

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 8th May 2024 in The Swifts, Haggis Gap, Fulbourn.

Present: Councillor Smith (Chair), and Councillors Andrews, Bramwell, Brown, Butler, Gaskell, Howell, Johnson, Lacey, Lockwood, Roberts, Thorn and Viner; County Councillor Daunton, District Councillor Williams, The RFO and the Clerk.

<p>1 Elect a Chair for the year. Cllr Thorn proposed electing Cllr Smith as Chairman, proposal seconded by Cllr Brown and agreed by the Council. Cllr Smith said he is happy to continue as chair.</p> <p>2 To accept apologies for absence. District Councillor Cone</p> <p>3 Elect a Vice-Chair for the year. Cllr Thorn proposed electing Cllr Gaskill, proposal seconded by Cllr Howell and agreed by the Council.</p> <p>4 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. 4.1 Cllr Howell has a list of matters from meeting with Gill Ward (GW) concerning the recreational ground. Cllr Howell and GW to join a meeting on Tuesday 14th May to discuss matters further.</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting. Roger Fletcher proposes Council invite Anglian Water (AW) to attend the APM on 22nd May to address the sewerage situation down Stonebridge Lane. Cllr Daunton has been in contact with the Public Affairs team at AW who said they are happy to provide an update to Fulbourn residents. Cllr Daunton and Clerk to work together to invite AW to APM. If AW do attend, Clerk to add a note to the website. Clerk to put notices down the road and on noticeboards.</p> <p>5 Standing Orders, Financial Regulations and Code of Conduct for adoption. The RFO advised on the Financial Regulations, that they will need updating soon to include online banking. Other than this future change, the PC adopted the above en bloc; they will be reviewed as required by legislation.</p> <p>6 To receive reports from County and District Councillors. 6.1 County Councillor Daunton issued the attached report. Cllr Daunton to invite Leneva Nwachukwu to attend a future meeting to talk about the Care Together project. Cllr Daunton, Cllr Gaskill and the Clerk to attend a meeting on 16th May to discuss the next phase of road closures with Accent. 6.2 District Councillors Williams and Hofman issued the attached report. Cllr Williams brought up the future expansion of the biomedical campus. Cllrs Howell and Johnson discussed how difficult it is becoming to drive and get public transport to the site, even before expansion; also how tricky it is to park as a staff member. Cllr William will keep council updated on any news concerning the planning process. 6.3 District Councillor Cone was not in attendance but had issued the attached report prior to the meeting. Cllr Cone is happy to receive any questions via phone call or email.</p> <p>7 To approve the Annual Governance Statement Council approved all of the items on the Annual Governance Statement en bloc.</p> <p>8 Approve Annual Accounts 2023/24 for Resolution</p>	<p>KH</p> <p>CD and Clerk</p> <p>Clerk</p> <p>CD, JG and Clerk</p>
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<p>The RFO explained to council that the internal audit is currently taking place. Next will be the Government audit and the RFO proposed the dates 1st July to 9th August for accounts to be published.</p>	<p>1540</p>
<p>RFO mentioned the money for expanding the cemetery is in reserve. This led to discussions on needing to expand the recreational ground. Clerk to look into a compulsory purchase of the land owned by Hills.</p>	<p>Clerk</p>
<p>9 To approve the minutes of the April 2024 meeting. The Minutes of the meetings were accepted as a true record and signed by the Chair.</p>	
<p>10 Matters arising from the last meeting.</p>	
<p>10.1 <u>Fulbourn Hub</u> Cllr Lockwood to find out which stage the signing of the lease is at.</p>	<p>TL</p>
<p>10.2 <u>Mobile speeding device</u> Cllr Smith to talk to Cllr Cone to check if Mobile Speeding device batteries are still working, or whether council need to purchase a new device.</p>	<p>DS</p>
<p>10.3 <u>Swifts play area</u> Lack of communication between RoSPA and the council has prolonged getting the Swifts playground sorted. Clerk to discuss with Cllrs Bramwell and Johnson their communication with Paul Barham.</p>	<p>AB, KJ and Clerk</p>
<p>10.4 <u>1A Impett's Lane</u> Cllr Smith to continue looking at 1A Impett's Lane</p>	<p>DS</p>
<p>10.5 <u>Install defibrillator</u> The Hat and Rabbit pub is now open. Council need to confirm that Green King still give permission for a defibrillator on their site, and then seek permission from the new landlady. Cllr Smith to cover up street sign on High Street for missing defibrillator. Cllr William to chase contact for a reply to the Clerk about the missing defib. Cllr Howell offered to help chase if needed.</p>	<p>Clerk DS JW</p>
<p>10.6 <u>Sub Committees</u> Cllr Brown to come of Swifts User committee; Cllr Andrews to be added to recreational ground committee. Cllr Viner to be added to Youth committee. Cllr Roberts to join Highways Committee. Cllr Howell to take vacant position as representative on Fulbourn Primary School committee. Clerk to add a list of duties for each committee. It was noted council used to received in person reports from local schools, police etc at Parish Meetings. Look to reinstate this.</p>	<p>Clerk</p>
<p>10.7 <u>Demolition of Old Scout Hut</u> Scouts are looking at quotes for the temporary structure. Cllr Smith noted the importance of having their agreement with the Fulbourn Institute in written form, not just verbal.</p>	
<p>10.8 <u>LHI Bid</u> Both LHI bids had taken place earlier in the day. Cllr Roberts was interviewed on behalf of FPC and noted that it all seemed to go well. Response will come in July.</p>	
<p>10.9 New hours for Parish Clerk are on the website – 9:30-2:30 Tuesday and Thursdays.</p>	
<p>10.10 Cllr Smith to meet with David Cottee to discuss how some aspects of planning will be effected by the neighbourhood plan, for example retrospective planning.</p>	<p>DS</p>
<p>10.11 Still waiting on a quote for cleaning of the War Memorial. This needs to be done by 6th June and so the Clerk asked Council to give permission for the Chair and Vice Chair to approve the quote when it comes in. Council approved of this.</p>	
<p>10.12 Cllr Lockwood noted that the Scouts are also in discussion with the British Legion about the Remembrance Day parade/road safety. The Clerk will contact the Scouts to find out more.</p>	<p>Clerk</p>
<p>10.13 Cllr Daunton noted that a decision will be made on the new bus route in a few weeks, and so any comments can be given to the Clerk to be forwarded on appropriately.</p>	
<p>10.14 Council asked for an update on the lighting situation down Fulbourn Old Drift. The Clerk will discuss this with Trish Newman at the meeting on Tuesday 14th May.</p>	<p>Clerk</p>
<p>10.15 Cllr Smith brought up needing to organise the village walks, where councillors walk in a group round the village of an evening to find any problems. Majority of councillors are happy to get involved and so the Clerk will find some dates to send round.</p>	<p>Clerk</p>
<p>10.16 Cllr Daunton brought up the hedges on the bend on Church Lane, before it turns into Station Road. The responsibility is with the home owners. They used to cut it back but it has not been done for a while. Cllr Smith will take photos and try to discuss with the home owner.</p>	<p>DS</p>

11 Tree works:

24/0317/TTCA, 30 Apthorpe Street – GCPS has no objection to this application
Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

12 Correspondence.

12.1 Cambridge Past, Present & Future – Invitation to is 70th Birthday party on 04/06/24. Cllr Gaskill will look to attend.

12.2 Cambridge Grove Care Home – Official opening to held on 4th May 2024.

12.3 Cambridge Sustainable Food – Good to grow week 22-29 April 2024 providing opportunities for people to get involved in community growing.

12.4 ZCC – Zero Carbon Communities Newsletter, Spring 2024.

12.5 CPPF – Invitation to Wandlebury 70th Birthday party

12.6 FA4Y – Request to decorate a plain wall in the Youth Club itself with artwork; it would also help pupils with their GCSE portfolios. Council agreed to letting the Youth Club paint the walls in the corridor. Clerk will pass on the approval to FA4Y.

Clerk

12.7 GCSP – Link sent to recording of Parish Forum Meeting from 28 March 2024, with supporting documents

12.8 Stapleford and Gt Shelford PC’s – Consultation to comment on the draft Neighbourhood Plan closes on 30/04/2024.

12.9 Fulbourn Health Centre – Confirming FHC will be closed due to flying ant infestation. Clerk to put a notice on the website.

Clerk

12.10 CCC – Way to Go Spring 2024 newsletter.

12.11 Cambridgeshire & Peterborough NHS Foundation Trust (CPFT) – Monthly round-up of “How are you South Cambs”, sharing and promoting all that is good for wellbeing in the district.

12.12 South Newnham PC – Comments on South Newnham Neighbourhood Plan can be submitted to Cambridge City Council from 7 May until 18 June 2024.

12.13 Proludic – invitation to a webinar on Friday 10th May 2024 on inclusive play equipment for parks

13 To resolve the accounts for the month.

Dent Ltd: Supplies.....620.40R TH Tree Ltd: Tree work.....2,064.00R

CCVS: Annual subscription.....60.00 Wave: Rec. ground.....127.76

Hiscox Insurance: Pavilion cover.....1,084.31R Shaws: Receipt books....315.00R

CAPALC: Affiliation fees.....974.20R rOspa: Play inspections.....304.80

Barclays: Monthly fees.....7.45 Wages: P Newman.....1,857.90

Wages: Clerk.....541.67

Cllr Thorn proposed passing the accounts, proposal seconded by Cllr Lockwood agreed by the Council.

14 Council Committees and Remote Meetings

15 To receive items for inclusion on the next Agenda for decision and/or action.

15.1 Cllr Johnson brought to light a tree on Haggis Gap (next to the Swifts building) that has grown around a street light. Cllr Smith to take a look and report back.

There was no further business and the meeting closed at 9.20pm.

Attached reports: