

Minutes of a Meeting of FULBOURN PARISH COUNCIL
held on Wednesday, 11th February 2026
in The Swifts, Haggis Gap, Fulbourn.

Present: Councillor Smith (DS, Chair), and Councillors Andrews (TA), Bramwell (AB), Drage (MD), Gaskell (JG, Vicechair), Johnson (KJ), Lacey (RL), Saunders (LS), and Ward (GW);

Clerk: Mrs E Sullivan

Members: 12 (3 vacancies) Quorum 5

Members of the Public: 3

In attendance: County Councillor Morgan (MM); District Councillors Cone (GC) and Williams (JW); Administrator Alison Mclellan (AM)

Meeting opened at 19:30

<p>89 To accept apologies for absence. Councillors Brown, Howell, Lockwood</p> <p>90 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed. Cllr Drage declared an interest in agenda item 93 Local Highways Improvement funding (LHI)</p> <p><u>Public & Press</u> - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.</p> <p>Two parishioners attended to discuss the Mobile Vehicle Activated Sign (MVAS) and asked whether data had been retrieved from the current unit and if additional devices could be purchased. Cllr Cone advised that the MVAS is effective in slowing traffic, particularly when moved regularly, as its impact reduces if left in one location. Previous data indicated speeding concerns mainly at the entrances and exits to the village. Funding options, including a Clock Tower bid for additional units and maintenance, were discussed. The possibility of applying to the County Council for additional posts to allow rotation of the device was also considered. Manufacturers recommend moving the unit approximately every six weeks. Battery life varies depending on traffic volume. Solar-powered options were noted but would reduce portability. It was agreed to place the matter on a future agenda for further consideration.</p> <p>91 To receive reports from County and District Councillors. 91.1 County Councillor Matthew Morgan Report attached at end of document. Cllr Morgan highlights: Teversham Road has received temporary repairs and is scheduled for resurfacing in the summer. Station Road is expected to close for 3–5 weeks between April and May; a site meeting is scheduled. Surface water flooding risks were identified along Pierce Lane and Haggis Gap. The Council’s flood risk plans could be used to support the formation of a local flood action group. Councillors raised concerns regarding the impact of the Station Road closure on school transport, ongoing pothole issues (including Shelford Road, Cambridge Road and Teversham Road), and the condition of works carried out by Cadent on Cambridge Road. Cllr Morgan advised that increased funding is planned for long-term highway maintenance. 91.2 District Councillor Williams Report attached at end of document. Cllr Williams highlights:</p>	<p>Clerk</p>
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Consultations are underway on local government reorganisation and the Cambridge Growth proposals. It was reported that the growth plans are intended to align with the emerging Local Plan, limit expansion in surrounding villages, and protect the Green Belt. It was also noted that postal voters who have not reapplied have now lost their postal vote, and will need to apply if they would like to have it again (DC vote in May).

91.3 District Councillor Cone

Report attached at end of document. No further comments.

92 To approve the minutes of the January 2026 meeting.

93 Matters arising from the last meeting.

Farehurst Park and The Orchards: Upcoming meeting has been rearranged. Cllr Smith confirmed the lights at the pond are working now. The tree is on Hills property. Cllr Ward reported the play area at Hills is very wet, frequently under water. Lack of footpath at the main entrance site is still an issue.

Mobile Speed Indicator Device (SID): update given during public and press.

Swifts 106 : new matting has been put down. Azhar contacted Cllr Bramwell to ask if we have received the money. Clerk to contact solicitors and accent.

Work on the swifts building to be taken out of the library 106 fund.

Local Highways Improvement funding (LHI): Idea put forward for LHI 2026/27 to look at work on the Wilbraham Road corner. To be kept on agenda.

Driveway : Architect has heard back from Highways so now Clerk will contact Townley Hall Trust.

Skate Park: Alison Mclellan shared her research into getting a new skate park. To do a full skate park would cost over £250,000. However, one company has suggested a new pump track could be put in for circa £40,000 and a smaller skate ramp to fit the current space for circa £90,000. Alison has also been looking into getting funding for these. Council agreed these were good ideas. Alison will send round findings to all councillors and will look at further at the next Parish Council meeting.

Cemetery Driveway: Clerk confirmed South Staffs have been out to fix the leak. Cllr Smith will ask the builder for the rec entrance to also quote for the cemetery driveway work.

High Street/Pierce Lane: Clerk read out response from Highways, confirming they will letter drop effected properties along Pierce Lane to get any feedback on formalising the bus stop and yellow lines.

94 Tree works:

Maple tree on the recreation ground will be looked at on Wednesday 18th by Tom Harper Tree surgeon. Large branch which has come off will be removed.

Poor Well awaiting second quote for the works.

94.4 Tree Works Applications

Proposal: T1 - Crab apple (north-west corner of front garden) -Prune top by approximately 2.5 metres and prune all round by up to 2.5 metres to give the tree a balanced shape and to reduce risk of fruit falling on to pavement and road, and into neighbour's garden.

Site address: 33 Cow Lane Fulbourn Cambridgeshire

Reference: 26/0019/TTCA

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

95 Correspondence

Neighbourhood Plan, email - 2026 Update on environmental policies and aspirations

SCDC Housing, email – Charles Clay has offered to attend a meeting or give a written

Clerk

Clerk

response to any questions. Council to decide. *Council decided it would be good to have Charles Clay attend the next meeting.*

SCDC Environment, email – Commemorative tree and plaque will be delivered w/c 23rd Feb or 2nd March. National Day of Commemoration on Sunday 8th March. Do we want to plant it then with a small ceremony? Where? *It was decided to plant the tree at Poor Well, to replace the trees that need to be removed. Everyone agreed a ceremony would be nice.*

Eastern Tree Surgery, email – Michael can provide a report for £250. *Clerk to speak to parishioners*

Fulbourn Windmill project, email – asking if the parish council is able to help with costs. *Parish Council agreed they are not able to help due to not giving money to charities.*

Parishioner, email – Laurel hedge in Cherry Orchard. Whether the Parish Council maintains it or not. *Confirmed this was always cut by the Parish Council. Clerk to ask tree surgeon to do.*

CCC, email – work to take place on Station Road starting Tuesday 7th April. Meeting on Station Road on Thursday 12th Feb to discuss further.

SCDC, email – Shared presentation and a letter with extra documents from the Cambridge Growth Company meeting on 4th Feb

96 To resolve the accounts for the month.

Pavilion Gas.....	121.73	Pavilion Elec.....	624.44
Hub Gas.....	21.12	Hub Elec.....	244.41
SPLandscape: grass.....	1300.00	Man up.....	37.50
Falcon: printing pump.....	410.00	Pace Associates.....	850.00
Dent: contract renew.....	188.40	Drain Doctor.....	2220
SLCC membership.....	215	SLCC ILCA course.....	168
Chin Min.....	276	Clive Dellar: fence.....	795
DBS electrical.....	126.79		
Tesco: Mobile.....	26.99	Cleaner Windows: Swifts.....	30.00
Clerk: Wages.....	1301.64	Admin Assist: Wages.....	676.00
Cleaner: Wages.....	433.00	DR Raven Garden: hours.....	480.00

Cllr Drage proposed passing the accounts, proposal seconded by Cllr Johnson agreed by the Council.

97 Council Committees and Remote Meetings

97.1 Minutes of Swifts User meeting, Wednesday 4th February 2026 Cllr Bramwell met with an Accent representative and went over all outstanding work, including cleaning the gutters, car park lights and landscaping. Accent rep was not able to find the water metre. Ongoing.

97.2 Minutes of ACE meeting, Tuesday 10th February 2026 Committee reviewed the rules and regulations document. Council voted for no plot fee for u18 year olds, for a single plot. Council also voted to take the offer of a planted rose (maintained for 10 years) out. MUGA and tennis electricity readings need to be done and charged.

97.3 Minutes of Planning meeting, Wednesday 11th February 2026

98 To receive items for inclusion on the next Agenda for decision and/or action.

There was no further business and the meeting closed at 21:35.

Date of next meeting: Wednesday 11th March 2026 in The Swifts, Haggis Gap, Fulbourn

Issued by the Parish Clerk: Emily Sullivan 12 February 2026

Attached reports:

**1571
Clerk**

Clerk