

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 9<sup>th</sup> July 2025 in The Swifts, Haggis Gap, Fulbourn.

**Present:** Councillor Smith (Chair), and Councillors Andrews, Bramwell, Butler, Gaskell, Howell, Johnson, Lacey, Lockwood, Saunders, and Ward; County Councillor Morgan, District Councillor Cone, and the Clerk

<p><b>27 To accept apologies for absence.</b> Councillors Brown, Drage, District Councillor Williams</p> <p><b>28 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b></p> <p><b>Public &amp; Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</b></p> <p><b>29 To receive reports from County and District Councillors.</b> 29.1 <b>Councillor Matthew Morgan</b> reported that the 20mph scheme is nearing completion, with roundels painted and signs to be installed on Stonebridge Lane. At the recent Highways meeting it was confirmed that a separate LHI bid could be submitted for Teasel Way, and that housing associations may be approached regarding unadopted roads. The previous non-adoption of the Swift's estate was noted, with CCC unwilling to fund necessary works; Cllr Smith suggested raising this, along with Manor Walk, at the forthcoming Andi Caddy meeting. On the Greenway Section 278, Cllr Morgan met the new project manager for a walk around of Cambridge Road, Hinton Road and Fulbourn Old Drift. As designs pre-date the Greenway, works are scheduled for August and October/November, though a redesign has been requested. Safety concerns were raised at the Hat and Rabbit bus stop and the Hinton/Maples/Cow Lane junction; a council walkround will be arranged. Stages 2 and 3 of the Greenway (past Tesco and along Mill Road) were also discussed. A walk around for Council will be organised. Training will be required to operate the MVAS speed monitoring devices. Gullies on Wilbraham Road have been cleared, and upcoming Cadent works on Pierce Lane are limited to one property. 29.2 <b>District Councillor Williams</b> submitted the attached report. Cllr Williams asked for any questions to be sent to him. 29.3 <b>District Councillor Cone</b> Report is as written. Highlighted update on postal voting. Council will write to the 15,000 plus people who will lose their postal vote and will point them in the direction of the South Cambs website to re-register for the postal vote. This will happen from January. There will be information on contacting the helpline for anyone who cannot do it online. Also highlighted changes to planning, specifically to the appeals process which will now be shorter as evidence will not need to be resubmitted.</p> <p><b>30 To approve the minutes of the June 2025 meeting.</b> The Minutes of the meetings were accepted as a true record and signed by the Chair.</p> <p><b>31 Orchards 106 letter</b> The Clerk had send the letter round council via email, but shared a paper copy during the meeting. Cllr Lockwood suggested previously Cllr Brown had been interested in running the social club side. Cllr Morgan spoke to the county team who said they didn't think there were enough children in Fulbourn to warrant the preschool. However the nursery at Capitol Park has a very long wait list. Cllr Bramwell suggested doing a list of pros and cons and then debate in September full council meeting. Cllr Cone suggested getting costings for if we appointed another organisation to run the buildings.</p>	<p>DS</p> <p>MM</p> <p>All Clerk</p>
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<p><b>31 Matters arising from the last meeting.</b></p> <p>31.1 <i>Farehurst Park and The Orchards</i>: the rates we get per house has been shared round. A complaint from Parishioner about the noise and dust. Will be brought up at the next Liaison meeting. Cllr Ward mentioned another Parishioner is concerned that the developers have moved soil and so now her garden might be liable to flooding. Cllr Smith will bring up at the next Liaison meeting.</p> <p>31.2 <i>Fulbourn Hub</i> Clerk to pay solicitor bill. Ongoing but almost complete</p> <p>31.3 <i>Mobile Speeding Device</i> Cllr Cone will collect the device and get it set up. Will then contact Cllr Andrews to organise training and setting it up.</p> <p>31.4 <i>Swifts Play Area</i> Cllr Lockwood confirmed Accent have started the work to make the play area safe for now. Cllr Bramwell confirmed the Accent solicitor has left, so FPC solicitor is waiting for contact who is taking over. Cllr Bramwell has a walk around with accent next week as the park will be closed for repairs. Cllr Johnson suggested to get a working group with some of the residents to see what they want from the green area.</p> <p>31.5 <i>Village defibrillators</i> Hat and Rabbit now installed. Cllr Cone suggested having a spare set of pads on hand as it will take them a while to replace used ones at Chapmans Close. Council agreed if they get used then Clerk can replace them.</p> <p>31.6 <i>Demolition of Scout Hut</i> Cllr Lockwood reported that Cadent were there today but did not seem like they had done anything. She has asked for evidence that the work has been done. Electricity: cones will go up on 15<sup>th</sup> to stop people parking on the path opposite side of the road. Work will be done on 16<sup>th</sup>. Cllr Smith asked if we need planning permission to take the old hut down; Cllr Cone doesn't think so but will double check to be safe.</p> <p>31.7 <i>Stonebridge Lane</i> Ditch clearance booked for 5<sup>th</sup> August. Cllr Smith will talk to the parishioner who lives in the thatched cottage</p> <p>31.8 <i>Parking restrictions and High Street</i> meeting hopefully taking place on 23<sup>rd</sup> July; Clerk awaiting confirmation from Andi Caddy</p> <p>31.9 <i>Cemetery</i> leak currently down the driveway due to it being too shallow. Cllr Smith getting quotes from Martyn Morris. Martyn had mentioned whether the hedge is forcing cars to drive over the pipe. Clerk to organise cutting back the hedge.</p> <p>31.10 <i>LHI bids</i> Cllr Smith to send Clerk 500 words in case of tech difficulties.</p> <p>31.11 <i>Memorial Bench</i> Waiting on further information on where Over village got their Remembrance bench from</p> <p>31.12 <i>Pavilion</i> Official order has been sent by the Clerk to Pace Associates. Architect can now look at sewerage etc and get proper drawings to planning.</p> <p>31.13 <i>Cricket nets</i> PC can pay for and submit the planning on behalf of cricket club, but they must do the paper work and arrange a grant to pay back the costs. Ongoing.</p> <p>31.14 <i>Advertising</i> Clerk to write a letter to NHS properties. Cllr Bramwell offered to write as she has contacts.</p>	<p><b>DS</b></p> <p><b>Clerk</b></p> <p><b>GC, TA</b></p> <p><b>DS</b></p> <p><b>Clerk</b></p> <p><b>DS</b></p> <p><b>DS</b></p> <p><b>Clerk</b></p> <p><b>AB</b></p>
<p><b>32 Tree works: no tree works submitted</b></p> <p>Cllr Ward asked for the Chestnut Tree could be looked at, bottom of Bird Farm Road. Clerk to ask Tom or Michael Downs.</p> <p>Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	<p><b>Clerk</b></p>
<p><b>33 Correspondence.</b></p> <p>33.1 Parishioner, letter – Parishioner lives next door to the cemetery and would like to talk about gaining access to their property via the cemetery driveway. <i>Council discussed briefly. Clerk to find out more information particularly regarding the legal side. Clerk to check if there are already any covenants on the driveway.</i></p> <p>33.2 Parishioner, email and phone call – 2 parishioners have sent complaints about the building work taking place on Number 1 Weston Grove. <i>Clerk reported that Cllr Morgan and</i></p>	<p><b>Clerk</b></p>



<p>Cllr Johnson brought up the war memorial in the cemetery. Cllr Johnson offered to contact the War Memorials Trust to see about funding. Council agreed.</p> <p>Cllr Johnson reported that the headstones can be put back after 6 months, not 12 months. There is nothing in our rules about it. To be added in. Clerk to send round rules and regulation to all councillors.</p> <p><b>36 To receive items for inclusion on the next Agenda for decision and/or action.</b></p> <p>There was no further business and the meeting closed at 9.20pm.</p>	<p><b>KJ</b></p> <p><b>Clerk</b></p>
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Attached reports: