

**Minutes of a Meeting of FULBOURN PARISH COUNCIL  
held on Wednesday, 11<sup>th</sup> March 2026  
in The Swifts, Haggis Gap, Fulbourn.**

**Present:** Councillor Smith (DS, Chair), and Councillors Andrews (TA), Bramwell (AB), Gaskell (JG, Vicechair), Howell (KH), Johnson (KJ), Lacey (RL), Lockwood (TL), Saunders (LS), and Ward (GW);

**Clerk:** Mrs E Sullivan

**Members: 12 (3 vacancies) Quorum 5**

**Members of the Public: 5**

**In attendance:** County Councillor Morgan (MM); District Councillors Cone (GC) and Williams (JW); Administrator Alison Mclellan (AM) Charles Clay (CC), Richard Townley (RT), Ron Ward (RW), Steve Taylor (ST) and Toby Cave (TC).

Meeting opened at 19:30

**99 Parish Council Vacancy/Vacancies – Co-option for resolution**

Parishioner Adam Beckett expressed interest in joining the Council, and gave a short biography of his history in Fulbourn and why he was interested in joining. Having signed his Declaration of Acceptance of Office, he was welcomed to the meeting by Council. Cllr Beckett thanked Council for welcoming him onto council.

**100 To accept apologies for absence.**

Councillors Brown, Drage.

**101 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.**

**Cllr Saunders has an interest in tree works.**

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.**

Max, a young Fulbourn parishioner, attended to read a letter expressing concerns about the condition of the skate park. The Council thanked him for his well-prepared letter and advised that work is underway to improve the skate park and pump track, with public consultations to follow.

A parishioner raised concerns about the 20 mph speed limit not being adhered to, noting two recent crashes. He advised that the police have suggested a community speed watch scheme, requiring three volunteers who he has already found.

Cllr Cone reported that the mobile speed device has been moved to Pierce Lane where one of the crashes took place. It was noted that evidence gathered may enable police enforcement. The Council discussed applying for a speed detection device, which would require resident training and County Council approval. While such devices cannot issue fines, they can support police warning letters.

A parishioner suggested average speed monitoring. The Clerk will investigate what options are available.

**102 SCDC housing allocations**

Mr Charles Clay, SCDC, provided an overview of the Home-Link housing allocation system. It was noted that the Ida Darwin site, being brownfield, is not subject to a Section 106 agreement and therefore has no local connection requirement. In contrast, the Fairhurst development does require a local connection.

Applicants are prioritised by banding (A–D) and time on the housing register. Local connection may include residency, family links or employment, though none are prioritised

**Clerk**

over another. Exceptions may apply in cases such as urgent medical need. For Section 106 properties, applicants without a local connection are not eligible. Residents were encouraged to join the housing register promptly, and to contact the District Council if they wish to challenge their banding. Cllr Williams joined the meeting during this item and reported that 17 homes at Fairhurst have been handed over to South Cambridgeshire District Council, approximately half of the total.

**103 Entrance to recreation ground**

Involved parties (Townley Hall and the Fulbourn Institute) were invited to comment on the proposed works to the recreation ground driveway. Drawings were shared (attached) Mr Steve Taylor raised questions regarding the relocation and locking of the limit gate, the future use of the space (including potential Parish Council parking), and the level of disruption during the works. Cllr Smith advised that disruption cannot be confirmed until three quotes have been obtained. Mr Richard Townley stated that the committee is supportive of the plans, but asked whether planting would be included. Cllr Lockwood queried whether the full length of the path would be kerbed. Cllr Smith confirmed that it would, and that streetlighting is also proposed. Toby Cave raised concerns regarding the positioning of the fence alongside the path, suggesting it would be preferable either not to have a fence or to position it between the road and the path. Mr Townley also noted that disabled access requirements should be considered. Councillors voted to continue progressing the plans.

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**104 To receive reports from County and District Councillors.**

**104.1 County Councillor Matthew Morgan**

Report attached at end of document.

**104.2 District Councillor Williams**

Report attached at end of document. No further comments.

**104.3 District Councillor Cone**

Report attached at end of document. No further comments.

**105 To approve the minutes of the February 2026 meeting.**

**106 Annual Parish meeting date**

It was decided the APM will take place on **Wednesday 20<sup>th</sup> May 2026 19:30.**

**107 Matters arising from the last meeting.**

**Farehurst Park and The Orchards:** Cllr Smith gave an update from the previous days meeting. The outside lighting is now operational. Pond safety signage has been repeatedly vandalised. Cllr Smith reported that no bat boxes or swift bricks were observed on site. Cllrs Ward and Gaskell raised concerns that the play area becomes slippery and prone to flooding in wet conditions.

**Mobile Speed Indicator Device (SID):** Covered earlier in the meeting.

Swifts playpark: No further update provided.

**Swifts 106 :** The Clerk confirmed our solicitors are waiting for Accent’s solicitors to confirm wording for undertaking.

**Local Highways Improvement funding (LHI):** A discussion took place regarding priority roads for potential bids.

**Driveway :** Covered earlier in the meeting.

**Skate Park:** The administrator gave an update from a meeting with the contractor and on

applying for grants. All progressing well. Cllr Beckett raised concerns regarding safety at the current skate park and queried whether protective paint could be applied. Cllr Howell noted that the pump track option provides a more suitable multi-use facility.

**Cemetery Driveway:** It was noted that there is no water meter at the site. The Council approved continuation of the works..

**High Street/Pierce Lane:** No updates from Highways yet.

### 108 Tree works:

**108.1 Poor Well** Clerk updated that the Tree Surgeons are waiting on confirmation of equipment. But they have agreed they can complete the work with just a single lane closure and will complete the work within 2 days.

**108.2 Covid Commemoration Tree** Cllr Ward will collect the Covid Commemoration Tree from the Hub and look after it until the Poor Well work is complete and it can be planted.

#### 108.3 Tree works applications:

Proposal: Ash - Remove small lower branches.

Reason - Advised by a tree surgen that some lower small branches will need to be removed as they were growing and touching a service line to the property. There are also a few dead, lower small branches which will need to be removed.

Site address: 3 Teversham Road Fulbourn Cambridgeshire

Reference: 26/0144/TTPO

Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.

### 109 Correspondence

**Parishioner, email and telephone** – Coxes Drove residents with concerns about the boundary with Fairhurst Park

**Trek24, email** - Trek 24 Cambridge Event for East Anglian Air Ambulance - Sunday 6th September 2026 - Event Notification

**SCDC, email** - Improving the High Street funding available for Parish high street & community projects. Deadline Monday 16<sup>th</sup> March

**Parishioner, email** – incident of dangerous and aggressive driving along Teversham Road. Parishioner has asked council to consider speed humps

**Parishioner, email** – issue of speed in village, particularly along Teversham road. Asking council to consider applying for speed bumps.

**SCDC, email** - Town/Parish Council Elections. *Clerk gave information on deadlines and handed out nomination forms.*

**BBC Radio Cambridgeshire, email** - Make a Difference Awards nominations. 8 categories: Active, Animal, Community Group, Environmental, Fundraiser, Great Neighbour, Volunteer and Young Hero. Deadline 31<sup>st</sup> March

**Teversham PC, email** - Bewick Bridge school have planned to do a litter pick on 23-27 March and would like to borrow our litter pickers. *Council agreed. Clerk to arrange.*

### 110 To resolve the accounts for the month.

Pavilion Gas.....	399.21	Pavilion Elec.....	697.20
Hub Gas.....	329.02	Hub Elec.....	243.87
T H Tree Surgery.....	4356.00	Man up.....	375.00
Shelford Heating.....	261.60	Broxap: new bins.....	976.80
Dent: contract renew.....	188.40	The Mill.....	75.60
Pace associates: planning.....	624.50	TH Tree surgery: Cherry Orchard...	1380.00
CAPALC:membership.....	1018.52		
Tesco: Mobile.....	26.99	Cleaner Windows: Swifts.....	30.00
Clerk: Wages.....	1301.64	Admin Assist: Wages.....	676.00
Cleaner: Wages.....	433.00	DR Raven Garden: hours.....	568.50

Cllr Lockwood proposed passing the accounts, proposal seconded by Cllr Howell agreed by the Council.

### **111 Council Committees and Remote Meetings**

**111.1 Greenways Phase 1 update meeting, 26<sup>th</sup> February 2026** An update was received on new proposals, including a potential zebra crossing on Hinton Road. Cllr Saunders asked whether cycle lights would be included; Cllr Morgan advised this had not been raised but would follow up. Cllr Williams suggested submitting a Local Highways Improvement (LHI) bid.

**111.2 Recreation Ground Expansion meeting, 26<sup>th</sup> February 2026** Mr Ron Ward provided an update and advised that a written report may be available in the coming months. It was noted that there had been no responses regarding the pump track. Cllr Howell reported that the cricket nets application had been unsuccessful. Cllr Ward noted that MUGA funding may be available and suggested the potential installation of a table tennis table, possibly adjacent to the basketball area.

**111.3 Planning meeting, 10<sup>th</sup> March 2026** Cllr Smith provided an update on recent planning decisions. It was proposed that planning matters continue to be considered prior to Full Council meetings; this was put to a vote and passed.

### **112 To receive items for inclusion on the next Agenda for decision and/or action.**

There was no further business and the meeting closed at 21:30.

Date of next meeting: Wednesday 15<sup>th</sup> April 2026 in The Swifts, Haggis Gap, Fulbourn

Issued by the Parish Clerk: Emily Sullivan 17 March 2026

Attached reports: