

Minutes of a Meeting of FULBOURN PARISH COUNCIL held on Wednesday, 12<sup>th</sup> November 2025 in The Swifts, Haggis Gap, Fulbourn.

**Present:** Councillor Smith (Chair), and Councillors Bramwell, Drage, Gaskell, Howell, Johnson, Lacey, Lockwood, Saunders, and Ward; County Councillor Morgan, District Councillors Cone and Williams, the Administrator Alison Mclellan and the Clerk and 1 parishioner.

<p><b>59 To accept apologies for absence.</b> Councillor Andrews, Brown</p> <p><b>60 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.</b></p> <p><b><u>Public &amp; Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</b> John Shepperd, representing the Bingo group, explained that Bingo contributes funds back into the community. He noted that Bingo was originally run by the British Legion, and when they ceased operating it, members agreed to continue running it independently. Any village clubs may apply for grants to purchase items they need. The hall is hired from 7:00–10:00 p.m., though Bingo itself runs from 8:00 p.m.</p> <p><b>61 To receive reports from County and District Councillors.</b> <b>61.1 County Councillor Matthew Morgan</b> Report attached at end of document. Cllr Morgan highlighted: Spoken with the Highways Maintenance Team. They advised that if councillors or residents notice junctions where white line markings have faded, they should take a photograph and submit a report to Highways. Noted that the County Council does not have comprehensive maps of gullies. Volunteers are therefore welcome to accompany him on a walk around the village to identify and check all gullies, which will assist with flood prevention. Cllr Gaskell volunteered to take part. Cllr Morgan confirmed that Cambridgeshire County Council will be supporting Option A for the Local Government Reorganisation, which is currently being voted on. He also informed the Council of the consultation on the Fens Reservoir, located in Chatteris, and noted its wider importance. He recommended that the Parish Council submit a comment.</p> <p><b>61.2 District Councillor Williams</b> Report attached at end of document. Cllr Williams highlighted: Cllr Williams reported on the success of the Parish Council Liaison meeting, which took place the previous evening. A Scrutiny Committee meeting is scheduled for tomorrow, 13<sup>th</sup> Nov, followed by a special Council meeting on 24 November. The Local Plan is expected to go out for consultation on 1 December. Cllr Williams provided an update on the Grange Farm development in Abington, which is progressing and expected to have further information available by the next meeting. Cllr Williams also walked the chalk stream and noted some ongoing work behind the waterworks. He confirmed that the chalk stream remains in good condition. He added that Fulbourn Forum can also litter-pick the awarded courses, including the ditches on Teversham Road. Hills have placed warning notices about deep water at the ornamental pond; this matter will be raised at the Liaison meeting.</p> <p><b>61.3 District Councillor Cone</b> Report attached at end of document. Cllr Cone highlighted: A reminder regarding postal votes deadline to register in January.</p>	
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<p><b>62 To approve the minutes of the October 2025 meeting.</b></p> <p><b>63 Matters arising from the last meeting.</b></p> <p><b>Farehurst Park and The Orchards</b> Councillors were asked to send any comments on the developments to the Clerk ahead of the next liaison meeting on <b>9 December</b>. It was noted that Fulbourn residents on the waiting list will receive priority allocation due to their local connection; this will be mentioned in <i>The Pump</i>.</p> <p><b>Fulbourn Hub</b> The Youth Hub lease, signed in 2022, remains valid for several more years (seven in total, so will finish in 2029 but need to be looked at before then).</p> <p><b>Mobile Speed Indicator Device (SID)</b> The SID was recently placed on Teversham Road but the battery expired quickly as it was still on its factory charge. It will be returned to Teversham Road for a further week before being moved elsewhere. Cllr Cone will provide training to Cllr Andrews and the Clerk on installing and operating the device.</p> <p><b>Swifts Play Area</b> A decision will be deferred until the <b>December meeting</b>, pending legal advice from the Council's solicitor. The Clerk will also check with the library regarding the provision of tea and coffee at the open morning on 22<sup>nd</sup> November.</p> <p><b>Swifts Car Park</b> Cllr Bramwell contacted the NHS, but after reviewing title plans and maps, it was confirmed that the fence (and land) does <b>not</b> belong to the NHS. Accent has confirmed that the fence will be repaired on <b>19 November</b>. Cllr Drage clarified that the Parish Council is responsible only for the inside of the building and the 12 designated parking spaces, not the wider car park.</p> <p><b>Councillor Emails</b> The Clerk will arrange a meeting with Mark to assist councillors with outstanding IT and email issues.</p> <p><b>Dogs on Recreation Ground</b> A recent incident involved a dog eating something bad on the recreation ground. The situation with commercial dog walkers will continue to be monitored and raised at the recreation ground expansion meeting.</p> <p><b>Local Highways Initiative (LHI)</b> The Council agreed to support the Manor Walk application.</p> <p><b>Driveway</b> The architect will attend next week. The Clerk has begun discussions with Highways. A temporary light will be installed where the old scout hut was located to make driveway safer. The groundsman will be asked to address the potholes.</p> <p><b>64 Tree works:</b> Cllr Ward reported on trees on the rec. Clerk to get tree surgeon to look at urgently. Clerk reported that Michael Downs suggested tests done to the Poor well tree's which would cost around £3000. Council agreed they would prefer to just get the works done without the tests, as many large branches have been dropping.</p> <p>Proposal: Apple - fell Site address: 41 Church Lane Fulbourn Cambridgeshire Reference: 25/1091/TTCA</p> <p>Proposal: T1 - HORSE CHESTNUT; T2 – SYCAMORE; T3 – LIME; T4 - LIME Line clearance between 2x telegraph poles, to install cable (or rope) and will require at least 0.5m of clearance around the cable that is currently running through the trees.</p>	<p><b>1559</b></p> <p><b>Clerk</b></p> <p><b>GC, TA, Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>DS, Clerk</b></p>
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<p>Site address: 40 Cow Lane Fulbourn Cambridgeshire Reference: 25/1083/TTPO</p> <p>Proposal: T1 Walnut Reduce height by 6m, shorten lateral branches by 3-4m to re-balance and lift crown to 4m to reduce weight on tree. Site address: 31 Hinton Road Fulbourn Cambridgeshire Reference: 25/1136/TTCA</p> <p>Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	<p><b>1560</b></p>												
<p><b>65 Correspondence</b>  <b>65.1 Fulbourn Windmill Trust, email</b> – update on works to windmill to be shared  <b>65.2 CAPALC AGM</b> – Thurs 27<sup>th</sup> November virtual meeting, need 1 member to attend  <b>65.3 Parishioner, email</b> – parishioner concerned that buses can have ‘timed stops’ at dangerous points along the route (on Cambridge Road, just before School Lane). <i>Clerk to report to Cllr Williams</i>  <b>65.4 Parishioner, email</b> – laurel and other hedging around Cherry Orchard is very overgrown and impacting houses/fencing, as well as footpaths. <i>Cllr Morgan to investigate ownership</i>  <b>65.5 Parishioner, in person</b> – a parishioner was asking about upgrading the skate park. <i>Bring up at recreation expansion meeting</i>  <b>65.6 Fulbourn Arts, email</b> – request increase of grant for year 2026-27. <i>Council agreed.</i>  <b>65.7 Parishioner, email</b> – requesting road safety measures on Hinton Road, close to the Waldorf school. <i>Recommend the school do a private LHI bid for the road works</i>  <b>65.8 Parishioner, email and telephone</b> – the work taking place at 14 Cambridge road have left a big mess with mud and stones covering the pathway which is making it dangerous. <i>Forward to Cllr Morgan and Niel Stevens</i>  <b>65.9 Parishioner, email</b> – requesting road safety measure like a zebra crossing being put across Cambridge Road to join Shelford Road with the Swifts. <i>Confirm this was put through as an LHI bid unsuccessfully</i>  <b>65.10 GCSP, email</b> – initial information on New community proposal at Grange Farm, Abington  <b>65.11 Fulbourn Forum, email</b> – giving thanks for including the litter pick in the village pump  <b>65.12 Dr Annette Green, email</b> - Invitation: Cambridgeshire Fens Perspectives Workshop, Dec 2025, RSVP. Invitation to take part in Dr Greens research</p>	<p><b>MM</b> <b>JG, KH, Clerk</b> <b>Clerk</b> <b>Clerk</b></p>												
<p><b>66 To resolve the accounts for the month.</b></p> <table border="0"> <tr> <td><b>Pavilion Gas..... 96.22</b></td> <td><b>Pavilion Elec.....483.50</b></td> </tr> <tr> <td><b>Hub Gas..... 178.10</b></td> <td><b>Hub Elec.....407.19</b></td> </tr> <tr> <td><b>Village grass cut.....3040.00</b></td> <td></td> </tr> <tr> <td><b>Tesco: Mobile.....26.99</b></td> <td><b>Cleaner Windows: Swifts.....30.00</b></td> </tr> <tr> <td><b>Clerk: Wages.....1301.64</b></td> <td><b>Admin Assist: Wages.....676.00</b></td> </tr> <tr> <td><b>Cleaner: Wages.....433.00</b></td> <td><b>DR Raven Garden: hours..... 459.00</b></td> </tr> </table> <p>Cllr Drage proposed passing the accounts, proposal seconded by Cllr Lokwood agreed by the Council.</p>	<b>Pavilion Gas..... 96.22</b>	<b>Pavilion Elec.....483.50</b>	<b>Hub Gas..... 178.10</b>	<b>Hub Elec.....407.19</b>	<b>Village grass cut.....3040.00</b>		<b>Tesco: Mobile.....26.99</b>	<b>Cleaner Windows: Swifts.....30.00</b>	<b>Clerk: Wages.....1301.64</b>	<b>Admin Assist: Wages.....676.00</b>	<b>Cleaner: Wages.....433.00</b>	<b>DR Raven Garden: hours..... 459.00</b>	
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<p><b>67 Council Committees and Remote Meetings</b>  <b>67.1 Minutes of Swifts User meeting, Wednesday 22<sup>nd</sup> October</b>  <b>67.2 Minutes from Finance meeting, Thursday 6<sup>th</sup> November</b></p>													

<p><b>68 To receive items for inclusion on the next Agenda for decision and/or action.</b></p> <p>There was no further business and the meeting closed at 21.25.</p>	<p><b>1561</b></p>
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Attached reports: