

**Minutes of a Meeting of FULBOURN PARISH COUNCIL**  
**held on Wednesday, 13<sup>th</sup> May 2026**  
**in The Swifts, Haggis Gap, Fulbourn.**

**Present:** Councillor Smith (DS, Chair), and Councillors Andrews (TA), Bramwell (AB), Beckett (AB), Drage (MD) Gaskell (JG), Howell (KH, Vice chair), Johnson (KJ), Lacey (RL), Lockwood (TL), Saunders (LS), and Ward (GW);

**Clerk:** Mrs E Sullivan

**Members: 12 (3 vacancies) Quorum 5**

**Members of the Public: 3**

**In attendance:** County Councillor Morgan (MM); District Councillors Hoffman (CH) and Farrar (VF); Administrator Alison Mclellan (AM)

Meeting opened at 19:30

**1 Elect a chair for the year**

Cllr Gaskell proposed Cllr Smith as chair. Cllr Drage seconded and a vote was unanimous. Cllr Smith thanked everyone and took his place as Chair.

**2 To accept apologies for absence.**

District Councillor Wills-Eve

**3. Elect a vice chair for the year**

Cllr Bramwell proposed Cllr Howell as Vice, seconded by Cllr Johnson. Cllr Gaskell proposed herself and was seconded by Cllr Drage. Both were invited to speak followed by a private ballot. Cllr Morgan counted the votes and announced Cllr Howell as elected. Cllr Howell took her place as Vice Chair.

**4 Parish Council Vacancy/Vacancies - Co-option for resolution**

Two parishioners introduced themselves and spoke about wanting to join the Parish Council. Cllr Johnson Proposed James Collyer with Cllr Drage seconding. Cllr Andrews proposed Ben Burach and Cllr Beckett seconded. A vote was taken and both were co-opted in. Cllr Smith welcomed them and invited both to take their seats on council. Both signed their Declaration.

**5 To notify the clerk of any declarations of interest that will be declared by members for any item to be discussed.**

Cllr Lacey and Cllr Drage both declared an interest in East West Rail.

**Public & Press - You are invited to attend the whole meeting and are welcome to speak at our Open Forum at the beginning of the meeting.**

**6 Appointment of committees and working groups**

Clerk to share document with newly elected councillors to choose committees and then send final document round to all.

**7 Appointment of representatives to outside bodies**

**8 To receive reports from County and District Councillors.**

**8.1 County Councillor Matthew Morgan**

Report received. Cllr Morgan highlighted the following: Surface dressing works on Cambridge Road and Teversham Road have been completed. Cllr Morgan noted that the works are intended to seal the road surface rather than fully level it, and some small holes

**Clerk**

remain. A county-wide inspection is scheduled for July. Complaints of drains being completely blocked with the surfacing materials should be reported on the reporting website. Outstanding drainage-related surface works on Apthorpe Street are due to be completed during the week commencing 25 May.

The council was informed that a public co-design project for the redesign of Mill Road, linked to Phase III of the Fulbourn Greenway, will launch this summer.

Further information on local government reorganisation is expected next month.

The councillor also reported on the county's Nature Recovery initiative, though not currently open for Fulbourn.

Updates were also received on the Cambridgeshire Local Government Pension Scheme joining the Borders to Coast pension pool, and on the continuation of the Healthy Child Programme to 2029.

## 8.2 District Councillor Farrer

No report given. Cllr Vince Farrer gave an introduction to himself and the new team and confirmed it will usually be Cllr Wills-Eve that attends the Fulbourn meetings in the future.

## 9 East West Rail consultation

Cllr Lacey left the room due to conflict of interest.

Cllr Smith gave a brief overview of the project history and the information we have available now. In principle, the Parish Council is opposed to the proposals, although its formal position has yet to be agreed.

Consideration was given to creating a leaflet to drop round the village. Cllr Beckett said we should argue that East West Rail have not fulfilled their marketing due to barely any streets getting the leaflet through.

Cllr Morgan explained more about Six Mile Bottom.

It was agreed to establish an East West Rail Sub-Committee to prepare the Parish Council's response and official statement. The committee will also work with Fulbourn Forum, especially regarding a public meeting on 31<sup>st</sup> May. The Council will continue to encourage parishioners to respond to the consultation.

Clerk

## 10 To approve the minutes of the March 2026 meeting.

### 11 Matters arising from the last meeting.

**Farehurst Park and The Orchards:** meeting has now been moved to July.

**Mobile Speed Indicator Device (SID):** Need to contact Graham Cone and retrieve the device.

Clerk

**Swifts 106 :** Clerk gave an update. Cllr Johnson spoke about ball games happening on the green and vandalism on the life wall. Considerations need to be taken in the run up to the handover.

**Local Highways Improvement funding (LHI):** Cllr Morgan sent round a meeting invitation for July to talk to Michael Martin for future LHI plans. Cllr Morgan is also trying get a catch up in with the design team for Dogget Lane project. Team to start working on it in July and council should see a design end of August/beginning of September.

**Driveway:** Cllr Smith to go out to tender.

DS

**Skate Park:** Assistant Clerk gave an update on the skatepark.

**Cemetery Driveway:** work to commence week of 18<sup>th</sup>. Cemetery will still be accessible, but no funerals taking place.

**Seating at bus stop outside pharmacy:** Cllr Gaskell not been able to speak to executors yet, but generally people are for it, however some concerns around youth sitting there at night.

**Accessibility of Pavilion:** Parishioner explained their wheelchair does not fit on the current ramp. Clerk to continue looking for ramps for both the main room and toilets.

Clerk

<p><b>Speed watch:</b> Clerk read the positive response from the police. Cllrs Bramwell, Howell, Saunders and Andrews all volunteered. Clerk to do next steps.  <b>Village walk</b> – Wednesday 17<sup>th</sup> June – meet at Hub. 7pm.</p>	<p><b>1580</b>  <b>Clerk</b>  <b>Clerk</b></p>
<p><b>12 Tree works:</b>  <b>12.1 Poor Well</b> The clerk gave an update on the delayed works. Awaiting a new date. Michael Downs to give a new report to be sent with application.  <b>12.2 Covid Commemoration Tree:</b> Cllr Ward to keep the tree until Poor Well is ready for planting.  <b>12.3 Tree works quotes</b>  Th Tree Surgery approved.  Eastern Tree surgery quoted for trees removed on Stonebridge Lane. Stump to be left to stop caravans. Quote approved.  Cllr Morgan brought up Teasel way as not having much planting. Next time trees are offered.  Cllr Morgan still working on the Pierce Lane tree that is pushing up the pavement.  <b>12.4 Tree works applications:</b>  Proposal: T1 -1x Sycamore (rear boundary) - Crown reduction by 40% (upto 2-3m)  Site address: 48 Pierce Lane Fulbourn Cambridgeshire  Reference: 26/0416/TTCA  <i>Cllr Ward disagreed with this application and left comments on behalf of the Parish Council with SCDC.</i>  Disclaimer: Fulbourn Parish Council Tree Officer and the Parish Council accept no liability for the advice given above.</p>	<p><b>Clerk</b>  <b>Clerk</b>  <b>MM</b></p>
<p><b>13 Correspondence</b>  <b>FA4Y, email</b> – enquiring about letting some local home educated children and their families use the space on a Friday (free of charge) <i>Cllrs questioned whether insurance would cover this/who would be liable. Would need to be strictly monitored.</i>  <b>Proludic, email</b> – quote for new swings at the recreation ground playpark. <i>The quote to replace the swings was generally ok, however Clerk explained from the RoSPA report that a lot of the ground netting needs to be replaced. Council decided to get a quote to replace the ground, before changing any equipment. Cllr Colyer to join Cllr Ward in looking through the rest of the reports.</i>  <b>Hertfordshire Community NHS Trust, email</b> - Vaccination Mobile Bus - Hertfordshire Community NHS Trust - Fulbourn Recreation Ground. <i>Vote of approval for Clerk to organise a zoom call to find out more information.</i>  <b>Parishioner, email</b> - reports of dog poo bags being chucked from Fairhurst Park, into the Pump House grounds. <i>Agreed Clerk should look at a quote for a new bin on Cow Lane</i>  <b>Pest Company, email</b> – rabbits on the recreation ground. <i>Clerk to ask if Ferrets can be used instead on the rec ground.</i>  <b>Parishioner, email</b> – can they put a pop up gazebo on the recreation ground for an afternoon? <i>Council explained no, as in the recreation ground policy.</i>  <b>Parishioner, email</b> – enquiring about fixing the bench and having a plaque for a loved one. <i>Council approved the family giving a donation towards fixing the bench, with them putting a plaque on the bench in the future. Clerk to ask for final proof of wording.</i>  <b>Landmark school, email</b> – booking in their sports day on 23<sup>rd</sup> June plus a qwik cricket match against Fulbourn Primary School  <b>Fulbourn Primary school, email</b> – booking in their sports day on 25<sup>th</sup> June</p>	<p><b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b></p>
<p><b>14 To resolve the accounts for the month.</b>  Pavilion Gas..... 97.03      Pavilion Elec.....573.38  Hub Gas..... 232.79      Hub Elec.....245.14  T H Tree Surgery.....1656.00      Man up.....50.00</p>	

<p>Falcon printing.....410.00 Chin Min: dor2dor.....276.00  Cambridge Courts.....1302.00 RoSPA report.....328.80  Smith of Derby.....355.20 Tesco: Mobile.....26.99  Cleaner Windows: Swifts.....30.00  Clerk: Wages.....1382.28 Admin Assist: Wages.....730.08  Cleaner: Wages.....433.00 DR Raven Garden: hours..... 495.00  Quotes for moving wall in the Hub meeting room shared and Oliver Prince quote approved.  Cllr Lockwood proposed passing the accounts, proposal seconded by Cllr Andrews agreed by the Council.</p> <p><b>15 Council Committees and Remote Meetings</b>  <b>15.1 Swifts Users Group, Wednesday 29<sup>th</sup> April</b>  Cllr Bramwell confirmed everything going well. Currently looking at work to the verge in the car park. One issue that came up in the meeting is whether a music license for the swifts. Needs to be looked into.  Assistant Clerk has been looking into getting a defibrillator at the swifts, which was asked for by users of the building. Council agreed.</p> <p><b>15.2 ACE committee, Tuesday 5<sup>th</sup> May</b>  Volunteers who have been in touch previously about spending time down the cemetery should be invited to help John. The Clerk suggested we have an annual budget for planting at the cemetery. Council agreed.  The quote received from CDS group was accepted. Clerk will confirm.</p> <p><b>16 To receive items for inclusion on the next Agenda for decision and/or action.</b>  There was no further business and the meeting closed at 21:45.</p> <p style="text-align: center;">Date of next meeting: Wednesday 10<sup>th</sup> June 2026 in The Swifts, Haggis Gap, Fulbourn</p> <p style="text-align: right;">Issued by the Parish Clerk: Emily Sullivan 21<sup>st</sup> May 2026</p>	<p><b>1581</b></p> <p><b>Clerk</b></p> <p><b>AClerk</b></p> <p><b>Clerk</b> <b>Clerk</b></p>
---	--

**Signed:**

**Date:**

Attached reports: