highway-improvement-funding/local-highway-improvement-delivery-programme\]\(https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/local-highway-improvement-funding/local-highway-improvement-delivery-programme\)** Over the course of the application window officers have arranged a drop-in session for applicants with any questions. This will take place on Friday 5 January 2024, 10:30AM—12:00noon\). If you are an applicant parish council, please contact the relevant County Council officers to confirm your attendance.](https://www.cambridgeshire.gov.uk/residents/travel-roads-and-</p></div><div data-bbox=)**

Street lights switchover on the way

The Highways and Transport committee agreed in October a project to switch its street lights to newer, more efficient LED lights. The work is expected to begin in 2024 and will involve replacing 47,500 streetlights with LED lanterns. This will take two years to complete. The works should cause minimal disruption to residents, with no impact on roads or footpaths. Each unit should take about one hour to replace.

The Council will share the proposed installation dates for each area before the start of the works and will publish this information on its web site. The Council's street lighting service provider, Balfour Beatty Living Places, will also provide information on its own web site. Questions can be addressed to **Street.Lighting@cambridgeshire.gov.uk**

Item 93.2

Report of Councillor Carla Hofman and Councillor John Williams to Parish Councils for December 2023.

This report contains factual information which we hope will be of use and of interest to the parish council and to the wider community of the parish.

For queries please email us at cllr.williamsjg@scambs.gov.uk or cllr.hofman@scambs.gov.uk

South Cambridgeshire produces Local Impact Report

For the statutory Development Consent Order (DCO) process for the proposed relocation of the Cambridge Waste Water Treatment Works to Honey Hill, the Council is required to produce a Local Impact Report.

The purpose of the report is to advise the Examining Authority responsible for assessing the development on the "impacts" of the proposals. In order to do so, on behalf of the Council the Greater Cambridge Shared Planning Service engaged widely across the Council with the relevant experts in the Council and worked together with the County Council and City Council to draw together its findings on the impacts. The submitted reported can be found here:

[Draft Local Impact Report \(planninginspectorate.gov.uk\)](https://planninginspectorate.gov.uk)

The assessment is necessarily largely technical, requiring consideration of the applications environmental impact assessment and the associated technical reports. The response also provided commentary on the planning policy context created by the adopted and emerging Local Plan policies and findings reported previously through the local plan process on the sustainability of the North East Cambridge site.

It will be for the Examining Authority not the Council to consider whether, having regard to this Local Impact Report, the representations made by others and the responses to a range of technical questions through the examination process, the balance of considerations justifies approval of the relocation by the Secretary of State next Autumn (2024).

Free trees for South Cambridgeshire towns and villages

Trees are being offered to parish councils across the district to help provide homes and food for wildlife and combat climate change.

The Six Free Trees campaign is into its fourth year and has seen more than 500 trees planted across South Cambridgeshire since it was launched in 2019.

The campaign encourages tree planting by promoting its many benefits and is one of a range of initiatives by South Cambridgeshire District Council to support its ambitions to double nature and get the district to net zero carbon by 2050.

Parish Councils have until 22 December 2023 to apply for six free trees or one large potted tree, which will be delivered to them from 30 January 2024; they can [apply using our online form](#).

Trees can be chosen from a list of native varieties including field maple, alder, silver birch, hornbeam, hawthorn, beech, wild cherry, oak, rowan and crab apple. Bio-based and compostable guards, stakes and ties will also be supplied.

Government approves parking enforcement changes across South Cambs

New Civil Parking Enforcement (CPE) powers in South Cambridgeshire will be given to Cambridgeshire County Council following a decision by Parliament.

Earlier this year an application was submitted to the Department for Transport (DfT) to enable Council Civil Enforcement Officers (CEOs) to issue Penalty Charge Notices for most on-street offences such as parking on double or single yellow lines. Previously only the Police could do this. Highways officers have worked closely with South Cambridgeshire District Council on the development of the scheme.

Benefits are expected to include increased compliance with parking restrictions which in turn would improve traffic flow, road safety and lead to a reduction in obstructive and dangerous parking. It will also support economic growth in the district.

Following the decision by Government, the CPE scheme in South Cambridgeshire will officially come into effect 19 December. To give people notice and a chance to find a more suitable parking place, information has now begun to be placed on vehicles that are parked in some areas where parking is in the greatest demand, such as commuting and shopping areas.

A Warning Notice will be issued to people who continue to park where there are restrictions throughout January – this looks like a parking ticket but there is no fine attached. Penalty Charge Notices will be issued from 1 February which will mean a fine of between £50 and £70, depending on the severity of the offence.

Quarterly Report shows Council's finances are stable and secure

The latest report on South Cambridgeshire District Council's finances shows they continue to be secure – despite high inflation and cost of living pressures.

The latest 2023/2024 Revenue and Capital Budget Monitoring report covers the second quarter of the current financial year, up until the end of September.

So far, this financial year, almost every single Council area has spent within its allocated budgets for staff salaries. The Council uses a 'red, amber, green' rating to rank the amount being spent on salaries. Every service area is currently rated as green – the best rating.

The amount being spent on salaries within Greater Cambridge Shared Planning is around 1% more than budgeted for - but is a major improvement compared to this time last year

when the service was overspent by £237,000 mainly because of using agency workers to cover vacancies. This significant improvement is attributed to the 4-day week trial.

The report also outlines how additional income has been generated by the commercial arm of Greater Cambridge Shared Waste, interest on investments, and fees paid to the Greater Cambridge Shared Planning service, which is shared with Cambridge City Council.

The report can be found here:

[2023-2024 Revenue and Capital Budget Monitoring Quarter 2.pdf \(modern.gov.co.uk\)](#)

Councillors agree to Government 4-day week data request

South Cambridgeshire District Councillors have agreed the Council will answer up to 80 questions totalling 186 individual requests from Government every week, as a four-day week trial continues.

A Best Value Notice was issued to South Cambridgeshire District Council for its four-day week trial. Notices of this type have been issued to three other local government bodies this year - but for concerns such as an unrealistic budget, significant governance weaknesses and major cultural problems.

A three-month trial of a four-day week for desk-based staff began in January this year as the Council tries to address critical recruitment and retention issues facing local government. These issues are particularly acute in South Cambridgeshire due to the strength of the local economy and high cost of living.

The Council has maintained its full opening hours, so they are at least the same as before the trial, and now stays open to the public later on Wednesdays.

The Best Value Notice requests the Council provide the Department of Levelling Up, Housing and Communities (DLUHC) with extensive data on a weekly basis for the next six months. This covers staffing, costs, service delivery, performance, and resident feedback.

Council officers are now forwarding to DLUHC the data requested – some of which is already routinely collected and reported on. However, work is continuing to assess the impact of reporting some information on a weekly basis.

South Cambridgeshire residents urged to use cost of living support

South Cambridgeshire residents are being encouraged to ensure they take advantage of all the cost-of-living support they are entitled to this winter.

With the weather getting colder and communities spending more on heating, the District Council is beginning a new campaign to urge residents to make full use of assistance available.

Research suggests that around 25% of some benefits go unclaimed. The Council is therefore encouraging residents to check they are claiming what they are legitimately entitled to.

The campaign also reminds people that local foodbanks – all listed on the Council's website - are there when needed, and you don't need a voucher to use most of them.

There is also an appeal for residents to get energy-saving advice and find out about grants for home improvements to cut spending on energy bills during the winter.

In the weeks ahead, the campaign will see helpful reminders on social media, at stops along the Cambridgeshire Guided Busway, in local media, within the Council's latest residents' magazine, and online.

Visit www.scambs.gov.uk/cost-of-living

#DoTheRightThing campaign is launched

Residents are being urged to #DoTheRightThing when filling in forms to access services and benefits in a campaign launched during International Fraud Awareness Week.

South Cambridgeshire District Council has added a reminder at the start of all its online web forms via a new graphic saying: 'if in doubt don't' fill it out without advice.'

The #DoTheRightThing graphic is on all forms involving a monetary benefit or a benefit in kind, such as Benefits, Council Tax, Elections, Housing, Licensing and Planning, to remind residents of the importance of completing forms correctly.

Wishing you a Merry Christmas

Carla & John

Item 93.3

District councillor Report to Parish Council December 2023

Christmas

I would like to wish all Parish Councillors and Clerks a Merry Christmas. I hope you get to have a nice break over the holiday period. As District Councillor, I will be contactable throughout the Christmas period, I'm happy to do my best to resolve issues that may arise during the time when Council offices are shut and escalate any emergency situations with the standby team if required. I will be sending the Parish Clerks the opening hours of the Council in a separate email once they have been published.

Parking enforcement

Following a decision by Parliament, powers to enforce parking in South Cambridgeshire will be given to the County Council. This will enable council civic enforcement officers to issue penalty charge notices for on-street offences such as parking on restricted areas outside of schools, parking on double yellow lines, or any other illegal parking. This is currently being done by the Police, the Council has worked closely with the County Council Highways officers to develop this scheme. This work has been done cross party and I have supported these measures coming forward. My hope is that the scheme will reduce road safety issues and obstructive and dangerous parking. Throughout January, warning notices will be given to give residents a grace period without fining them where they are parked illegally. From the 1st February fines will be issued costing about £50-70.

Christmas market

The South Cambridgeshire Christmas market will be held on the 10th Dec 11am-3pm. This will be held in Cambourne Village College Performance Hall and entry will be free. There will be around 70 stalls, a mix of crafts, food, treats etc.

Homes for Ukraine - Landlord incentive

The Council has recently launched a landlord incentive to house Ukrainian refugees. Any landlord that provides homes for Ukrainian guests qualify for the financial incentive; these differ depending on the size of the house. The landlord must also provide a minimum tenancy of 6 months to qualify for the incentive. If Parish Councillors or residents know of any landlord's wanting to take advantage of this incentive, they can contact the council on 01954 713411 or you can contact me and I will put you in touch with the relevant officers.

Healthy You virtual festival

Healthy You are excited to announce plans for 2024. They will be running a virtual festival from the 1st - 31st January providing free online support to Cambridgeshire and Peterborough residents. The support will aim to explore different ways to improve health and wellbeing, promoting exercise and nutrition and healthier habits. There will be classes, workshops, talks and events. Use the following link to register.

<https://livingsport.co.uk/healthy-you-virtual-festival-2024/>

Free trees for towns and villages within SCDC

Trees are being offered to Parish Councils across the district to help combat climate change. Parish councils have until the 22nd Dec to apply for either 6 trees or one large potted tree. There is a list of native species that can be applied for including maple, elder, silver birch, hornbeam, crab apple etc. Stakes and ties are also supplied. These can be applied for on the SCDC website, if you have any questions, I'm happy to advise.

*Thank you for taking the time to read my report; if you have any questions or want to discuss any of the issues raised email me on graham.cone@councillor.online or ring 07595 361 285 (please leave a voicemail if I am unavailable) **Councillor Graham Cone***

Item 99

Minutes of a Planning Meeting of Fulbourn Parish Council in The Hub, Home End, Fulbourn on Thursday, 23rd November 2023 at 7pm.

Present: Councillor Gaskell (Chairman) and Councillors Andrews, Bramwell, Butler, Lacey and Smith.

Apologies received from: Councillors Brown, Johnson, Roberts, Thorn and Viner.

Appeals in progress:

23/00310/HFUL

Location: 49 Station Road

Proposal: Single storey front, side and rear extensions, roof extension to create one and half storey with front and rear dormer windows.

23/01856/HFUL

Location: 58 Shelford Road

Proposal: Conversion and extension of existing garage with link to main house and

rear box dormer to the existing house.

23/00356/FUL

Location: 76 Station Road

Proposal: Demolition of existing dwelling and erection of two five-bedroom detached dwellings (Use Class C3) accessed from Station Road, with associated parking and landscaping.

Appeal Dismissed:

23/00945/HFUL

Location: 97 Speedwell Close

Proposal: Move the garden fence towards the pavement to align with property boundaries.

Certificate not Granted:

23/03423/CL2PD

Location: Fernleigh Farm, Teversham Road

Proposal: Certificate of lawfulness under S192 for confirmation that units 1 to 7 can lawfully be used for the display or retail sale of goods and/or the sale of food and drink for consumption on the premises within Class E(a) and E(b).

Certificate granted:

23/02831/CLUED

Location: Four Acre Piggery, Teversham Road

Proposal: Certificate of Lawfulness under S191 for the existing residential use in breach of Condition 1 of planning permission (S/0114/78) which requires the dwelling to be occupied by a person solely or mainly in agriculture.

Discharge Condition in Full:

20/05199/CONDJ

Location: Ida Darwin Hospital, Fulbourn Old Drift

Proposal: Submission of details required by Condition 10 (Electric Vehicle Charging Point Plan) of Reserved Matters application 20/05199/REM.

20/04006/CONDB

Location: 14 The Maples

Proposal: Submission of details required by Condition 3 (Material Samples) of planning permission 20/04006/HFUL.

Permissions:

23/02308/S106A – Land to the East of Teversham Road

S/3290/19/NMA2 – Land to the East of Teversham Road

23/03279/HFUL – 2 Huntmill

Withdrawn applications:

S/0670/17/CONDT

Location: Ida Darwin Hospital, Fulbourn Old Drift

Proposal: Submission of details required by Condition 12 (Travel Plan) of planning permission S/0670/17/OL.

23/03521/CL2PD

Location: 16 Dogget Lane

Proposal: Certificate of Lawfulness Under S192 for the demolition of existing conservatory and erection of side and rear extension.

23/03622/CL2PD

Location: 60 Station Road

Proposal: Certificate of Lawfulness Under S192 for a new dormer window to

rear and internal works.

S/0670/17/CONDL

Location: Ida Darwin Hospital, Fulbourn Old Drift

Proposal: Submission of details required by Condition 11 (Scheme and timetable for the upgrading of existing bus stops to include shelters, raised kerbs and other measures to improve their DDA

Information only:

23/01235/CONDB

Location: 15 Church Lane

Proposal: Submission of details required by Conditions 3 (Motors, Plasters and Render),4 (Sample Panel),6a (Chimney Stack),6b (Chimney Liner), 6c (New Laths),6d (Insulation for Timber Framing),6f (Recording of the Blocked in Door), 7 (Joinery) and 8 (Historic joinery) of Listed Building Application 23/01235/LBC.

23/03652/CL2PD

Location: 22 Oslar's Way

Proposal: Certificate of Lawfulness under S192 for conversion of existing garage into habitable living space.

New Applications:

23/04025/HFUL

Location: The Daxies, 2 Woodyard Close

Proposal: Part-single, part-double storey rear extension. Blocking up of first floor window to front façade, creation of new first floor window to side façade.
Recommendation supports.

23/04062/HFUL

Location: 51 Cow Lane

Proposal: Erection of rear shed and construction of porch above front door.
Recommendation supports.

23/04156/HFUL

Location: 22 Oslar's Way

Proposal: Garage conversion and extension (ancillary annex/office). New replacement carport with new gates.
Recommendation supports.

Item 103.1

Minutes of a Finance Committee meeting of Fulbourn Parish Council held on Tuesday, 28th November 2023.

Present: Councillor Smith (Chairman), Thorn, The R.F.O. T Fretwell and the Clerk.

1 Apologises: Councillor Lacey.

2 Minutes of the last meeting. Accepted as a true record.

3 Finance Report. April – October 2023.

Terry Fretwell advised Council is in line with the budget set for this year then went through the Cost Centre figures. Tree works and Open Spaces are higher and we still have the Shelford Road LHI (Local Highways Improvement) Bid to fund. Consideration must be given to future maintenance of Fulbourn Greenways Scheme.

Council has already made its annual donations to both FA4Y and Fulbourn Arts.

Those present commented on the Swifts Play Area, re-capping on faults that need correcting prior to Council's adoption of the area. Cllr Smith had met an arborist who confirmed the trees are fine.

Terry continued at present the Parish Council had £78K in General Reserves, £50K in the Land Fund and £40K required to maintain 6-months of running the Council.

The Committee then recommended increasing cemetery fees in the near future as we are still one of the cheapest in the county.

4 Precept

Interviews have taken place for an Administration Assistant and their salary needs to be included in the precept. The Skate-Park equipment will soon need replacing; play equipment upgraded; replacement bollard lights around the recreation ground car park; whether Council employs a groundsman either full or part time in the future; mobile speed camera; new street lights; benches round the village need repairing and architect fees for the pavilion. The list goes on.

Comments are invited regarding the above and further future spending to be included in the precept.