

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 10<sup>th</sup> September 2025 in The Swifts, Haggis Gap, Fulbourn.

**Present:** Councillor Smith (Chair), and Councillors Andrews, Bramwell, Brown, Drage, Gaskell, Howell, Johnson, Lacey, Lockwood, Saunders and Ward; County Councillor Morgan, District Councillor Cone, the Clerk, the Administrator and 2 parishioners.

**38 To accept apologies for absence.**

District Councillor Williams

**39 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.**

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.**

2 Parishioners attended to speak about the Windmill restoration project. Richard Hames & Natalie Nicholas reported that a new charity has been formed to carry out the restoration, supported by a grant from Wrights. Work will begin shortly: the windmill will be dismantled and repaired.

Planned operation: open for 100 days per year, including corn milling demonstrations, school visits, and group tours. While the restoration funds are secured, ongoing funding will be required for long-term operation. Cllr Drage noted the council cannot directly fund a charity, though alternative support may be possible. Cllr Smith asked about lease arrangements: temporary lease during restoration, followed by a 99-year lease.

Cllr Smith raised parking concerns: disabled parking is included in the plans, with general parking encouraged in the village.

Cllr Morgan added that as part of the planning process, Highways have reviewed access and noted that assistance will be provided for school groups crossing the road.

**40 To receive reports from County and District Councillors.**

**40.1 County Cllr Matthew Morgan**

- Appendices were circulated separately prior to the meeting.
- Greenways: walk through took place. It was noted that fewer speedbumps could release funds for other works e.g. zebra crossing outside pub highlighted as important for pedestrian safety. Ideas list to be prepared for next year's plan.
- Council content with Greenways feedback and agreed Cllr Morgan should continue as is.
- Cycle path up to Hinton Road by Morris Homes: extension of this will be discussed at the upcoming liaison meeting with the developer. Signage, street lighting, and safety measures (cats eyes, give way sign) at the Fulbourn Old Drift/Hinton Road junction discussed.
- Wilbraham Road 20mph speed roundels are not in place; Cllr Morgan will check if these are in the plans, but has a feeling the proximity to the level crossing will stop any more being added.
- Teversham Road resurfacing/signage raised. Also, the dangerous path between Fulbourn and Teversham which Cllr Morgan will look into but was noted the drainage banks are likely the issue.
- New Highways Maintenance system demo on 12th.

**40.2 District Cllr Williams**

- Report received; queries to be directed to him.

**40.3 District Cllr Cone**

- Relocation of water treatment plant cancelled (loss of 8,000 houses in local plan, no Plan B yet but being looked into).
- Four-day working week voting noted.

MM

**41 To approve the minutes of the May 2025 meeting.**

The Minutes of the meetings were accepted as a true record and signed by the Chair.

**42 Matters arising from the last meeting.**

**42.1 Farehurst/Orchards** Next liaison meeting is next week. Cllr Drage spoke about the offer from Morris Homes. Section 4 – the first offer is for £450,000 to provide a 2 story building. A discussion was had but the conclusion was that while the money is index linked (and potentially building index linked) the hub cost over £800,000 so probably not enough money. Cllr Smith called a vote. Cllr Drage proposed to reject it, Cllr Howell seconded and everyone voted to reject the first offer.

Clerk

**42.2. Fulbourn Hub, scout lease** is signed and should be being sent to Clerk

**43.3 Mobile Speeding device** Operational but stuck at 30mph setting; Cllr Cone to contact Swarco. Possible LHI bid for another device next year. MVAS training to be looked into for moving the device.

GC

**44.4 Swifts play area** Cllrs Drage & Bramwell to prepare report for Pump on the ongoing work and display designs in the library. During a meeting with Cllrs Bramwell and Johnson, Accent officers were unconvinced by safety concerns. Follow up with County Council if no contact from Accent’s solicitors by Nov meeting.

MD, AB

**44.5 Village defibs** Information that was missed in last Pump will be included in the upcoming one. Public EAD demo has been booked in for Wednesday 29<sup>th</sup> Oct 6:30-7:30 and Saturday 8<sup>th</sup> Nov, 2-3pm at the Swifts. Advertising will start.

Clerk,  
Admin

**44.6 Demolition of Scout hut** Cllr Lockwood reported that the utilities have all been cut off, but still no reply from defcom for demolition, after asking them for a revised quote. Still awaiting.

TL

**44.7 Cemetery** Awaiting plumbing quote. Rabbit issue raised; Clerk to investigate with Fulbourn Hospital/Mole man.

Clerk

**44.8 LHI bids** results from LHI bid expected after the 14<sup>th</sup> October meeting

**44.9 Pavilion showers** Quote from Martin Morris Plumber for £8600. Other quotes were above £12,000. Cllr Johnson proposed the vote, council accepted.

Clerk

**44.10 Leaving gifts** Cllr Smith suggested having a Christmas do and inviting Ray, Derek and John.

Clerk

**44.11 Old Fulbourn Hospital** Council agreed the Clerk should start looking into making the old Fulbourn Hospital a Grade 2 listed building. Cllr Ward suggested seeing if Poor Well could be done as well.

**44.12 20mph** Noted the ‘Fulbourn: drive with care’ signs are still not in place at the entrances to village; Cllr Morgan will look at the original plans.

**44.13 Hub as community space** There is 106 money from the Teversham Road site to spend on the hub e.g. solar panels, and making the hub meeting room bigger, air-conditioning unit. Clerk spoke about opening the hub up as a community space, which council agreed was a good idea.

**43 Tree works:**

Poor Well: Cllr Ward has been informed that the Poplars all need looking at. Clerk to ask tree surgeon to investigate.

The Clerk has emailed Hill about the dangerous tree at the entrance to Farehurst. No response.

Proposal: Lime - Reduce to a 4m Bolling to make this tree safe, it is leaning towards a main gas infostructure and requires urgent assistance

Site address: Piney Lodge 66 Cow Lane Fulbourn

Reference: 25/0731/TTPO

Proposal: Mature Apple situated in back garden - Removal to near ground level.

Site address: 33 Hinton Road Fulbourn Cambridgeshire  
Reference: 25/0854/TTCA

1553

Proposal: Group of three semi mature Rowan - Fell the two easternmost trees, leaving the largest specimen retained.

Site address: West Wing Victoria House Capital Park Cambridge Road

Reference: 25/0879/TTCA

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

#### 44 Correspondence.

1. Mark Danson, email – Mark, who is our IT consultant, would like to start creating FPC emails for everyone. *These emails will then replace phone numbers as Cllr contacts in the Pump.*
2. Parishioner, email – benches along walk to Wandlebury. English Heritage, CCC and Cambridge PPF all have claimed not to own the land. *Friends of the Roman Road might be able to help. Clerk to contact.*
3. Parishioner, email and in person – a parishioner has had an accident down Church Lane due to the bad state of the pavement. *Cllr Morgan to take a look into the situation.*
4. Parishioner, email – a parishioner has been in contact with Accent due to ball games being played against the Swifts life wall. *Noted by council and will be considered with the green spaces take over.*
5. Fulbourn Arts, email – letter regarding the annual grant from Parish Council. Included was annual report and budget. *Cllr voted to continue the £2000 grant, but Cllr Drage suggested that when council do the next precept, look to potentially increase the donation.*
6. GCSP, email – offer from the Ida Darwin 106 money for a contribution towards new Library books. Indemnity agreement needs signing. *Council agreed and Clerk will get 2 councillors to sign the document.*
7. Chub, email – annual inspection of AED equipment.
8. Parishioner, email – asking for Cambridge Road entry to village be one of the first for the new speed monitoring device
9. Tungsten Security & Risk Management, email – security firm that offers Parishes and Towns security presence; would like to come and talk to council at a meeting
10. SCDC, email – community welcome pack is ready to be printed. Any last changes please let us know ASAP
11. Parishioner, email - wanting to know who owns the horse pond as the growth along their boundary is never taken care of. *Cllr Gaskell noted South Staffs Water are responsible for the horse pond. Clerk to contact.*
12. RBL, email – asking for the road to be closed again for Remembrance Sunday and if the silhouette soldiers can be put up again. *Council agreed.*

#### 45 To resolve the accounts for the month.

<b>Pavilion Gas.....</b>	<b>233.64</b>	<b>Pavilion Elec.....</b>	<b>422.59</b>
<b>Hub Gas.....</b>	<b>104.08</b>	<b>Hub Elec.....</b>	<b>164.78</b>
<b>Village grass cut.....</b>	<b>3120.00</b>	<b>TH Tree surgery: tree works.....</b>	<b>576.00</b>
<b>DR Raven Garden: Gate post parts...</b>	<b>178.00</b>	<b>Area cladding: new pavilion door...</b>	<b>995.00</b>
<b>Amazon: metal rods playpark ....</b>	<b>24.00</b>	<b>Amazon: paper, marker pens, new lock...</b>	<b>71.99</b>
<b>Tesco: Mobile.....</b>	<b>26.99</b>	<b>Cleaner Windows: Swifts.....</b>	<b>30.00</b>
<b>Clerk: Wages.....</b>	<b>1301.64</b>	<b>Admin Assist: Wages.....</b>	<b>542.40</b>
<b>Cleaner: Wages.....</b>	<b>433.00</b>	<b>DR Raven Garden: hours.....</b>	<b>821.00</b>

Comments were made about the cost of the new pavilion door.

<p>Cllr Howel proposed passing the accounts, proposal seconded by Cllr Johnson agreed by the Council.</p> <p><b>46 Council Committees and Remote Meetings</b></p> <p><b>46.1 Minutes of the Swifts User meeting, 23<sup>rd</sup> July 2025</b></p> <p>Cllr Smith gave an overview of electrical work carried out by DBS. Cllr Drage noted council responsibility is only for the meeting rooms; Accent responsible for outside and car park (disputed). Council to review lease and seek solicitor’s advice if unclear.</p> <p>Swifts user concern: Issue raised about public accessing toilets during private bookings. Administrator to provide “Private Event” sign.</p> <p>Disabled toilet: Door mechanism problematic. Administrator to arrange specialist assessment.</p> <p>Rates for regular users: The administrator raised need to formalise rates. Council agreed for the Swifts committee to review and set consistent policy.</p> <p>Plaques: Kathy requested plaque to explain wall tiles (created at building open day organised by Accent). Cllr Drage suggested a plaque also for the Hub.</p> <p>Hope Food Hub: Request to use building on occasional Tuesday mornings approved. Admin assistant to coordinate</p> <p><b>46.2 Minutes of Planning meeting, 28<sup>th</sup> July 2025</b></p> <p><b>46.3 Minutes of Finance meeting, 26<sup>th</sup> August 2025</b></p> <p>After Derek Thorn retired from council, there is a space on the Finance Committee. Cllr Saunders has offered to take the position.</p> <p><b>46.4 Minutes of Recreation ground working party meeting, 2<sup>nd</sup> September 2025</b></p> <p>Cllr Ward mentioned the parking at the recreation ground car park. The Clerk has reported the cars to council and will write a letter. Some large branches have been left in the corner of the rec; can Dave groundsman get rid of them.</p> <p><b>46.5 Minutes of Recreation ground expansion meeting, 2<sup>nd</sup> September 2025</b></p> <p><b>46.5 Minutes of Planning meeting, 3<sup>rd</sup> September 2025</b></p> <p><b>47 To receive items for inclusion on the next Agenda for decision and/or action.</b></p> <p>There was no further business and the meeting closed at 9.50pm.</p>	<p><b>1554</b></p>
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Attached reports: